



### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **MEETING MINUTES**

## **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 05, 2011**

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### **STANDING ORDERS**

11:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy.  
**Absent/Excused:** Supervisor Meacher.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemyre, County Counsel, and Nancy DaForno, Clerk of the Board

#### **INVOCATION/FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Swofford leads the flag salute.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

#### **URGENCY MATTER – BOARD OF SUPERVISORS** **ALMANOR RECREATION CENTER**

**Motion:** add this item to the agenda as urgency matter because the need for action was not apparent prior to the posting of the agenda. **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

**Motion:** **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

#### **Board Action:**

1. Authorize and approve Construction Contract Change orders:

- Change Order No. 1
- Change Order No. 2
- Change Order No. 3

2. Authorize the County Administrative Officer as the project and grant administrator to sign all documents and perform all necessary acts on the following conditions, subject to availability of funding:
  - a) Construction Contract – when all work on the project is complete and proper waivers and releases from all the subcontractors and material suppliers have been provided, accept the project on behalf of the County of Plumas and make final payment to the Contractor.
  - b) Grant Agreements – when all the work on the project is complete, final payment has been made, and the project has been accepted on behalf of Plumas County:
    - i. Make certification to the State and request final payment and close out of the grant agreements

### **PUBLIC COMMENT OPPORTUNITY**

Larry Douglas regarding budget issues facing Plumas County

Todd Andersen regarding proposal for water bottling facility on his property

Supervisor Swofford addresses the Board stating he believes that it is inappropriate for Board members to participate in matters of other county supervisors districts

Supervisor Kennedy responds inviting Board members to participate in matters they feel necessary facing District 5

### **ACTION AGENDA**

**Sitting as the Governing Board for special districts**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. **FLOOD CONTROL AND WATER CONSERVATION DISTRICT** – Brian Morris
  - A. Approve contract with Dr. Gina Johnston and John McMurtry for 2011 Lake Almanor Water Quality Monitoring Program, and authorize the General Manager to sign.  
  
**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).  
**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.  
**Absent:** Supervisor Meacher.
  - B. Approve acceptance of donation and supplemental budget of \$11,525 for professional services for Lake Almanor Water Quality Monitoring Program. **Four/fifths required roll call vote**  
  
**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).  
**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.  
**Absent:** Supervisor Meacher.

2. **GRIZZLY RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault  
Approve and authorize the County Engineer, as District Manager, to sign Addendum to contract between Grizzly Ranch CSD and Fruit Growers Lab for water testing.

**At the request of Mr. Perreault, this matter is removed from the agenda**

3. **WALKER RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault  
Approve refund of \$106 to Douglas Dillenburg for water usage fees

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.


**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

**Adjourn as the Governing Board for special districts and reconvene as the Board of Supervisors**

4. **BOARD OF SUPERVISORS**

- A.  Presentation of Certificate of Appreciation and Recognition of Susan Rhodes, Program Manager  
Department of Social Services

- B. **PUBLIC HEARING/RESOLUTION** 11-7684 decreasing the number of members on the Chester Cemetery District Board of Trustees from five to three. **Roll call vote**

The public hearing is opened. There being no comment, the public hearing is closed and before the Board for decision.

**Motion: Action:** Adopt, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

- C. **RESOLUTION** 11-7685 Affirming the Commitment of the County of Plumas to Water Rights Holders in the Course of Watershed Restoration and Management Projects. **Roll call vote**

Following presentation and comments by Brian Morris, General Manager of the Flood Control District,

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

D. **CORRESPONDENCE**

- Letter from California Mental Health Planning Council
- Letter from Senator Barbara Boxer regarding federal funding for Workforce Investment Act programs
- Letter from Senator Barbara Boxer regarding Community Development Block Grant programs
- Letter from the United States Senate regarding FY 2011 appropriations bills
- Letter from Todd Andersen regarding private water rights
- Letter from Butte Community Coalition

E. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include Coordinating Council meeting; Volcanic Legacy Scenic Byway meeting

Report by Supervisor Swofford regarding issues related to County government and include Beckwourth Fire Protection District meeting; CSAC Board of Directors; Northern Sierra Air Quality; Portola Merchants meeting; Coordinating Council; RCRC Plan Revision

