

**REGULAR MEETING OF THE BOARD OF SUPERVISORS  
COUNTY OF PLUMAS, STATE OF CALIFORNIA  
HELD IN QUINCY ON MAY 15, 2007**

**1. ROLL CALL**

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, William Powers, Sharon Thrall, Robert Meacher and Chairman Ole Olsen present.

**2. INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Powers leads the flag salute.

**3. PUBLIC COMMENT OPPORTUNITY**

None.

**4. PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD**

None.

**5. PUBLIC WORKS**

**PROP 13 – LAKE ALMANOR WATERSHED PLANNING PROJECT**

Presentation by Robert Perreault, Director of Public Works regarding Prop 13 Lake Almanor Watershed Planning & Nonpoint Source Control Project. Mr. Perreault presents the Board with a final grant report submitted May 01, 2007 to the State Water Resources Control Board. The report summarizes the issues that led to development of the Lake Almanor Watershed Planning & Nonpoint Source Control Project, states the project goals and provides an overview of the deliverables and work done in achieving those goals. Informational only, no action is taken.

**6. BOARD OF SUPERVISORS**

**PUBLIC HEARING – HIGH SIERRA MUSIC FESTIVAL APPLICATION**

This matter is before the Board for approval of the Application of High Sierra Music Festival to be held July 05-08, 2007 in and around the Plumas-Sierra County Fairgrounds, Quincy, California.

The public hearing is opened. The Board receives comments from Mike Beatley, Assistant Sheriff regarding funding for the Walk Along Program. Mr. Beatley has been unsuccessful in determining funding for the program. Mr. Beatley informs the Board that the Sheriff has not been paid by the Plumas-Sierra County Fair for law enforcement services provided in 2006 (\$20,000). The Sheriff has received a request from the Fair Manager for no presence at the 2007 High Sierra Music festival.

Doris Livingston, a member of the public and Festival attendee addresses the Board. Ms. Livingston questions the process for the Ride Along Program under the Sheriff and their ability to perform a quick records check of interested individuals. Ms. Livingston is concerned that the proposed Walk Along Program is more of a problem than the Ride Along Program.

The Board confirms there have been requests from members of the public to participate in the program.

Supervisor Comstock is more concerned that the Sheriff is over budget \$300,000 for FY 2006-2007.

There being no further comment, the public hearing is closed.

Motion is made by Supervisor Meacher, seconded by Supervisor Comstock and unanimously carried to approve the application of High Sierra Music Festival to be held July 05-08, 2007 in and around the Plumas-Sierra County Fairgrounds, Quincy, California.

**7. SOCIAL SERVICES**

**WELFARE FRAUD INVESTIGATOR – USE OF TASER WEAPON**

Upon report and recommendation of Elliott Smart, Director of Social Services, motion is made by Supervisor Meacher, seconded by Supervisor Powers and unanimously carried authorizing use of a taser weapon by the Welfare Fraud Investigator.

**SOCIAL SERVICES TRENDS**

Presentation of Social Services Trends report for period ending March 31, 2007. The report provides information regarding public assistance caseloads and workload trends for services offered by the Department of Social Services.

**8. PROBATION**

**\$21,198 GENERAL FUND CONTINGENCY/\$10,303 SUPPLEMENTAL BUDGET**

Motion is made by Supervisor Powers and seconded by Supervisor Meacher to appropriate \$21,198.24 from the General Fund Contingency to Salaries & Benefits (Department 20412); and supplemental budget for \$10,303 for receipt of unanticipated revenues. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered.

**9. PLUMAS COUNTY FLOOD CONTROL DISTRICT**

**EMPLOYMENT AGREEMENT – GENERAL MANAGER OF FLOOD CONTROL DISTRICT**

Sitting as the Plumas County Flood Control District, motion is made by Supervisor Powers, seconded by Supervisor Comstock and unanimously carried to approve an employment agreement between the Plumas County Flood Control and Water Conservation District and Brian L. Morris, effective July 01, 2007.

**PLUMAS WATERSHED FORUM – DESIGNATE REPRESENTATIVE**

Motion is made by Supervisor Thrall, seconded by Supervisor Powers and unanimously carried to designate Supervisor Meacher as Flood Control District representative to the Plumas Watershed Forum.

