

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

MINUTES

Monday July 20, 2020

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers of Plumas County Transportation Commission with roll call at 1:31 PM in the Conference Room of the Plumas County Public Works Department.

Due to COVID19 and the new rules adopted by Governor Gavin Newsom, Commissioners that were not present at the meeting could comment and vote via teleconference.

- 1A. **Roll Call** was conducted by John Mannle, Assistant Director of the Plumas County Transportation Commission. Commissioners in attendance via teleconferencing are: Bill Powers, Susan Scarlett, Jeff Engel and Phil Oels. Sherrie Thrall and Lori Simpson are absent. A quorum is present.
Staff Attendees: John Mannle, Assistant Director of Public Works; Amanda Higgins, Fiscal Tech III. Stephanie McMillan, Recording Secretary.
Others in Attendance: Shauna Everton, Plumas Rural Transit. Via teleconferencing: John Maxwell, Caltrans; Kathy Grah, Caltrans; Lauren Knox, Portola City Manager; Dan Bastian, Contract City Engineer.
- 1B. **Public Forum – Public**
No comment.
- 1C. **Public Forum: Commissioners**
No comment.

2. **Consideration of Draft Minutes for the PCTC Meeting Conducted on June 15, 2020**
Motion is made by Commissioner Oels, seconded by Commissioner Scarlett to adopt the minutes of the June 15, 2020 PCTC meeting as presented. Roll call vote. Bill Powers abstains.
Motion passes 4-0.

3. **Riverwalk Project Study Report**
John Mannle informed the Commission that the City of Portola has asked if PCTC could assist with funding to repair the damaged portion of the Riverwalk. John introduced Dan Bastian, Contract City Engineer, to describe the needed repairs on the River Walk which is 20 years old. Dan reported that one half of the trail is exposed to the elements and, although there is no structural damage, there are areas which have moderate to severe surface damage. Dan submitted a Project Study Report including a cost estimate of \$40,037.00 to complete a one and a half inch asphalt overlay to be implemented by City crews.

John reported that the Riverwalk Trail was originally financed with Transportation Enhancement Funds which are no longer available. John indicated the requested funds will not impact the PCTC budget but raised the question as to whether granting these funds would set a precedent for other similar projects. John stated that the City could either proceed with the repairs and then ask PCTC for reimbursement or wait until the funds are available from PCTC to proceed. Dan indicated the City would prefer to complete the work before the end of 2020 if possible. Lauren Knox indicated the City would prefer to know the funds are available before starting the project. Commissioners Engel and Scarlett agreed with that position. John proposed that funding

could be done on an annual basis for this type of small project using Local Transportation Funds (LTF) and Regional Surface Transportation Funds (RSTP).

The Commission requested that John bring a Resolution approving the funds and including a policy and procedure outline for future maintenance requests to the August meeting of the PCTC.

4. There was no item 4 on the Agenda.

5. **Resolution 20-20 - Fueling Facility Bid Results**

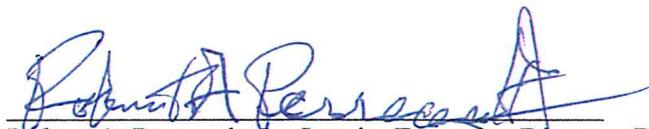
John Mannle informed the Commission that bids were opened for construction of the fueling upgrade to accommodate Plumas Rural Transit buses at the Public Works Yard. Public Works is taking the bid award to the Board of Supervisors for approval. John requests that, provided the contract is awarded, Three Hundred and Seven Thousand Dollars (\$307,000.00) of the PROP 1B Cash Account already deposited in Commission accounts be transferred in advance of the bid award in order to pay off expenses as they are submitted.

Motion is made by Commissioner Oels, seconded by Commissioner Scarlett to approve Resolution 20-20 authorizing the transfer of funds for the construction of the Fueling Facility Project. Roll call vote. Motion passes 4-0.

6. **Confirmation that the next meeting for PCTC to be scheduled for Monday, August 17, 2020 at 1:30 pm with teleconferencing available.**

7. **Adjournment**

Meeting was adjourned at 1:55 PM



Robert A. Perreault, Jr., Interim Executive Director, PCTC

Date: 8/18/2020