

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON FEBRUARY 08, 2005**

1. ROLL CALL

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, William Powers, Robert Meacher, Ole Olsen and Chair, William Dennison present.

2. INVOCATION AND FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Meacher leads the flag salute.

3. PUBLIC COMMENT OPPORTUNITY

None.

4. PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD

Gayla Trumbo, Director of Human Resources informs the Board that the office has re-located to the first floor of the Courthouse. The office space is much larger and staff is very appreciative. Ms. Trumbo thanks the Board for all their support.

5. BOARD OF SUPERVISORS ANNOUNCEMENTS AND REPORTS

Supervisor Powers attended services for Chuck Thayer on Saturday February 05, 2005. Mr. Thayer was very respected by the community and Supervisor Powers has vowed to continue some of the projects that he was working on. Mr. Thayer will be greatly missed.

Supervisor Powers gives a report on his attendance of the Feather River Resource Conservation District. There was discussion of why the Sierra Valley is caught up in the bureaucracy of the Central Valley.

Supervisor Powers reports that the City of Portola and the Plumas County Sheriff have come to an agreement with the Towing Company for removal of abandoned vehicles.

Supervisors Comstock and Powers give a report on their attendance of a meeting regarding the Conditional Agriculture Discharge Waiver issue, a program under the State Water Resources Control Board. The meeting was well attended. Supervisor Comstock has requested a presentation by the Agriculture Commissioner and the Farm Advisor on March 15, 2005.

**6. FACILITY SERVICES
FACILITY SERVICES POLICIES**

Following presentation and discussion by the Board, motion is made by Supervisor Olsen, seconded by Supervisor Powers and unanimously carried adopting Facility Policies including Office Remodel, New Equipment Installations, Office Plant Policy, Office Painting, Flooring Policy, Roof-Mount Equipment Installation and Key & Lock Policy as amended. The policy regarding Portable Equipment Use is approved in concept to allow time for review by Operating Engineers Local No. 3 Union, as recommended by County Counsel.

**7. SHERIFF
REQUEST FOR PROPOSAL – RADIO CONSOLE SYSTEM**

Motion is made by Supervisor Powers, seconded by Supervisor Olsen and unanimously carried to approve a of “Request for Proposal” for Radio Console System for the Countywide Dispatch Center, and authorize the Sheriff to advertise for bids. The bid opening will be held on April 01, 2005 at 2:00 p.m.

8.

BOARD OF SUPERVISORS

CLOSED SESSION

The Board meets in closed session from 10:05 a.m. to 10:25 a.m. regarding personnel (Govt. Code §54957(b)(1)) - Director of Public Works

STIPEND FOR DIRECTOR OF PUBLIC WORKS

Motion is made by Supervisor Meacher and seconded by Supervisor Powers to approve a stipend for \$15,000 annually for Tom Hunter, Director of Public Works effective January 01, 2005. The stipend is to compensate Mr. Hunter for his role as Director of the Plumas County Flood Control and Water Conservation District and shall be funded through the Monterey Agreement Settlement. Staff is directed to prepare the necessary Personnel Action Form. AYES: Supervisors Comstock, Powers, Meacher, Olsen and Dennison. NOES: None. ABSENT: None. Carried and so ordered.

BOARD OF SUPERVISORS MEETING DATES FOR MARCH 2005

The Board of Supervisors will meet March 01, 15, 22, 2005.

SIERRA NEVADA CONSERVANCY, APPOINTMENT OF SUPERVISOR COMSTOCK

Motion is made by Supervisor Powers, seconded by Supervisor Olsen and unanimously carried appointing Supervisor Comstock to represent Supervisor Dennison at the February 17, 2005 Sierra Nevada Conservancy meeting.

DEPARTMENT HEAD PERFORMANCE EVALUATION COMMITTEE, APPOINTMENT OF SUPERVISOR MEACHER

Motion is made by Supervisor Powers, seconded by Supervisor Olsen and unanimously carried appointing Supervisor Meacher to the Department Head Performance Evaluation Committee, replacing Ken Nelson.

PROGRESS REVIEW OF BOARD POLICY PRIORITIES

Temperature problems in Courthouse and other County facilities

This matter is continued to February 15, 2005.

Use of Public Health Agency Administration Building

Supervisors Dennison and Comstock will be meeting to tour the Public Health Agency Building to identify the needs of the Probation Department. Julia Coleman, County Administrative Officer presents the Board with a recommendation from the Space Committee for Phase II.

