



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

**AGENDA FOR MEETING OF JUNE 07, 2011 TO BE HELD AT 10:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

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AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:15 **FLOOD CONTROL AND WATER CONSERVATION DISTRICT** – Brian Morris
Discussion and direction to staff regarding watermaster service areas, state fee increases, and transition of responsibility to a local public agency

Adjourn as the Governing Board for special districts and reconvene as the Board of Supervisors

2. 10:30 BOARD OF SUPERVISORS

- A. Pursuant to Ordinance 02-967 regarding “Outdoor Festivals” hold a **PUBLIC HEARING** and Board action to approve application of High Sierra Music Festival for music festival to be held June 30 – July 03, 2011 in and around the Plumas-Sierra County Fairgrounds, Quincy
- B. Pursuant to Ordinance 02-967 regarding “Outdoor Festivals” hold a **PUBLIC HEARING** and Board action to approve application of Belden Town Resort for music festivals
 - The Bounce – June 17-19, 2011
 - Priceless – July 01-03, 2011
 - Stilldream – July 08-10, 2011
 - Sunset Campout – July 15-17, 2011
- C. Approve letter to state officials regarding increases in fees for watermaster service areas, and authorize the Chair to sign.
- D. Set Board of Supervisors meeting schedule for July through December 2011
- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

3. 11:10 COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad

- A. Budget Briefing
- B. Approve FY 2011-2012 budget development schedule as presented by the Budget Officer

Departmental Matters

C. AUDITOR/CONTROLLER – Shawn Montgomery

1. Adopt Administrative Policies: Budget Authority & Policy; Year End Budgetary Authority & Year End Audit-Related Procedures. **Continued from May 17, 2011**
2. Adopt revised County Credit Card Policy as recommended. **Continued from May 17, 2011, this matter to be presented by the NNC Committee at a later date**

D. NNC COMMITTEE – John Cunningham

- 1) Request for Board approval of proposed Contract Authority and Procedures policy drafted by the NNC Committee. **Continued from May 17, 2011**
- 2) Authorize the Auditor/Controller and County Counsel to provide countywide contracts for frequently used services based on Contract Authority and Procedures policy as recommended by the NNC Committee

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Almanor Recreation & Park District Annual 4th of July Fun Run)

B. CLERK OF THE BOARD

Approve Board minutes for May 2011

C. ENVIRONMENTAL HEALTH

Adopt **RESOLUTION** authorizing application to the California Environmental Protection Agency (CAL EPA) for funding to implement electronic data reporting for the Unified Hazardous Material Management Program

D. SHERIFF

- 1) Adopt **RESOLUTION** approving application for funding from the FY 2009 Buffer Zone Protection Program and authorize the Sheriff and/or Assistant Sheriff to execute the grant agreement and any amendments
- 2) Approve supplemental budget of \$80,000 for purchase of new patrol boat – Sheriff's Boating Safety and Enforcement program

E. PUBLIC HEALTH AGENCY

- 1) Approve "Public Health Tobacco Survey Policy" that will enable Auditor to process claim for reimbursement of expenses incurred for youth cigarette purchases without requirement of receipts
- 2) Approve a request to submit an application to Union Pacific Railroad for Oral Health and Obesity Prevention Project
- 3) Approve a request to submit an application to The California Department of Public Health for Obesity Prevention Project
- 4) Approve budget transfer of \$6,480 (Department 70566) from Professional Services to Bioterrorism Equipment fixed asset
- 5) Approve a budget transfer of \$2,099 (Department 70560) from annual software fee to bioterrorism equipment fixed asset for the generator purchased and installed as a backup power source at the Plumas-Sierra County Fairgrounds

F. AUDITOR/CONTROLLER

Approve and authorize the Auditor/Controller to sign five year copier lease contract with Ray Morgan, not to exceed the base amount of \$10,995 and subject to approval by County Counsel

G. ENGINEERING

Approve final release of improvements security (Irrevocable Letter of Credit) for the Sierra Park Subdivision

H. MENTAL HEALTH

- 1) Adopt **RESOLUTION** approving FY 2011-2012 contract renewals for Mental Health Sierra House providers and authorize the Director of Mental Health to sign
- 2) Adopt **RESOLUTION** approving FY 2011-2012 contract renewals for existing contracts for Mental Health providers and authorize the Director of Mental Health to sign

I. FACILITY SERVICES

Approve and authorize the Director of Facility Services to execute Custodial Contracts with Quincy Carpet and Windows for the Quincy Courthouse; and Bob's Janitorial for the Health and Human Services Center

J. AIRPORTS

Approve and authorize the County Administrative Officer to execute supplemental lease agreement No. 2 and 3 for the United States Forest Service Lease at Nervino Airport

NOON RECESS

5. 1:30 P.M. **PLANNING** – Randy Wilson

- A. Request for Board approval to include language related to the military in the General Plan update and that appropriate language regarding the military is incorporated in the county zoning code. Discussion and possible action
- B. Receive and file letter from the State of California Governor's Office of Planning and Research approving a second extension of time to complete the Plumas County General Plan update

6. 2:00 **PUBLIC WORKS** – Robert Perreault

Request for Board consideration to amend the existing five-person committee structure of the Plumas County Integrated Waste Management Task Force to add two alternate members. Discussion and possible action

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Existing Litigation *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258 (Government Code 54956.9(a)).
- B. Conference with Legal Counsel: Existing Litigation - County of Plumas vs. Jeff Cunan, DOES 1 through 10, inclusive, Plumas County Superior Court, Case No. CV10--00320.
- C. Conference with Legal Counsel: Existing litigation - Jared Pilgrim v James Gray, Jr., et al., Plumas County Superior Court, Case No. CV10-00273
- D. Public employee discipline/dismissal/release with regard to two employees of the Alcohol & Drug Department (Gov. Code Section 54957(b))
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Workers Compensation EAMS No. ADJ3326481; WCAB No. RDG0101497
- G. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, June 14, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.