

**Plumas-Sierra Counties
CoC Advisory Board Meeting
November 24, 2020
10:00AM**

Location (Virtual):

Join Zoom Meeting

<https://zoom.us/j/95026202290?pwd=NEdINWNYQnN5NDZvZkswMU4yWWo5QT09>

Phone Number: 1-669-900-9128

Meeting ID: 950 2620 2290

Passcode: 566435

Meeting Minutes

1. Call to Order/Establish a Quorum/Introductions

Meeting was called to order by the Chair at 10:02am.

Voting members present: Tracey Ferguson, Cathy Rahmeyer, Lea Salas, and Aimee Heaney

Participating members present: Tammy Muldoon, Denise Pyper, and Anne Nielson

Lead Agency present: Trisha Boss

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comment was provided.

3. Approval of Meeting Minutes from October 27, 2020

Board members reviewed for approval the meeting minutes from October 27, 2020. There were no recommended changes. Cathy Rahmeyer moved to approve; Lea Salas seconds; all in favor; the motion was unanimously approved.

4. Discussion

A. NorCal CoC Executive Board Meeting Updates – Tracey Ferguson

- Updates on HAAP and HEAP grant applications

There hasn't been an Executive Board meeting since September 2020. It was rescheduled to the afternoon of November 24, 2020. Cathy Rahmeyer has turned in the HAAP and HEAP application documents for PCIRC.

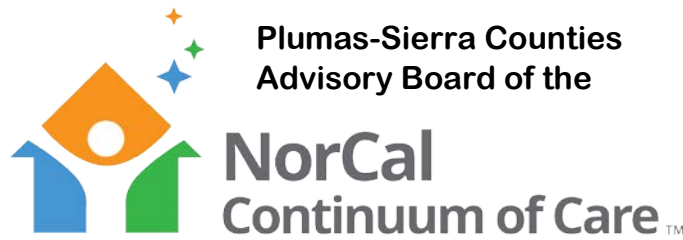
HAAP Round 2 NOFA was released on November 13, 2020. Neither county has received this NOFA. NOFA will be distributed for awareness. Similar activities will be funded as in HAAP Round 1, such as homeless prevention, rapid rehousing, outreach, etc. The allocation for NorCal CoC totals \$751,918.00. Additionally, Plumas County's allocation is \$22,949.00 and Sierra County's is \$5,987.00. Tracey Ferguson will send out the e-mail that was from the CA State Homeless Coordinating and Financing Council. The application is due no later than January 23, 2021. Tracey Ferguson will get more information from the NorCal CoC Executive Board meeting later today. HAAP Round 2 methodology discussion to come.

- HEAP Interest – Letters of Interest

There is approximately \$32,000 in HEAP grant interest that needs to be distributed and would come by way of NorCal CoC. Lead Agency sent out an email on October 7, 2020 with a request to submit a letter of interest/or intent by October 23, 2020. Of the participating agencies in Plumas-Sierra, PCIRC is the only agency that is eligible. PCIRC had the intention to submit, but missed the submission deadline. Discussion involved Tracey Ferguson, Advisory Board Chair and Plumas County representative to the NorCal CoC Executive Board, stating that she did not have awareness of the email from Lead Agency or the deadline. Tracey Ferguson stated that she'd raise the issue at the next Executive Board meeting that notice should have been sent to Executive Board members, so local agencies, such as PCIRC, could have been supported through this process.

B. PLHA Plumas County Application Update

An award letter from HCD was received on October 21, 2020 by PCBH for the PLHA Program FY 2019/2020 in the amount of \$121,182.00 (Year 1). Next step is to negotiate the State HCD Standard Agreement. HCD did confirm that the County's revised resolution was sufficient and subsequently accepted by HCD on October 29, 2020.



C. NPLH Development Sponsor – MOU negotiation update

PCBH, Tony Hobson, has been working with the Development Sponsor (Rural Communities Housing Development Corporation) staff to review and comment on the MOU. The next step will be for Plumas County Counsel to review the MOU prior to execution by the Board of Supervisors. It is anticipated that Plumas and Sierra counties will be partnering on the housing project and therefore will also be developing a MOU for this partnership.

