

**REGULAR MEETING OF THE FLOOD CONTROL
AND WATER CONSERVATION DISTRICT,
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON JUNE 12, 2007**

The meeting is called to order at 9:00 a.m. The Board of Supervisors is sitting as the Plumas County Flood Control and Water Conservation District.

CLOSED SESSION

Conference with Legal Counsel regarding anticipated litigation (Govt. Code Section 54956.9(b)(3)(B)) Lake Davis Water Treatment Plant. **This matter is withdrawn.**

REVISED BUDGET PROPOSAL FOR FY 2007-2008

Presentation by Brian Morris of revised budget outline for FY 2007-2008 based on Board discussions on May 8 and June 5 and other developments.

The most significant change to the budget is elimination of a consulting contract with John Mills due to expire June 30, 2007. Supervisor Meacher is opposed to eliminating the contract and recommends funding through the next round of HR 2389 Title III monies. Supervisor Powers agrees and suggests contacting Mountain Counties to fund the contract.

The Board receives and files the information presented for further consideration during the budget process for FY 2007-2008. Supervisor Powers agrees to contact Mountain Counties as recommended.

FOREST STEWARDSHIP PROGRAM/PLUMAS NATIONAL FOREST

Staff report regarding joint Forest Stewardship Program with Plumas National Forest.

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON JUNE 12, 2007**

1. ROLL CALL

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, William Powers, Sharon Thrall, Robert Meacher and Chairman Ole Olsen present.

2. INVOCATION AND FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Meacher leads the flag salute.

3. PUBLIC COMMENT OPPORTUNITY

Steve Fowler, representing CDF, informs the Board of a public meeting presentation to be held on June 28, 2007 in Chester by Kate Dargan, California State Fire Marshall regarding "Protecting the Homes and Citizens of California Wildland Urban Interface Building Standards".

4. PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD

Report and update by Bill Cox, Fair Manager on financial outcome of the recently held County Picnic.

5. VICTIM WITNESS

\$10,120 BUDGET APPROPRIATION

Motion is made by Supervisor Powers and seconded by Supervisor Meacher to approve a budget transfer for \$10,120, including appropriation from Victim Witness Contingencies for \$8,324 to cover salaries for the remainder of FY 2006-2007; and supplemental budget for \$3,779 for increase in Office of Emergency Services Grant for FY 2006-2007. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered.

6. PUBLIC WORKS

MOU/FEATHER RIVER COLLEGE - MULTI USE TRAIL PROJECT

Motion is made by Supervisor Comstock, seconded by Supervisor Powers and unanimously carried to approve and authorize Chair to sign a Memorandum of Understanding between Feather River College and Plumas County for Multi-Use Trail Project between SR 70 and Feather River College, Quincy.

7. FACILITY SERVICES

TREE EVALUATION REPORT FOR DAME SHIRLEY PLAZA

Presentation by Sid Roberts, Director of Facility Services of arborist's Tree Evaluation Report for Dame Shirley Plaza, Quincy.

Following discussion by the Board, motion is made by Supervisor Comstock, seconded by Supervisor Powers and unanimously carried to approve the recommendation of Scott Edwards, Certified Arborist as outlined in the Tree Evaluation Report and direct staff to prepare a plan to re-plant trees and to include a water management plan on the east end of the subject property; and staff is directed to return to the Board with a phased approach for removal of the most sick and diseased trees before proceeding.

JAIL SECURITY SYSTEM UPGRADE PROJECT – CHANGE ORDERS

Motion is made by Supervisor Powers, seconded by Supervisor Thrall and unanimously carried to approve Change Orders 1, 2 and 3 with Status Electrical for \$25,200 for Jail Security System Upgrade project.

8. MENTAL HEALTH

RECOGNITION PLAQUE, CLAIM FOR PAYMENT

Following discussion, Supervisors Comstock and Olsen agree to pay a claim for \$65.15 from Community Services Funds for Mental Health Advisory Board member recognition plaque. The expenditure was not correctly budgeted for FY 2006-2007.