**10. COUNTY COUNSEL**

**PROPERTY TAX INCREMENT EXCHANGE POLICY**

At the request of County Counsel, this matter is removed from the agenda and continued to June 12, 2007.

**CONFLICT OF INTEREST POLICY**

Presentation by County Counsel of conflict of interest policy for the Probation Department regarding fraternization.

Following discussion by the Board and comments from members of the public, motion is made by Supervisor Comstock, seconded by Supervisor Thrall and unanimously carried directing County Counsel to submit the policy adopted by the Board on January 09, 2007 to Operating Engineers Local No. 3 Union immediately for their approval. The Union is given a fourteen (14) day opportunity to meet and confer. The policy adopted is an amendment to Resolution No. 06-7344 adopted on December 12, 2006 and shall be effective June 01, 2007 and shall pertain to all County departments.

**“All employees will disclose any relationships and refrain from any contact with the case until a decision has been made by the department head in regard to a conflict of interest”.**

**CLOSED SESSION**

The Board meets in closed session from 12:25 p.m. to 12:35 p.m. for conference with Legal Counsel regarding potential litigation.

**NOON RECESS**

**AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

## **11. AUDITOR/CONTROLLER BUDGET TRANSFER POLICY**

Following discussion, motion is made by Supervisor Powers, seconded by Supervisor Comstock and unanimously carried to rescind the current budget transfer policy requiring that all budget transfers be approved by a member of the Board; and reinstate prior policy.

“The Auditor/Controller has the authority to approve budget transfers within salaries and benefits in order to process payroll; and the County Administrative Officer/Budget Officer has the authority to approve all transfers within salaries and benefits and services and supplies. Any budget transfer not recommended by the County Administrative Officer shall require Board approval.”

## **COUNTY CELLULAR PHONE POLICY**

Upon report and recommendation of Shawn Montgomery, Auditor/Controller, motion is made by Supervisor Powers and seconded by Supervisor Meacher to adopt County Cellular Phone Policy as presented; approve cellular phone service request form and phone log; and direct that department implementation of cell phone allowance be coordinated with the Auditor/Controller to avoid any duplicate payments. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered.

## **SMITH & NEWELL, CPA'S CONTRACT RENEWAL**

Motion is made by Supervisor Powers, seconded by Supervisor Thrall and unanimously carried to approve a proposal from Smith & Newell, CPA's to provide independent audit services for County of Plumas Fiscal Years ending June 30, 2007, 2008 and 2009; and approve addendum for cash handling audit component, and authorize the County Administrative Officer to execute a contract.

## **12. 2002 RESOURCES BOND ACT – PROP 40 PER CAPITA GRANT DELLEKER POND PROJECT**

Motion is made by Supervisor Power, seconded by Supervisor Comstock and unanimously carried to approve application to the State for \$49,000 of Per Capita Funds to develop the Delleker Pond area; approve the Memorandum of Understanding (MOU) between Plumas County and Grizzly Lake Resort Improvement District for the Delleker Pond project; accept and approve an agreement for Grizzly Lake Resort Improvement District as the Project Manager, and authorize the Chair to sign.

## **13. BOARD OF SUPERVISORS ALMANOR RECREATION CENTER – PROP 40 GRANT FUNDS**

Following presentation by Supervisor Thrall and discussion by the Board, motion is made by Supervisor Thrall, seconded by Supervisor Meacher and unanimously carried to approve as follows:

**Plumas County shall assume responsibility for the construction, operation and maintenance of a new community recreation facility to be constructed using Prop 40 grant funding (both County and Almanor Recreation & Park District per capita and competitive grants) and Plumas County shall sell the property owned by the County known as the Chester Veterans Memorial Hall and apply the proceeds to the construction of the new community recreation center in Chester.**

Supervisor Comstock cautions the Board on increasing costs to the County when assuming responsibility for construction projects.

Supervisor Meacher compliments Supervisor Thrall on her accomplishments of this project.

## **BOARD POLICY PRIORITIES**

Following discussion, this matter is continued to a Special Meeting of the Board on May 22, 2007 at 1:00 p.m. Jack Ingstad, County Administrative Officer encourages Board members to set priorities prior to FY 2007-2008 budget discussions.

