

**RESOLUTION No. 19- 8414**

**WHEREAS** the Plumas County Board of Supervisors desires to participate in the Proposition 47 Grant administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

**NOW, THEREFORE, BE IT RESOLVED** that the District Attorney of Plumas County is authorized on behalf of the Board of Supervisors to submit the grant proposal for this funding and to accept the award for the attached application for August 15, 2019 to May 15, 2023 from BCCS and is authorized to sign on behalf of the Board the Grant Agreement including any extensions or amendments thereof.

**IT IS AGREED** that any liability arising out of the performance of this Grant Award, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The Board of State and Community Corrections disclaim responsibility for any such liability.

**BE IT FURTHER RESOLVED** that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

**BE IT FURTHER RESOLVED** that the county agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

**IT IS ALSO RESOLVED** that grant funds received hereunder shall be deposited with the Plumas County Treasurer and budgeted in accordance with California law and Plumas County policy.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on July 9, 2019 by the following:

Vote: **Ayes:** SUPERVISORS THRALL, SIMPSON, GOSS, ENGEL, SANCHEZ

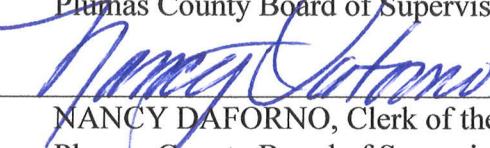
**Noes:** NONE

**Absent:** NONE

Signature:  Date: 7/9/19

Michael Sanchez, Chair

Plumas County Board of Supervisors

ATTEST:  Date: 7/9/19

NANCY DAFORNO, Clerk of the Board

Plumas County Board of Supervisors

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

**BOARD OF STATE AND COMMUNITY CORRECTIONS**

CONTRACTOR NAME

**COUNTY OF PLUMAS**

2. The term of this Agreement is:

START DATE

**AUGUST 15, 2019**

THROUGH END DATE

**MAY 15, 2023**

3. The maximum amount of this Agreement is:

**\$1,000,000**

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Scope of Work	3
Exhibit B	Budget Detail and Payment Provisions	4
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Attachment 1	Cohort 2 Prop 47 Request for Proposal*	*
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\* This item is hereby incorporated by reference and can be viewed at: [http://www.bscc.ca.gov/s\\_bsccprop47/](http://www.bscc.ca.gov/s_bsccprop47/)

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

**COUNTY OF PLUMAS**

CONTRACTOR BUSINESS ADDRESS 520 Main Street	CITY Quincy	STATE CA	ZIP 95971
PRINTED NAME OF PERSON SIGNING David Hollister	TITLE District Attorney		
CONTRACTOR AUTHORIZED SIGNATURE 	DATE SIGNED		

**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME

**BOARD OF STATE AND COMMUNITY CORRECTIONS**

CONTRACTING AGENCY ADDRESS 2590 Venture Oaks Way, Ste 200	CITY Sacramento	STATE CA	ZIP 95833
PRINTED NAME OF PERSON SIGNING MARY JOLLS	TITLE Deputy Director		
CONTRACTING AGENCY AUTHORIZED SIGNATURE 	DATE SIGNED		

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL: EXEMPT PER SCM, VOLUME 1, CH. 4.06

**EXHIBIT A**  
**SCOPE OF WORK**

**1. GRANT AGREEMENT – PROPOSITION 47 GRANT PROGRAM**

This Grant Agreement is between the State of California, Board of State and Community Corrections, hereafter referred to as BSCC and the County of Plumas, acting by and through the Plumas County District Attorney's Office, hereafter referred to as Grantee or Contractor.

**2. PROJECT SUMMARY AND ADMINISTRATION**

- A. To address systems gaps identified and continue to sustain a Pretrial Diversion Program combined with mental health, substance use disorder treatment, housing and community-based supportive services (including life and job skills training and intensive case management) for participants in the Plumas County criminal justice system.
- B. Grantee agrees to administer the project in accordance with Attachment 1: Cohort 2 Prop 47 Request for Proposal (incorporated by reference) and Attachment 2: 2019 Prop 47 Application for Funding, which is attached and hereto and made part of this agreement.

**3. PROJECT OFFICIALS**

- A. The BSCC's Executive Director or designee shall be the BSCC's representative for administration of the Grant Agreement and shall have authority to make determinations relating to any controversies that may arise under or in connection with the interpretation, performance, or payment for work performed under this Grant Agreement.
- B. The Grantee's project officials shall be those identified as follows:

**Authorized Officer** with legal authority to sign:

Name: David Hollister  
Title: District Attorney  
Address: 520 Main Street, Quincy CA 95971  
Phone: (530) 283-6303

**Designated Financial Officer** authorized to receive warrants:

Name: Roberta Allen  
Title: Plumas County Auditor/Controller  
Address: 520 Main Street, Quincy CA 95971  
Phone: (530) 283-6246  
Email: aud\_dep@countyofplumas.com

**Project Director** authorized to administer the project:

Name: Stephanie Tanaka  
Title: Program Manager  
Address: 520 Main Street, Quincy CA 95971  
Phone: (530) 283-6340  
Email: stephanietaanaka@countyofplumas.com

**EXHIBIT A**  
**SCOPE OF WORK**

- C. Either party may change its project representatives upon written notice to the other party.
- D. By signing this Grant Agreement, the Authorized Officer listed above warrants that he or she has full legal authority to bind the entity for which he or she signs.

**4. DATA COLLECTION**

Grantees will be required to comply with all of the data collection and reporting requirements as described in Attachment 1: Cohort 2 Prop 47 Request for Proposal and Attachment 2: 2019 Prop 47 Application for Funding.

**5. PROGRESS REPORTS AND EVALUATIONS**

**A. Quarterly Progress Reports**

Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

**Progress Report Periods**

1. August 15, 2019 to December 31, 2019	Due no later than: February 15, 2020
2. January 1, 2020 to March 31, 2020	May 15, 2020
3. April 1, 2020 to June 30, 2020	August 15, 2020
4. July 1, 2020 to September 30, 2020	November 15, 2020
5. October 1, 2020 to December 31, 2020	February 15, 2021
6. January 1, 2021 to March 31, 2021	May 15, 2021
7. April 1, 2021 to June 30, 2021	August 15, 2021
8. July 1, 2021 to September 30, 2021	November 15, 2021
9. October 1, 2021 to December 31, 2021	February 15, 2022
10. January 1, 2022 to March 31, 2022	May 15, 2022
11. April 1, 2022 to June 30, 2022	August 15, 2022
12. July 1, 2022 to September 30, 2022	November 30, 2022
13. October 1, 2022 to December 31, 2022	February 15, 2023
14. January 1, 2023 to February 15, 2023	March 31, 2023

**B. Evaluation Reports**

1. Local Evaluation Plan	Due no later than: December 31, 2019
2. Two-Year Preliminary Evaluation Report	August 15, 2021
3. Final Local Evaluation Report	May 15, 2023

- C. Grantees shall submit all other reports and data as required by the BSCC.

**6. PROJECT RECORDS**

**EXHIBIT A**  
**SCOPE OF WORK**

- A. The Grantee shall establish an official file for the project. The file shall contain adequate documentation of all actions taken with respect to the project, including copies of this Grant Agreement, approved program/budget modifications, financial records and required reports.
- B. The Grantee shall establish separate accounting records and maintain documents and other evidence sufficient to properly reflect the amount, receipt, and disposition of all project funds, including grant funds and any leveraged funds by the Grantee and the total cost of the project. Source documentation includes copies of all awards, applications, approved modifications, financial records and narrative reports.
- C. Personnel and payroll records shall include the time and attendance reports for all individuals reimbursed under the grant, whether they are employed full-time or part-time. Time and effort reports are required for consultants (subcontractors).
- D. The grantee shall maintain documentation of donated goods and/or services, including the basis for valuation.
- E. Grantee agrees to protect records adequately from fire or other damage. When records are stored away from the Grantee's principal office, a written index of the location of records stored must be on hand and ready access must be assured.
- F. All Grantee records relevant to the project must be preserved a minimum of three (3) years after closeout of the grant project and shall be subject at all reasonable times to inspection, examination, monitoring, copying, excerpting, transcribing, and auditing by the BSCC or designees. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained until the completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.

