

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

MINUTES

Monday September 16, 2019

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

1A. **Roll Call** is conducted by John Mannle, Assistant Director Public Works. Commissioners in attendance are: Bill Powers, Sherrie Thrall, Lori Simpson, Jeff Engel and Susan Scarlett. Phil Oels was absent. A quorum is present.

Staff Attendees: John Mannle, Assistant Director; Stephanie McMillan, Recording Secretary. Others in Attendance: Kelly McElwain, Plumas Transit; John Maxwell, Caltrans; Taletha Washburn, Plumas Charter School.

1B. Public Forum – Public

No comments.

1C. Public Forum: Commissioners

2. Consideration of Draft Minutes for the PCTC Meeting Conducted on August 19, 2019
Motion is made by Commissioner Thrall, seconded by Commissioner Simpson to adopt the minutes of the August 19, 2019 PCTC meeting. Motion passes 5-0.

3. Caltrans Update on SR70 Cromberg Rehab-John Mannle

John delivered a report from Stacey Barnes, Caltrans, regarding the planned rehabilitation of a 20 mile stretch of SR70 in the Cromberg area. This is an expected \$80 million project starting just south of the Sloat exit and ending at Grizzly Creek in Beckwourth Pass. The project is planned to go to bid in 2022. Stacy will submit more information at the October 21, 2019 PCTC meeting.

4. Resolution 19-21 to Amend the OWP Budget – John Mannle

Motion is made by Commissioner Scarlett to amend the Overall Work Program (OWP) Budget #1 by the addition of Thirty Four Thousand Two Hundred Eighty One Dollars (\$34281) from funds remaining from FY 2018/19 pursuant to the Reconciliation Letter received from Caltrans. Motion seconded by Commissioner Thrall. Roll call vote. Motion passes 5-0

5. Regional Transportation Plan (RTP) Update -Jim Graham

Jim indicated the Regional Transportation Plan is progressing and Green Dot is expected to present an administrative draft to PCTC staff in September. The draft will then be offered to PCTC at the October 21, 2019 meeting with adoption requested in November or December 2019.

6. Proposed Taylorsville Bus Route for Plumas Charter School – Jim Graham and Taletha Washburn

Jim reported that in response to a study undertaken in January 2019, PCTC was asked to support a change in the route schedule to allow for pickup of 10-12 Plumas Charter School students in Taylorsville before continuing the regular North County route with existing stops in Greenville. The \$2.00 cost per student will be absorbed by Plumas Charter School and will not impact the contract. Jim will direct the necessary schedule change and public notice to be given.

A motion for a minute order was made by Commissioner Engel, seconded by Commissioner Scarlett. Order passes 5-0.

7. PCTC Recommendation to CSA #12 to auction Bus #335- John Mannle

There was no objection by the Commission. The recommendation to auction Bus #335 shall be presented to the Board of Supervisors on October 1, 2019.

8. Consideration of request from Vasquez & Co. to initiate the FY 2018/19 Financial Audit – John Mannle

There was no objection by the Commission.

9. Update on the 2020 State Transportation Improvement Program (STIP) Cycle – John Mannle

John indicated the staffs of the California Transportation Commission (CTC) and Caltrans are in agreement with the numbers presented. John will prepare a draft Regional Transportation Improvement Plan (RTIP) resolution to be presented at the October 2019 PCTC meeting with adoption expected in November 2019.

10. Bus Shelter Construction Projects Status – Jim Graham

Jim reported that the shelter pad in Chester has been poured and two more shelters have been ordered for Portola and Plumas District Hospital respectfully. Tentative installation is planned for Portola by December and in spring 2020 for PDH.

11. FY 20/21 Sustainable Communities Grant Application – Jim Graham

Jim requested approval by the Commission to proceed with the Chester Sustainable Communities Grant Application during the new cycle. This second application reflects changes suggested made after consultation with Caltrans. John Maxwell, Caltrans, indicated the submission date is October 11, 2019 for the March 2020 determination. Motion made by Commissioner Scarlett, seconded by Commissioner Simpson. Motion passes 5-0.

12. PCTC Next Meeting Date.

The next meeting is scheduled for Monday, October 21, 2019 at 1:30 pm.

13. Adjournment

Meeting was adjourned at 1:50 PM

John Mannle, Assistant Director Date: 11/8/19

RP: Robert A. Perreault, Jr., Interim Executive Director PCTC