Following discussion, motion is made by Supervisor Olsen, seconded by Supervisor Powers and unanimously carried to adopt the Space Committee's recommended Phase II space assignments, and direct the County Administrative Officer to implement assignments.

Motion is made by Supervisor Olsen, seconded by Supervisor Powers and unanimously carried to ratify the Auditor/Controller's approval of claims submitted to date, and approve future claims up to a maximum of fifty-thousand dollars, (\$50,000), to cover moving and remodeling costs for expenditures throughout the Phase I process, and any balance remaining after completion of Phase I will go towards Phase II, and if additional funding is needed it will be brought before the Board.

Board of Supervisors Policy for Agenda Preparation and Submittal

This matter is continued to February 15, 2005.

Plumas County Strategic/Business Plan

Julia Coleman, County Administrative Officer presents the Board with background information on three potential facilitators for development of a Plumas County Strategic/Business Plan. There is further discussion by the Board regarding the purpose of a Strategic/Business Plan. The Board receives the information presented and this matter is continued to March 01, 2005.

DEVELOPMENT IMPACT FEE STUDY

Motion is made by Supervisor Comstock, seconded by Supervisor Meacher and unanimously carried authorizing staff to negotiate a contract for approval by the Board with PMC Group for a County Development Impact Fee Study.

9. PLANNING & BUILDING SERVICES

ORDINANCE RE: CALIFORNIA BUILDING STANDARDS CODE

This matter is continued to March 01, 2005.

10. PLUMAS COUNTY AND FLOOD CONTROL DISTRICT

Tom Hunter, Director of Public Works informs the Board that he has received applications for Monterey Agreement Settlement funding. The Technical Advisory Committee (TAC) will review the applications.

11. COUNTY ADMINISTRATIVE OFFICE

HEALTH AND HUMAN SERVICES BUILDING

Julia Coleman, County Administrative Officer presents the Board with a report and update on the new Health and Human Services building. The occupancy date for the building is estimated as late summer or early fall 2005. It is recommended that the Board accept the subject report, and direct staff to update on the impact of the Health and Human Services building's financing plan during the mid-year budget review process. There is discussion by the Board. Supervisor Comstock questions how the County will make the first payment on the \$18.4M bond due in July 2005. Supervisor Comstock is assured that the bond indebtedness has been factored into the budget. Supervisor Powers addresses the County's planned income streams to satisfy the debt service, which includes \$200,000, annually from the Tobacco Settlement funds. Supervisor Powers would like to see the \$200,000 returned to programs for public health. This item is for information and discussion purposes only no action is taken.

12. BOARD OF SUPERVISORS

CLOSED SESSION

The Board meets in closed session from 12:10 p.m. to 12:45 p.m. for conference with Legal Counsel regarding initiation of litigation (Govt. Code §54956.9(c)).

13. CONSENT AGENDA

Motion is made by Supervisor Powers and seconded by Supervisor Comstock to approve the following consent agenda items. AYES: Supervisors Comstock, Powers, Meacher, Olsen and Dennison. NOES: None. ABSENT: None. Carried and so ordered.

TREASURER/TAX COLLECTOR/COLLECTIONS

- A. **RESOLUTION 05-7110**, Renewing Delegation of Authority to Treasurer to Invest County Funds and Funds of Other Depositors.
- B. Approval of Treasurer's Investment Policies and Guidelines, as presented.

14. APPOINTMENTS

OPEN SPACE – LAND CONSERVATION ADVISORY BOARD

Motion is made by Supervisor Powers, seconded by Supervisor Meacher and unanimously carried to re-appoint Thelma Olson and John Murray to the Land Conservation Advisory Board and appoint Randy Pew, representing the Timber Industry.

15. CORRESPONDENCE

None.

16. LEGISLATION UPDATE

None.

URGENCY ITEM – BOARD OF SUPERVISORS

CLOSED SESSION

Motion is made by Supervisor Powers and seconded by Supervisor Meacher to add this item to the agenda as an urgency item because the need was not apparent prior to the posting of the agenda. AYES: Supervisors Comstock, Powers, Meacher, Olsen and Dennison. NOES: None. ABSENT: None. Carried and so ordered.

The Board meets in closed session from 12:45 p.m. to 1:00 p.m. for conference with Legal Counsel regarding potential litigation.

ADJOURNMENT

The Board adjourns at 1:00 p.m. to meet again on February 15, 2005 at 9:00 a.m. as the Community Development Commission and at 10:00 a.m. as the Board of Supervisors for all purposes.

William N. Dennison, Chairman of the Board

ATTEST:

Nancy L. DaForno, Clerk of the Board