

## **BOARD OF SUPERVISORS**

Michael Sanchez, Chair 1<sup>st</sup> District  
Kevin Goss, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF JULY 9, 2019 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) PUBLIC WORKS**

Approve and authorize the Chair to sign Amendment No. 9 to Professional Services Agreement, not to exceed \$900,000, between County of Plumas and Stantec Consulting Services, Inc. for "On-Call Environmental/CEQA & NEPA Services"; approved as to form by County Counsel [View Item](#)

#### **B) COUNTY COUNSEL**

Approve and authorize the Chair to sign Amendment to Engagement Letter between San Luis Obispo County and Lamb & Kawakami, LLP adding Plumas County to the Consortium (PG&E Chapter 11 bankruptcy filing); approved as to form by County Counsel [View Item](#)

#### **C) PUBLIC HEALTH AGENCY**

Adopt **RESOLUTION** to accept Grant Agreement Number 18-10881 from the California Department of Public Health for funding the HIV Care Program, and authorize the Director of Public Health to sign all related documents [View Item](#)

#### **D) SOCIAL SERVICES**

Authorize the Department of Social Services to recruit and fill vacant, funded and allocated 1.0 FTE Senior Social Worker position, created by promotion within the department [View Item](#)

**E) FACILITY SERVICES**

- 1) Authorize Facility Services to waive fees for rental of the Taylorsville Campground on August 28<sup>th</sup> and August 29<sup>th</sup>, 2019 for the Plumas Charter School [View Item](#)
- 2) Approve and authorize the Chair to sign agreement, not to exceed \$12,000, between County of Plumas and HB Restoration for painting of the Chester Vets Hall; approved as to form by County Counsel [View Item](#)
- 3) Approve and authorize the Chair to sign agreement, not to exceed \$12,000, between County of Plumas and HB Restoration for painting of the Greenville Sub Station; approved as to form by County Counsel [View Item](#)
- 4) Approve and authorize the Chair to sign agreement, not to exceed \$12,000, between County of Plumas and HB Restoration for painting of the Quincy Vets Hall; approved as to form by County Counsel [View Item](#)
- 5) Approve and authorize the Chair to sign agreement, not to exceed \$10,500, between County of Plumas and HB Restoration for painting of the County Museum, Quincy; approved as to form by County Counsel [View Item](#)
- 6) Approve and authorize the Chair to sign agreement between County of Plumas and Delta Fire Systems to extend the time of the contract until December 31, 2019 to install the new ADA Life Safety Fire System; approved as to form by County Counsel [View Item](#)

**F) LIBRARY**

Authorize closure of the Chester Library Branch on Saturday, August 3, 2019 [View Item](#)

**G) BEHAVIORAL HEALTH**

Approve use of \$175,478.29 in Fund Balance, and Budget Transfer of \$100,000 from Regular Wages for Residential Treatment Services; approved by the Auditor/Controller [View Item](#)

**H) DISTRICT ATTORNEY**

Adopt **RESOLUTION** authorizing the District Attorney to Execute and Administer Grant Award Agreement for the Plumas County Prop 47 Program [View Item](#)

**2. DEPARTMENTAL MATTERS**

**A) BEHAVIORAL HEALTH** – Tony Hobson

- 1) Adopt **RESOLUTION** approving the Behavioral Health Department's Mental Health Services Act (MHSA) Annual Update for FY 2018-2019 to the current Program and Expenditure Plan FY 2017-2020, and authorizing the Department Director to submit the Annual Update to the State of California Mental Health Services Oversight and Accountability Commission. **Roll call vote** [View Item](#)
- 2) Adopt **RESOLUTION** authorizing the County to apply for and accept the County Noncompetitive Allocation Award under the California Department of Housing and Community Development "No Place Like Home Program", for up to \$500,000. **Roll call vote** [View Item](#)

