



# Plumas County Environmental Health

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## BUSINESS OWNERS GUIDE TO HAZARDOUS MATERIAL INSPECTIONS

If your business handles or stores hazardous materials, or if your business has filed a Hazardous Materials Business Plan, you can expect a hazardous materials site inspection from Plumas County Environmental Health.

1. No one knows your business/process better than you. Be prepared to answer questions, so the inspector can better understand the handling of hazardous materials in your workplace.
2. Obtain SDS (Safety Data Sheets) for all your hazardous materials (SDS are available from your supplier). Keep SDS in a file or a book for review by your employees (and the inspector).
3. Storage tanks, drums and bottles must be properly identified. Identify the contents (chemical name or common name) and the associated health and safety hazards (This information is available on your SDS).
4. All containers must be in good condition, compatible with the contents, and kept closed (except when adding or removing contents).
5. In the event of a hazardous materials spill, does your business have a procedure? Are employees trained?
6. If your business generates Hazardous Waste, these 5 items must be on each container:
  - “HAZARDOUS WASTE”
  - Generator Name and Address
  - Hazardous Properties of Waste
  - Composition and Physical State
  - Accumulation Start Date
7. If your business generates Hazardous Waste, can you demonstrate that the containers and storage area are inspected weekly for leaks and spills? (If your waste is stored in a fixed tank, you must maintain daily inspection records.)
8. If your business generates ignitable or reactive Hazardous Waste, they cannot be stored within 50 feet of the property line.
9. If your business generates Hazardous Waste, do you maintain a file for your hazardous waste manifests, bills of lading, and consolidated manifests for at least three years?
10. Can you demonstrate Hazardous Waste training documentation for employees?