**7. CONFLICT OF INTEREST**

- A. Existing law prohibits any grantee, subgrantee, partner or like party who participated on the Proposition 47 Scoring Panel (see Appendix A) from receiving funds from the Proposition 47 grants awarded under this RFP. Applicants who are awarded grants under this RFP are responsible for reviewing the Proposition 47 Scoring Panel membership roster (see Appendix A) and ensuring that no grant dollars are passed through to any entity represented by the members of the Scoring Panel.
- B. In cases of an actual conflict of interest with a Scoring Panel member, the Board may revoke the grant award and legal consequences could exist for the parties involved, including, but not limited to, repayment of the grant award.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. INVOICING AND PAYMENTS**

- A. **Quarterly Invoicing:** Grantee shall be paid quarterly in arrears by submitting an invoice (Form 201) to the BSCC that outlines actual expenditures claimed for the invoicing period

<b>Grant Cycle Quarterly Invoicing Periods</b>	<b>Due no later than:</b>
1. August 15, 2019 to December 31, 2019	February 15, 2020
2. January 1, 2020 to March 31, 2020	May 15, 2020
3. April 1, 2020 to June 30, 2020	August 15, 2020
4. July 1, 2020 to September 30, 2020	November 15, 2020
5. October 1, 2020 to December 31, 2020	February 15, 2021
6. January 1, 2021 to March 31, 2021	May 15, 2021
7. April 1, 2021 to June 30, 2021	August 15, 2021
8. July 1, 2021 to September 30, 2021	November 15, 2021
9. October 1, 2021 to December 31, 2021	February 15, 2022
10. January 1, 2022 to March 31, 2022	May 15, 2022
11. April 1, 2022 to June 30, 2022	August 15, 2022
12. July 1, 2022 to September 30, 2022	November 15, 2022
13. October 1, 2022 to February 15, 2023	March 31, 2023
<b>Evaluation Invoicing Period*</b>	<b>Due no later than</b>
14. February 16, 2023 to May 15, 2023	June 30, 2023

*Note: Only expenditures associated with completion of the Final Local Evaluation Report may be included on the final invoice due June 30, 2023.*

- B. All grant project expenditures (excluding Final Local Evaluation Report costs) and all obligated leverage contributions must be incurred by the end of the grant project cycle, February 15, 2023, and included on the final invoice due March 31, 2023. Project costs/leveraged contributions incurred after February 15, 2023 will not be reimbursed/eligible for contribution.
- C. The Final Local Evaluation Report is due to the BSCC by May 15, 2023. Only those expenditures incurred solely for the completion of the Final Local Evaluation Report will be reimbursed during the Evaluation Invoicing Period, February 16, 2023 to May 15, 2023. All fiscal supporting documentation for expenditures related to the Final Local Evaluation Report must be submitted to the BSCC by the due date of the final invoice due on June 30, 2023.
- D. An invoice is due to the BSCC even if grant funds are not expended during the reporting period. Supporting documentation must be submitted for expenditures upon BSCC's request. All supporting documentation must be maintained by the grantee on site and be readily available for review during BSCC site visits.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**2. GRANT AMOUNT AND LIMITATION**

- A. In no event shall the BSCC be obligated to pay any amount in excess of the grant award. Grantee waives any and all claims against the BSCC, and the State of California on account of project costs that may exceed the sum of the grant award.
- B. Under no circumstance will a budget item change be authorized that would cause the project to exceed the amount of the grant award identified in this Grant Agreement. In no event shall changes be authorized for the Indirect Costs/Administrative Overhead line item that would result in that item exceeding the BSCC approved budgeted amount calculated in conformance with the requirements of the Cohort 2 Request for Proposals.

**3. BUDGET CONTINGENCY CLAUSE**

- A. This grant agreement is valid and enforceable only if sufficient funds are made available through the annual transfer of savings generated by Proposition 47 from the General Fund to the Safe Neighborhoods and Schools Fund and subsequent transfer from the Safe Neighborhoods and Schools Fund to the Second Chance Fund. (Gov. Code, § 7599.1 & Pen. Code, § 6046.2.) On or before July 31<sup>st</sup> of each fiscal year the Department of Finance will calculate the state savings associated with Proposition 47 and certify the calculation to the State Controller who shall transfer those funds to the Safe Neighborhoods and Schools Fund. (Gov. Code, § 7599.1.) The grantee agrees that the BSCC's obligation to pay any sum to the grantee under any provision of this agreement is contingent upon the availability of sufficient funding transferred to the Safe Neighborhoods and Schools Fund and subsequent transfer to the Second Chance Fund.
- B. If Proposition 47 funding for any fiscal year is reduced or falls below estimates contained within the Cohort 2 Proposition 47 Request for Proposals, the BSCC shall have the option to either cancel this Grant Agreement with no liability occurring to the BSCC or offer an amendment to this agreement to the Grantee to reflect a reduced amount.
- C. If BSCC cancels the agreement pursuant to Paragraph 3(B) or Grantee does not agree to an amendment in accordance with the option provided by Paragraph 3(B), it is mutually agreed that the Grant Agreement shall have no further force and effect. In this event, the BSCC shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Grant Agreement except that Grantee shall be required to maintain all project records required by Paragraph 6 of Exhibit A for a period of three (3) years following the termination of this agreement.

**4. PROJECT COSTS**

- A. The Grantee agrees to comply with the BSCC Grant Administration Guide requirements as posted on the BSCC website (currently the BSCC Grant Administration Guide July 2016) including any updated version that may be posted during term of the grant agreement. The BSCC will notify grantees whenever an

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

updated version is posted. The BSCC Grant Administration Guide is available at <http://www.bscc.ca.gov/downloads/BSCC%20Grant%20Admin%20Guide%20July%202016.pdf>.

- B. The provisions of the BSCC Grant Administration Guide are incorporated by reference into this agreement and Grantee shall be responsible for adhering to the requirements set forth therein. To the extent any of the provisions of the BSCC Grant Administration Guide and this agreement conflict, the language in this agreement shall prevail.
- C. Grantee is responsible for ensuring that invoices submitted to the BSCC claim actual expenditures for eligible project costs.
- D. Grantee shall, upon demand, remit to the BSCC any grant funds not expended for eligible project costs or an amount equal to any grant funds expended by the Grantee in violation of the terms, provisions, conditions or commitments of this Grant Agreement.
- E. Grant funds must be used to support new program activities or to augment existing funds that expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose. Violations can result in recoupment of monies provided under this grantor suspension of future program funding through BSCC grants.

**5. PROMPT PAYMENT CLAUSE**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

**6. WITHHOLDING OF GRANT DISBURSEMENTS**

- A. The BSCC may withhold all or any portion of the grant funds provided by this Grant Agreement in the event the Grantee has materially and substantially breached the terms and conditions of this Grant Agreement.
- B. At such time as the balance of state funds allocated to the Grantee reaches five percent (5%), the BSCC may withhold that amount as security, to be released to the Grantee upon compliance with all grant provision, including:
  - 1) submittal and approval of the final invoice;
  - 2) submittal and approval of the final progress report; and
  - 3) submittal and approval of any additional required reports.
- C. The BSCC will not reimburse Grantee for costs identified as ineligible for grant funding. If grant funds have been provided for costs subsequently deemed ineligible, the BSCC may either withhold an equal amount from future payments to the Grantee or require repayment of an equal amount to the State by the Grantee.
- D. In the event that grant funds are withheld from the Grantee, the BSCC's Executive Director or designee shall notify the Grantee of the reasons for withholding and advise the Grantee of the time within which the Grantee may remedy the failure or violation leading to the withholding.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**7. PROJECT BUDGET**

Budget Line Item	A. Grant Funds	B. Leveraged Funds	C. Total Project Value (A+B)	Percentage of Funds
1. Salaries and Benefits <i>(Lead Agency only)</i>	240,000	402,024	642,024	
2. Services and Supplies <i>(Lead Agency only)</i>	-	-	-	
3. Professional Services & Public Agency Subcontracts	-	-	-	
4. Community-Based Organization Subcontracts <i>(minimum 50%)</i>	700,000	700,000	1,400,000	70%
5. Indirect Costs <i>(Lead Agency only)</i>	-	-	-	
6. Data Collection and Evaluation <i>(at least 5 percent (or \$25,000, whichever is greater) but not more than 10 percent)</i>	50,000	-	50,000	5%
7. Fixed Assets/Equipment <i>(Lead Agency only)</i>	-	-	-	
8. Other (Travel, Training, etc.) <i>(Lead Agency only)</i>	10,000	-	10,000	
<b>TOTALS</b>	<b>\$1,000,000</b>	<b>\$1,102,024</b>	<b>\$2,102,024</b>	

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS (04/2017)**

- 1. APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
- 2. AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
- 3. ASSIGNMENT:** This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
- 4. AUDIT:** Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
- 5. INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
- 6. DISPUTES:** Contractor shall continue with the responsibilities under this Agreement during any dispute.
- 7. TERMINATION FOR CAUSE:** The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
- 8. INDEPENDENT CONTRACTOR:** Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
- 9. RECYCLING CERTIFICATION:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of

## EXHIBIT C

## GENERAL TERMS AND CONDITIONS (04/2017)

Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

**10. NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

**11. CERTIFICATION CLAUSES:** The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 (<http://www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx>) are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

**12. TIMELINESS:** Time is of the essence in this Agreement.

**13. COMPENSATION:** The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

**14. GOVERNING LAW:** This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

**15. ANTITRUST CLAIMS:** The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS (04/2017)**

- A. The Government Code Chapter on Antitrust claims contains the following definitions:
  - 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
  - 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
- B. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.
- C. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
- D. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

**16. CHILD SUPPORT COMPLIANCE ACT:** For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

- A. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

**17. UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS (04/2017)**

**18. PRIORITY HIRING CONSIDERATIONS:** If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

**19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:**

- A. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
- B. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

**20. LOSS LEADER:** If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

**EXHIBIT D**  
**SPECIAL TERMS AND CONDITIONS**

**1. GRANTEE'S GENERAL RESPONSIBILITY**

- A. Grantee agrees to comply with all terms and conditions of this Grant Agreement. Review and approval by the BSCC is solely for the purpose of proper administration of grant funds and shall not be deemed to relieve or restrict the Grantee's responsibility.
- B. Grantee is responsible for the performance of all project activities identified in Attachment 1: Cohort 2 Prop 47 Request for Proposal and Attachment 2: 2019 Prop 47 Application for Funding.
- C. Grantee shall immediately advise the BSCC of any significant problems or changes that arise during the course of the project.

