

## **HAZARDOUS MATERIAL SPECIALIST III**

### **DEFINITION**

Under general direction, conduct inspections and investigations in the enforcement of Federal, State, and County hazardous materials and hazardous waste laws, rules, regulations, and standards; provides training for other staff and perform related work as required.

### **DISTINGUISHING CHARACTERISTICS**

This is the advanced journey level in the Hazardous Materials Specialist class series. Incumbents in this class conduct a broad array of education, inspections and enforcement activities in the hazardous material, hazardous waste and underground storage tank program areas. This class is distinguished from the HMS II by the requirement that incumbents are responsible for program management and administration.

### **REPORTS TO**

Director of Environmental Health

### **CLASSIFICATIONS DIRECTLY SUPERVISED**

Provides lead direction and training for Hazardous Materials Specialist I and II

## **HAZARDOUS MATERIAL SPECIALIST III - 2**

### **EXAMPLES OF DUTIES**

- The Hazardous Material Specialist III performs a broad array of hazardous material management program activities including the most complex investigations as needed.
- The incumbent conducts inspections to secure compliance with Federal, State and local hazardous material and hazardous waste laws and regulation.
- Administers the hazardous material management program according to the state certification requirements.
- Conducts periodic inspections and complaint investigations of all types of hazardous waste and hazardous materials facilities including underground storage tanks.
- Conducts plan checks, tank removals and closure inspections and oversees testing of underground storage tanks to ensure compliance with state laws.
- Conducts environmental surveys, field investigations, monitoring programs, data collections, chemical testing, collects samples and specimens for laboratory analysis and interprets laboratory findings for the enforcement of public health laws and regulations.
- Performs hazardous materials mitigation or categorization evaluations in the field.
- Prepares environmental recommendations and technical reports and conducts special hazardous waste or hazardous materials management projects including storage tank release cleanups.
- Makes joint inspections with federal, state and local agencies as required.
- Assists in field supervision of hazardous waste cleanup operations.
- Oversees the mitigation of hazardous substance releases during emergency or disaster situation under the authority of the Health Officer.
- Analyzes proposed or existing legislation to determine impact on hazardous materials operations.
- Participates in the development and implementation of staff development and training programs gathers evidence of violations and non-compliance with hazardous materials and hazardous waste laws and regulations.
- Issues warnings and citations for infraction violations, preparing reports and evidence, testifies in court on behalf of the County.
- Makes presentations to the public or business groups.
- May participate in the collection of recyclable wastes from the public or oversee the household hazardous waste collection operation.
- May administer hazardous materials activities in neighboring counties.
- Provides technical support to Plumas County Hazardous Material Team.
- Attend/participate/lead inter-agency meetings, such as Emergency Medical Care Committee, Environmental Task Force, Local Emergency Planning Committee, NorCal CUPA Forum and Public Health Preparedness, as required.

## **HAZARDOUS MATERIAL SPECIALIST III - 3**

### **TYPICAL PHYSICAL REQUIREMENTS**

Sit for extended periods; frequently stand and walk; crawl through various areas on hands and knees; stand, walk, or crouch on narrow and slippery surfaces; climb ladders, stairs, and scaffolding; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

### **TYPICAL WORKING CONDITIONS**

Work is usually performed in both an indoor and outdoor environment; some work is performed in varying temperature and humidity; exposure to high levels of noise; some exposure to dust; continuous contact with staff and the public.

### **DESIRED QUALIFICATIONS**

#### **KNOWLEDGE OF**

- Principles of hazardous materials management.
- Laws, rules, regulations, requirements, and procedures governing environmental health, hazardous materials, and hazardous wastes.
- Chemical, biological, physical and environmental sciences.
- Principles and practices of environmental health and/of hazardous waste inspection, review, compliance, consultation and enforcement.
- Sampling techniques and standards.
- Functions and operations of related local, state and federal agencies and community organization.
- Computerized Environmental Health database and information systems.
- Principles and practices of quality customer service.
- Principles of project planning, coordination and direction.
- Principles of training and work coordination

#### **ABILITY TO**

- Organize, plan and lead the activities of the CUPA program elements.
- Perform hazardous materials and hazardous waste investigations and inspections with minimal guidance and supervision.
- Perform special assignments and projects.
- Provide training for other staff.
- Collect, analyze, and interpret environmental data, reaching valid conclusions.

## **HAZARDOUS MATERIAL SPECIALIST III - 4**

### **ABILITY TO continued:**

- Read, interpret and apply policies, regulations and procedures regarding environmental health inspections and compliance.
- Prepare a variety of technical reports.
- Provide instruction, guidance, and consultation in correction of hazardous materials and hazardous waste problems and conditions.
- Operate a variety of office equipment and computers in the performance of environmental health inspections and investigations.
- Effectively represent Environmental Health in contacts with the public, and other agencies.
- Establish and maintain effective working relationships.

### **TRAINING AND EXPERIENCE**

Qualifications needed for this position:

Twelve (12) months of experience performing a variety of hazardous materials and hazardous waste investigations and inspections equivalent to Hazardous Materials Specialist II with Plumas County.

Equivalent to graduation from a four (4) year college or university with a major on biology, chemistry, physics, environmental science, toxicology, hazardous materials management, fire science or a closely related field.

### **SPECIAL REQUIREMENTS**

Possession of current HAZWOPER certification, or advanced state-approved hazardous materials certification.

Must possess a valid driver's license at time of application and a valid California Drivers License by the time of appointment. The valid California License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are Required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.