

**REGULAR MEETING OF THE BOARD OF SUPERVISORS  
COUNTY OF PLUMAS, STATE OF CALIFORNIA  
HELD IN QUINCY ON NOVEMBER 14, 2006**

**PLUMAS COUNTY FLOOD CONTROL DISTRICT**

Sitting as the Plumas County Flood Control District, closed session is held from 9:00 a.m. to 10:00 a.m. for conference with Legal Counsel regarding potential litigation.

**1. ROLL CALL**

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, William Powers, William Dennison, Ole Olsen and Chairman, Robert Meacher present.

**2. INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor-Elect Sharon Thrall leads the flag salute.

**3. PUBLIC COMMENT OPPORTUNITY**

None.

**4. PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD**

None.

**5. SOCIAL SERVICES**

**RESOLUTION 06-7339 RE: IN-HOME SUPPORTIVE SERVICES CAREGIVER  
RECOGNITION WEEK**

Motion is made by Supervisor Dennison and seconded by Supervisor Comstock to adopt Resolution No. 06-7339, proclaiming the week of November 12-18, 2006 as *In-Home Supportive Services Caregiver Recognition Week*. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

**6. FACILITY SERVICES**

**GANSNER FIELD – CRITICAL SAFETY DISCREPANCIES**

The Cal-Trans Division of Aeronautics conducted an inspection of the Quincy-Gansner Field Airport on September 06, 2006. A letter, from the inspector, detailing the Critical Safety Discrepancies, was received by the Planning Department on November 03, 2006.

Jack Ingstad, County Administrative Officer has asked Sid Roberts, Airports Coordinator to make a presentation to the Board to address issues as outlined in the letter. A response must be submitted to the Department of Transportation by December 01, 2006 of decisions and steps to pursue correction of all outstanding discrepancies. Mr. Ingstad stresses the importance of a positive response. Mr. Roberts is encouraged to work closely with the consultant to receive professional advice.

The Board directs Mr. Roberts to prepare the required response for review by the County Administrative Officer.

**7. BOARD OF SUPERVISORS**

**RESOLUTION 06-7340 RE: POSITION ALLOCATION (PROJECT MANAGER FROM  
FACILITY SERVICES TO RISK MANAGER)**

Motion is made by Supervisor Comstock and seconded by Supervisor Powers to adopt Resolution No. 06-7340, amending the Plumas County Position Allocation and Budget for FY 2006-2007 to reflect that the Project Manager be allocated as 1.0 FTE under the Risk Management Department from the Department of Facility Services (.67 FTE and .33 FTE Airports). This position will be working on ADA issues. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

The Board receives comments from Sid Roberts, Director of Facility Services. Mr. Roberts struggles to meet demands and is concerned that the loss of the Project Manager position will make his job more difficult.

Jack Ingstad, CAO recommends the Board consider hiring an Airport Manager to manage all three airports. This would reduce the workload of Facility Services.

Following further discussion, the Board agrees to agenda an overview of Facility Services, status of projects, budget shortfalls, airports, construction of ADA projects, etc. This matter is continued to December 12, 2006.

**RESOLUTION 06-7342 RE: AUTHORITY FOR COUNTY ADMINISTRATIVE OFFICER**

Motion is made by Supervisor Comstock and seconded by Supervisor Powers to adopt Resolution No. 06-7342 providing authority for the County Administrative Officer to delay or reverse any action by an Appointed Department Head until the next Board of Supervisors meeting. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

**HIGH SIERRA MUSIC FESTIVAL – REQUEST TO RE-NEGOTIATE AGREEMENT**

This matter is continued from November 07, 2006 following receipt of actual Plumas County expenses for the event. The High Sierra Music Festival is asking for a reduction in the facility fee for use year 2007. Discussion is held regarding reducing the fee. The request is \$50,000 from \$75,000. There is discussion regarding how the fee will be allocated between the Sheriff and the Fair.

Carol Viscarra and Thelma Olsen, representing the Plumas-Sierra County Fair Board are present and inform the Board the Fair is unable to take a reduction in cost for the event. Ms. Viscarra believes the current contract should be terminated and re-negotiated.

Supervisor Dennison is opposed to the Board determining what is right for the Sheriff and will not support reducing the fee to be allocated. Supervisor Olsen concurs and further states, nothing has been presented in writing to show a loss in revenue to support the reduction.

