



Plumas County Environmental Health

270 County Hospital Road, Ste. 127, Quincy CA 95971

Phone: (530) 283-6355 ~ Fax: (530) 283-6241

Body Art Facility And Practitioner Registration Application Packet

This application packet includes:

- ✓ Body Art Facility and Practitioner Registration
- ✓ List of Blood Borne Pathogen (BBP) Trainers
- ✓ Infection Prevention & Control Plan Guideline
- ✓ Hepatitis B Declination Statement form
- ✓ Safe Body Art Act (AB 300)
- ✓ Facility Plan Checklist (Facility applicants only)

INSTRUCTIONS:

A. Body Art Operator

If you are applying to register as a Body Art Practitioner (tattoo artist, body piercer, or permanent cosmetician) please do the following:

1. Complete the Body Art Facility and Practitioner Registration
2. Attach proof of Hepatitis B vaccination or, if you are in the process of completing the series, please check the "certification of completed vaccination" box and attach a copy of associated medical documentation (e.g. vaccination card).

If you are declining the Hepatitis B vaccination series, read and sign the Hepatitis B Declination Statement and submit it with the application document.

3. Provide copy of your Blood Borne Pathogen Training certificate
4. Pay required fees (call for current fees) \$186.⁰⁰

B. Body Art Facility

If you are applying to permit a new Body Art Facility (Tattoo Shop, Body Piercing Shop, Permanent Cosmetic Shop) please do the following:

1. Complete the Body Art Facility and Practitioner Registration
2. Complete Plan Check List (Parts A & B)
3. Pay required fees (call for current fees)

Applicants for a new Body Art Facility should allow adequate time to complete **Parts A & B of the Facility Plan Check List** prior to the facility's anticipated opening. Body art services cannot be provided until the requirements on this check list is approved and completed.

Please be aware that city jurisdictions may also need separate time considerations for compliance with City of Portola business and zoning requirements.

If you have any questions please regarding the application process please contact Plumas County Environmental Health at (530) 283-6355.

PLAN CHECK LIST for New Body Art Facility

This plan check list is provided as a guidance to assist the facility owner/ operator to open a body art shop that will meet public health and safety requirements established by California's Safe Body Art Act (AB 300). The applicant must complete Parts A and B prior to providing services to the public.

Part A. To be submitted as part of the application package:

1. Schematic or drawing of the shop showing the location of the procedure area, workstations, handwashing sinks, bathroom, and the clean room (along with the placement of the sonicator and autoclave); schematic must identify materials used on the floors, cabinets, counters, etc...(concrete, laminate, tile, etc..).
2. Copy of proposed Infection Prevention and Control Plan for the shop
3. List of Body Art Operators anticipated to work in the shop
4. If applicable - Proof of compliance with City of Portola business and zoning requirements

*Items 5 – 7 are only applicable for facilities utilizing an autoclave

5. Spore test result showing the autoclave to be used is operational. Spore test must be recent (less than 30 days) and sampled according to manufacturer's recommendation for testing for non-use, re-conditioning, repair, or handling for relocation.
6. Copy of the service agreement with the spore testing laboratory.
7. Copy of the manufacture's specification for the autoclave

Part B. An inspection of the facility will be performed prior to the business being open. The facility must have the following in place within the shop before services can be provided:

1. Client consent forms
2. Written aftercare instructions
3. Hot and cold running water
4. Operational hand-washing sink
5. Clean room set-up (if applicable)
6. Single use supplies (tattoo equipment, needles, ink wells, gloves, paper towels, seran wrap or other coverings for chairs, workstations, etc...)
7. Cleaning and disinfecting supplies
8. Sharps container
9. Soap and single use towels at hand washing sink for workstation
10. Garbage cans
11. Availability of public restroom with soap and single use towels
12. Proof of business license

Applicants for a new Body Art Facility should allow adequate time to complete **Parts A & B of the Plan Check List** prior to the facility's anticipated opening. Body art services cannot be provided until the requirements on this check list is approved and completed.

Please be aware that the City of Portola may require separate time considerations to review applicable business and zoning requirements.



Plumas County Environmental Health

270 County Hospital Road, Ste. 127, Quincy CA 95971

Phone: (530) 283-6355 ~ Fax: (530) 283-6241

**Application for Facility Permit
to Perform Tattooing, Body Piercing, or Permanent Cosmetics**
Pursuant to California Health and Safety Code, Chapter 7, Section 119300

Owner Name	Phone Number
Facility Name	
Facility Address	
City, State, Zip	
Billing Address	
City, State, Zip	

Plan Check Fee \$238.00

Annual Permit Application Fee \$178.00

A copy of the facility Infection Prevention and Control Plan is attached.