### **3. BOARD OF SUPERVISORS**

- A. 10:15 A.M. **PUBLIC HEARING**: Pursuant to Ordinance No. 16-1100 regarding "Outdoor Festivals", consider application received for outdoor music festival(s) events to be held in Belden Town, CA:
  - **(Wavespell Music Festival: August 15<sup>th</sup> through August 19<sup>th</sup>, 2019)** [View Item](#)
- B. Approve and authorize the Chair to sign Response to the 2018-2019 Plumas County Grand Jury Report Titled "Plumas County Elections: Where Your Vote Counts"; discussion and possible action [View Item](#)
- C. Adopt **RESOLUTION** Pertaining to Tax Revenue Exchange between the County of Plumas and the Plumas Hospital District in Plumas County for the Annexation of the Indian Valley Health Care District in Plumas County and Dissolution of the Entire Indian Valley Health Care District in Plumas County. **Roll call vote** [View Item](#)
- D. Correspondence
- E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

### **4. CLOSED SESSION**

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Social Services Director-Public Guardian-Public Conservator (Board only)
- B. Conference with Legal Counsel: Existing litigation – "Adler, et al., Petitioners v. County of Plumas, et al., Respondents, and Genesee Valley Ranch, LLC, et al., Real Parties in Interest," Plumas Superior Court Case No. CV17-00152
- C. Conference with real property negotiator, Gabriel Hydrick, County Administrator regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola Court Building, 151 Nevada St., APN 126131001000
- D. Conference with Legal Counsel: Pending litigation – USA Waste of California, Inc. dba Feather River Disposal, a California corporation v. County of Plumas, Superior Court of California, County of Plumas, Case No. CV19-00064 – pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

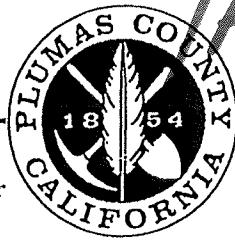
#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

#### **ADJOURNMENT**

Adjourn meeting to Tuesday, July 16, 2019, Board of Supervisors Room 308, Courthouse, Quincy, California

# PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director



## CONSENT AGENDA REQUEST

For the July 9, 2019 meeting of the Plumas County Board of Supervisors

Date: July 1, 2019

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink that reads "Robert A. Perreault".

Subject: Authorize Execution of Amendment No. 9 to Professional Services Agreement for "On-call Environmental/CEQA & NEPA Services" to increase the maximum compensation from \$450,000.00 to \$900,000.00.

### Project Background:

Plumas County Department of Public Works is requesting an increase in the maximum compensation to the existing "On-call Environmental/CEQA & NEPA Services" contract with Stantec Consulting Services, Inc.

The number of projects requiring prompt CEQA and NEPA clearance, in order to satisfy funding deadlines, is substantial. These projects are outlined below:

Amendment No. 1 (Gold Lake Forest Highway Guard Rail Replacement Project)	\$7,992.36
Amendment No. 2 (Dyer Drive Culvert Replacement Project)	\$27,419.20
Amendment No. 3 (SNYLF Identification Training)	\$12,805.31
Amendment No. 4 (Clio Bridge Painting Project)	\$49,224.79
Amendment No. 5 (Dyson Lane Bridge Painting Project)	\$63,874.04
Amendment No. 6 (Lights Creek Bridge Rehabilitation Project)	\$66,620.38
Amendment No. 7 (Belden Bridge Painting Project)	\$69,837.55
Amendment No. 8 (Quincy-LaPorte Road Emergency Repair Project)	\$39,957.08
Pending - Chester - Warner Valley Road - Kings Creek Bridge Replacement Project	\$99,646.17
Pending - Oakland Camp Road Bridge Replacement Project	\$135,787.42
Pending - Camp Layman Bridge Replacement Project	\$65,000.00*
Pending - Prattville Bridge Replacement Project	\$65,000.00*
Pending - Beskeen Lane Shoulder Stabilization Project	\$20,000.00*
Pending - Graeagle-Johnsville Road Reconstruction Project	\$150,000.00*
Total	\$873,164.30

\* Project cost is estimated by the Department of Public Works based on similar projects. A formal cost proposal will be submitted at a later date as part of a formal contract amendment.

