



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

## **AGENDA FOR MEETING OF FEBRUARY 15, 2011 TO BE HELD AT 11:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

[www.countyofplumas.com](http://www.countyofplumas.com)

## **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

**11:00 A.M.    CALL TO ORDER/ROLL CALL  
                  INVOCATION AND FLAG SALUTE**

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes. Any member of the public wishing to address the Board regarding a noticed public hearing, please provide a speaker card with name and topic to the Clerk prior to addressing the Board.

## ACTION AGENDA

### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

#### **1. 11:10 FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

Approve budget transfer of \$28,000 from Lake Davis fixed asset account to water/sewer charges

**Adjourn as the Governing Board for Special Districts and reconvene as the Board of Supervisors**

#### **2. 11:15 BOARD OF SUPERVISORS**

- A. Presentation of *Certificate of Appreciation and Recognition* of Anna Ward for her years of service to the citizens of Plumas County
- B. Presentation of *Certificate of Appreciation and Recognition* of Ruth Steward for her years of service to the citizens of Plumas County
- C. Approve comment letter to the Pacific Forest and Watershed Lands Stewardship Council regarding its draft Guidelines for Achieving Property Tax Neutrality, and authorize the Chair to sign.
- D. Approve and authorize the Chair to sign letter to the US Forest Service in support of the Resource Advisory Committee proposal to rehabilitate the picnic area at Antelope Lake Recreation Area
- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

#### **3. 11:45 SMITH & NEWELL, CPA:S**

Presentation of Plumas County Audit for 2009-2010; and Board action to adopt financial report

#### **4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

##### **A. AIRPORTS**

**RESOLUTION** authorizing the submittal of a grant application to the State Division of Aeronautics for Gansner Airport

##### **B. SHERIFF**

- 1) **RESOLUTION** authorizing the Sheriff to apply for and administer state funding through a grant with the California Department of Parks and Recreation Department Off-Highway Motor Vehicle Division
- 2) Approve payment of invoice from Plumas District Hospital of \$40.78 from June 03, 2009

##### **C. PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Subvention Certificate of Compliance for FY 2010-2011 from the California Department of Veterans Affairs

##### **D. BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation, encroachment permit request for 2011 4<sup>th</sup> of July Parade and Celebration, Chester

## NOON RECESS

5. 1:30 P.M. **MEMBER OF THE PUBLIC** – Austin Meinert  
Presentation regarding restoration of the Janesville Gap Filler Annex; and request for letter of support from the Board. Discussion and possible action
6. 1:50 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

Departmental Matters

A. **ENVIRONMENTAL HEALTH** – Jerry Sipe

Adopt **RESOLUTION** reducing the personnel allocation – 1.0 FTE Hazardous Materials Specialist effective March 18, 2011. **Roll call vote**

B. **HUMAN RESOURCES** – Gayla Trumbo

1. Adopt **RESOLUTION** to amend the Plumas County Position Allocation for budget year 2010-2011 within the department of 70570 Mental Health and 70576 MHSA HER Technology. **Roll call vote**
2. Adopt **RESOLUTION** to amend the Plumas County Position Allocation for budget year 2010-2011 within the department of 70570 Mental Health and 70577 CAL WORKS. **Roll call vote**

C. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Approve recommendations of the Critical Staffing Committee

- 1.0 FTE Social Worker I/II/III – recommendation to refill
- 1.0 FTE Social Worker I/II/III or Senior Social Worker - recommendation to refill
- 1.0 FTE Program Manager AFDC/GAIN - recommendation to refill
- 1.0 FTE Lead Power Equipment Mechanic - recommendation to refill
- 1.0 FTE Public Works Maintenance Supervisor - recommendation to refill
- 1.0 FTE Assistant Treasurer Tax Collector - recommendation to refill
- 1.0 FTE Probation Assistant (Grant Funded) - recommendation to refill
- 1.0 FTE Supervising Probation Officer - recommendation to refill
- 1.0 FTE GIS Coordinator – recommendation to postpone until the budgetary status of the General Fund has been determined

D. **SHERIFF** – Greg Hagwood

Authorize the Sheriff to move funds, as needed, within Sheriff's Grant Fund No. 0017G upon approval by the County Administrative Officer

E. **FAIR** – John Steffanic

1. Request to appropriate \$77,445 from the General Fund Contingency to cover payroll and electrical costs. **Four/fifths required roll call vote**
2. Acceptance of audit report by the California Department of Food and Agriculture performed on the Plumas-Sierra County Fair. Discussion, possible action and/or direction to staff
3. Approve and ratify contracts between Plumas County and JD Blesse construction and Mealey & Sons Plumbing for work completed at the Fairgrounds

F. **PUBLIC WORKS** – Robert Perreault

Status report regarding operations at the Graeagle Transfer Station. Discussion, possible action and/or direction to staff

G. **DISTRICT ATTORNEY** – David Hollister

1. Presentation by the District Attorney, overview and state of the District Attorney's Office
2. Adopt **RESOLUTION** authorizing the District Attorney to create a Bad Check Diversion Program, consistent with §1001.60 et seq of the California Penal Code; and approve agreement with BounceBack to conduct the Program under the District Attorney. **Roll call vote**
3. Approve budget transfer of \$5,400 and authorize purchase of fixed assets (copy machine)

## **7. CLOSED SESSION**

Announcement of items to be discussed in Closed Session.

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, and Confidential Employees
- C. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(a): County of Plumas v. Jeff Cunan, Plumas Superior Court Case No. CV10-00320
- D. Public Employee Performance Evaluation: County Counsel

## **ADJOURNMENT**

Adjourn meeting to Tuesday, February 22, 2011 for a Special Meeting, Board of Supervisors Room 308, Courthouse, Quincy, California.