

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON MARCH 08, 2005**

1. ROLL CALL

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, William Powers, Ole Olsen and Vice Chairman, Robert Meacher present. Chairman William Dennison is absent.

2. INVOCATION AND FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Powers leads the flag salute.

3. PUBLIC COMMENT OPPORTUNITY

Mark Steffek, Coordinator of the North Cal-Neva Resources Conservation & Development Area introduces himself to the Board. Mr. Steffek informs the Board that the RC&D will be meeting in Quincy on April 20, 2005 at 10:00 a.m. at Moons Restaurant.

4. PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD

Charles Leonhardt, Assessor announces that his department has re-located to the new One-Stop Permit Center, Quincy. Mr. Leonhardt thanks the Board for all their support.

John McMorow, Director of Planning & Building Services addresses the Board requesting that any issues affecting his department be directed to him.

5. BOARD OF SUPERVISORS ANNOUNCEMENTS AND REPORTS

Barbara Thompson, County Counsel reports that action was taken by the Board terminating Julia Coleman's contract as County Administrative Officer, effective March 03, 2005. There were four Board members present and the vote was unanimous with all Board members voting in favor of the termination.

Supervisor Comstock reports on a meeting with Jim Pena, Plumas Forest Supervisor. Issues addressed included the acquisition of Plumas national Forest System Lands for the purpose of community expansion.

Supervisor Comstock reports that the Quincy Chamber appreciates the Board's concern in regards to parking in the downtown Quincy area.

Supervisor Comstock announces that appointments to the Sierra Nevada Conservancy are almost complete.

Supervisor Powers informs the Board that the Sierra Valley Resource Conservation District will be opening an office in Beckwourth.

**6. INFORMATION TECHNOLOGY
UPGRADE ACCOUNTING SOFTWARE AND HARDWARE**

Upon report and recommendation of Dave Preston, Information Systems Manager, motion is made by Supervisor Powers, seconded by Supervisor Comstock and unanimously carried, with Supervisor Dennison absent, to approve the request to appropriate \$120,000 from Franklin trial funding to Information Technology to upgrade the version of Pentamation software currently used by Plumas County, and authorize the Information Systems Manager to sign a contract for purchase of the computer hardware, subject to approval by County Counsel.

7.

TREASURER/TAX COLLECTOR

INVESTMENT PORTFOLIO AUDIT FOR FY 2003/2004

Following presentation by Steve Allen, Chairman of the Plumas County Investment Oversight Committee, motion is made by Supervisor Olsen, seconded by Supervisor Powers and unanimously carried, with Supervisor Dennison absent adopting the 2003/2004 Investment Portfolio Audit as presented.

RESOLUTION 05-7113 RE: TAX-DEFAULTED PROPERTY, FIVE-YEAR TIME PERIOD

Upon report and recommendation of Ginny Dunbar, Treasurer/Tax Collector, motion is made by Supervisor Olsen and seconded by Supervisor Powers adopting Resolution No. 05-7113, maintaining a Five-Year Time Period for the Sale Process of Tax-Defaulted Nonresidential Commercial Property. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

SUPPLEMENTAL BUDGET FOR \$11,700 FOR COMPREHENSIVE COLLECTION PROGRAM

Following presentation by Susie Grant, Assistant Treasurer/Tax Collector, motion is made by Supervisor Powers, seconded by Supervisor Comstock and unanimously carried to approve a supplemental budget for \$11,700 from Tax Collector Fee and Treasurer Collection Fees to Office Expense to cover costs associated with the sell of tax-defaulted property and costs due to Comprehensive Collection Program.

8. SOCIAL SERVICES

TRENDS REPORT FOR QUARTER ENDING DECEMBER 31, 2004

Elliott Smart, Director of Social Services presents the Board with the Social Services Trends Report for the quarter ending December 31, 2004. The report provides information regarding caseloads and workload trends for services that are offered by the Department of Social Services.

RESOLUTION 05-7114 RE: PERSONNEL ALLOCATION/SUPPLEMENTAL BUDGET (SR. SOCIAL WORKER)

Motion is made by Supervisor Comstock and seconded by Supervisor Olsen adopting Resolution No. 05-7114, amending the Personnel Allocation for Fiscal Year 2004/2005 by Increasing 1.0 FTE of Senior Social Worker to the Department of Social Services; and approve a supplemental budget for \$45,435 to fund the position. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

**9. GRIZZLY RANCH COMMUNITY SERVICES DISTRICT
CONTRACT FOR LICENSED HYDROLOGIST**

At the request of County Counsel, this matter is continued to March 15, 2005.

