

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268

MINUTES

Monday June 15, 2020

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Vice Chairperson Sherrie Thrall of Plumas County Transportation Commission with roll call at 1:38 PM in the Conference Room of the Plumas County Public Works Department.

Due to COVID19 and the new rules adopted by Governor Gavin Newsom, Commissioners that were not present at the meeting could comment and vote via teleconference.

- 1A. **Roll Call** was conducted by John Mannle, Assistant Director of the Plumas County Transportation Commission. Commissioners in attendance via teleconferencing are: Bill Powers, Sherrie Thrall, Lori Simpson, Susan Scarlett, and Phil Oels. Jeff Engel is absent. A quorum is present.
Staff Attendees: John Mannle, Assistant Director of Public Works; Amanda Higgins, Fiscal Tech III. Stephanie McMillan, Recording Secretary. Via teleconferencing: Bob Perreault, Interim Executive Director
Others in Attendance: Kelly McElwain, Plumas Transit; John Rix, Senior Transportation and via teleconferencing: John Maxwell, Caltrans.
- 1B. **Public Forum – Public**
No comment.
- 1C. **Public Forum: Commissioners**
No comment.
2. **Consideration of Draft Minutes for the PCTC Meeting Conducted on May 18, 2020**
Motion is made by Commissioner Scarlett, seconded by Commissioner Oels to adopt the minutes of the May 18, 2020 PCTC meeting as presented. Roll call vote. Motion passes 4-0.
Bill Powers was not present for the vote.
3. **Resolution 20-11 - Authorizing the Budget Transfer from Fund 2029 to Fund 2029A.**
John Mannle informed the Commissioners that this transfer of funds was to repay a previous loan from FY 2006/07. Motion is made by Commissioner Oels to approve Resolution 20-11 and the transfer of Forty Thousand Three Hundred and Ninety-Four Dollars (\$40,394.00) from Fund 2029 to Fund 2029A, seconded by Commissioner Simpson. Roll call vote. Motion passes 4-0.
Bill Powers was not present for the vote.
4. **Resolution 20-12 - Reappointment of Social Services Transportation Advisory Council (SSTAC) Members**
John Mannle explained that some of the SSTAC members' terms have expired and there is a need to renew them. Bill Powers, Jeff Engel, John Rix and Marty Byrne have each agreed to renew their term. Marcy Lang will be replaced by Sarah Dimick. Sarah, Jeff Engel and Jason Manson will serve a 2 year term while Bill Powers, Marty Byrne and John Rix will each serve a 1 year term. New SSTAC members are Bill Powers who will serve a one year term, Jason Manson a two year term. Karen Hayden will serve a 3 year term.
Motion is made by Commissioner Oels, seconded by Commissioner Scarlett to approve Resolution 20-12 to reappoint the Social Services Transportation Advisory Council (SSTAC)

Members, seconded by Commissioner Scarlett. Roll call vote. Motion passes 4-0. Bill Powers was not present for the vote.

5. **Final Budget Adoption FY 20/21 for PCTC and Transit Operators FY 20/21 Final Budget Briefing and Budget Resolutions for Plumas Transit Systems**

John Mannle reported that due to COVID-19 there has been a reduction in use of the Transit System which means the minimum Fare Box of 10% may not be reached by the end of the fiscal year. The Transit Development Act (TDA) allows a one year grace period to meet that figure. However, there may be adjustments available resulting from COVID-19 effects. John stated the PCTC accounts have adequate revenues available through the next fiscal year.

5A. Resolution 20-13 - Allocating TDA funds in the amount of Three Hundred Twenty-Seven Thousand Three Hundred Eighty-Two Dollars (\$327,382.00) to Plumas Rural Services for Fiscal Year 20/21 from Local Transportation Fund (2029A).

5B. Resolution 20-14 - Allocating STA funds in the amount of One Hundred Eighty Thousand Dollars (\$180,000.00) to Plumas Rural Services for Fiscal Year 20/21 from the State Transit Fund (2028).

5C. Resolution 20-15 - Allocating STA –State of Good Repair (SGR) funds in the amount of Fifteen Thousand Dollars (\$15,000.00) to Plumas Rural Services for Fiscal Year 20/21 from the State Transit Fund (2028).

5D. Resolution 20-16 - Authorizing One Hundred Twenty-One Thousand One Hundred Eighteen Dollars (\$121,118.00) for the Operation of Plumas Transit Systems as “Pass-Thru” FTA Section 5311 Operators Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 20/21.

5E. Resolution 20-17 - Authorizing Two Hundred Seventy-One Thousand Eight Hundred Nineteen Dollars (\$271,819.00) for the Operation of Plumas Transit Systems as “Pass-Thru” FTA Section 5311(f) Operators Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 20/21.

5F. Resolution 20-18 - Allocating TDA funds in the amount of Two Hundred Eighty-Four Thousand Six Hundred Twelve Dollars (\$284,612.00) to Plumas County Public Health Agency for operation for the Seniors Transportation from the Local Transportation Fund (2029A) for Fiscal Year 20/21.

5G. Resolution 20-19 - Allocating LTF (Fund 2029A) funds in the amount of One Hundred Thirty-One Thousand One Hundred Sixty-Three Dollars (\$131,163.00) for the 20/21 Overall Work Plan to the Transportation Planning Fund (2027).

Motion made by Commissioner Oels, seconded by Commissioner Simpson to Adopt the FY 20/21 Final Budget Resolutions 20-13 through 20-19. Roll call vote.

Motion passes 4-0. Bill Powers was not present for the vote.

6. **Presentation and discussion of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, a \$2 trillion economic aid package that includes \$25 billion in emergency relief funding for public transportation**

John Mannle reported that through the FTA 5311 and 5311(f) CARES Act Agreement, there is approximately \$273,000.00 in funding available for the Public Transit Systems. This will serve as a safety net for any programs possibly affected by COVID-19. Jim Graham has processed the 5311/5311(f) funding applications which resulted in an increase of funding to be received in FY 20/21 in the amount of \$130,000.00. John informed the Commissioners that the Federal Program invoices for May 2019 have been paid and will provide approximately \$270,000.00 in additional cash to start the year.

7. **Confirmation that the next meeting for PCTC to be scheduled for Monday, July 20, 2020 at 1:30 pm using Teleconferencing.**

8. **Adjournment**

Meeting was adjourned at 1:50 AM

Robert A. Perreault Jr.
Robert A. Perreault, Jr., Interim Executive Director, PCTC

Date: 7/21/2020