9. BOARD OF SUPERVISORS

RESOLUTION 07-7382 RE: WILDFIRE SUPPRESSION COST SHIFT

Presentation of and motion by Supervisor Comstock, second by Supervisor Powers to adopt Resolution No. 07-7382, opposing wildfire suppression cost shift from any federal or state agency to Plumas County from wildfire that originates on federal lands or State Responsibility Areas (SRA) and spread to neighboring private, county or tribal lands. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered.

AIRPORT LAND USE COMMISSION, APPOINT MEMBERS

At the request of Supervisor Comstock, this matter is continued to July 10, 2007 following receipt of qualifications from members of interest for review by the Board.

10. COUNTY COUNSEL

PLUMAS COUNTY TRIAL COURTS ADDENDUM NO. 1 TO 2003 MOU

At the request of County Counsel, this matter is continued to June 19, 2007.

CLOSED SESSION

The Board meets in closed session from 12:05 p.m. to 12:20 p.m. for conference with Legal Counsel regarding potential litigation (2 cases).

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with Supervisors Rose Comstock, Sharon Thrall, Robert Meacher and Chairman Ole Olsen present. Supervisor William Powers is absent.

11. OFFICE FOR ACCESSIBILITY **ACCESS COMPLIANCE PLAN**

Presentation by Joe Wilson of Plumas County Access Compliance Plan. The Plan details funding solutions, a brief history of disabled access laws, and the action steps to achieve compliance.

12. COUNTY ADMINISTRATIVE OFFICE **FY 2007-2008 BUDGET, REPORT AND UPDATE**

Presentation by Jack Ingstad, County Administrative Officer regarding budget recommendation for FY 2007-2008. The County continues to face a very serious financial situation due to economic slowdown of revenues and continual depletion of fund balance.

Even with a five percent reduction in general fund services and supplies, the total budget requested from all general fund supported departments totals \$26,522,838. The requested budget has been reduced by \$1,248,639 to \$25,274,199. The department requested general fund revenues stand at \$23,124,601 or \$2,149,598 short of balancing.

Last year, the Board used \$2.5 million of fund balance to adopt a budget of \$25,847,092. The good news is the budget for FY 2007-2008 is already approximately \$600,000 less than last fiscal year. The bad news is anticipated revenues and fund balance will not cover the \$2.1 million gap.

To date, I have made the following adjustments to the Budget and requests the Board accept the recommendations:

Motion is made by Supervisor Comstock, seconded by Supervisor Meacher and unanimously carried, with Supervisor Powers absent, to uphold the recommendations of the County Administrative Officer as outlined in his report dated June 11, 2007 and includes elimination of fifteen (15) unfilled employee positions. The Board directs staff to provide notice to the Union of action taken eliminating the 15 unfilled positions.

- Elimination of 15 unfilled employee position
 - CAO 1 FTE
 - Animal Services 1 FTE
 - Probation 3 FTE
 - Director of Planning
 - Senior Planner
 - GIS 1 FTE
 - Library 1 FTE
 - Records Management 1 FTE
 - County Counsel .75 FTE
 - Building Services 3 FTE
 - Ag. Commissioner 1 FTE

The Board receives comments from Department Heads concerned with long-term affects from eliminating the positions.