**10. BOARD OF SUPERVISORS
PROPOSED LEGISLATION**

This matter is continued to March 15, 2005.

INTERIM COUNTY ADMINISTRATIVE OFFICER

This matter is before the Board for discussion and possible action regarding the position of County Administrative Officer (CAO) and for consideration of an Interim CAO. Supervisor Meacher addresses the issue and possible alternatives. Supervisor Olsen recommends the Board function without a CAO for ninety days before making any decisions. Supervisor Olsen believes that the role of the CAO could be handled by department heads, and various County staff. Supervisor Comstock supports hiring a County Administrative Officer although she is opposed to filling the position of Management Analyst at this time. Supervisor Comstock disagrees with Supervisor Olsen in regards to the role of a CAO being handled by department heads and refers to the upcoming budget session, employee negotiations and various other projects. Supervisor Comstock recommends the Board go forward with hiring a CAO and contract for services of an Interim CAO. Supervisor Powers concurs and further states that he believes the position is critical to the County. Supervisor Meacher informs the Board that Supervisor Dennison is in favor of hiring a CAO and an Interim CAO.

Motion is made by Supervisor Comstock and seconded by Supervisor Powers authorizing the Chair to work with County Counsel to negotiate a contract for an Interim CAO, and direct the department of Human Resources to begin the recruitment process for the position of CAO. AYES: Supervisors Comstock, Powers and Meacher. NOES: Supervisor Olsen. ABSENT: Supervisor Dennison. Carried and so ordered.

MANAGEMENT SUPPORT ANALYST

Following discussion, the Board directs the department of Human Resources to notify all applicants that recruitment for the position of Management Support Analyst has been placed on hold until a decision is made in regards to the position of County Administrative Officer.

11. COUNTY COUNSEL

FACILITY LICENSE AGREEMENT – GANSNER PARK SOFTBALL FIELD

Motion is made by Supervisor Powers, seconded by Supervisor Comstock and unanimously carried, with Supervisor Dennison absent, to approve a Facility License Agreement to allow Central Plumas Recreation and Park District to use Gansner Park softball field for the Adult Softball League.

CLOSED SESSION

The Board meets in closed session from 3:25 p.m. to 3:40 p.m. as follows:

Conference with Legal Counsel regarding pending litigation.

Frazier v. County of Plumas (Workers Comp Appeals Board, Case No. RDG113543)

Conference with Legal Counsel regarding potential litigation.

Howard Lyon (Workers Compensation Claim No. PLU0200022)

12. BOARD OF SUPERVISORS

CLOSED SESSION

The Board meets in closed session from 11:05 a.m. to 11:15 a.m. regarding personnel.

Public employment – Plumas-Sierra County Fair Manager

CLOSED SESSION

The Board meets in closed session from 12:00 p.m. to 12:10 p.m. for conference with Legal Counsel regarding initiation of litigation (Govt. Code §54956.9(c)).

Following closed session, that Chair announces that the Board authorized intervention in two Sierra Nevada Framework lawsuits.

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

13. PLANNING & BUILDING SERVICES

PUBLIC HEARING/ORDINANCE RE: REZONING PROPERTY – WILBURN

The public hearing is opened to the public. There being no comment, the hearing is closed. Motion is made by Supervisor Olsen and seconded by Supervisor Comstock to waive the reading of an Ordinance, Rezoning Certain Real Property of Ralph and Patricia Wilburn to Single Family Residential, Farm Animal Combining (2-R, F). AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered. The title of the Ordinance is read and continued to March 15, 2005 for adoption.

PUBLIC HEARING/ORDINANCE RE: REZONING PROPERTY – ERIC HART

The public hearing is opened to the public. There being no comment, the hearing is closed. Motion is made by Supervisor Olsen and seconded by Supervisor Powers to waive the reading of an Ordinance, Rezoning Certain Real Property of Eric Hart to Single Family Residential (3-R). AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered. The title of the Ordinance is read and continued to March 15, 2005 for adoption.