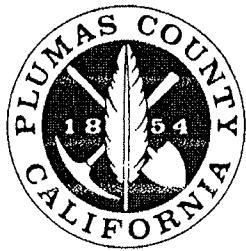
Contract Amendments 1 through 8 have been approved by the Board of Supervisors and have been executed.

These projects are federally funded either through the Highway Bridge Program, or the Emergency Relief (ER) Program, which are administered by the California Department of Transportation (Caltrans). The proposed compensation increase has been approved by Caltrans Local Assistance.

**Recommendation by Public Works:**

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the Director of Public Works to execute Amendment No. 9 to the Professional Services Agreement between the County of Plumas and Stantec Consulting Services, Inc. for On-call Environmental/CEQA & NEPA Services to increase the maximum compensation from \$450,000.00 to \$900,000.00.

Attachment: Amendment No. 9 to the Professional Services Agreement between the County of Plumas and Stantec Services, Inc.



OFFICE OF THE  
**COUNTY COUNSEL**  
COUNTY OF PLUMAS

Plumas County Courthouse  
520 Main Street, Room 301  
Quincy, California 95971-9115

*18*  
**R. CRAIG SETTLEMIRE**  
COUNTY COUNSEL  
**GRETCHEN STUHR**  
DEPUTY COUNTY COUNSEL  
**Sara James**  
DEPUTY COUNTY COUNSEL

Phone: (530) 283-6240  
Fax: (530) 283-6116

July 1, 2019

**INTEROFFICE MEMORANDUM**

**TO:** Honorable Board of Supervisors, County of Plumas

**FROM:** Gretchen Stuhr, *Deputy Plumas County Counsel*



**SUBJECT:** Approval of Amendment to Engagement Letter Between San Luis Obispo County and Lamb & Kawakami, LLP Adding Plumas County to the Consortium.

**Background:**

PG&E filed for protection in bankruptcy court on January 29, 2019. Over the course of the last six months, approximately 2800 filings have occurred in the bankruptcy case. Given the number of counties within California that have an interest in monitoring and potentially intervening in the pending bankruptcy case, a Committee of counties, led by San Luis Obispo County, entered into an engagement letter with Lamb & Kawakami, LLO for monitoring and potential intervention, if necessary.

**Proposal:**

The County Counsel's office proposes the County enter into an Amendment to San Luis Obispo County's engagement letter with Lamb & Kawakami, LLP for monitoring and possible intervention in the PG&E bankruptcy proceedings. Lamb & Kawakami, LLP have experience in handling complex bankruptcy proceedings, such as that involving PG&E. Michael K. Slattery, Lamb & Kawakami's lead counsel who will handle the matter, has 34 years of experience in bankruptcy law. As noted above, almost 2800 filings have occurred within the bankruptcy proceedings since late January. Given the number of filings, it would take a substantial amount of time for the County Counsel's Office to monitor and analyze all the filings in the case. Moreover, to date, approximately eighteen other counties have joined in the Committee.

Plumas County has an interest in the bankruptcy proceedings of PG&E given the number of PG&E dams located within the County. In addition, PG&E is a major source of electricity for County residents.

Under the terms of the engagement letter between San Luis Obispo County and Lamb & Kawakami, the cost of monitoring the case is \$450 per hour and, should intervention be required, the cost would increase to \$550 per hour. This cost would be shared by all the counties who have joined the Committee, to date approximately eighteen. Thus, the cost to Plumas County will be much smaller than if we attempted to retain counsel on our own. Based on the current number of counties and the hourly cost, it is estimated Plumas County's hourly cost would be approximately \$25 per hour for monitoring and \$30.56 per hour if intervention were required. The cost for paralegal services would be approximately \$11.12 per hour.

