



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JUNE 07, 2011

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel, and Nancy DaForno, Clerk of the Board

INVOCATION/FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Thrall leads the flag salute.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Agenda item 3.C.2.-Auditor/Controller is removed from the agenda and continued to a later date.

Agenda item 3.D.1.2.-NNC Committee is removed from the agenda and continued to a later date.

Agenda item 4.H.2.-Mental Health is removed from the consent agenda to allow for discussion.

Motion: additions and/or deletions to the agenda as requested, Action: Approve, Moved by Supervisor Meacher, Seconded by Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

PUBLIC COMMENT OPPORTUNITY

Leslie Mink representing the Feather River Crym addresses the Board regarding damage caused on the Red Clover Poco Restoration. Ms. Mink presents the Board with information on a repair plan.

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. FLOOD CONTROL AND WATER CONSERVATION DISTRICT – Brian Morris

Discussion and direction to staff regarding watermaster service areas, state fee increases, and transition of responsibility to a local public agency

Various members of the public address their concerns and include Mark Dotta; Jeff Carmichael; Larry Douglas; Carol Viscarra; Sherrie Halverson; Heather Kingdon; Dan Salvatore; Susie Pierce

The Board adjourned as the Governing Board for special districts and reconvene as the Board of Supervisors

2. BOARD OF SUPERVISORS

A. Pursuant to Ordinance 02-967 regarding “Outdoor Festivals” hold a **PUBLIC HEARING** and Board action to approve application of High Sierra Music Festival for music festival to be held June 30 – July 03, 2011 in and around the Plumas-Sierra County Fairgrounds, Quincy

The public hearing is opened. There being no comment, the public hearing is closed.

Motion: **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Pursuant to Ordinance 02-967 regarding “Outdoor Festivals” hold a **PUBLIC HEARING** and Board action to approve application of Belden Town Resort for music festivals

- The Bounce – June 17-19, 2011
- Priceless – July 01-03, 2011
- Stilldream – July 08-10, 2011
- Sunset Campout – July 15-17, 2011

The public hearing is opened. Gerald Hendrick, Assistant Sheriff addresses the Board requesting the applications be subject to enforcement of conditions as outlined in a letter submitted by the Sheriff. There being no further comment, the public hearing is closed.

Motion: approve applications subject to enforcement of conditions as requested by the Sheriff and Environmental Health, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. Approve letter to state officials regarding increases in fees for watermaster service areas, and authorize the Chair to sign.

Motion: **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Set Board of Supervisors meeting schedule for July through December 2011

- July 05, 12, 19
- August 02, 09, 16
- September 06, 13, 20
- October 04, 11, 18
- November 01, 08, 15
- December 06, 13, 20

Motion: **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. CORRESPONDENCE

None

F. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include meeting regarding cloud seeding and concerns of local citizens in the Chester area.

Report by Supervisor Swofford regarding issues related to County government and include CSAC legislative Conference; conversations with various County Supervisors regarding the US Forest Service Travel Management Plan and why it is different on the Plumas National Forest.

Report by Supervisor Kennedy regarding issues related to County government and include CSAC Legislative Conference and comments made on budget realignment.

Report by Supervisor Meacher regarding issues related to County government and include CSAC Legislative Conference; RCRC Board meeting.

Report by Supervisor Simpson regarding issues related to County government and include CSAC Legislative Conference.

3. COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad

A. Budget Briefing

B. Approve FY 2011-2012 budget development schedule as presented by the Budget Officer

Discussion is held by the Board. There is direction to the Budget Officer to meet with the Budget Sub-Committee and present to the Board a proposed balanced budget no later than the end of July 2011.

Departmental Matters

C. **AUDITOR/CONTROLLER** – Shawn Montgomery

1. Adopt Administrative Policies: Budget Authority & Policy; Year End Budgetary Authority & Year End Audit-Related Procedures. **Continued from May 17, 2011**

Motion: **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Adopt revised County Credit Card Policy as recommended. **Continued from May 17, 2011, this matter to be presented by the NNC Committee at a later date. This matter is removed from the agenda and continued to a later date.**
- D. **NNC COMMITTEE** – John Cunningham
 - 1) Request for Board approval of proposed Contract Authority and Procedures policy drafted by the NNC Committee. **Continued from May 17, 2011**
This matter is removed from the agenda and continued to a later date
 - 2) Authorize the Auditor/Controller and County Counsel to provide countywide contracts for frequently used services based on Contract Authority and Procedures policy as recommended by the NNC Committee. **This matter is removed from the agenda and continued to a later date**