Please indicate the services that you will be offering:

- ρ **Tattooing** - Inserting pigment under the surface of the skin by pricking with a needle or otherwise, to permanently change the color or appearance of the skin or to produce an indelible mark or figure visible through the skin. This includes, but is not limited to, eyeliner, lip color, camouflage, stencil designs and free hand designs.
- ρ **Body Piercing** - The creation of an opening in the human body for the purpose of inserting jewelry or other decoration. This includes, but is not limited to, piercing of an ear, lip, tongue, nose or eyebrow. Body piercing does not, for the purpose of this definition, include piercing the leading edge or earlobe of the ear with a sterile, disposable, single-use stud or solid needle that is applied using a mechanical device to force the needle or stud through the ear.
- ρ **Permanent Cosmetics** - The application of pigments to or under the skin of a human being for the purpose of permanently changing the color of or the appearance of the skin. This includes, but is not limited to, permanent eyeliner, eye shadow, or lip color.

I declare that to the best of my knowledge the information that I have provided is true and accurate. I also acknowledge that I have received a copy of the "Standards of Practice for Tattooing, Body Piercing and Permanent Cosmetics" and agree to conform to all conditions, orders and directions contained therein or currently required by the California Health and Safety Code, and the California Department of Health Services.

Name

Signature

Date



Body Art Facility Infection Prevention And Control Plan Guideline

In accordance with the California Health and Safety Code, Section 119313, a body art facility shall maintain and follow a written Infection Prevention and Control Plan, provided by the owner or established by the practitioners, specifying procedures to achieve compliance with the Safe Body Art Act. A copy of the Infection Prevention and Control Plan shall be filed with the Local Enforcement Agency and a copy maintained in the body art facility.

The body art facility owner shall provide onsite training on the facility's Infection Prevention and Control Plan to the body art practitioners and employees or individuals involved with decontamination and sterilization procedures.

Training shall be provided when tasks where occupational exposures may occur are initially assigned, anytime there are changes in the procedures or tasks and when new technology is adopted for use in the body art facility, but not less than once each year.

Records of training shall be maintained on-site for three years.

The Infection Prevention and Control Plan shall be maintained current and updated whenever there are changes to any of the procedures or tasks listed and when new technology is adopted for use in the facility.

Name of Body Art Facility: _____

Site Address: _____

City, State, Zip: _____

Type of Body Art Facility: _____

Contact Person: _____

Telephone: _____

Body Art Facility Infection Prevention and Control Plan Guideline

A. Decontamination and Disinfection: Describe the procedures for decontaminating and disinfecting of workstation and surfaces (California Health and Safety Code 119308 (b) and 119309 (a)(b)(c)(d)(e))

1. Workstation surfaces/counter tops:

2. Workstation chairs/stools:

3. Trays:

4. Armrests:

5. Headrests:

6. Procedure area:

7. Tables:

8. Tattoo Machine and Clip Cord:

9. Reusable instruments, calipers, needle tubes, eic. Portable light fixtures or other:

10. Permanent Cosmetic Machine:

B. Reusable Instruments or Disposable: Describe the procedures used for decontaminating, sterilizing, packaging and storing of reusable instruments. Include the procedures for labeling of sterilized peel pack. Indicate whether the body art facility uses all pre-sterilized, single-use and disposable instruments. Describe the record keeping logs and procedure logs maintained on-site when using 100% pre-sterilized, single-use and disposable instruments. (California Health and Safety Code 119309 and 119315)

1. Needle tubes:

2. Calipers:

3. Other Instruments:

C. Storage: Describe the storage location and equipment used for the storage of clean and sterilized instrument peel packs to protect the packages from exposure to dust and moisture (California Health and Safety Code 119315 (c))

D. Set-up and Tear down of Workstation: Describe the procedure for setting up and tearing down the workstation for the following procedures (California Health and Safety Code 119308 © 119311, and 119313 (b)(4))

1. Tattoo:

2. Piercing:

3. Permanent Cosmetics:

4. Branding:

E. Prevention of Cross Contamination: Describe the techniques used to prevent the contamination of instruments, tattoo machines, trays, tables, chairs, clip cords, power supplies, squeeze bottles, inks, pigments, lamps, stools, soaps, procedure sites and additional areas of potential contamination during body art procedures. Include barriers provided to prevent cross contamination. Describe how procedure sites are prepared for a body art procedure. (California Health and Safety Code 119308, 119309 and 119311 (c) (d) (e) (f))

F. Sharps Containers: Describe the procedures used for the safe handling of sharps and indicate the location of the in-use sharps containers. Indicate disposal frequency for sharps waste. (California Health and Safety Code 119314 (e))

G. Sharps Disposal: Describe the disposal of sharps used during a body art procedure. (California Health and Safety Code 119308 (b) (3) and 119311 (g))

1. Needles and Needle Bars:

2. Razors:

3. Other sharps or single use marking pens used on open skin:

H. List the Medical Waste Hauler, Mail-back System or Alternative Treatment Technology used for the disposal of sharps containers. (California Health and Safety Code 119314 (e))

I. Sterilization of Jewelry: Describe the procedure used for the sterilization of jewelry prior to placing into newly pierces skin. (California Health and Safety Code 119310 (a) and 119315)

J. Sterilization Room: Describe the procedure used for decontaminating instruments prior to placing them into the autoclave. Indicate whether instruments are manually or machine washed, such as an Ultrasonic machine. Describe the material used for soaking dirty instruments in the

machine, such as Tergazyme. (California Health and Safety Code 119309 (b) (e) (g), 119314 (c), and 119315 (b))