D. NPLH Non-Competitive Round 4 Application – the County will request a 12-month extension by February 15, 2021

PCBH received an e-mail from Housing Tools that provided information that if agencies want to wait and apply for their NPLH non-competitive allocation until Round 4, they need to submit an extension request to HCD no later than February 15, 2021. Both Plumas County and Sierra County have the intent to submit extensions. The HCD form to be completed includes questions pertaining to funding sources, use of the funding, and information related to the project development/site known to-date. As Plumas and Sierra counties are likely partnering, Lea Salas asks if Plumas and Sierra counties are supposed to submit this request together. Clarification will be sought on this process.

E. HMIS Implementation Update – agency partners

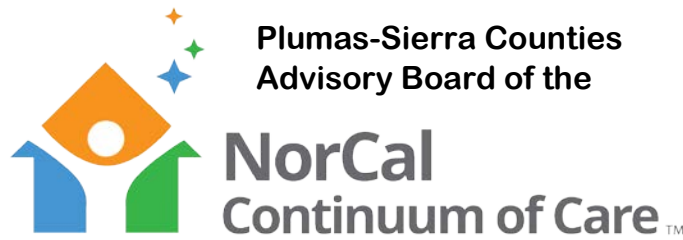
There were no updates. HMIS surveys were submitted by both counties to the HMIS Coordinator. Training refreshers were also offered.

- a. Active Participating Agencies List (revs. 11/3/20). Board reviews current NorCal CoC (7 counties) list of agencies using HMIS. There are 28 total. Those in Plumas and Sierra counties include Plumas County Behavioral Health, PCIRC, High Sierra Family Services, and Sierra County Behavioral Health. Plumas County Probation is not currently contracted to use HMIS.

F. COVID-19 Update – agency partners

Sierra County: increase in cases at 19-20 with one hospitalization. They were holding steady at 6 cases for some time. They will begin using COVID-19 homeless funds for the first time.

Plumas County: currently has 38 active cases. Quincy has 27 active cases as of November 23, 2020. PCBH has placed a client who is COVID positive twice in a transitional housing unit managed by PCBH. PCBH hasn't contracted with motels in Plumas County for COVID sheltering in a long time.



PCIRC: continues to shelter homeless to keep them safe and has several parolees in-county for whom they are working with Plumas County Probation and Parole Board out of Redding. PCIRC is sheltering many probation clients. Cathy Rahmeyer encourages the Advisory Board participants to listen in to Plumas County Public Health Agency Director, Andrew Woodruff's updates on the local COVID response and County updates to the BOS each meeting. Alliance for Workforce Development (AFWD) is working to connect those that want to be hired to perform COVID related cleaning and sanitizing functions for agencies and businesses funded through COVID related monies. This program offers employment up to 30 hours a week for 12 weeks. PCIRC will be using this service for sanitizing and for food distribution. Other county agencies can contact AFWD for more information.

5. New Business/Action Items

- A. Amended NorCal CoC HMIS documents *(all of the documents have been updated to remove the reference to Dos Rios CoC, as they are no longer participating in the NorCal HMIS System. Some documents have additional edits with language to include Coordinated Entry)*

Discussion: Items 5A 1-6, including the NorCal CA 516 Inter Agency Data Sharing Agreement, HMIS and CEP Client Informed Consent & ROI Authorization form, HMIS End User Agreement, 2020 Governance Charter for the NorCal CoC HMIS, HMIS Privacy & Security Plan, and HMIS Policies & Procedures 2020

Dos Rios is no longer participating. The Advisory Board has previously reviewed and approved all documents, so there are no new substantive changes to consider other than the removal of any language referencing Dos Rios.

Action: Cathy Rahmeyer moved to approve; Lea Salas seconds; all in favor; documents were unanimously approved.

- B. New Member Applications (standing item):

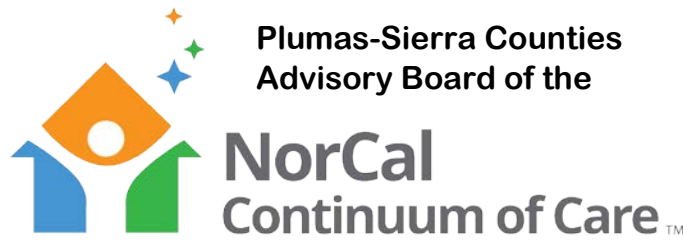
Discussion: Application was submitted for Laurie Marsh, Voting Member Alternate for Lea Salas.

Action: Aimee Heaney moved to approve; Cathy Rahmeyer seconds; all in favor; motion passes unanimously.

