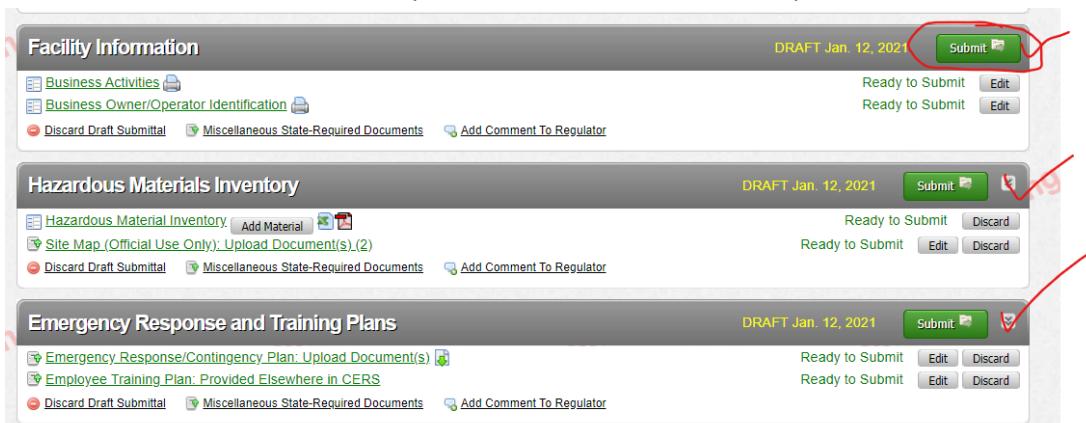


CERS Submittal Help Guide

First, review facility information, make any changes that are required. Then make sure all submittal elements are the green submit button next to them. If they don't hit the start button. See photo below

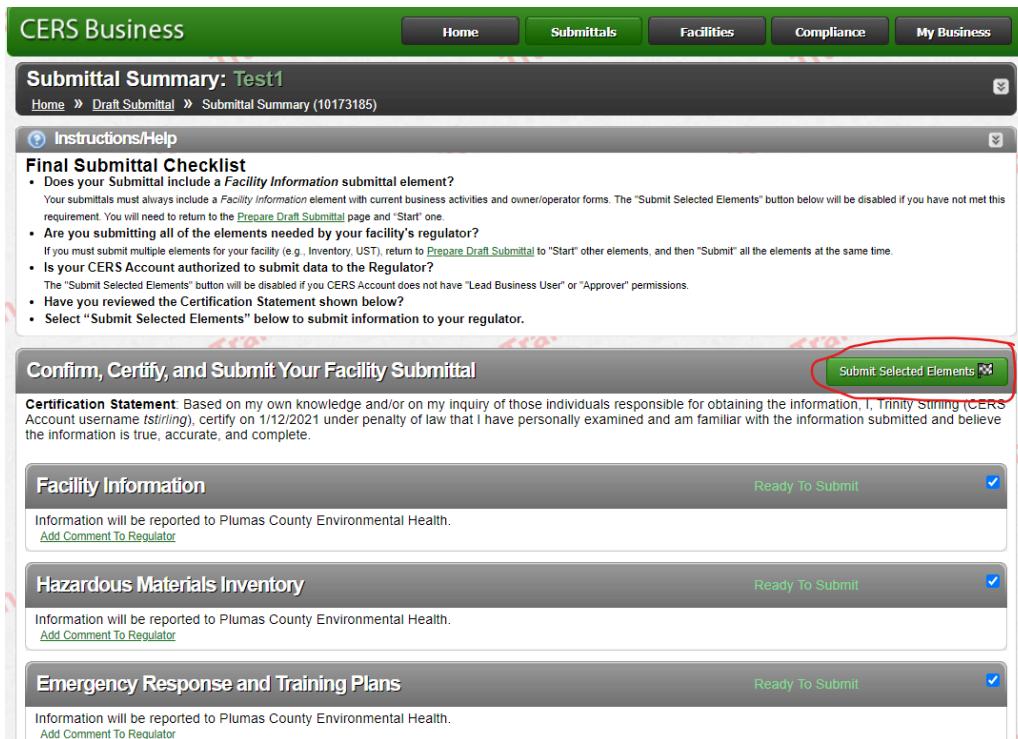


Facility Information

Hazardous Materials Inventory

Emergency Response and Training Plans

Next, click any of the green submit element buttons... this will take you to the next screen below, where it will ask if you want to submit all elements.



CERS Business

Submittal Summary: Test1

Final Submittal Checklist

- Does your Submittal include a Facility Information submittal element?
- Are you submitting all of the elements needed by your facility's regulator?
- Is your CERS Account authorized to submit data to the Regulator?
- Have you reviewed the Certification Statement shown below?
- Select "Submit Selected Elements" below to submit information to your regulator.

Confirm, Certify, and Submit Your Facility Submittal

Certification Statement: Based on my own knowledge and/or on my inquiry of those individuals responsible for obtaining the information, I, Trinity Stirling (CERS Account username *tstirling*), certify on 1/12/2021 under penalty of law that I have personally examined and am familiar with the information submitted and believe the information is true, accurate, and complete.

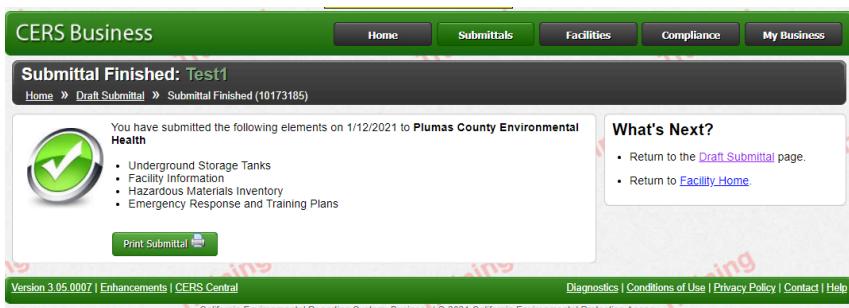
Submit Selected Elements

Facility Information

Hazardous Materials Inventory

Emergency Response and Training Plans

Click the "Submit Selected Elements" button which will process the submittal and send it to Environmental Health... this could take a little bit to submit all the information. When it is complete the confirmation page will load, shown below.



CERS Business

Submittal Finished: Test1

You have submitted the following elements on 1/12/2021 to Plumas County Environmental Health

- Underground Storage Tanks
- Facility Information
- Hazardous Materials Inventory
- Emergency Response and Training Plans

Print Submittal

What's Next?

- Return to the [Draft Submittal](#) page.
- Return to [Facility Home](#).

At this point the CERS submittal has been sent and you can close the page.