Rebecca Yudenfreund, representing High Sierra Music Festival addresses the Board. High Sierra does not want to financially impact the Fair by a reduction in the fee. If promises that have been made by the Sheriff are legitimate, High Sierra will accept a reduction in the fee from \$75,000 to \$70,000. High Sierra believes they will be back on target for 2008.

Following further discussion, motion is made by Supervisor Comstock and seconded by Supervisor Powers to support the request from High Sierra Music Festival for a reduction in the facility fee for use year 2007 from \$75,000 to \$60,000 with a minimum of \$35,000 to be earmarked for the Fair and the remainder to be allocated during budget hearings for FY 2007/2008. AYES: Supervisors Comstock, Powers and Meacher. NOES: Supervisors Olsen and Dennison. ABSENT: None. Carried and so ordered.

**EAST QUINCY SERVICES DISTRICT – REQUEST FOR FUNDING FOR LIGHTING FUNCTIONS**

East Quincy Services District is before the Board requesting additional funding from the Road Department and/or exchange of tax increment to provide additional funds for lighting functions. This matter is continued from October 17, 2006 following review by the Road Department to determine the number of Lighting Districts receiving funding. Robert Perreault, Director of Public Works is present and presents the Board with information as requested.

Following discussion by the Board, motion is made by Supervisor Powers, seconded by Supervisor Comstock and unanimously carried to appropriate up to \$9,000 from Quincy Lighting District to East Quincy Services District for lighting functions for FY 2006-2007.

### **CLOSED SESSION**

The Board meets in closed session from 12:35 p.m. to 1:35 p.m. and from 4:15 p.m. to 5:30 p.m. for conference with Legal Counsel, Risk Manager, County Administrative Officer and Director of Human Resources.

- **Existing Litigation**
- **Potential Litigation**
- **Potential Liability**
- **Personnel** – Director of Alcohol & Drug
- **Personnel** – Plumas-Sierra County Fair Manager

### **8. PLANNING & BUILDING SERVICES**

#### **PUBLIC HEARING/ORDINANCE RE: FIRE SAFE DRIVEWAY/WOOD SHAKE ROOF**

Jim Graham, Senior Planner brings this matter before the Board for a public hearing and first reading of an Ordinance amending various sections of the Plumas County Code concerning when a fire safe driveway is required, and reducing the maximum area of a wood shake roof that can be replaced before a new Class “A” roof is required.

The public hearing is opened.

John McMorro addresses the Board in opposition to the amendment.

Various members of the public, including representatives from the Fire Safe Council, several volunteer fire departments and the California Board of Forestry address the Board encouraging approval of the amendment.

There being no further comment, the public hearing is closed.

Following discussion by the Board, motion is made by Supervisor Dennison and seconded by Supervisor Olsen to waive the reading of an Ordinance, amending various sections of the Plumas County Code concerning when a Fire Safe Driveway is required, and reducing the maximum area of a Wood Shake Roof that can be replaced before a new “Class A” Roof is required, accept the proposal on roads, and buildings as defined in Public Resources Code 4290, and accept the proposal for reducing the maximum area of a wood shake roof that can be replaced before a new Class “A” roof is required, and direct staff to return with assurance that the amendment is not exceeding Public Resources Code 4290. AYES: Supervisors Olsen, Dennison, Powers and Meacher. NOES: Supervisor Comstock. ABSENT: None. Carried and so ordered. The Ordinance is read and continued to December 19, 2006 for adoption.

Supervisor Comstock is opposed to changing the way of measuring driveways and concerned with the impact on the public.

### **9. PLUMAS-SIERRA COUNTY FAIR** **FAIR PETTY CASH – REIMBURSEMENT**

Motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried authorizing the Auditor/Controller to pay a claim to reimburse the Fair Petty Cash for \$50.91, meals for livestock volunteers.

### **10. BOARD OF SUPERVISORS** **PLUMAS COUNTY STRATEGIC PLAN**

Supervisor Dennison and Facilitator for the Strategic Planning Committee commend members of the committee for all their hard work and commitment to provide the Board with a plan by the end of 2006. The Committee met their goal and is recommending implementation.

Following presentation by Kathleen Williams, motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried to accept the Strategic Planning Committee report as presented; adopt the proposed Vision, Mission and Values Statements; adopt the initial proposed work plan; and direct the County Administrative Officer to implement as scheduled.