14. SIERRA VALLEY FIRE DISTRICT
REQUEST FOR LOAN FROM PLUMAS COUNTY

Following discussion, motion is made by Supervisor Powers and seconded by Supervisor Olsen to approve a loan from Plumas County to Sierra Valley Fire District for \$28,000 to cover costs to conduct an election for a special assessment and to cover routine operating expenses, and delegate authority to Supervisor Powers to execute a loan agreement, subject to approval by County Counsel. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

Supervisor Meacher goes on record stating that he is willing to approve a loan for any fire district to cover costs of an election for a special tax assessment.

15. PUBLIC WORKS
RESOLUTION 05-7118 RE: GENERAL MANAGER TO EXECUTE CONTRACTS –
WATERSHED FORUM

Motion is made by Supervisor Powers and seconded by Supervisor Olsen adopting Resolution No. 05-7118, Delegating Authority to the Director of Public Works to Execute Contracts for approved Monterey Agreement Forum projects, subject to approval by County Counsel. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

2004/2005 EXCHANGE AGREEMENT - FEDERAL APPORTIONMENT

Motion is made by Supervisor Olsen, seconded by Supervisor Powers and unanimously carried, with Supervisor Dennison absent, to approve an Exchange Agreement for 2004/2005 Federal Apportionment and State Match Program, and authorize the Chair to sign.

16. PLUMAS COUNTY AND FLOOD CONTROL DISTRICT

No report.

17. CONSENT AGENDA

Motion is made by Supervisor Powers and seconded by Supervisor Comstock to approve the following consent agenda items. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

A) BOARD OF SUPERVISORS

- 1) Approval of expenditures from Community Services Funds.

Department 20730 – Supervisor Dennison

Alliance for Workforce Development – Donation for Stover Mt. Charter Ski Group \$329.87

- 2) Authorize the Chair to sign a letter to the Department of Transportation for Encroachment Permits for the Chester 4th of July Parade.

B) ELECTIONS

RESOLUTION 05-7115, authorizing the County Clerk/Registrar of Voters to Conduct an All Mailed Ballot Election on June 07, 2005 for the Sierra Valley Fire District, a Measure Submitting to the Voters of the District Approval to Adopt a Special Tax.

C)

PUBLIC HEALTH AGENCY

RESOLUTION 05-7116, authorizing the Submittal of an Application to the California Integrated Waste Management Board for the Local Enforcement Agency (LEA) Grant for FY 2005/2006, and authorize the Director of Environmental Health to sign various assurances as the Board's designee.

D) SHERIFF

Supplemental budget for \$2,361 for additional revenue received from the Department of Boating & Waterways for the Sheriff's Boating Safety & Enforcement program.

E) GRAEAGLE FIRE PROTECTION DISTRICT

RESOLUTION 05-7117, amending Resolution No. 03-6907, approving Exchange of Property Tax Increment with the Graeagle Fire Protection District in Connection with an Annexation.

18. APPOINTMENTS

None.

19. CORRESPONDENCE

None.

20. LEGISLATION UPDATE

None.

URGENCY ITEM – BOARD OF SUPERVISORS

CLOSED SESSION RE: PERSONNEL

Motion is made by Supervisor Comstock and seconded by Supervisor Powers to add this matter as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

The Board meets in closed session from 11:15 a.m. to 11:50 a.m. regarding personnel.

Public employment – Interim County Administrative Officer

The Chair announces that the Board has agreed to enter into a short-term contract with James Stretch as Interim County Administrative Officer. Upon approval of the agreement by the Board, the terms and conditions will be made available to the public.

CLOSED SESSION RE: PERSONNEL

Motion is made by Supervisor Comstock and seconded by Supervisor Powers to add this matter as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Comstock, Powers, Olsen and Meacher. NOES: None. ABSENT: Supervisor Dennison. Carried and so ordered.

The Board meets in closed session from 3:40 p.m. to 4:05 p.m. regarding personnel.

Public employee appointment or employment – Director of Public Health Agency

ADJOURNMENT

The Board adjourns at 4:05 p.m. to meet again on March 15, 2005 at 9:00 a.m. as the Community Development Commission and at 10:00 a.m. as the Board of Supervisors for all purposes.

Robert A. Meacher, Vice Chairman

ATTEST:

Nancy L. DaForno, Clerk of the Board