Further recommendations:

- Elimination of most other wages
- Increase building and planning fees to cover ADA
- Move and fund accessibility coordinator into the building division
- Reduce ADA improvements until fees cover the requested budgeted amount
- Alcohol and Drug general fund request is eliminated
- General Plan is not funded, I am recommending we explore a general plan fee if we go forward this year with our general plan
- A “real” hiring freeze stay in place until the Auditor informs us that our revenues are showing signs of growth
- Administrative controls prohibiting working employees out of classification or using other wages and overtime without prior approval of the CAO and/or Auditor
- Request that City of Portola advance the \$600,000 necessary to move the Lake Davis Treatment project forward and use the \$600,000 as fund balance
- Eliminate bottled water in all budgets, a savings of \$10,000
- The County is spending more than \$65,000 a year on cell phones. It is my hope the new cell phone policy will significantly reduce this amount.
- Immediately take steps in Public Works, Social Services and Public Health to reduce the need for future general fund contributions.
- Allow the Sheriff to use his grant money as he wishes, but limit his general fund contribution increase to \$400,000.
- No vehicle purchases recommended
- Direct the Budget Officer and Auditor to make an additional \$800,000 in general fund reductions.
- If the Auditor is uncomfortable predicting a general fund balance in excess of \$800,000, delay the Final Budget adoption until the close of this year’s books.
- Due to uncertainty of our revenue stream and future fund balances, retain 10 percent of our final general fund balance in reserves to weather any future financial storms.

A public hearing is scheduled for June 19, 2007 at 1:30 p.m.

13. BOARD OF SUPERVISORS **INFORMATIONAL ANNOUNCEMENTS**

None.

14. CONSENT AGENDA

Motion is made by Supervisor Comstock, seconded by Supervisor Meacher and unanimously carried, with Supervisor Powers absent, to approve the following consent agenda items.

A. BOARD OF SUPERVISORS

Approve expenditures from Community Services Funds.

Department 20710 – Supervisor Powers

Relay for Life – Donation	\$ 200.00
Portola Railroad Days – Donation	\$1,000.00

Department 20720 – Supervisor Meacher

Greenville High – Donation (Sober Grad Night)	\$ 500.00
Relay for Life – Donation	\$ 200.00

Department 20730 – Supervisor Thrall

Seneca Hospital Auxiliary – Donation (Blood Drive)	\$ 75.00
Chester Jr-Sr High School - Donation (Sober Grad Night)	\$ 135.00

Department 20740 – Supervisor Comstock

Soroptomist International – Donation (File of Life)	\$ 300.00
Relay for Life – Donation	\$ 200.00

Department 20750 – Supervisor Olsen

C-Road CSD – Donation (Radios)	\$1,975.00
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B. GRAND JURY

Budget transfer for \$1,600 between departments (20010 to 20270) to cover costs for the remainder of FY 2007-2008.

C. HUMAN RESOURCES

Approve recommendations from the Critical Staffing Committee (Mental Health-1.0 FTE; Sierra House-1.0 FTE). Positions not funded by the General Fund.

D. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Chair to sign various subcontract amendments of \$10,000 or more in budget unit 70560 for activities related to the Health Resources and Services Administration (HRSA) HIV/AIDS Title II Ryan White Part B Program. Approved as to form by County Counsel.
- 2) Supplemental budget for \$51,488 for receipt of unanticipated revenue from the State of California Alcohol & Drug Program related to prevention services, and authorize the Chair to sign related subcontracts for FY 2006-2007. Approved as to form by County Counsel.

E. COUNTY ADMINISTRATIVE OFFICE

Approve and authorize the Chair to sign an Agreement with Mead & Hunt for updates on Airport Layout Plans at Beckwourth-Nervino and Gansner Field, Quincy.

15. APPOINTMENTS

MENTAL HEALTH COMMISSION

Motion is made by Supervisor Thrall, seconded by Supervisor Comstock and unanimously carried, with Supervisor Powers absent, to appoint Sharon Taschenberg, Mark Wratten and Beth Fowler to the Plumas County Mental Health Commission.

16. CORRESPONDENCE

None.

17. LEGISLATION UPDATE

None.

ADJOURNMENT

The Board adjourns at 4:30 p.m. to meet again on June 19, 2007 at 9:00 a.m. as the Community Development Commission and at 10:00 a.m. as the Board of Supervisors for all purposes.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON JUNE 12, 2007 ARE CORRECT AS RECORDED.

Nancy L. DaForno, Clerk of the Board