K. Disinfection Products: List the disinfectant products used at the body art facility. (California Health and Safety Code 119301 (k) and 119308 (b) (6))

L. Time and Temperature: List the temperatures of the autoclave and duration of time at that temperature required for the sterilization of clean instruments. Indicate where the sterilization log is maintained on-site. Indicate whether each sterilization load is tested using Class 5 integrators. (California Health and Safety Code 119315 (b) (3) (5))

Time: _____

Temperature: _____

PSI: _____

M. Personal Protective Equipment: List the personal protective equipment used during a body art procedure for the practitioner and the client. (California Health and Safety Code 11908 (a) and 119308 (j))

N. Handwashing Sink: List the locations of the hand wash sinks and describe the items supplied at each sink. (California Health and Safety Code 119314 (b) (3))

O. Aftercare Procedure: Describe the written recommendation and care information provided to the client after a body art procedure. List the type of bandages or wrapping provided after a body art procedure. (California Health and Safety Code 119309 (a) (b) (c))

P. Procedure for an Accidental Spill: Describe the clean-up and disinfection procedure taken when there is an accidental spill of sharps. (California Health and Safety Code 119309 (a) (b) (c))

Q. Trash Receptacles and Disposal of Contaminated Trash: List the type of trash receptacles used and their location throughout the body art facility. Describe the procedure for the disposal of contaminated items, such as gloves. (California Health and Safety Code 119311 (a) and 119314 (d))

R. Negative/Failed Spore Test: Describe the procedure conducted when a monthly spore test has failed. Indicate where the facility maintains a spore test log on-site. (California Health and Safety Code 119.02 (b) (2) (4))

S. Commercial Ink or Pigment Manufacturers: List the manufacturer(s) for the inks or pigments used at the facility. Describe the procedure for dilution of inks. Only sterile water should be used for the dilution of inks or pigments. (California Health and Safety Code 119311 (b) (c) (d) (e))

T. Permanent Cosmetic Machine Name and Manufacturer: Provide the model name and number for the permanent cosmetic machine(s) used. (California Health and Safety Code 119311 (i) (j))

U. Service Animals: Describe the facility's policy regarding service animal presence in procedure, decontamination and sterilization areas. (California Health and Safety Code 119314 (f))

Maintain a copy of this completed document in your files. Submit one copy to the Local Enforcement Agency.

I hereby certify that all body art practitioners performing body art at this facility and employees or individuals involved with the decontamination and sterilization procedures have been trained with the procedures and information contained in this document. To the best of my knowledge and belief, the statements made herein are correct and true.

Signature: _____ Date: _____

Title: _____



Plumas County Environmental Health

270 County Hospital Road, Ste. 127, Quincy CA 95971

Phone: (530) 283-6355 ~ Fax: (530) 283-6241

Body Art Practitioner Hepatitis B Vaccine Declination

I understand that, due to me occupational exposure to blood or Other Potentially Infectious Materials (OPIM), I may be at risk of acquiring hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with hepatitis B vaccine at no charge/cost to myself. However, I decline hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or OPIM and I want to be vaccinated with the hepatitis B vaccine, I can receive the vaccination series at no charge to me.

Employee's Printed Name

Employee's Signature

Date

Employer Representative's Printed Name

Employer Representative's Signature

Date



Plumas County Environmental Health

270 County Hospital Road, Ste. 127, Quincy CA 95971

Phone: (530) 283-6355 ~ Fax: (530) 283-6241

Bloodborne Pathogen Training

A person shall not perform body art if he or she is not registered with the local enforcement agency. As a condition of registration, the applicant shall provide evidence of completion of OSHA Bloodborne Pathogen Training consistent with Section 119307 and pursuant to paragraph (2) of subdivision (g) of Section 5193 of Title 8 of the California Code of Regulations or its successor.

Below are several on-line options for OSHA Bloodborne Pathogen Training providers. If the applicant has obtained or desires to obtain the required training from an additional provider, the applicant shall ensure that any Bloodborne Pathogen Training is OSHA compliant which meets all criteria pursuant to Section 119307 and is approved by Plumas County Environmental Health.

National CPR Foundation:

<https://www.nationalcprfoundation.com/courses/standard-bloodborne-pathogens-2/>

Bloodborne Pathogen Training.com:

https://www.bloodbornepathogentraining.com/?gclid=Cj0KCQjwv8nqBRDGARIsAHfR9wB9YQBMmuGCBn8wsGcumuQBqLeBiGzQeVhIYOswD_PEackVyCYnIQaAi4XEALw_wcB

CPR Certified Indigo Medical Training:

https://im.cprcertified.com/courses/bloodborne-pathogens?gclid=Cj0KCQjwv8nqBRDGARIsAHfR9wD3kgWjP6fINzCsBGqUAqyuvYavs9AdOiWwHWdVIIgaF41wuSBsGdQaAjbCEALw_wcB

Red Cross:

<https://www.redcross.org/take-a-class/classes/bloodborne-pathogens-training-online/05447631.html>