## **14. BOARD OF SUPERVISORS** **INFORMATIONAL ANNOUNCEMENTS**

Report and update by Board members regarding issues related to County Government.

- Northern Sierra Air Quality Management District
- LAFCo
- Plumas County Transportation Commission
- RCRC Board of Directors
- CSAC Board of Directors
- Western Interstate Region (WIR)
- Board updates from County Administrative Officer

Report and update by Jack Ingstad, County Administrative Officer regarding meetings attended, key topics, and project updates; including Strategic Plan Progress Report No. 1 outlining completion of tasks.

Upon retirement of Director of Facility Services, Supervisor Thrall recommends the Board consider the Department becomes a division of the Public Works Department.

## **15. CONSENT AGENDA**

Motion is made by Supervisor Powers, seconded by Supervisor Thrall and unanimously carried to approve the following consent agenda items. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered. **At the request of Chairman Olsen, Item 15.D.1. is removed from the agenda and continued to June 05, 2007.**

### **A. BOARD OF SUPERVISORS**

Approve expenditures from Community Services Funds.

#### **Department 20720 – Supervisor Meacher**

Relay for Life – Donation Space Use Fee	\$100.00
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#### **Department 20730 – Supervisor Thrall**

Department of Facility Services – Donation (Chester Park upgrades)	\$600.00
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#### **Department 20750 – Supervisor Olsen**

Relay for Life – Donation	\$500.00
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### **B. VETERANS SERVICE OFFICE**

Approval to expend Outreach Program funds for items that do not currently fall under County Policy.

### **C. ENGINEERING**

#### **1) Greenhorn Creek CSD & Fire**

Budget transfer for \$7,230 between departments and to and from Greenhorn Creek CSD contingencies (\$5,130).

#### **2) Greenhorn Creek CSD**

Budget transfer for \$7,210 within department to cover existing expenses of the Greenhorn Creek CSD.

### **D. COUNTY COUNSEL**

- 1) Approve Addendum No. 1 to 2003 Memorandum of Understanding between the County of Plumas and the Plumas County Trial Courts concerning the main courthouse in Quincy, California to allow County expenditures for tile removal to be deducted from the \$450,000 owed to the Courts for the courthouse remodel; delegate authority to the Chair and/or CAO to execute Memorandum of Understanding with the Administrative Office of the Courts and the Superior Court of California, County of Plumas regarding construction project at the Quincy Courthouse once agreement has been finalized. **This matter is continued to June 05, 2007.**
- 2) Approve 60 day license agreement with Harold Petersen for property located in Chester, California identified by APN No. 001-500-002, and authorize Chair to sign final agreement.

**16. APPOINTMENTS**

**PLUMAS COUNTY FISH & GAME ADVISORY COMMISSION**

Motion is made by Supervisor Meacher, seconded by Supervisor Powers and unanimously carried to appoint Rueben Chavez to the Fish & Game Advisory Commission, representing District 2.

**17. CORRESPONDENCE**

None.

**18. LEGISLATION UPDATE**

None.

**URGENCY ITEM – FACILITY SERVICES**

**CHANGE ORDER NO. 1 – PORTOLA MEMORIAL HALL KITCHEN**

Motion is made by Supervisor Powers and seconded by Supervisor Meacher to add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered.

Motion is made by Supervisor Powers, seconded by Supervisor Thrall and unanimously carried to approve Change Order No. 1 from the Truitt Group for \$6,700 for the Portola Memorial Hall Kitchen project (air equipment for range hood).

**URGENCY ITEM – FARM ADVISOR**

**BUDGET TRANSFER FOR \$2,778 – VEHICLE REPAIR**

Motion is made by Supervisor Powers and seconded by Supervisor Meacher to add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Comstock, Thrall, Meacher, Powers and Olsen. NOES: None. ABSENT: None. Carried and so ordered.

Motion is made by Supervisor Meacher, seconded by Supervisor Powers and carried, with Supervisor Comstock opposing, to approve a budget transfer for \$2,778 to cover costs for repair of 1999 Mercury Mountaineer transmission.

**ADJOURNMENT**

The Board adjourns at 4:30 p.m. to meet again on May 22, 2007 at 1:00 p.m. in a Special Meeting to set Board Policy Priorities for FY 2007-2008.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON MAY 15, 2007 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board