### **BOARD OF SUPERVISORS ANNOUNCEMENTS AND REPORTS**

Report and update by Board members regarding issues related to County Government.

### **11. CONSENT AGENDA**

Motion is made by Supervisor Powers and seconded by Supervisor Dennison to approve the following consent agenda items. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

#### **A. BOARD OF SUPERVISORS**

- 1) Approval of expenditures from Community Services Funds.

##### **Department 20710 – Supervisor Powers**

Project Santa Claus – Donation \$500.00

- 2) Approve a standing fee waiver for rental of the Plumas County Courthouse for the annual Wassail Bowl.

#### **B. FACILITY SERVICES**

Budget transfer for \$1,900 from ADA Capitol Projects to Office Supplies (\$600) and Computer (\$1,300) for ADA Coordinator and Project Manager.

#### **C. PUBLIC WORKS**

- 1) **RESOLUTION** 06-7341, Designee for the 12<sup>th</sup> Cycle Used Oil Recycling Grant.
- 2) Authorize the Director of Public Works to sign an Agreement with North State Alliance for Consortium & Drug/Alcohol Testing Services.

#### **D. SOCIAL SERVICES**

Authorize the Nevada-Sierra Public Authority to submit necessary requests on behalf of Plumas County to the State Department of Social Services to implement the change in the State minimum wage to \$7.50 per hour for providers of In-Home Supportive Services.

#### **E. DISTRICT ATTORNEY**

Supplemental budget for \$45,602 for the Vertical Prosecution Program increasing the budget from \$53,455 to \$99,057 for FY 2006-2007.

#### **F. SHERIFF**

Budget transfer for \$9,573 within the Sheriff's Homeland Security grant funds for purchase of fixed assets (Cameras/Camera Equipment).

#### **G. HEALTH & HUMAN SERVICES CENTER**

Appropriate \$1,341 from the General Fund Contingency to cover costs for window coverings at the new Health & Human Services Center.

### **12. APPOINTMENTS**

None.

### **13. CORRESPONDENCE**

None.

### **14. LEGISLATION UPDATE**

None.

### **URGENCY ITEMS**

Motion is made by Supervisor Dennison and seconded by Supervisor Olsen to add the following items to the agenda as urgency items because the need for action was not apparent prior to the posting of the agenda, and the Board of Supervisors will not meet again in a regular meeting until December 12, 2006. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

### **PUBLIC WORKS**

#### **WHITEHAWK RANCH, PHASE VIII, UNIT 2**

Motion is made by Supervisor Olsen, seconded by Supervisor Dennison and unanimously carried to accept the final map, accept the dedication easements, and authorize the Chair to sign the Subdivision Agreement for Whitehawk Ranch, Phase VIII, Unit 2.

### **FACILITY SERVICES**

#### **PORTOLA MEMORIAL HALL KITCHEN**

Motion is made by Supervisor Powers, seconded by Supervisor Dennison and unanimously carried authorizing Facility Services to advertise for bids for the upgrade/remodel of the Portola Memorial Hall kitchen.

### **2002 RESOURCES BOND ACT – PROP 40 PER CAPITA GRANT**

#### **RESOLUTION 06-7343 RE: REPRESENTATIVE FOR ALL PROP 40 GRANTS**

Upon report and recommendation of Robert Hiss, motion is made by Supervisor Dennison and seconded by Supervisor Comstock to adopt Resolution No. 06-7343, designating the County's authorized Representative for all Prop 40 Grants (County Counsel Barbra Thompson). AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

#### **HIGH SIERRA YOUTH & COMMUNITY REC. CENTER**

Discussion is held regarding the High Sierra Youth & Community Rec. Center at the Fairgrounds funded by Prop. 40. The project is near completion and over budget by approximately \$10,500. There is a request to use salary savings from the Fair Manager vacancy to cover the overage. Jack Ingstad, CAO agrees with the request although believes it is very important to know the financial status of projects at all times.

### **ADJOURNMENT**

The Board adjourns at 5:30 p.m. to meet again on December 05, 2006 at 9:00 a.m. as the Community Development Commission and at 10:00 a.m. as the Board of Supervisors for all purposes.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON NOVEMBER 14, 2006 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board