

PLUMAS COUNTY CLERK-RECORDER

520 Main Street, Room 102, Courthouse
Quincy, CA 95971



Recorder Division (530) 283-6218
Elections Division (530) 283-6256

Kathy Williams
Clerk – Recorder
Registrar of Voters
kathywilliams@countyofplumas.com

Plumas County Clerk-Recorder-Elections Plan to Mitigate the Spread of COVID-19

As a precautionary measure to help protect staff and community from the spread of the Coronavirus (COVID-19), the Clerk-Recorder-Elections Departments will remain open to provide essential services, but will limit access to the offices and in-person services are limited as well through the remainder of the locally declared emergency, or earlier with consultation of Plumas County Health Officials.

At this time the following services will be available by mail or utilizing the drop box located at Room 102 in the Courthouse.

- **Real Estate Recordings:** Recording of documents will be by mail or drop box only between the hours of 8:30 a. to 4:00pm. Recordings can be mailed to: Plumas County Clerk-Recorder, 520 Main Street, Room 102, Quincy CA 95971. Any questions regarding payment or document recordability can be emailed to: clerkrecorder@countyofplumas.com or you may call us at 530-283-6218.
- **Vital Record Requests:** Requests for birth, death, or marriage records can be started online through our website www.countyofplumas.us under Forms and Resources and can be ordered via www.vitalchek.com . They may also be mailed or delivered to the drop box located at the office location.
- **Marriage Licenses and Marriage Ceremonies:** Ceremonies have been postponed until further notice. If it an emergency please contact us at 530-283-6218 or email clerkrecorder@countyofplumas.com
- **Fictitious Business Name Statements:** Please mail or deliver to the drop box.
- **CEQA Filings:** Please mail or deliver to the drop box.
- **Notary Filings:** Please mail or deliver to the drop box. If you need your oath performed please call 530-283-6218. This service has been temporarily suspended.