**Action:**

It is recommended that the Board of Supervisors approve the attached Amendment To March 10, 2019 Engagement Letter.

END OF MEMORANDUM

# LAMB & KAWAKAMI LLP

ATTORNEYS AT LAW

Wells Fargo Center  
333 South Grand Avenue, Suite 4200  
Los Angeles, CA 90071  
Telephone 213.630.5500  
Facsimile 213.630.5555

Direct 213.630.5518  
mslattery@lkfirm.com

March 19, 2019

Rita L. Neal  
San Luis Obispo County Counsel  
1055 Monterey Street D320  
San Luis Obispo CA 93408

RE: Representation of County of San Luis Obispo in PG&E Chapter 11  
bankruptcy filing

Dear Ms. Neal:

I am writing to confirm the terms of your engagement of Lamb & Kawakami LLP (“L&K) as counsel for the County of San Luis Obispo (the “County”) in the PG&E bankruptcy case.

1. **Scope of engagement:**
  - a. Case monitoring: L&K will review the docket for the case daily with an eye to filings that may affect the interests of the County and will send you an email with a summary of any of those filings.
  - b. Intervention in particular matters: at your request, L&K will appear as counsel of record (file pleadings, appear at hearings) in particular disputes or proceedings in the case (for example, assurance of timely payment of taxes and fees, assurance of reliable service to retail customers, assistance with preparation of proofs of claim).
2. **Staffing:** Michael Slattery, Thomas Kelch and Kevin Lamb will provide services to the County. Each of these attorneys has over 30 years’ experience as a practicing attorney with specific expertise in bankruptcy law. Kevin also has extensive experience as a real estate lawyer.
3. **Hourly rates for service:** L&K will charge \$450/hour for case monitoring and \$550/hour when L&K intervenes in a particular dispute or matter. L&K will bill its time in increments of 1/10<sup>th</sup> of an hour and will send invoices on a monthly basis. L&K will account for each task separately (no “block billing”). Bills for the fee portion of the bill will include the amount, rate, basis for calculation, or other method of determination of the attorney’s fees.  
*L&K will not bill the County for any time its attorneys or staff spend traveling to meet with the County or to the bankruptcy court.*

4. **Reimbursement of costs:** In the course of rendering services to the County, it may be necessary for L&K to incur expenses for items including filing and recording fees, deposition transcripts, computerized legal research, notary service, overnight or special delivery service, postage, photocopying, facsimile transmissions, telephone calls, investigation expenses, consultants' fees, expert witness, professional, mediator, arbitrator and/or special master fees and other similar items. The actual expenses incurred will vary depending on the services that L&K provides to you. Expenses paid to third parties will be charged to the County at L&K's actual cost. L&K will not incur any expense in excess of \$1,000 without your prior consent. *L&K will not ask the County to reimburse any of L&K's costs to travel to meetings or to the bankruptcy court.* Bills for the cost and expense portion of the bill will clearly identify the costs and expenses incurred and the amount of the costs and expenses.
5. **Paralegal support:** Our paralegals may assist with this representation from time to time. The use of paralegals, where appropriate, results in a direct savings to you, since they can more economically perform tasks which do not require the attention of attorneys. If you have any questions or concerns regarding delegation of responsibilities, please contact me to discuss these issues. L&K will bill the County \$200/hour for the services of its paralegals.
6. **Representation of additional counties; conflict disclosure.** L&K acknowledges that you are the Chair of a Committee of California Counties which has been formed to address common interests of counties within PG&E's service area. At your request, L&K agrees to expand its representation of the County to a representation of your Committee as you choose to constitute it. If you ask L&K to expand its representation of the County to a representation of your Committee, the interests of the members of your Committee may actually or potentially conflict on these and other matters:
  - a. Issuance of bonds by PG&E under Senate Bill 901 to raise funds to satisfy liabilities arising from the 2017 and 2018 wildfires.
  - b. The creation of discrete funds for classes of creditors of PG&E which could result in the dilution of claims held by the Counties.
  - c. Confirmation or rejection of PG&E contracts to purchase electricity from certain counties and renewable sources.
  - d. Payments related to the decommissioning of the Diablo Canyon nuclear power plant.