**2. GRANTEE ASSURANCES AND COMMITMENTS**

A. Compliance with Laws and Regulations

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Grantee shall at all times comply with all applicable State laws, rules and regulations, and all applicable local ordinances.

B. Fulfillment of Assurances and Declarations

Grantee shall fulfill all assurances, declarations, representations, and statements made by the Grantee in Attachment 1: Cohort 2 Prop 47 Request for Proposal, Attachment 2: 2019 Prop 47 Application for Funding, documents, amendments, approved modifications, and communications filed in support of its request for grant funds.

C. Permits and Licenses

Grantee agrees to procure all permits and licenses necessary to complete the project, pay all charges and fees, and give all notices necessary or incidental to the due and lawful proceeding of the project work.

**4. POTENTIAL SUBCONTRACTORS**

- A. In accordance with the provisions of this Grant Agreement, the Grantee may subcontract with consultants for services needed to implement and/or support program activities. Grantee agrees that in the event of any inconsistency between this Grant Agreement and Grantee's agreement with a subcontractor, the language of this Grant Agreement will prevail.
- B. Nothing contained in this Grant Agreement or otherwise, shall create any contractual relation between the BSCC and any subcontractors, and no subcontract shall relieve the Grantee of his responsibilities and obligations hereunder. The Grantee agrees to be as fully responsible to the BSCC for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from the BSCC's obligation to make payments to the Grantee. As a result, the BSCC shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

**EXHIBIT D**  
**SPECIAL TERMS AND CONDITIONS**

- C. Grantee shall ensure that all subcontractors comply with all requirements of this Grant Agreement, including the eligibility requirements stated in the Cohort 2 Proposition 47 RFP and described in Appendix B.
- D. Grantee assures that for any subcontract awarded by the Grantee, such insurance and fidelity bonds, as is customary and appropriate, will be obtained.
- E. Grantee agrees to place appropriate language in all subcontracts for work on the project requiring the Grantee's subcontractors to:

**1) Books and Records**

Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement, and shall be subject to examination and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.

**2) Access to Books and Records**

Make such books, records, supporting documentations, and other evidence available to the BSCC or designee, the State Controller's Office, the Department of General Services, the Department of Finance, California State Auditor, and their designated representatives during the course of the project and for a minimum of three (3) years after acceptance of the final grant project audit. The Subcontractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.

**5. PROJECT ACCESS**

Grantee shall ensure that the BSCC, or any authorized representative, will have suitable access to project activities, sites, staff and documents at all reasonable times during the grant period including those maintained by subcontractors. Access to program records will be made available by both the grantee and the subcontractors for a period of three (3) years following the end of the project period.

**6. ACCOUNTING AND AUDIT REQUIREMENTS**

- A. Grantee agrees that accounting procedures for grant funds received pursuant to this Grant Agreement shall be in accordance with generally accepted government accounting principles and practices, and adequate supporting documentation shall be maintained in such detail as to provide an audit trail. Supporting documentation shall permit the tracing of transactions from such documents to relevant accounting records, financial reports and invoices.
- B. The BSCC reserves the right to call for a program or financial audit at any time between the execution of this Grant Agreement and 3 years following the end of the

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grant period. At any time, the BSCC may disallow all or part of the cost of the activity or action determined to not be in compliance with the terms and conditions of this Grant Agreement, or take other remedies legally available.

- C. Pursuant to Government Code Section 7599.2 (c), grantees are subject to audits by the State Controller's Office and must comply with requirements and instructions provided by that office.

**7. MODIFICATIONS**

No change or modification in the project will be permitted without prior written approval from the BSCC. Changes may include modification to project scope, changes to performance measures, compliance with collection of data elements, and other significant changes in the budget or program components contained in the Application for Funding. Changes shall not be implemented by the project until authorized by the BSCC.

**8. TERMINATION**

- A. This Grant Agreement may be terminated by the BSCC at any time after grant award and prior to completion of project upon action or inaction by the Grantee that constitutes a material and substantial breach of this Grant Agreement. Such action or inaction includes but is not limited to:
- 1) substantial alteration of the scope of the grant project without prior written approval of the BSCC;
  - 2) refusal or inability to complete the grant project in a manner consistent with Attachment 1: Cohort 2 Prop 47 Request for Proposal, Attachment 2: 2019 Prop 47 Application for Funding, or approved modifications;
  - 3) failure to provide the required local leveraged share of the total project costs; and
  - 4) failure to meet prescribed assurances, commitments, recording, accounting, auditing, and reporting requirements of the Grant Agreement.
- B. Prior to terminating the Grant Agreement under this provision, the BSCC shall provide the Grantee at least 30 calendar days written notice stating the reasons for termination and effective date thereof. The Grantee may appeal the termination decision in accordance with the instructions listed in Exhibit D: Special Terms and Conditions, Number 8. Settlement of Disputes.

**9. SETTLEMENT OF DISPUTES**

- A. The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, the Grantee shall submit to the BSCC Corrections Planning and Grant Programs Division Deputy Director a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Grant Agreement. Grantee's written demand shall be fully supported by factual information. The BSCC Corrections Planning and Grant Programs Division Deputy Director shall have 30 days after receipt of Grantee's written demand invoking this Section "Disputes" to render a written decision. If a written decision is not rendered within 30 days after receipt of the Grantee's demand, it shall be deemed a decision

**EXHIBIT D**  
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adverse to the Grantee's contention. If the Grantee is not satisfied with the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the Grantee may appeal the decision, in writing, within 15 days of its issuance (or the expiration of the 30 day period in the event no decision is rendered), to the BSCC Executive Director, who shall have 45 days to render a final decision. If the Grantee does not appeal the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the decision shall be conclusive and binding regarding the dispute and the Contractor shall be barred from commencing an action in court, or with the Victims Compensation Government Claims Board, for failure to exhaust Grantee's administrative remedies.

- B. Pending the final resolution of any dispute arising under, related to or involving this Grant Agreement, Grantee agrees to diligently proceed with the performance of this Grant Agreement, including the providing of services in accordance with the Grant Agreement. Grantee's failure to diligently proceed in accordance with the State's instructions regarding this Grant Agreement shall be considered a material breach of this Grant Agreement.
- C. Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Executive Director, if an appeal was made. If the Executive Director fails to render a final decision within 45 days after receipt of the Grantee's appeal for a final decision, it shall be deemed a final decision adverse to the Grantee's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless the Grantee commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.
- D. The dates of decision and appeal in this section may be modified by mutual consent, as applicable, excepting the time to commence an action in a court of competent jurisdiction.

**9. UNION ACTIVITIES**

For all agreements, except fixed price contracts of \$50,000 or less, the Grantee acknowledges that applicability of Government Code §§16654 through 16649 to this Grant Agreement and agrees to the following:

- A. No State funds received under the Grant Agreement will be used to assist, promote or deter union organizing.
- B. Grantee will not, for any business conducted under the Grant Agreement, use any State property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the State property is equally available to the general public for holding meetings.
- C. If Grantee incurs costs or makes expenditures to assist, promote or deter union organizing, Grantee will maintain records sufficient to show that no reimbursement from State funds has been sought for these costs, and that Grantee shall provide those records to the Attorney General upon request.

**EXHIBIT D**  
**SPECIAL TERMS AND CONDITIONS**

**10. WAIVER**

The parties hereto may waive any of their rights under this Grant Agreement unless such waiver is contrary to law, provided that any such waiver shall be in writing and signed by the party making such waiver.

## APPENDIX A

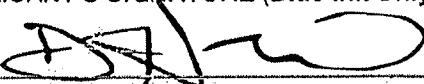
## Proposition 47 2019 Scoring Panel Membership

	Name	Title / Organization	Geographic Location (County)
1	Gordon Baranco - <i>Scoring Panel Chair</i>	Retired Judge, BSCC Board Member	Alameda
2	Michelle Scray Brown	Chief Probation Officer, San Bernardino County	San Bernardino
3	Edgar Campos	Principal Manager, EC Consulting	Los Angeles
4	Sharon Green	Founder & Executive Director, Victor Valley Family Resource Center	San Bernardino
5	Curtis Hill	Board Member, California Victim Compensation Board	San Benito
6	Tony Hobson, Ph.D.	Behavioral Health Director, Plumas County Behavioral Health	Plumas
7	Stephanie Kozofsky	Regional Impact Coordinator, Leadership for Educational Equity	Los Angeles
8	Kelly Martin	Custody Supervisor, El Monte Police Department	Los Angeles
9	Karen McDaniel	Co-Founder & Executive Director, The Place4Grace	Riverside
10	Lois Perkins	CEO, Life Community Development	San Bernardino
11	Patrick Rowe	Deputy, Sacramento County Sheriff's Department	Sacramento
12	Sarah Ruby	Deputy Public Defender, Santa Clara County Public Defender's Office	Santa Clara
13	Dorothea "Lynn" White	Employee Relations Officer, California Department of Corrections & Rehabilitation - Valley State Prison	Merced