- C. Requests for Letters of Support (standing item)

Discussion: None received.

Action: N/A



D. December 2020 Plumas-Sierra Counties CoC Advisory Board regular meeting or special meeting

Discussion: The next regular meeting is scheduled for December 22, 2020. Members may be out of the office and not available to attend. Favorable to move the December meeting sooner in the month to have the best attendance possible and continue to conduct business.

Motion: Tracey Ferguson moved to call a special meeting for Tuesday, December 15, 2020, at 2:00pm; Lea Salas seconds; all in favor; motion passes unanimously.

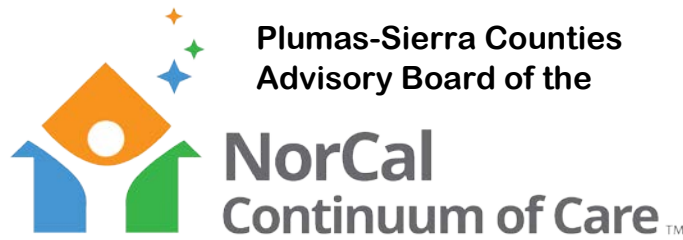
6. Committee Updates

PIT Committee: The committee discussed the Count Me In (electronic) PIT mobile application and the pros and cons of its use. It was used 2 years ago by Plumas County. Agencies enter information from paper documents at end of each day, so there is a real-time upload of information each day. Lea Salas will use the paper surveys to start. Sierra County hasn't discussed the use of Count Me In. Discussion of the PIT mobile app, survey questions, and methodology will be on the Executive Board agenda. There were no comments to the Executive Committee. HUD updates on definitions of sheltered and unsheltered counts. Cathy Rahmeyer discusses the proposal to eliminate the unsheltered count due to COVID, as doing so will severely affect future funding, as this would reflect an undercount of our homeless populations. Tracey Ferguson displays the HUD PIT Count Unsheltered Count memo for 2021. HUD is leaving the decision to include or exclude the unsheltered counts up to regional CoCs to decide on an approach. Should financial metrics continue to rely on PIT counts? Cathy Rahmeyer states that Plumas County has a growing homeless population, and organizations can't go backwards in funding levels. Tracey Ferguson and Lea Salas will both be advocating for keeping the unsheltered count during the Executive Board meeting.

HMIS Committee: Cathy Rahmeyer has been voted in as Chair of this committee.

7. Agency Update

PCIRC is providing Thanksgiving baskets and these will be distributed through November 25, 2020 with 140-150 baskets; they have started the annual coat drive; the 22nd Angel Tree project is underway and they are accepting referrals for families. The tree will go up at Plumas Bank in Quincy. Chef Sean Conry is cooking for sheltered individuals and homebound seniors. Lots of donations are coming in. Food insecurity is very high. PCIRC continues to take food and coat donations. They have a need for children's coats. Cathy Rahmeyer announced



that PCIRC has hired a new Executive Director, Scott McCallum and has a full Board of Directors, with Kitty Gay as Chair.

Sierra County, in conjunction with High Sierra Family Resource Center (HSFRC), had a drive-by service to pick up thanksgiving dinner. There were 90 recipients from Loyaltan, Calpine, Vinton, and Sierraville. They are collecting coats for all ages at the HSFRC.

8. County Updates

PCBH updates: Anne Nielson updates that all transitional housing through PRS is full. Environmental Alternatives transitional housing is also full. Newly identified homeless individuals will be housed in motel sheltering.

9. Discussion Items for Next Meeting

- NorCal Executive Committee updates
- PIT Implementation and training updates
- HEAP Interest allocation update
- PLHA Year 1 Award and State HCD Standard Agreement with Plumas County
- NPLH updates (non-competitive application and Developer Sponsor MOU)
- Standing item on presenting prior month's homeless information and services (qualitative and quantitative) presenting information such as homeless data, positive outcomes, and challenges including gaps in services

Trisha Boss, Lead Agency, joins the meeting and reports on HCFC's HHAP Round 2 NOFA application and activities; there is guidance and a webinar as well to assist agencies with the application process.

10. Adjournment Cathy Rahmeyer made a motion to adjourn; Lea Salas seconds; all in favor; meeting adjured at 11:14 AM.

Next Meeting: December 15, 2020 (2:00 PM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**