If L&K represents your Committee, L&K will ask the Committee member Counties to consent to L&K's representation despite any actual or potential conflicts of interest which may arise from L&K's advocacy of the position supported by the Committee as a whole on the issues described above. This list of potential conflicts is L&K's best effort to identify the conflicts it currently foresees. If L&K represents your Committee and becomes aware of additional potential conflicts, it will promptly disclose them to you as the Committee Chair and ask the Committee members waive them. The

attached Joint/Multiple Client Disclosure and Consent Form identifies additional concerns which a lawyer's representation of joint clients might create. This conflict disclosure incorporates the language of that Form verbatim and, if L&K represents your Committee, L&K will request that each Committee member enter into this waiver with an understanding of the Form.

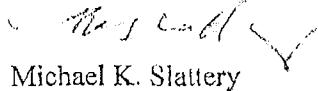
7. **Effective date:** This agreement will not take effect, and L&K will have no obligation to provide legal services, until you return a signed copy of this agreement.
8. **Termination:** You may terminate this representation at any time with or without cause by notifying L&K in writing of your desire to do so. Upon receipt of the notice to terminate representation, we will cease all legal work on the County's behalf immediately. The County will be responsible for paying all legal fees, expenses and disbursements incurred on your behalf in this matter until we receive written notice of termination. L&K will have the right to withdraw as attorney for the Client if permitted under the Rules of Professional Conduct of the State Bar of California and/or applicable law. Among the circumstances under which the law firm may withdraw are: (a) with the consent of the Client; (b) the Client's conduct renders it unreasonably difficult for the Attorney to carry out the employment effectively; and/or (c) the Client fails to pay attorney's fees or costs as required by this Agreement. If L&K elects to withdraw from representation, you will timely take all steps reasonably necessary and will cooperate as reasonably required to relieve us of any further obligation to perform legal services, including the execution of any documents necessary to complete L&K's withdrawal from representation.
9. **Electronic Data Communication and Storage:** In the interest of facilitating L&K's services to you, L&K may communicate with you or others by email, facsimile transmission, send data over the Internet, store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to your case may be transmitted or stored using these methods. In using these data communication and storage methods, L&K makes reasonable efforts to keep such communications and data access secure in accordance with L&K's obligations under applicable laws and professional standards. You recognize and accept that L&K has no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by the law firm or the law firm's third-party vendors. You consent to L&K's use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement. L&K advises you to refrain from communicating with us on any device provided by your employer or any computer, smart phone, tablet computer or other device shared with someone else. In addition, when communicating with L&K, please make sure that you utilize only an email account that is password protected and accessed solely by you.
10. **File Retention and Destruction:** You may have access to your case file at any reasonable time. At the end of the engagement, you may request the return of your case file. If you have not requested the return of your file, and to the extent L&K has not otherwise delivered it or disposed of it consistent with your directions, the law firm will retain the case file for a period of one year, after which the law firm is authorized by this

LAMB & KAWAKAMI LLP

agreement to have the case file destroyed. In the event you request that L&K transfer possession of the case file to you or a third party, L&K is authorized to retain copies of the case file at the law firm's expense. The case file includes papers and property as defined in Rule 3-700(D)(1) of the California Rules of Professional Responsibility.