## Section I. Applicant Information Form

<b>A. PUBLIC AGENCY APPLICANT</b>		<b>B. TAX IDENTIFICATION NUMBER</b>	
NAME OF PUBLIC AGENCY Plumas County District Attorney		TAX IDENTIFICATION #: 94-600528	
STREET ADDRESS 520 Main Street, Suite 404	CITY Quincy	STATE CA	ZIP CODE 95971
MAILING ADDRESS (if different)		CITY	STATE ZIP CODE
<b>IF A JOINT PROPOSAL, LIST OTHER (NON-LEAD) PUBLIC AGENCIES:</b>			
<p> </p> <p> </p>			
<b>C. PROJECT TITLE</b>			
Plumas County Proposition 47 Project			
<b>D. REQUIRED SERVICES (Check all that apply)</b>		<b>E. ADDITIONAL SERVICES (Check all that apply)</b>	
<input checked="" type="checkbox"/> MENTAL HEALTH SERVICES <input checked="" type="checkbox"/> SUBSTANCE USE DISORDER TREATMENT <input checked="" type="checkbox"/> DIVERSION PROGRAMS		<input checked="" type="checkbox"/> HOUSING-RELATED SERVICES <input checked="" type="checkbox"/> OTHER COMMUNITY-BASED SUPPORTIVE SERVICES	
<b>F. PROJECT SUMMARY (Provide a clear and concise summary of the proposed project)</b>			
To address systems gaps identified and continue and sustain a Pretrial Diversion Program combined with mental health, substance use disorder treatment, housing and community-based supportive services including life and job skills training and intensive case management for participants in the Plumas County criminal justice system.			
<b>G. GRANT FUNDS REQUESTED</b>	<b>H. Amount of Funds Sub-Contracted to Community Organizations</b>	<b>I. Total Amount of Other Funds to be Leveraged</b>	
\$1,000,000	\$700,000 70% percent	\$ 1,102,024	
<b>J. PROJECT DIRECTOR</b>			
NAME Stephanie Tanaka	TITLE Program Manager	TELEPHONE NUMBER (Direct Line) 530-283-6303	
STREET ADDRESS 520 Main Street, Suite 404		FAX NUMBER 530-283-6340	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS stephaniatanaka@countyofplumas.com
<b>K. FINANCIAL OFFICER</b>			
NAME Roberta Allen	TITLE Plumas Co Auditor/Controller	TELEPHONE NUMBER (Direct Line) 530-283-6246	
STREET ADDRESS 520 Main Street, Suite 205		FAX NUMBER 530-283-6442	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS aud_dep@countyofplumas.com
PAYMENT MAILING ADDRESS (if different)		CITY	STATE ZIP CODE
<b>L. DAY-TO-DAY PROGRAMMATIC CONTACT</b>			
NAME Stephanie Tanaka	TITLE Program Manager	TELEPHONE NUMBER (Direct Line) 530-283-6303	
STREET ADDRESS 520 Main Street, Suite 404		FAX NUMBER 530-283-6340	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS stephaniatanaka@countyofplumas.com

**M. DAY-TO-DAY FISCAL CONTACT**

NAME Stephanie Tanaka	TITLE Program Manager	TELEPHONE NUMBER (Direct Line) 530-283-6303	
STREET ADDRESS 520 Main Street, Suite 404		FAX NUMBER 530-283-6340	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS stephaniatanaka@countyofplumas.com
<b>N. AUTHORIZED SIGNATURE</b>			
<p>By signing this application, I hereby certify that I am vested by the Public Agency Applicant with the authority to enter into contract with the BSCC, and that the grantees and any subcontractors will abide by the laws, policies and procedures governing this funding.</p>			
NAME OF AUTHORIZED OFFICER David Hollister	TITLE District Attorney	TELEPHONE NUMBER (Direct Line) 530-283-6303	
STREET ADDRESS 520 Main Street, Suite 404		FAX NUMBER 530-283-6340	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS davidhollister@countyofplumas.com
APPLICANT'S SIGNATURE (Blue Ink Only)		DATE	
 X		March 11, 2019	

**CONFIDENTIALITY NOTICE:** All documents submitted as a part of the Proposition 47 proposal are considered to be public documents and may be subject to a request via the California Public Records Act. The BSCC, as a state agency, may have to disclose these documents to the public. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, §§ 6250 et seq.)

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**RATING FACTOR 1 – PROJECT NEED** This request for funding is the result of a five-year collaboration between the Alternative Sentencing Program (ASP), Plumas County Superior Court, Plumas County Sheriff, Plumas County Public Health, Plumas County Behavioral Health, Plumas Crisis Intervention & Resource Center (PCIRC) and other community-based mental health and substance use disorder partners to expand and sustain the Plumas County Pretrial Diversion Program (PDP) and the ASP Bridges Housing Program. Additional activities include the development of a comprehensive Plumas County Day Reporting Center (DRC) model to address service gaps while increasing community partner services and functionality through one coordinated and inclusive site readily accessible to transitioning offenders, probationers and parolees. This project incorporates the principals of restorative justice, trauma-informed care and recidivism reduction while providing early identification and engagement through intensive wraparound case management related to community-based supportive services. Comprehensive program components address physical and mental health, alcohol and drug services, bridge housing and job and life skills training. A multi-disciplinary team (MDT) approach is embedded in all services with the addition of an Emergency Response Team utilizing a five-day tiered housing plan to assure transitioning offenders are assessed and assigned immediate and appropriate housing placements to reduce trauma and homelessness. In 2014, ASP was successful in receiving one of California's 32 Justice Assistance Grant (JAG) awards from the Board of State & Community Corrections (BSCC) addressing new state strategies to implement Plumas Project HOPE (Helping Offenders Pursue Excellence). Plumas Project HOPE replicated an evidence-based model, Swift and Certain Action, to engage

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criminal justice partners and community collaborative partners to improve supervision strategies that reduced recidivism, increased partnerships, improved long-term data collection and increased the positive outcomes of offenders, their families and communities. In 2016, Plumas County Superior Court received a Training & Technical Assistance Award from the Judicial Council of California's Recidivism Reduction Fund Court Grant Program. These dollars were used for planning and implementation of a Pretrial Release Program launched in September 2016, including the development of new judicial forms for pretrial release and use of an electronic database and a risk assessment tool specific to pretrial. Each of these programs prepared the county to advance to the next step to address gaps in the criminal justice model. In June of 2017, ASP was successful in receiving one of the 23 Proposition 47 Cohort 1 grant awards to further its mission to implement a full Pretrial Diversion Program accompanied by Bridge Housing and intensive case management, mental health and substance use therapies and life skills groups. The response to this redesigned model has been overwhelmingly positive. Plumas County, one of 15 frontier counties in the state, is geographically located in the Northern Sierra Nevada Mountain Range and has a population of 18,742 people covering a rural land area of 2,553 square miles, larger than the state of Rhode Island. Four main communities are spread across the county with most residents living in unincorporated areas. The County does not support a diverse population, as most residents are of Caucasian (83.8%), Hispanic/Latino (9.8%) or Native American descent (3.2%). The number of seniors over the age of 65 total 4,824, accounting for 26% of the population, a number that is expected to triple with the graying of the North State. Per the California Department of Justice's crime and clearance data for 2017, Plumas

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County arrests totaled 891 which included 212 felony offenses, 673 misdemeanor offenses and 6 status offenses. Property crimes account for 68% and violent crimes for 32% (up from 21.6% in 2015). Violent crimes included aggravated assault (79.5%); rape (15.8%); and robbery (4.8%). The number of arrests by age in 2017 range as follows: 18-19 = 3.5%; 20-29 = 30.3%; 30-39 = 25.8%; 40-69 = 36.1%; and 70 and over = 0.8%. The average daily population of the Plumas County Jail (a 67-bed facility) in 2018 decreased to 45% (down from 51% in 2016 as a result of Pretrial Diversion). In 2018, 75% of the jail population consisted of un-sentenced inmates (77% male and 22.9% female).<sup>i</sup> In 2015, the per capita cost of incarcerating an inmate in a small county jail was about \$45,000 per year.<sup>ii</sup> Inmates presenting with some level of mental illness and/or alcohol and drug addiction and receiving services from Plumas County Behavioral Health reflect the following totals per year: 2016-17 = 52 jail assignments; 246 substance use disorder (SUD) assignments; 2,470 SUD contacts (1,582 hours). 2017-18 = 118 jail assignments; 197 SUD assignments; 3,670 SUD contacts (1,958 hours). 2018-19 to date = 130 jail assignments; 136 SUD assignments; 2,213 SUD contacts (1,437 hours). Each inmate may benefit from intensive case management and DRC services upon release through this project. Plumas County Behavioral Health served a total of 866 clients in the 2016-17 service years.<sup>iii</sup> In the 18-month period from June 2017-December 2018, Re-Think Industries, a Prop 47 community partner, provided access to individual, family, couples, youth and group therapy to 55 clients totaling 1,222 service hours. Plumas County had the highest rate of opioid associated accidental death in the state of California for the period 2005-2016 totaling 50 deaths. The Center for Disease Control (CDC) identified Plumas County as one of two

