

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

MINUTES

Monday December 16, 2019

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

1A. **Roll Call** is conducted by Bob Perreault, Interim Executive Director. Commissioners in attendance are: Bill Powers, Lori Simpson, Susan Scarlett and Phil Oels, Sherrie Thrall and Jeff Engel. A quorum is present.
Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Assistant Director of Public Works; Jim Graham, Senior Environmental Planner; Stephanie McMillan, Recording Secretary
Others in Attendance: Kelly McElwain, Plumas Transit; John Rix, PCPHA-Senior Services; John Maxwell, Caltrans; Jeff Schwein, Green Dot Consultants

1B. **Public Forum – Public**
No comments.

1C. **Public Forum: Commissioners**

2. **Consideration of Draft Minutes for the PCTC Meeting Conducted on November 18, 2019**
Motion is made by Commissioner Simpson, seconded by Commissioner Oels: to adopt the minutes of the November 18, 2019 PCTC meeting as presented. Motion passes 6-0.

3. **Comments from the Commissioners on the 2020 Draft Regional Transportation Plan (RTP)**
Commissioners Powers and Scarlett complimented Jeff Schwein, of Green DOT, on the written report. Commissioner Oels pointed out one error in the report on page 43, referencing Collins Pine shipping in Chester. Jim Graham distributed the draft IS/MND report to the Commissioners and indicated that the Environmental Report and the RTP will be ready for adoption at the January meeting.

4. **SSTAC recommendation to modify the East County Route to include Graeagle and the Portola Hospital.**
Jim Graham presented the SSTAC recommendation to modify the East County route to add a stop at East County Healthcare (Hospital) in Portola and to route along Graeagle-Johnsville Road via Mohawk-Highway 40A Road. The modification would add approximately 35-50 hours to the existing yearly total hours which are still below the maximum of 6500 hours set by the Transit Contract.
Motion is made by Commissioner Engel, seconded by Commissioner Thrall: to approve the recommendation. Roll call vote. Motion passes 6-0.

5. **Resolution 19-24 to authorize approval of reimbursement of funds from the Section 5339 Project for purchase of buses in 2020**
Motion is made by Commissioner Thrall and seconded by Commissioner Engel: to authorize Resolution 19-24. Roll call vote. Motion passes 6-0.

6. **Update on FY 19/29 FTA Section 5311 (f)**
John Mannle reported that the new agreements will not be available until Spring 2020.
7. **Update on FY 19/20 STA and STA-SGR Fund Estimates**
John Mannle reported that Fund Estimates are released approximately every six (6) months and are currently on track within the budget.
8. **Resolution 19-25 to authorize payment of Five Hundred Thirty Five Dollars (\$535.00) for Annual Membership in CalACT.**
John Mannle explained membership benefits, especially the ability to utilize bus-purchasing provisions, which expedites the bidding and purchasing of new buses.
Motion is made by Commissioner Simpson, seconded by Commissioner Scarlett: to authorize Resolution 19-25. Roll call vote. Motion passes 6-0
9. **Resolution 19-26 authorizing transfer of auction funds from Bus #335 in the amount of Three Thousand Dollars (\$3,000.00) to Supplement the FY 19/20 Plumas Transit Preventative Maintenance Budget**
Motion made by Commissioner Engel, seconded by Commissioner Thrall. Roll call vote. Motion passes 6-0
10. **Highway Infrastructure Program**
John Mannle informed the Commissioners regarding a new law passed by Congress, that involves federal funds in the amount of One Hundred Twenty Five Thousand Dollars (\$125,000.00), to be programmed and allocated for federally funded routes and bridges. John suggested the best use of these funds would be to append them to an existing federal project. John will provide possible uses for the funds at the January 2020 meeting.
11. **Interim Executive Director Bob Perreault** informed the Commissioners of pending re-organization of Public Works staff support with regard to PCTC.
12. Confirmation of the next meeting for PCTC to be scheduled for Monday, January 27, 2019 at a special time - 10:00 AM.
13. **Adjournment**
Meeting was adjourned at 2:00 PM

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 1-28-26
Robert A. Perreault, Jr. Interim Executive Director PCTC