

RESOLUTION NO. 18- 8353

**RESOLUTION AMENDING PORTIONS OF THE MASTER FEE SCHEDULE TO AMEND EXISTING PUBLIC WORKS DEPARTMENT FEES FOR VARIOUS DEVELOPMENT APPLICATIONS.**

**WHEREAS**, the Board of Supervisors of the County of Plumas, State of California, has previously adopted a Master Fee Schedule establishing service fees for county departments, and

**WHEREAS**, the Master Fee Schedule needs further revision to establish new and amend existing Engineering Department fees associated with various development applications.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors, County of Plumas, State of California, as follows:


1. The Master Fee Schedule adopted by Resolution 16-8122 on January 12, 2016 is hereby amended as referenced by Exhibit A.
2. The fees set forth in Exhibit A shall take effect 60 days from the date of adoption of this resolution as provided in Section 66017 of the Government Code of the State of California.
3. Existing fees not included in this Resolution or amended thereafter shall remain in full force and effect according to its specific authorization, whether by Board order, resolution, ordinance, or State Law.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of the Board held on the 7th day of August, 2018, by the following vote:

Ayes: SUPERVISORS SIMPSON, THRALL, GOSS, SANCHEZ  
Noes: SUPERVISOR ENGEL  
Absent: NONE  
Abstain: NONE

Attest:

  
Clerk of the Board of Supervisors

  
Chairperson, Board of Supervisors

## Exhibit A

### Department of Public Works Development Application Review Fees

<b>Application</b>	<b>Proposed Total Fee</b>
Campground Permit	\$211
Consultation - On-going <sup>4</sup>	\$1000.00 Deposit billed at \$77.54/hour <sup>2</sup>
Development Agreement	\$1000.00 Deposit billed at \$77.54/hour <sup>2</sup>
Development Agreement Amendment	\$1000.00 Deposit billed at \$77.54/hour <sup>2</sup>
EIR Review	\$271
Hydro-Electric Project	\$1000.00 Deposit billed at \$77.54/hour <sup>2</sup>
Modification of a Recorded Map	\$211
Modification of Development Standards	\$405
Negative Declaration Review	\$193
Permit to Mine/Reclamation Plan	\$405
Planned Development Permit	\$405
Reversion to Acreage	\$134
Site Development Permit	\$211
Special Use Permit	\$134
Tentative Map	\$482
Tentative Map per lot fee	\$19
Reconsideration of Approved Application	1/2 Current Fee
Technical Report Review <sup>1</sup>	\$1000.00 Deposit billed at \$77.54/hour <sup>2</sup>

**Notes:**

1 - These reports include: Traffic Studies, Grading Plans, Erosion Control Plans, Flood Studies, Drainage Studies and Geotechnical Reports.

2 - A deposit will be collected at the time the application fee is accepted. The Public Works Department shall keep records of the time and expenses incurred in the processing of these applications and charge Developer on a time and material basis. These monies will be deposited in a special account, from which the County will draw sums to cover the costs of the application review. As expenses are incurred, the Public Works Department shall provide to the applicant an invoice detailing the work performed and the time spent by its staff or outside consultants on such work, together with the hourly rates charged by individuals performing the work. The invoice amount shall not exceed the actual cost to the Public Works Department to provide the work described. The County may withdraw funds from the funds deposits in the special account in the amount of each invoice. In the event that it appears likely the deposit made by developer will be exhausted, the Public Works Department shall provide the developer with a new estimate of the cost to complete the processing of the application. The developer shall replenish the special account in the amount of such new estimate within fifteen (15) days. Developer's failure to make payment shall be deemed a withdrawal or abandonment of the application, but such withdrawal or abandonment shall not relieve the developer of the obligation to pay for work done by County in response to the application or to wind up work as a result of withdrawal or abandonment.

3 - This is an estimate of the hourly rate charged. Actual rate may vary depending on the classification of the employee performing the service.

4- For consultation services longer than 1-hour

## Department of Public Works Encroachment Permit Fees

<b>Application</b>	<b>Proposed Total Fee</b>
Residential Driveway Encroachment	\$117
Commercial Driveway Encroachment	\$150
Utility Repair (Minor) <sup>1</sup>	\$108
Major Utility Project <sup>2,3</sup>	\$500.00 Deposit billed at \$65.80/hour <sup>4</sup>
Special Event	\$0.00
Tree Removal Permit	\$117
Permit Administrator Inspection	\$65.80/hour + Vehicle Rate of \$17.73/hour
Engineer Inspection	\$72.63/hour + Vehicle Rate of \$17.73/hour

**Notes:**

1- Performed by special district in-house crew

2 - This fee varies depending on the size and the complexity of the project. To accommodate these variations, the fee will be calculated at an hourly rate with a \$500.00 initial deposit. This fee is applicable to special district projects that solicit bids from contractors.

3 - Additional inspection fees are assessed during the inspection phase.

4 - A deposit will be collected at the time the application fee is accepted. The Public Works Department shall keep records of the time and expenses incurred in the processing of the encroachment permit and charge on a time and material basis. The applicant shall deposit with the County \$300.00 for each utility project submitted. These monies will be deposited in a special account, from which the County will draw sums to cover the costs associated with the cost of processing the encroachment permit. As expenses are incurred, the Public Works Department shall provide to the applicant an invoice detailing the work performed and the time spent by its staff or outside consultants on such work, together with the hourly rates charged by individuals performing the work. The invoice amount shall not exceed the actual cost to the Public Works Department to provide the work described. The County may withdraw funds from the funds deposits in the special account in the amount of each invoice. In the event that it appears likely the deposit made by the applicant will be exhausted, the Public Works Department shall provide the applicant with a new estimate of the cost to complete the processing of the application. The applicant shall replenish the special account in the amount of such new estimate within fifteen (15) days. Applicant's failure to make payment shall be deemed a withdrawal or abandonment of the application, but such withdrawal or abandonment shall not relieve the applicant of the obligation to pay for work done by County in response to the application or to wind up work as a result of withdrawal or abandonment.

\* - This is an estimate of the hourly rate charged. Actual rate may vary depending on the classification of the employee performing the service.

## Department of Public Works Transportation Application Fees

<b>Application</b>	<b>Proposed Total Fee</b>
Single Trip Transportation Permit	\$20
Blanket Transportation Permit	\$10
Site Inspection	\$67.28/hour <sup>2</sup>
Site Inspection Vehicle Rate	\$17.73/hour

1 - The Permit Administrator hourly rate is an average of the hourly rate of the Public Works Administration staff who process this application.

2 - This is an estimate of the hourly rate charged. Actual rate may vary depending on the classification of the employee performing the service.

## Public Works Department Disposal Fees

<b>Application</b>	<b>Proposed Fee</b>
Commercial Green Waste Disposal - Chester Land Fill	\$74.00
Inert Disposal Fee - Chester	\$74.00
Inert Disposal Fee - Quincy	\$37.00