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California counties at high-risk of developing an epidemic of intravenous injection (IV) street drug-related Human Immunodeficiency Virus (HIV) and Hepatitis C. In 2014, the California Department of Public Health (CDPH) placed opioid overdose death rate per 100,000 Plumas residents at 20.5%.<sup>iv</sup> The Northern Sierra Opioid Safety Coalition, involving Plumas, Lassen, Sierra, Modoc, and Siskiyou Counties was formed to address these issues. Improved access to Medication Assisted Treatment (MAT) of addiction is considered one of the prime strategies to help address these challenges and dedicated MAT funding in Proposition 47 Cohort 1 served as a catalyst to formalize services. An additional award from Health Management Associates expanded MAT in criminal justice settings funded the development of a local learning collaborative. Each of these efforts led to a new award in January 2019 from Health Resources & Services Administration (HRSA) to expand services to four MAT sites countywide. There is additional funding which will be pursued by Plumas County Behavioral Health to support the DRC as a fifth MAT site through Sierra Health Foundation. PCIRC, the lead provider of homeless services in the county since 1983, and a member of the NorCal Continuum of Care, conducted the 2019 Housing & Urban Development (HUD) Point in Time Count in January. Statistics show that 50 individuals were homeless in the county on that day with approximately 85% of this population related to the criminal justice and mental health systems.<sup>v</sup> Plumas County Office of Education/s Homeless Youth Program reported 140 children in homeless families in the district in 2017/18.<sup>vi</sup> The median gross income for households in Plumas County is \$50,125 a year, or \$4,178 a month. The current median rent for the county is \$1,385 a month. Households who pay more than thirty percent of their gross income are considered to be Rent Overburdened. A

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household making less than \$2,747 a month would be considered overburdened when renting an apartment at or above the median rent - 47.14% of households who rent are overburdened in Plumas County.<sup>vii</sup> Due to the California housing crisis, Plumas County is suffering from limited housing stock and a lack of affordable housing units. Transitioning offenders, SSA/SSI recipients and low-income individuals and families wait months for permanent housing. The path to successful participation, in both a pretrial diversion program and re-entry program, are riddled with obstacles including poverty, substance use disorders, chronic medical conditions, mental health issues, homelessness and a lack of affordable housing. The needs of this project are identified by current gaps in services which serve as barriers to success. This Plumas Proposition 47 Project will build and expand on the successes of each project phase to address the needs of those individuals who are eligible for pretrial diversion but unlikely to succeed without intensive supportive services. PCIRC will address the housing and intensive case management needs of offenders across all programming in collaboration with the ASP Bridges Program. ASP and community-based partners utilize a multi-disciplinary team approach, evidence-based treatment modalities, shared assessments and intensive case management planning and implementation. Participants are connected to services that best meet their needs with special attention given to specific demographics as identified with respect to race, ethnicity, gender, sexual orientation or immigration status. ASP works in close collaboration with Greenville Rancheria and Roundhouse Council to assist Native American participants and utilizes translators to bridge communications with Hispanic/Latino populations presenting with language barriers. The project's target population includes individuals who have been arrested,

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charged with or convicted of a criminal offense; are currently eligible for a diversion program in Plumas County; and have a history of mental health issues and/or substance use disorders. Populations who screen positive for mental health and/or substance use disorders are also be included for services. For clarity, a person has a history of mental health issues or substance use disorders as outlined in the Prop 47 definition within this RFP are incorporated into this project model.

Pre-Trial Diversion/Prop 47 client statistics June 2017 – December 2018 by quarter:

Recidivism Assessment	375
Pre-Trial Diversion Program Referrals	1034
New Enrollments	289
Completed Pre-Trial Diversion Program	168
Failed to Complete PTD	71
Offered and Refused PTD	25
Screened for mental health/SUD disorders	324
Intensive outpatient treatment	54
Medication Assisted Treatment	33
Individual Counseling	95
Group Counseling	100
Intensive Case Management	129
Veterans / Disabled Individuals	47
Civil / Legal Services	32
Permanent Housing Assistance	83

The Proposition 47 grant provides funding for a housing program, treatment groups and restorative circles. As of December 2018, a total of 198 individuals have completed all requirements. These statistics provide a valuable snapshot of services for an 18-month period and reflect the continued community need as addressed in the expansion components proposed herein. The sustainability of the PDP under ASP assists participants in maintaining housing and jobs; accessing early interventions to primary health care, mental health services, substance use disorder services and other life and workforce skill development. The homeless are safely housed through a variety of

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housing options, matched with medical homes and have access to intensive wraparound case management services. Prop 47 services reduce Plumas County jail bed days as well as county recidivism rates, which now stand at 10%. ASP conservatively estimates the value of saved jail bed days for this 18-month period to date at approximately \$525,000.

**RATING FACTOR 2 – COMMUNITY ENGAGEMENT** - A completed Proposition 47 Local Advisory Committee Membership Roster is included herein and members and their affiliations can be viewed in Attachment D. Membership includes individuals who were formerly incarcerated and/or impacted by the criminal justice system. ASP participated in multiple community stakeholder meetings January-March through the 20,000 Lives Collaborative, Prop 47 Local Advisory Committee, NorCal Continuum of Care and Plumas County Behavioral Health and invited community partners to come together to plan and discuss the criminal justice needs of Plumas County as they relate to the Guiding Principles for the Proposition 47 Grant. Dates and times were publicly noticed, and members provided vital input into identifying gaps and priority areas. Membership to this committee is aligned with the Plumas Prop 47 Advisory Board with the addition of several new members to assist in meeting the unmet health and housing needs of our county. No minimum or maximum membership number was established as all stakeholders were invited and welcomed to participate. The community engagement process was fair, inclusive, comprehensive and transparent and drew from a large sampling of community stakeholders. Partners were solicited based on their history, expertise and ability to address gaps and develop partnerships. Completed Letters of Agreement are signed and included herein in Attachment E.

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**RATING FACTOR 3 – PROJECT DESCRIPTION** – The Plumas Proposition 47 Project has worked diligently over the past five years to build a continuum of care and safety-net of recovery services for participants navigating the local criminal justice system. This request for funding will outline the final phase of development to address critical system gaps and build partnerships and infrastructure for the newly designed Plumas County Day Reporting Center. Activities will address service gaps by providing a comprehensive array of pretrial diversion and re-entry services for transitioning offenders including expanding mental health and alcohol and drug services; restructuring housing and related supports; increasing collaborative intensive case management; and enhancing life and job skills training through community partnerships that work to compliment and leverage existing resources, promote a regional approach and are trauma-informed and recidivism reduction minded. Through this range of intensive services, participants will follow a six-step process toward successful completion both in the Pretrial Diversion and Bridges programs as follows:

**Step One – Outreach & Assessments** – ASP staff in collaboration with the Plumas County District Attorney's Office and the Plumas County Sheriff will sustain services to identify and engage potential participants, by conducting assessments and screenings to identify risks for recidivism, mental health diagnoses, substance use disorders and eligibility for intensive case management and community support services at the time of arrest and booking in alignment with Penal Code 1001.85, the Law Enforcement Assisted Diversion (LEAD) model. The District Attorney's Office will make final decisions on eligibility for diversion programs. ASP utilizes evidence-based assessment tools

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referenced in Step 2 and Rating Factor 4, using those tools as the mechanism for referrals and creation of each participants individualized multidisciplinary team.

**Step Two – ASP Pretrial Diversion Program** – The sustained implementation of evidence-based practices begins immediately at intake utilizing a validated pretrial assessment tool to identify those that are eligible for release. The Pretrial Assessment Tool (PAT), one of the tools in the Ohio Risk Assessment System (ORAS), was designed to be quick to administer, but at the same time, be predictive of both a defendant's failure-to-appear and risk of violating pretrial probation with a new offense. The PAT can be used on a stand-alone basis or as part of the suite of assessments provided in the ORAS. The Bridges Project plans implements the full ORAS system to create a consistent and comprehensive continuum of care for participants. ORAS was designed to predict recidivism at different points in the criminal justice system. In all, five instruments were constructed: The Pretrial Assessment Tool (PAT), the Community Supervision Tool (CST), the Community Supervision Screening Tool (CSST), the Prison Intake Tool (PIT), and the Reentry Tool (RT). Additionally, the use of a standardized assessment tool allows consistency in the assessment of risk. The purpose of ORAS is to promote consistent and objective assessment of the risk of recidivism for offenders. Another advantage of using a risk assessment system that follows offenders through the criminal justice systems is that it improves communication and avoids duplication of information. In fact, many of the items in the individual assessments carry over into assessments at later dates. The total number of risk items that are collected from all assessment instruments is 63. Of these, 24 items are used on at least two, if not more assessment instruments. Further, since ORAS is automated, items that are assessed at

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earlier stages have the potential to auto-populate into assessments at future dates. ORAS has long supported supervision and programming practices rooted in the ever-growing body of the "what works" literature. The O.R.A.S. tools can be used at pretrial, prior to or while on community supervision, at intake, and in preparation for re-entry just prior to release from custody. The benefits of ORAS include: providing reliable assessment instruments with consistent meaning; reducing duplication and enhancing communication and sharing of information; gathering information regarding potential barriers to treatment; creating a system that expands as the offender moves through different processing stages; providing fully automated tools with potential for auto-population to other IT systems; providing thorough and useful information to aid in informed decision-making; allowing for professional discretion and overrides; relying on instruments able to significantly distinguish between risk levels; assisting in more efficient allocation of supervision and treatment resources; generating case plans that identify and prioritize individual offender needs and specific treatment domains; and predicting the likelihood of re-arrest and recidivism at different points in the criminal justice system. ASP believes this process of prioritization and the development of detailed individualized plans has lead to greater successes for participants and a significant reduction in recidivism (which has been reduced from 60% to 10% in the last five years). Individuals work with ASP diversion staff and community-based partners to receive intensive case management and an array of therapies and housing supports through coordinated MDTs. ASP collaborates with diversion programs such as Prop 36, Deferred Entry of Judgement (DEJ), Collaborative Courts, and Petty Theft/Bad Check Program. ASP staff will utilize a three-month period to conduct strategic planning and

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gap assessment across programming to thoroughly assess program delivery of the Proposition 47 target population and bridge gaps in local justice services.

