

**Plumas-Sierra CoC  
Advisory Board Meeting  
December 12, 2019  
Plumas County Main Library Meeting Room  
445 Jackson Street, Quincy  
10:00 AM to Noon (12:00PM)**

**Final Approved Meeting Minutes**

**Present:** *Christina Baggott, Joyce Clare, Johanna Downey, Aimee Heaney, Tony Hobson, Elizabeth McAllister, Elizabeth Pope, Denise Pyper, Cathy Rahmeyer, Manpreet Mann, Charles Schrammel*

**1. Call to Order/Introductions**

*The meeting was called to order at 10:05am.*

**2. Approval of Agenda**

Review proposed Agenda – changes or additions and action item

Additions/changes: *Tony Hobson> Add Item J to New Business – Whole Person Care*

Motion: *Joyce Clare*

2<sup>nd</sup>: *Leaf Van Pelt*

Ayes: All

Nays: None

Abstain: None

**3. Approval of October 24, 2019 Meeting Minutes**

Review draft minutes – revisions and action item

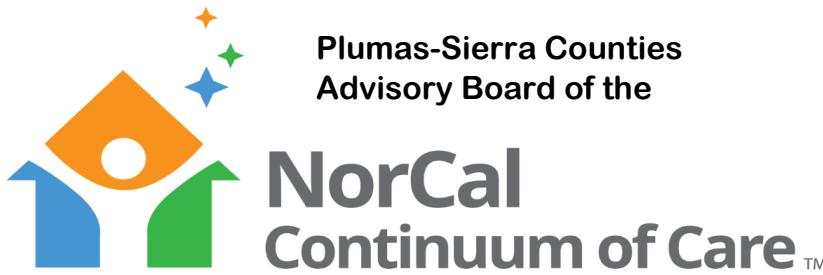
Revisions: *Denise called attention to Item 5 – Housing Tools last paragraph. Draft was not ready to send out prior to 12/12/19 meeting deadline. Request was made to add the Homeless Plan draft to January agenda for discussion and send out the Housing Tools Homeless Plan document via e-mail.*

Motion: *Denise Pyper*

2<sup>nd</sup>: *Joyce Clare*

Ayes: All

Nays: None



Abstain: None

**4. Public Comment (limited to 3 mins. per individual)**

*Elizabeth Pope of the Nevada VA in Reno, NV, announced that there are three (3) available HUD VASH vouchers for veterans for Plumas County.*

**5. New Business**

A. Set 2020 Standing Meeting Dates – discussion and possible action

Discussion: *There was discussion about moving the meeting time, however the Board agreed that the 4<sup>th</sup> Thursday of each month continues to work for most participants. There was a request by a County agency to change the time to later in the day. Discussion about moving time to the afternoon.*

Motion: *Tony Hobson made a motion to keep the 4<sup>th</sup> Thursday and to move the meeting time to 1:00PM.*

2<sup>nd</sup>: *Johanna Downey*

Ayes: All

Nays: No

Abstain: No

B. Review and Revise CA-516 Continuum of Care Strategic Plan 2019-2024 for Plumas County – discussion and possible action

Discussion: *Recommended to be tabled until January 23, 2020 meeting.*

Motion: *Johanna Downey moved to table this item until the January meeting.*

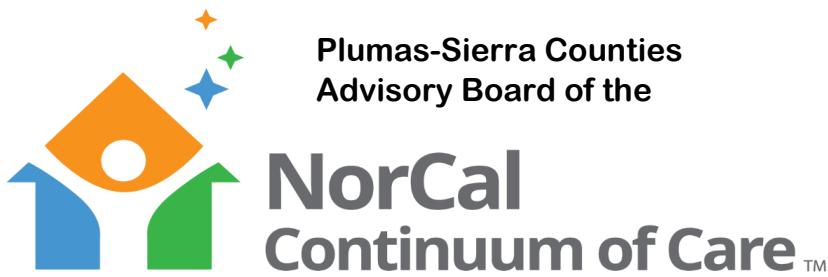
2<sup>nd</sup>: *Tony Hobson*

Ayes: All

Nays: None

Abstain: None

C. NorCal CoC Executive Board Meeting Update – Tracey Ferguson  
*None – Executive Board representative not present*



D. CoC Governance Charter – discussion and possible action

*Discussion: Table Item D to January 23, 2020 meeting*

Motion: No motion was made

2<sup>nd</sup>:

Ayes:

Nays:

Abstain:

E. Creation of By-laws and Member Application Process – discussion

*Aimee Heaney summarized where the Advisory Board was in its process to become full actualized. Creating a membership and reviewing and approving the CoC governance charter/by-laws are next steps in this process. Copies of the CoC membership forms were made available. She asked everyone present to fill out the form and scan and submit to her via e-mail; will also be sent out via e-mail.*

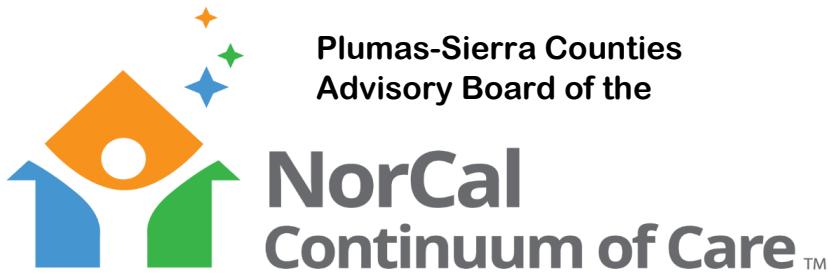
F. HMIS Implementation Update

*Cathy Rahmeyer began discussion on implementation of HMIS; Cathy states that PCIRC is lead agency for County's Coordinated Entry System and first organization fully utilizing HMIS. Clarified online HMIS training and discussed HMIS platform. Explained intake process using VI-SPDAT (the Vulnerability Index & Service Prioritization Decision Assistance Tool) to assess homeless participants for CES. Elizabeth Pope of Reno, NV VA added that the ideal is to track the whole continuum of client's homelessness; there are issues with getting good data quality.*

G. 2020 PIT County – PCIRC

*Cathy Rahmeyer is lead for Plumas and Sierra County PIT Counts. The 2020 PIT will occur the day of January 28, 2020 asking clients where they slept the night of January 27<sup>th</sup>. Data can be collected for seven days through February 3, 2020. Cathy will e-mail to Aimee Heaney information about training for volunteers from other agencies. Forms have not been released.*

H. Homeless Housing, Assistance and Prevention (HHAP) NOFA



*Brief announcement concerning the HHAP NOFA, application, and deadlines; County application process and NorCal CoC process. Further discussion will take place at January meeting.*

**I. Agency Updates**

*Various agency representatives including PCIRC, PUSD Foster Youth and Homeless Liaison, Reno VA Housing, Probation and Plumas County Behavioral Health reported out on service numbers, holiday period services provided; Probation clients particularly are struggling with money management and budgeting and substance abuse issues.*

**J. Whole Person Care -Tony Hobson**

*Plumas County Behavioral Health is receiving one-time funds from DHCS to be used over 5 years, in the amount of \$408,000. Letters of support for the program are needed and Director Hobson will submit a Board Resolution accepting the funds and program. Funds may be used in multiple ways for improving integration of care and navigation across systems of care.*

**6. Adjournment**

*Meeting adjourned at 11:38am.*