



**Plumas-Sierra Counties  
CoC Advisory Board Regular Meeting  
April 27, 2021  
10:00AM**

**Draft Minutes**

**1. Call to Order/Establish a Quorum/Introductions**

The meeting was called to order at 10:02am. A quorum was established by the Chair. Voting members present: Tracey Ferguson, Aimee Heaney, Ann Henning, and Cathy Rahmeyer

Participating members present: Tammy Muldoon, Paula Johnston, Supervisor Greg Hagwood, and Denise Pyper.

**2. Public Comments (limited to 3 mins. per comment)**

None were presented.

**3. Approval of Meeting Minutes from March 23, 2021**

Board members review for approval the meeting minutes from March 23, 2021.

Denise Pyper asks for clarification concerning:

- Item 4 - Discussion, D - Update on NPLH Site Control: What is the identified site in Portola? Tracey Ferguson responds the NPLH site is anticipated to be in Quincy, not Portola. There is a parcel near Plumas District Hospital currently off market that is being pursued.
- Under New Business: Cathy Rahmeyer states that PCIRC is in discussion with Tony Hobson, Director of PCBH, to move its staff to the Portola Family Resource Center, on Ridge Street.
- Additional question concerning the PIT count report: Who is in the Ohana House? Cathy Rahmeyer responds that Ohana House is open to all populations 18 and over. They are no longer taking any individuals under 18 as they had placed foster youth before.
- And the Downtown Trailer Park location: is this a viable parcel for the NPLH site? No, it was not pursued as it's a smaller 1 acre parcel.
- Clarification on Sierra County funding using HMIOT (Homeless Mentally Ill Offender Treatment Program) – Lea Salas states this is old money that Sierra County was awarded and unable to spend. Sierra County Behavioral Health is looking for creative ways to spend this money. They are requesting from HCD to be able to use funds for funding the County's NPLH project.

Cathy Rahmeyer makes a motion to approve the March 23, 2021 meeting minutes. Ann Henning seconds, and the motion is unanimously approved.

#### 4. Discussion

##### A. NorCal CoC Executive Board Meeting Updates - Tracey Ferguson

- a. HHAP Round 1 Funding – Agenda item should have read “HEAP” additional allocation of funding. Executive Board took action to distribute monies among the ten previous sub-recipients. PCIRC had two of ten awards.
- b. ESG CV 1 & 2 Funding – Agenda item should have read “ESG” funding. The response to the NOFA was under-allocated. Lead Agency is releasing a supplemental NOFA. Will PCIRC pursue these funds? Yes, the deadline is May 6, 2021.
- c. Staffing Update (Lead Agency)  
Caedy Minoletti is leaving. Paul Tunison is facilitating HMIS/CEP training. Mr. Tunison is coming from Santa Clara County.
- d. Coordinated Entry Presentation  
In-person training by Mr. Tunison on HMIS/CEP will be requested to Lead Agency for Plumas and Sierra County stakeholders.
- e. Memorandum Responsibilities of the Chair/Co-Chair  
Memo from Lead Agency is provided as a reminder about responsibilities of committee chairs and co-chairs.

##### B. Update on NPLH Project Site Control

Working with the Director of PCBH, Tony Hobson, the County is looking for sites in Quincy. The project needs a site that is zoned multi-family residential or the parcel would need to go through a general plan amendment and rezone process. The County continues to meet the Development Sponsor (RCHDC) and Sierra County to coordinate. Site control, or some type of purchase and sale agreement, for a viable parcel needs to occur no later than fall 2021 in order to obtain the necessary funding sources by early 2022 when the next NPLH grant funding application is due.

##### C. PCIRC Update on ESG Submission

Cathy Rahmeyer: PCIRC was awarded \$100,000. These funds are rapid rehousing 90% and 10% homeless prevention.

##### D. NorCal CoC Governance Charter Review

The Executive Board took action to amend the NorCal CoC Governance Charter to include the HMIS Governance Charter. Additionally, there were several other edits to the Charter that are under review. The Executive Board is asking for feedback on the changes from each of the 6 Advisory Boards. Tracey Ferguson refers to the redlined document and the executive summary that provides a high level narrative of the changes. Overarching objective is for the Plumas-Sierra Counties CoC Advisory Board to review at a future meeting and make recommendations to the Executive Board.

#### 5. New Business/Action Items

##### A. Addressing Homelessness (standing item)

Updates from agencies:

Plumas Crisis Intervention and Resource Center (PCIRC) – Cathy Rahmeyer states they are working to get away from long-term emergency sheltering; difficult to make progress due to COVID. Trying to build capacity to alternatives; transitioning two out of Ohana

House; worked hard on landlord development to get folks into transitional and permanent housing.

Plumas County Community Development Commission (PCCDC) – Ann Henning states that the biggest thing is continuing to pull participants to get vouchers and working with landlords and leasing companies; about 25-30 per week; there is a total of 609 current vouchers but a capacity of 632. Availability is a barrier. Most vouchers are in Tehama County. Ann Henning is working with landlords that don't currently take Housing Choice vouchers.