**Step Three – Plumas County Day Reporting Center** – To meet the growing demand for services, ASP, working in collaboration with public and private partners including Re-Think Industries, Plumas County Behavioral Health, Plumas County Probation Department, Alliance for Workforce Development and PCIRC, will establish a new Day Reporting Center at a site selected by the team in Quincy to serve as the single point of comprehensive services employing evidence-based principals to reduce criminality and negative thinking for transitioning offenders, probationers and parolees. These partners were selected as they serve as the lead agencies in this rural county. Specific elements include operating five days per week to include daily check-ins, drug testing, and intensive case management, cognitive behavioral treatment, MAT and an array of individual and group counseling and life skills activities as follows:

Anger Management	Dialectical Behavior Therapy	Relapse Prevention
Art Recovery	DUI Classes	Co-Dependency
Budgeting & Finance	Nutrition Education/Cooking	Crisis Intervention
8:00 A.M. Morning Motivational Group	24/7 Dad National Fatherhood Initiative & Co-Parenting	Re-Think Industries Equine Therapy
Connecting to the Outdoors	Yoga Classes	Grief Recovery Method
Life Skills / Managing a Household	Workforce Development Preparation	Parent/Family Time
GED	Medication Assisted Therapy	Opiates on the Brain

Day Reporting Centers have proven that intensive case management is beneficial to transitioning offenders and communities and are effective in reducing individual agency caseloads, probation violations and county recidivism rates. A Peer Mentoring model will be developed to promote peer leadership, counseling and support groups.

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**Step Four – ASP Bridges Program & Intensive Case Management & Treatment –**

ASP will collaborate with Plumas County Behavioral Health and Re-Think Industries to provide therapy to transitioning offenders through individual, group, couples and family counseling provided at the DRC. Individual case plans will be established along with required program and group attendance plans and calendars. Through intensive case management service, ASP works closely with medical providers and participants to create medical homes for those who do not have a primary care provider. These expanded services with community-based mental health and substance use disorder providers, as well as new housing opportunities, will increase ASP's capacity and create a system change that allows participants immediate engagement in much needed services. ASP fully adopts SAMHSA's concept of trauma-informed care and its six key principals in recognizing the impact of trauma in clients and families involved in the criminal justice system while developing an array of services, policies and procedures that offer multiple paths for recovery, work collaboratively and mutually with partners and actively resist re-traumatization for those we serve.

**Step Five – Bridges Housing Project –** Diversion and re-entry participants who are homeless or unstably housed will be offered housing services led by PCIRC who brings 35 years of experience in homeless services and the coordinated entry process which meets the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Plumas County currently supports 42 beds available for the homeless, mentally ill and victims of domestic violence, of which many are not available for ASP use. Proposition 47 funding requested herein will support a new design and reconfiguration of the current housing model to address the homeless and sheltering

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needs of high-risk, high-need transitioning offenders: **Transitional Sober Living Environments (TSLE)** – The program currently offers four sites dedicated to Prop 47 participants: Male TSLE, Female TSLE, Family Cottage TSLE and Ohana House Emergency & Transitional Shelter. These homes will be reconfigured to meet the demand for specific populations and provide additional bed space (21 beds) with a live-in TSLE Housing Manager & Peer Mentor. Each home will support on-site life skills training activities, weekly family dinners and regularly scheduled house meetings. An Emergency Response Team will lead a 5-day assessment/placement plan to engage and direct transitioning offenders to the appropriate level of supervised housing. Through intensive case management services, participants will work their program for up to one year and receive financial assistance to transition to permanent housing. Aftercare services for up to three months will offer additional support to assure financial and family stability. Plumas County does not have any emergency shelter programs and PCIRC utilizes emergency motel vouchers in the event a bed is not available for placement. Each program addresses whole-person care, provides 24/7 supervision with curfews and offers access to DRC services which prepare residents for transition to independent living and permanent housing. PCIRC serves as a safety-net of services and connects participants with benefits, food security, laundry and shower facilities and other life supports for individual and family success.

**Step Six – Higher Education/Workforce Development** - ASP works in collaboration with the Alliance for Workforce Development (AFWD) and Plumas Business & Career Network to enhance the skills of program participants and connect them to potential employment opportunities. General Assessment of Instructional Needs (GAIN), is the

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chosen timed assessment tool of Plumas County Adult Education Consortium (PCAEC) and is administered by AFWD in English and Math and then scored. The test results are recorded in the Cal Jobs database along with client information collected on the Workforce Innovation & Opportunity Act application intake form. Workshops will be provided at the DRC site offering participants the opportunity to learn resume writing and interviewing skills supported by one-on-one advocacy to connect to job openings throughout the county. The DRC will also support a technology center to allow transitioning offenders to access on-line GED courses to complete high school.

**RATING FACTOR 4 – PROJECT EVALUATION PLAN** - ASP currently utilizes CaseloadPro, a full featured Probation Case Management system. This system meets the data collection needs for this project while efficiently collecting and managing client-level data, maintaining confidentiality and meeting HIPPA and 42 CFR Part 2 requirements. PAT and ORAS, as mentioned in Step 2, are vital informational components utilized during project evaluation. The Risk and Needs Triage (RANT) is an evidence-based screening tool designed to match the prognostic-risk and criminogenic needs of defendants with substance use disorders with dispositional outcomes that support recovery and promote law-abiding behavior (Marlowe, D. et al, 2011). Additional evidence-based programs utilized by staff and mental health partners include: Mental Health Screening Form III (MHSF3); Modified Mini Screen; AOD Screening; Socrates Readiness to Change; Moral Reconation Therapy (MRT) approved by SAMHSA's NREPP National Register of Evidence-Based Programs; and Mindfulness-Based Cognitive Therapy (MBCT), Acceptance and Commitment Therapy and Mindfulness-Based Stress Reduction. All service information is documented

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utilizing CaseloadPro. The Project Manager is responsible for data collection, performance measures, data storage and protection. Program statistics and participant feedback guide improvement. A new component to assessment will include screening for adverse childhood experiences (ACES) as it relates to childhood trauma affecting adult success. ASP will work with High Sierra Grants, an independent qualified program evaluation firm with over 20 years of experience, to assess this project as required.

**RATING FACTOR 5 - GUIDING PRINCIPALS** - ASP has developed a proposal that addresses critical system gaps in services of a rural county while addressing the guiding principles envisioned by the Proposition 47 Executive Committee. ASP and its partners support diverse staffing including those who have been system-impacted with varying skills and life experiences. This model values partnerships, collaboration and increases early interventions and supports for participants through wraparound treatment and intensive case management that is immediate and responsive, culturally respectful, client-focused/client-centered and mindful of geographic needs and community engagement of all members to shape services, goals and solutions. Activities have been leveraged by federal, state and local funding secured by the applicant and by its partners to assure success and reduce duplication of effort. This intensive project provides ASP the opportunity to change and improve lives of program participants at an individualized level while providing better outcomes in the Plumas County criminal justice system.

PLUMAS COUNTY DISTRICT ATTORNEY – ALTERNATIVE SENTENCING  
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BIBLIOGRAPHY

- 
- <sup>i</sup> Board of State & Community Corrections, Publicly Accessible Data Sets, Plumas County Cohort 2 - 2019
  - <sup>ii</sup> Vera Institute – The Price of Jails: Measuring the Tax Payer Cost of Local Incarceration – May 2015
  - <sup>iii</sup> Plumas County Behavioral Health MHSA 2017-2018 Annual Update
  - <sup>iv</sup> California Department of Public Health, Vital Statistics Death Statistical Master and Multiple Cause of Death files. Prepared by CDPH, Safe and Active Communities Branch, May 2015
  - <sup>v</sup> Plumas Crisis Intervention & Resource Center – HUD Point in Time Count Data 2019 – NorCal Continuum of Care
  - <sup>vi</sup> Plumas County Office of Education – California Department of Education - McKinney-Vento Homeless Program Services 2017-18
  - <sup>vii</sup> Plumas County Community Development Commission – Median Gross Income and Rent Overburden - Data derived from 2010 Census and 2014 5-Year American Community Survey – 2019 Cost of Living Plumas County – [www.bestplaces.net](http://www.bestplaces.net)

## Rating Factor 6b: Budget Narrative

### 1. Salaries and Benefits:

#### a. Total Grant Funds Requested: \$240,000

**Narrative Detail:** ASP will utilize Proposition 47 grant funds to support the following staff:

Project Manager – Stephanie Tanaka – will provide oversight on entire award providing .75 FTE of her time to this project in year 2 and 3 supervising and training staff and community partners and leading data collection. Current Prop 47 funding covers year 1. The annual base salary for this position in year 2 and 3 is \$66,477 and benefits @ 34% - \$22,602 = \$89,079. Cost x 33 months - Total Request - \$183,725

Case Manager – Samantha Rick – will assist with program support to Project Manager and provide direct services to participants using .5 FTE of her time on this project in year 2 and 3. Current Prop 47 funding covers year 1. The annual base salary for this position in year 2 and 3 is \$35,625 and benefits @ 36% - \$12,825. Cost x 27.87 months - Total Request - \$56,275

A 1 FTE Case Manager position has been approved and will be supported by local dollars through the Community Corrections Partnership and is pending selection by the hiring committee. This position cost is leveraged in the figures below.