Report by Supervisor Kennedy regarding issues related to County government and include Quincy Chamber meeting; Animal Rescue Groups meeting; Graeagle Transfer Station meeting; RCRC Plan Revision

Report by Supervisor Simpson regarding issues related to County government and include Disaster Council meeting; Animal Rescue Groups meeting; RCRC Plan Revision

5. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

A. **CLERK OF THE BOARD**

Approve Board minutes for March 2011

B. **AGRICULTURE**

Approve and authorize the Chair to sign contract of \$33,516 between Plumas County and CDFA for weed eradication and control efforts

C. **PLANNING**

Approve refund of application fees to Clarence and DeLorraine Boatwright of \$1,531.25 for a Tentative Parcel Map

D. **SHERIFF**

- 1) Approve and authorize the Chair and Sheriff to sign Bailiff Agreement and Court Security Office Agreement between the Plumas Superior Court and County of Plumas County
- 2) Approve budget transfer of \$20,000 from Services & Supplies and authorize purchase of fixed assets (industrial washer and dryer for the Jail)



## **E. PUBLIC HEALTH AGENCY**

- 1) Approve submission of Request for Proposal to the California Department of Veteran's Affairs for local Veteran's Services funding
- 2) Approve payment of \$2,942 to the California Department of Public Health, Tobacco Control Section for overpayment in FY 2009-2010
- 3) Approve supplemental budget transfer to Public Health 70561 of \$2,744 in Fixed Assets for unanticipated revenues from the California Department of Public Health Emergency Preparedness Office, Public Health Emergency Preparedness/Pandemic Influenza grant. **Four/fifths required roll call vote**
- 4) Approve budget transfer in Public Health 70561 of \$8,534 based on final approved budget for CDPH EPO Public Health Emergency Preparedness /Pandemic Influenza grant
- 5) Approve supplemental budget transfer in Senior Services Budget 20830 of \$13,040 as a result of funding augmentation from the United States Department of Agriculture; and authorize the Director of Public Health to sign Contract Modification No. 1 as Board's designee. **Four/fifths required roll call vote**

## **NOON RECESS**

6. 1:30 P.M. **TREASURER/TAX COLLECTOR** – Julie White  
Presentation by Carlos Oblites, Senior Managing Consultant for PFM Asset Management LLC, investment advisors regarding Plumas County investments

7. 2:00 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad  
Departmental Matters

### **A. ENVIRONMENTAL HEALTH**

Appropriate \$26,905 from the General Fund Contingency for Hazardous Materials Specialist lay-off benefits. **Four/fifths required roll call vote**

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 4**).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

### **B. FACILITY SERVICES** – Joe Wilson

Appropriate \$6,666 from the General Fund Contingency for operational costs of the Almanor Recreation Center. **Four/fifths required roll call vote**

**Motion: Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 4**).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

### **C. AIRPORTS** – Joe Wilson

Approve and authorize the Chair to sign contract with Dan English for services as the Chester Airport Manager

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 4**).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

D. **AGRICULTURE** – Keith Mahan

Approve and authorize the Chair to sign Grant Agreement between Department of Agriculture and Resource Committee (RAC) for Feather River Noxious Weed Management project; and approve supplemental budget of \$79,130 to fund the project. **Four/fifths required roll call vote**

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

E. **SHERIFF** – Greg Hagwood

Discussion regarding reorganization of Sheriff's Department administration to reflect two Assistant Sheriff position and elimination of the Undersheriff position; and adopt a **RESOLUTION** 11-7686 to amend the job description, salary classification and position allocation for the Plumas County Sheriff's Department to include the classification of Assistant Sheriff. **Roll call vote**

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

F. **COUNTY COUNSEL** – Craig Settlemyre

Request for waiver of conflict of interest on the part of the County Counsel with respect to legal services to be provided in regards to a contract between the Department of Public Health and the Plumas County Children and Families Commission

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Meacher.

8. **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, and Confidential Employees

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Following closed session, the Chair announces there was no reportable action taken.

**ADJOURNMENT**

Adjourned meeting to Tuesday, April 12, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.