



### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **MEETING MINUTES**

## **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 11, 2011**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Kennedy, Supervisor Thrall.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel, and Nancy DaForno, Clerk of the Board

#### **INVOCATION AND FLAG SALUTE**

The Chair offers a moment of silence and Supervisor Meacher leads the flag salute.

### **PUBLIC COMMENT OPPORTUNITY**

John Steffanic, Fair Manager addresses the Board regarding a high voltage power failure issue at the Fairgrounds. The cost to repair is approximately \$100-150,000. Mr. Steffanic is waiting for a cost to repair from PG&E and will keep the Board updated. Mr. Steffanic is looking at all options available to cover costs.

### **ACTION AGENDA**

#### **1. BOARD OF SUPERVISORS**

- A. Presentation of Certificate of Appreciation and Recognition of David Edgar, Public Works Power Equipment Mechanic for his years of service to the citizens of Plumas County.
- B. Presentation of Certificate of Appreciation and Recognition of John Dobrinen, Public Works Maintenance Supervisor for his years of service to the citizens of Plumas County.

#### **C. CORRESPONDENCE**

None

**D. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Swofford regarding issues related to County government and include Planning Commission meeting; Lake Davis Water Treatment Plant meeting; LAFCo; Graeagle Plumas Alliance meeting at Chalet View; Plumas Tomorrow meeting; Sierra Valley Groundwater Management District

Report by Supervisor Kennedy regarding issues related to County government and include Economic Recovery meeting; Planning Commission meeting; Graeagle Plumas Alliance at Chalet View; Management Council; US Forest Service meeting regarding Travel Management appeals process

Report by Supervisor Meacher regarding issues related to County government and include LAFCo

Report by Supervisor Simpson regarding issues related to County government and include Economic Recovery meeting; Management Council; US Forest Service meeting regarding Travel Management appeals process

**2. COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad**  
**Departmental Matters**

**A. SHERIFF – Greg Hagwood**

Authorize the Auditor/Controller to reimburse selected fire departments for costs associated with personnel completion of HazMat courses pursuant to the 2008 State Homeland Security Grant.

**Motion: Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**B. PUBLIC HEALTH AGENCY – Mimi Hall**

1. Approve re-organization of the Plumas County Veterans Service Office as a division of the Plumas County Public Health Agency (PCPHA), and authorize PCPHA to assume overall fiscal, programmatic and administrative oversight for the Veterans Service Office.

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Approve newly developed organizational structure for PCPHA.

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. Adopt **RESOLUTION** 11-7665 amending the Plumas County classification and salary plan to include the classification of Division Director Veterans Services Officer; and amend the 2010-2011 position control for the Veterans Services Department 20640 to allocate 1.0 FTE Division Director Veterans Services Officer and remove 1.0 FTE Veterans Services Officer and to include the Job Description for the position as presented and included as an exhibit to the Resolution. **Roll call vote**

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. Authorize the Public Health Director to appoint and direct the Division Director Veterans Service Officer.

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**C. AUDITOR/CONTROLLER – Shawn Montgomery**

Approve and authorize the Chair to sign five year contract with Ray Morgan Company for lease of copy machine.

Discussion is held by the Board. The Board receives comments by Michael Gregg, representing Ray Morgan Company and comments by Scott Tanner, representing Tanner Business. Craig Settlemyre, County Counsel responds to comments made in regard to wording within the contract.

This matter is continued following a meeting between the CAO, Supervisor Kennedy, County Counsel, and the Director of Information Technology to address concerns as discussed and return to the Board.

**3. LEAGUE OF WOMEN VOTERS – Joyce Scroggs**

Presentation by League of Women Voters of its annual countywide essay contest winners “School, why you should bother; why it makes All the Difference”.

**4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion: Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**A. ELECTIONS**

**RESOLUTION** 11-7666 authorizing the County Clerk-Recorder/Registrar of Voters to conduct all federal, state and local elections in the year 2011.

**B. AGRICULTURE**

Approve supplemental budget of \$3,000 for Sierra County's portion of increased USDA Wildlife Services Agreement. **Four/fifths required vote**

**CLOSED SESSION**

Announcement of items to be discussed in Closed Session.

- Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- Conference with Legal Counsel: Anticipated litigation - Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (one potential case)
- Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, and Confidential Employees

Following closed session, the Chair announces there was no reportable action taken.

**ADJOURNMENT**

Adjourn meeting to Tuesday, January 18, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.