#### b. Other Funds Leveraged: \$470,682

**Narrative Detail:** ASP is currently supported by additional funders who provide leverage to this project which include: Community Corrections Partnership

\$134,008 x 3 years; Administrative Office of the Courts - \$14,911 x 3 years;  
MAA \$7,975 x 3 years totaling = \$470,682.

**2. Services and Supplies:** Itemize all services and supplies.

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**3. Professional Services/Public Agency Subcontracts:**

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**4. Community-Based Organization Subcontracts:**

**a. Total Grant Funds Requested: \$700,000**

**Narrative Detail:** Plumas Crisis Intervention & Resource Center will provide an array of community-based supportive services including Bridge Housing Project services, Day Reporting Center services, access to mental health and substance use disorder treatment and groups, and intensive case management services through the following activities:

Executive Director – Johanna A. Downey – will provide oversight of the Prop 47 grant program providing .05% of her time to this project supervising staff and program and grant compliance consultant and all program components under PCIRC. Current Prop 47 funding covers year 1. The annual base salary

for this position is \$72,800 and benefits at \$16,509 per year. Cost x 33 months

- Total Request = \$12,280

Administrative Director – Scott Corey – will provide fiscal oversight of grant providing .08% of his time to this project – activities include check preparation, monitoring of housing leases and insurance, preparation of billing packets including duplication of all expenses and work with PCIRC accountant. Current Prop 47 funding covers year 1. The annual base salary for this position is \$62,400 with benefits of \$15,193 per year. Total Request = \$17,070

DRC Family Advocate – To Be Determined – will provide on-site emergency services, lead individual and group training and provide intensive case management services at the DRC site utilizing .25 FTE of their time for this project. The annual base salary for this position is \$8,840 with benefits of \$2,944. Total Request = \$44,190

Program & Grant Compliance Officer Consultant – will provide Bridge Housing Project management of all four sites, entry and exit interviews, intensive case management services, supervision of House/Peer Managers, participation in MDT, resource and referrals and collaboration of services at DRC. The annual cost for this contract is 10 hours per week x \$50.00 per hour x 33 months. Total Request = \$71,500.

Bridge Housing Project services across four TSLE sites, emergency motel sheltering and rapid rehousing services. Expenses include monthly rental, utilities, maintenance, furniture and furnishings and household supplies. Additional expenses include participant clothing, hygiene items, cell phone

cards, food costs, transportation and other personal needs for program sustainability. Motel sheltering and permanent housing costs are included. Aftercare costs to sustain transitioning clients are also considered herein.

Costs will be balanced over the timeframe of the grant. Total = \$345,000

Rethink Industries – PCIRC will contract with this local provider of mental health and substance use disorder services to provide direct services for program participants through one-on-one therapies and group counseling services.

Costs will be balanced over the timeframe of the grant. Total = \$175,000

Day Reporting Center – Will support a portion of the annual cost of the site rent, utilities and daily program supplies at \$388 per month x 45 months. Total = \$17,460.

In-Direct Cost – PCIRC will utilize 2.5% of its award for this cost to cover administrative overhead and agency costs including insurance, accounting and auditor fees to be balanced over the timeframe of this grant. Total - \$17,500.

**b. Other Funds Leveraged: \$700,000**

**Narrative Detail:** PCIRC, as the provider of homeless and housing services in Plumas County, will provide leverage dollars to this project as follows: Community Corrections Partnership for 24/7 Dad, Ohana House Emergency & Transitional Shelter and Pathways Home (housing assistance for transitioning offenders totaling - \$321,072; Lassen-Plumas-Sierra Community Action Agency Mac Homeless Program - \$30,000; NorCal CoC Shasta CAC – HEAP - \$236,107; Ohana House Multiple Foundation/Corporate Funders - \$13,500 – Re-Think Industries - \$30,663; ASP - \$68,658.

**5. Indirect Costs:**

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**6. Data Collection and Evaluation:**

**a. Total Grant Funds Requested: \$50,000**

**Narrative Detail:** Data Collection and evaluation services will be contracted with High Sierra Grants, a local evaluation firm.

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**7. Equipment/Fixed Assets:**

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**8. Other (Travel, Training, etc.):**

**a. Total Grant Funds Requested: \$10,000.00**

**Narrative Detail:** Travel costs will support the mandatory training in Sacramento required by the Proposition 47 grant. Estimates include \$750 for hotel; \$400 for mileage; and \$350 for per diem. Costs will support two people and total \$1,500.00

Training costs for strategic planning, gap assessment, training community partners and professional development for ASP staff will be determined. The estimated costs for these activities is \$8,500.00

**b. Other Funds Leveraged: \$0**

**Narrative Detail: N/A**

**Attachment D: 2019-2023 Proposition 47 Local Advisory Committee Membership  
Roster**

**Lead Public Agency: Plumas County District Attorney**

Individual Name	Job Title	Agency/Organization
David Hollister	District Attorney	Plumas County Office of the District Attorney
Honorable Janet A. Hilde	Superior Court Judge	Plumas County Superior Court
Stephanie Tanaka	Program Manager	Alternative Sentencing Program
Greg Hagwood	Sheriff	Plumas County Sheriff
Tony Hobson	Director	Plumas County Behavioral Health
Andrew Woodruff	Director	Plumas County Public Health
Johanna A. Downey	Executive Director	Plumas Crisis Intervention & Resource Center
Allison M. Kinne	Licensed Marriage & Family Therapist	Re-Think Industries
Tracey Holt	Executive Director	Alliance for Workforce Development
Cathy Rahmeyer	Program / Grant Compliance Officer	Plumas Crisis Intervention & Resource Center
Josh Dixon	Program Participant	Plumas County
Shelley Neer	Program Participant	Plumas County

## Attachment E: Proposition 47 Local Advisory Committee Letter of Agreement

Note: This letter is to be signed by Lead Agency and all members of the Proposition 47 Local Advisory Committee. Photocopies of signatures are acceptable. Include additional signature lines as necessary.

March 11<sup>th</sup>, 2019

This is a letter of agreement between **(Lead Agency)** and all organizations listed herein for the purposes of applying for the Proposition 47 Grant. All organizations listed herein agree to participate on the local **Proposition 47 Local Advisory Committee** led by **(Lead Agency)** using a collaborative approach. This advisory body will, at a minimum, advise the Lead Agency on:

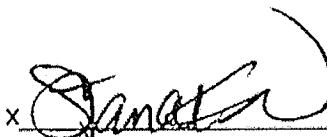
- How to identify and prioritize the most pressing needs to be addressed (to include target population, target area, etc.);
- How to identify the strategies, programs and/or services to be undertaken to address those needs;
- Assuring a system of cross-referrals for multiple client supportive services;
- Identifying community gaps related to this project and system of improvement;
- The development of the grant project; and
- Ongoing implementation of the grant project.

Signed in mutual agreement,

### LEAD PUBLIC AGENCY SIGNATURE

  
x \_\_\_\_\_  
Signature

**David Hollister, District Attorney**  
**Plumas County District Attorney's Office**  
**520 Main Street, #404, Quincy, CA 95971**

  
x \_\_\_\_\_  
Signature

**Stephanie Tanaka, Program Manager**  
**Alternative Sentencing Program**  
**520 Main St., #404, Quincy, CA 95971**

### PROPOSITION 47 LOCAL ADVISORY COMMITTEE MEMBER SIGNATURES

  
x \_\_\_\_\_  
Signature  
**Honorable Janet A. Hilde**  
**Plumas County Superior Court Judge**  
**520 Main Street, Quincy, CA 95971**

  
x \_\_\_\_\_  
Signature  
**Greg Hagwood, Sheriff**  
**Plumas County Sheriff's Office**  
**1400 East Main St., Quincy, CA 95971**

X *Andrew Woodruff*

**Signature**

**Andrew Woodruff, Director**  
**Plumas County Public Health Dept.**  
**270 County Hospital Road, Suite 27**  
**Quincy, CA 95971**

X *Johanna Downey*

**Signature**

**Johanna A. Downey, Executive Director**  
**Plumas Crisis Intervention & Res.Center**  
**591 W. Main Street**  
**Quincy, CA 95971**

X \_\_\_\_\_

**Signature**

**Tracey Holt, Executive Director**  
**Alliance for Workforce Development**  
**7 Quincy Junction Road**  
**Quincy, CA 95971**

X *Shelley Near*

**Signature**

**Shelley Near, Participant**  
**1377 Arlington Road, #2**  
**Taylorsville, CA 95983**

X \_\_\_\_\_

**Signature**

**Tony Hobson, Director**  
**Plumas County Behavioral Health**  
**270 County Hospital Road, Suite 109**  
**Quincy, CA 95971**

X *Allison Kinne*

**Signature**

**Allison M. Kinne, LMFT, CADCII**  
**Rethink Industries**  
**65 W. Main Street**  
**Quincy, CA 95971**

X *Cathy Rahmeyer*

**Signature**

**Cathy Rahmeyer**  
**PCIRC-Program & Grant Compliance**  
**591 W. Main Street**  
**Quincy, CA 95971**

X *Joshua + Dixon*

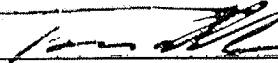
**Signature**

**Joshua Dixon, Participant**  
**20 E. Central Avenue, #1**  
**Quincy, CA 95971**

X \_\_\_\_\_

**Signature**

**Andrew Woodruff, Director**  
**Plumas County Public Health Dept.**  
**270 County Hospital Road, Suite 27**  
**Quincy, CA 95971**