Plumas Rural Services (PRS) – Paula Johnston states they are focusing on housing for domestic violence services; during COVID they housed mostly folks already in the program; now there is an increase in new participants needing sheltering and housing through their shelter and motels. Mostly motel sheltering for families.

Sierra County: no updates – it's been very busy. Cathy Rahmeyer adds PCIRC was successful with HHAP monies. First homeless prevention program using Ohana House for Sierra County residents.

Plumas County Board of Supervisor Greg Hagwood: had discussion with local members of Elks Lodge, veterans affairs (VA), Scott McCallum Executive Director of PCIRC, County staff, and Congressman LaMalfa's staff regarding a project to address homelessness specific to veterans. The County is working to make Sierra House surplus County property, and through that process, the property may be a viable location for transitional housing and services for Plumas County veterans.

Ann Henning states the County has 3 VASH vouchers available; as long as they qualify, the veterans are handed vouchers by Reno VA program. Supervisor Hagwood states this is a good timing for disposing of surplus properties and accessing revenue to develop. He thanks staff at PCIRC and the Planning Department for their work. County Administrator, Gabriel Hydrick, is the lead on disposition of the County's surplus property.

#### B. New Member Applications (standing item)

a. Ann Henning, Plumas County Community Development Commission, voting member as alternate for Roger Diefendorf.

Aimee Heaney makes a motion to approve the application; Tracey Ferguson seconds. The motion is unanimously approved.

b. Kristen Quade, PCIRC, participant member and a PIT committee alternate for Plumas for Cathy Rahmeyer.

Cathy Rahmeyer makes a motion to approve the application; Aimee Heaney seconds. The motion is unanimously approved.

Tracey Ferguson mentions that stakeholders joining are welcome and encourage them to become participant members.

#### C. Committee Appointments

a. PIT Committee Alternate – Tammy Muldoon (Sierra)

Alternates for both counties are needed for the PIT Committee. Tracey Ferguson makes a motion to approve Tammy Muldoon as the Sierra County Alternate. Cathy Rahmeyer seconds. The motion is unanimously approved.

b. PIT Committee Alternate – Kristen Quade (Plumas)

Tracey Ferguson makes a motion to approve Kristen Quade as the Plumas County Alternate. Aimee Heaney seconds. The motion is unanimously approved.

The Lead Agency and local Advisory Board rosters will be updated to reflect these changes.

D. Requests for Letters of Support (standing item)

None were received.

**6. Committee/Workgroup Updates**

A. PIT Committee Special Meeting (April 20, 2021) Debrief: Cathy Rahmeyer attended and provided the update. Part of discussion was concerning the HUD requirement of the PIT count every other year (odd years). 2021 was a required year, but with COVID a full count was not conducted. Only a sheltered count, no unsheltered. PIT Committee would like to plan a January count for 2022, and although a non HUD reporting year, the count can be provided to HUD to be recognized. The value of a summer count as well is up for discussion. It's noted there was a summer count 7 to 8 years ago. PIT Committee will update the Executive Board with the recommendation for non-required (even) years to potentially do a summer and/or winter count.

B. 2021 PIT Report and Committee Feedback

Plumas data was cleaned up with the assistance of PCIRC. Of those counted, a majority were transitioning offenders. In the 2020 PIT Report there was an offenders category, whereas in the 2021 PIT Report that population was left off as an additional demographic reported. Cathy will request putting transitioning offenders back in as a reportable category in 2022.

There was staffing personnel change when Medea Henderson left, so the report will be different next year.

Tracey Ferguson shows a markup of her comments; she made both minor and substantive comments and states there are some tables with no narrative. Sierra County and Plumas County pages regarding demographic 2010 census data will be updated to American Community Survey data from 2019.

Final due to HUD in May 2021.

C. HMIS/CEP Committee

Tracey Ferguson to coordinate with Paul Tunison for CE training from Lead Agency. No other committee update.

D. Plumas-Sierra Counties CoC Strategic Plan Workgroup Update

Set a date for the working group for the review. May 6<sup>th</sup> at 2pm is tentative. Strategic Plan will be reviewed and changes brought to the Advisory Board at subsequent meetings for discussion, update, and approval.

**7. Agency Updates**

Lead Agency sent out State vaccine survey. Plumas County is currently in the orange tier. Vaccine clinics to include 16-17 year-olds at school sites.

**8. County Updates**

No further information was shared.

**9. Discussion Items for Next Meeting**

- NorCal CoC Governance Charter review
- 2021 PIT Report – final
- Executive Board updates

- ESG CV1 and 2 funding update
- CE in-person training
- Attendance at the 20,000 Lives Quarterly Meeting – May 19<sup>th</sup> to welcome and invite stakeholders to participate, starting at 11:30am. Tracey Ferguson and Aimee Heaney to coordinate.

## 10. Adjournment

Motion to adjourn by Cathy Rahmeyer and seconded by Tracey Ferguson, all in favor, meeting adjourned at 11:34am.

**Next Meeting:** May 25, 2021 (10:00AM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

**The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**