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Almanor Recreation & Park District Annual 4th of July Fun Run)

B. CLERK OF THE BOARD

Approve Board minutes for May 2011

C. ENVIRONMENTAL HEALTH

Adopt **RESOLUTION 11-7698** authorizing application to the California Environmental Protection Agency (CAL EPA) for funding to implement electronic data reporting for the Unified Hazardous Material Management Program. **This matter is removed from the consent agenda to allow for discussion.**

Discussion is held by the Board.

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. SHERIFF

- 1) Adopt **RESOLUTION 11-7699** approving application for funding from the FY 2009 Buffer Zone Protection Program and authorize the Sheriff and/or Assistant Sheriff to execute the grant agreement and any amendments
- 2) Approve supplemental budget of \$80,000 for purchase of new patrol boat – Sheriff's Boating Safety and Enforcement program

E. PUBLIC HEALTH AGENCY

- 1) Approve "Public Health Tobacco Survey Policy" that will enable Auditor to process claim for reimbursement of expenses incurred for youth cigarette purchases without requirement of receipts
- 2) Approve a request to submit an application to Union Pacific Railroad for Oral Health and Obesity Prevention Project
- 3) Approve a request to submit an application to The California Department of Public Health for Obesity Prevention Project
- 4) Approve budget transfer of \$6,480 (Department 70566) from Professional Services to Bioterrorism Equipment fixed asset
- 5) Approve a budget transfer of \$2,099 (Department 70560) from annual software fee to bioterrorism equipment fixed asset for the generator purchased and installed as a backup power source at the Plumas-Sierra County Fairgrounds

F. AUDITOR/CONTROLLER

Approve and authorize the Auditor/Controller to sign five year copier lease contract with Ray Morgan, not to exceed the base amount of \$10,995 and subject to approval by County Counsel

G. ENGINEERING

Approve final release of improvements security (Irrevocable Letter of Credit) for the Sierra Park Subdivision

H. MENTAL HEALTH

- 1) Adopt **RESOLUTION 11-7700** approving FY 2011-2012 contract renewals for Mental Health Sierra House providers and authorize the Director of Mental Health to sign
- 2) Adopt **RESOLUTION 11-7701** approving FY 2011-2012 contract renewals for existing contracts for Mental Health providers and authorize the Director of Mental Health to sign. **This matter is removed from the consent agenda to allow for discussion.**

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

I. FACILITY SERVICES

Approve and authorize the Director of Facility Services to execute Custodial Contracts with Quincy Carpet and Windows for the Quincy Courthouse; and Bob's Janitorial for the Health and Human Services Center

J. AIRPORTS

Approve and authorize the County Administrative Officer to execute supplemental lease agreement No. 2 and 3 for the United States Forest Service Lease at Nervino Airport

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all members present as in the morning session.

5. **PLANNING** – Randy Wilson

- A. Request for Board approval to include language related to the military in the General Plan update and that appropriate language regarding the military is incorporated in the county zoning code. Discussion and possible action

Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Receive and file letter from the State of California Governor's Office of Planning and Research approving a second extension of time to complete the Plumas County General Plan update. This matter is for informational purposes only, no action is taken.

6. **PUBLIC WORKS** – Robert Perreault

Request for Board consideration to amend the existing five-person committee structure of the Plumas County Integrated Waste Management Task Force to add two alternate members. Discussion and possible action

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Existing Litigation *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258 (Government Code 54956.9(a))
- B. Conference with Legal Counsel: Existing Litigation - County of Plumas vs. Jeff Cunan, DOES 1 through 10, inclusive, Plumas County Superior Court, Case No. CV10--00320.
- C. Conference with Legal Counsel: Existing litigation - Jared Pilgrim v James Gray, Jr., et al., Plumas County Superior Court, Case No. CV10-00273
- D. Public employee discipline/dismissal/release with regard to two employees of the Alcohol & Drug Department (Gov. Code Section 54957(b))
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Workers Compensation EAMS No. ADJ3326481; WCAB No. RDG0101497
- G. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

Following closed session, Counsel announces there was no reportable action taken.

ADJOURNMENT

Adjourn meeting to Tuesday, June 14, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.