X 

**Signature**

**Tony Hobson, Director**  
**Plumas County Behavioral Health**  
**270 County Hospital Road, Suite 109**  
**Quincy, CA 95971**

X \_\_\_\_\_

**Signature**

**Johanna A. Downey, Executive Director**  
**Plumas Crisis Intervention & Res.Center**  
**591 W. Main Street**  
**Quincy, CA 95971**

X \_\_\_\_\_

**Signature**

**Allison M. Kinne, LMFT, CADCII**  
**Rethink Industries**  
**65 W. Main Street**  
**Quincy, CA 95971**

X 

**Signature**

**Traci Holt, Executive Director**  
**Alliance for Workforce Development**  
**7 Quincy Junction Road**  
**Quincy, CA 95971**

X \_\_\_\_\_

**Signature**

**Cathy Rahmeyer**  
**PCIRC-Program & Grant Compliance**  
**591 W. Main Street**  
**Quincy, CA 95971**

X \_\_\_\_\_

**Signature**

**Shelley Near, Participant**  
**1377 Arlington Road, #2**  
**Taylorsville, CA 95983**

X \_\_\_\_\_

**Signature**

**Joshua Dixon, Participant**  
**20 E. Central Avenue, #1**  
**Quincy, CA 95971**



## OFFICE OF THE DISTRICT ATTORNEY

520 Main Street, Room 404 • Quincy, California 95971  
(530) 283-6303 • Fax (530) 283-6340  
E-mail: [davidhollister@countyofplumas.com](mailto:davidhollister@countyofplumas.com)

**DAVID HOLLISTER**  
DISTRICT ATTORNEY &  
PUBLIC ADMINISTRATOR

March 11, 2019

To Whom It May Concern:

The Plumas Proposition 47 Program including Pretrial Diversion and Bridge Housing Services will not impact any other local government agency.

This project utilizes community engagement, innovation and financial leveraging as avenues for our steering committee to address gaps and continue and sustain services that best fit the needs of our rural community. In supporting this approach, community partners have signed MOU's and cooperative agreements which will not increase partner workloads but serve to provide a higher level of care to those we serve.

As a small county with limited resources and staff, a high level of collaboration is needed daily for our systems to operate and ensure we are serving our communities in the best way possible. This project does not duplicate any service being offered in Plumas County. It offers the opportunity to streamline entry into the criminal justice system and engagement of services as early as possible.

This project will build on the lessons learned over the past three years and further improve our work.

A handwritten signature in black ink, appearing to read "DH".

David Hollister, District Attorney

## Attachment I: Proposition 47 Project Work Plan

Each public agency applicant must develop a 1-page Project Work Plan as part of this RFP process. This Project Work Plan identifies measurable goals and objectives, activities and services, the responsible parties, and a timeline.

To build the Proposition 47 Project Work Plan, applicants should copy and paste the following tables into a separate document. List only the top three goals of the project.

<b>(1) Goal:</b>	Expand and sustain Plumas County Pretrial Diversion Program		
Objectives:	To increase the capacity of ASP by expanding and sustaining Pretrial Diversion Program services to meet local criminal justice system needs		
Project activities that support the identified goal and objectives		Responsible staff/partners	Timeline
			Start Date      End Date
Sustain and expand Pretrial Diversion Program	ASP Staff/Partners	8/5/19	5/15/23
Sustain/expand partnerships	ASP Staff/Partners	8/5/19	5/15/23
Contract with Evaluator	ASP	8/5/19	5/15/23
Sustain data tracking/reporting	ASP	8/5/19	5/15/23
Develop ASP Redesign of services	ASP	8/5/19	5/15/23

<b>(2) Goal:</b>	Identify & Engage Program Participants in Early Services of PDP, DRC and ASP Bridges Programming		
Objectives:	Create a system change in positive outcomes for program participants		
Project activities that support the identified goal and objectives		Responsible staff/partners	Timeline
			Start Date      End Date
Outreach, identify & assess offenders	Jail Staff/ASP Staff	8/5/19	5/15/23
Accept participants into program	District Attorney	8/5/19	5/15/23
Develop individual case plans/services	ASP Staff/Partners	8/5/19	5/15/23
Develop DRC/Bridges Housing Redesign	ASP Staff/Partners	8/5/19	5/15/23
Engage in comprehensive direct services	ASP Staff/Partners	8/5/19	5/15/23

<b>(3) Goal:</b>	Improve Participant Outcomes / Reduce Homelessness of criminal justice population / Reduce Recidivism / Increase Jail Beds in Plumas County		
Objectives:	Reduce recidivism and homelessness, increase jail beds and improve criminal justice system and positive outcomes for participants		
Project activities that support the identified goal and objectives		Responsible staff/partners	Timeline
			Start Date      End Date
Engage in strategic planning/gap analysis	ASP Staff/Partners	8/5/19	12/31/19
Track participant outcomes/successes	ASP Staff Partners	8/5/19	5/15/23
Work with Program Evaluator	ASP Staff/Evaluator	8/5/19	5/15/23
Monitor jail beds/homeless outcomes	ASP Staff/Evaluator	8/5/19	5/15/23
Track recidivism rates in county	ASP Staff/Evaluator	8/5/19	5/15/23
Share outcomes with community	ASP Staff	ongoing	5/15/23

## **Attachment J: List of Partner Agencies/Organizations**

**Lead Public Agency:** Plumas County District Attorney – Alternative Sentencing Program

### **Other Public Agency Partners**

	<b>Name of Agency</b>	<b>2-3 sentence description of services to be provided</b>
1	<b>Plumas County Behavioral Health</b>	Mental health, alcohol & drug services, inpatient treatment, MDT participation, MAT services
2	<b>Plumas County Sheriff</b>	Referrals for Pretrial Diversion Program
3		
4		
5		

### **Non-Governmental, Community-Based Partners (if known)**

	<b>Name of Organization</b>	<b>2-3 sentence description of services to be provided</b>
1	<b>Plumas Crisis Intervention &amp; Resource Center</b>	Bridge Housing Project, MDT participation, intensive case management, crisis intervention services, 24/7 Dad Parenting & Co-Parenting Programs, Grief Recovery Method
2	<b>Re-Think Industries</b>	Mental health therapies, alcohol & drug services, multiple group supports, MDT participation
3	<b>Alliance for Workforce Development</b>	Workforce preparation and support in job search
4		
5		

*Add additional rows as needed.*

1. In the table below, provide the name of the Lead Public Agency (the Grantee) and list all contracted parties (if known).

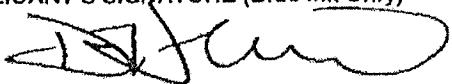
**Lead Public Agency:** Plumas County District Attorney

Name of Contracted Party	Address	Email / Phone	Meets All Requirements
Plumas Crisis Intervention & Resource Center	591 W. Main Street Quincy, CA 95971	jadowney@pcirc.com	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Grantees are required to update this list and submit it to BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the RFP. These records will be subject to the records and retention language found in the Standard Agreement.

The BSCC will not reimburse for costs incurred by any third party that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

**A signature below is an assurance that all requirements listed on pages 6-7 of the Proposition 47 RFP have been met.**

AUTHORIZED SIGNATURE			
(This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
David Hollister	District Attorney	530-283-6303	davidhollister@countyo fplumas.com
STREET ADDRESS 520 Main Street, Suite 404	CITY Quincy	STATE CA	ZIP CODE 95971
APPLICANT'S SIGNATURE (Blue Ink Only)	DATE		
X 	March 11, 2019		

**Proposition 47 Grant Project Budget**

**Instructions:** Complete the following table for the grant funds being requested and outside dollars leveraged. Report amounts in whole dollars. While recognizing some jurisdictions may use different line items in the budget process, the categories listed below are the ones that funded projects will use when invoicing the BSCC for reimbursement of expenditures. All funds must be used consistent with the requirements of the BSCC Grant Administration Guide. Applicants should reference this Guide for definitions and other guidance in preparing a budget. The Guide can be found on the BSCC website on the Corrections Planning and Grant Programs webpage.

**Applicant Name:**

Plumas County District Attorney

**PART 1. BUDGET TABLE**

**Budget Table Instructions:** Complete the Budget Table using whole numbers. If you are not requesting or reporting funds in a certain category, please list "\$0."

Budget Line Item	A: Grant Funds	B: Leveraged Funds	C: Total Project Value (A+B)	Percentage of Funds
1. Salaries and Benefits (Lead Agency Only)	\$ 240,000	\$ 402,024	\$ 642,024	
2. Services and Supplies (Lead Agency Only)			\$	
3. Professional Services & Public Agency Subcontracts			\$	
4. Community-Based Organization Subcontracts*	\$ 700,000	\$ 700,000	\$ 1,400,000	70%
5. Indirect Costs (Lead Agency Only)			\$	Please see Indirect Costs table below
6. Data Collection and Evaluation**	\$ 50,000		\$ 50,000	5%
7. Fixed Assets/Equipment (Lead Agency Only)			\$	
8. Other (Travel, Training, etc.) (Lead Agency Only)	\$ 10,000		\$ 10,000	
<b>TOTALS</b>	<b>\$ 1,000,000</b>	<b>\$ 1,102,024</b>	<b>\$ 2,102,024</b>	

\*minimum 50 percent of grant funds requested

\*\*minimum 5 percent [or \$25,000, whichever is greater] not to exceed 10 percent of grant funds requested