11. **No warranties.** You acknowledge that L&K's has not made any warranties or representations to you, nor given you any assurances as to the favorable or successful resolution or outcome of any legal action that may be filed; nor as to the nature or amount of any awards or distributions of property, attorney fees, costs, or any other aspects of this matter. All of L&K's statements about the County's rights and interests in the PG&E case are limited only to estimates based upon L&K's experience and judgment and are only the law firm's opinion. These expressions should not be considered as representations, promises, or guarantees of results, which might be obtainable, either by way of a negotiated settlement or in a contested trial.
12. **Professional Liability Insurance:** Pursuant to California Rule of Professional Conduct 3-410, I am informing you in writing that L&K has professional liability insurance.

Very truly yours,

  
Michael K. Slattery

The County agrees to the terms of this engagement letter.

Dated: March 22, 2019

  
R. M. L. Neal  
County Counsel

## Addendum to March 10, 2019 Engagement Letter

By a March 19, 2019 engagement letter, San Luis Obispo County engaged Lamb & Kawakami, LLP to represent the County's interests in the PG&E bankruptcy case. The letter acknowledged that the SLO County Counsel was forming an unofficial Committee of local government entities (the Committee") with shared interests in the case, and confirmed that Lamb & Kawakami, LLP would represent that Committee as SLO County Counsel chose to constitute it.

Plumas County has become a member of the Committee, has reviewed the terms of the March 19, 2019 engagement letter, and consents to Lamb & Kawakami LLP's representation of the Committee on the terms and conditions described in the March 19 letter.

Plumas County

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By: Michael Sanchez  
Its: Chair of Plumas County Board of Supervisors  
Dated: July 9, 2019

Approved as to form:

  
7/11/19  
Gretchen Stuhr  
Deputy Plumas County Counsel



# Plumas County Public Health Agency

kc

Andrew Woodruff, MPH, Director

270 County Hospital Road, Suite 206, Quincy, CA 95971 • (530) 283-6337 • Fax (530) 283-6425

Mark Satterfield, M.D., Health Officer

**Date:** June 25, 2019

**To:** Honorable Board of Supervisors

**From:** Andrew Woodruff

**Agenda:** Item for July 9, 2019

**Item Description/Recommendation:** Approve a Resolution to accept Grant Agreement Number 18-10881 from the California Department of Public Health for funding the HIV Care Program, and authorize the Director of Public Health to sign as the Boards designee.

**Background Information:** As the Board may recall, Plumas County Public Health Agency has had a contract with the State Department of Health Services for various HIV/AIDS related services and prevention activities for many years. The purpose of this grant is to provide HIV care and treatment services under the Ryan White HIV/AIDS Program Part B to low income people living with HIV throughout Plumas County.

The term of the Grant Agreement is from April 1, 2019 through March 31, 2024 in the total amount of \$959,744.00.

Please contact me if you have any questions or need additional information. Thank you.

RESOLUTION NO. 19-\_\_\_\_\_

**A RESOLUTION TO APPROVE AND ACCEPT GRANT AGREEMENT NUMBER 18-10881 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR FUNDING THE RYAN WHITE PART B HIV/AIDS PROGRAM.**

**WHEREAS**, PCPHA will provide anonymous and confidential HIV Counseling and Testing services to individuals with perceived risk for HIV;

**WHEREAS**, PCPHA will provide HIV/AIDS Case Surveillance activities to identify ongoing patterns of infection and to measure burden of disease;

**WHEREAS**, PCPHA will provide HIV/AIDS Case Surveillance activities to identify ongoing patterns of infection and to measure burden of disease;

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors, County of Plumas, State of California, as follows:

1. Approve Grant Agreement 18-10881 from the California Department of Public Health for Ryan White Part B funding, beginning April 1, 2019 through March 31, 2024 and in the amount of \$959,744.00.
2. Authorize the Director of Public Health to sign the Grant Agreement, any Amendments and execute subsequent documents pertaining to Grant Agreement Number 18-10881.

**The forgoing Resolution was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the 9<sup>th</sup> day of July 2019, by the following vote:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

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Chair, Plumas County Board of Supervisors

Attest:

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Clerk, Plumas County Board of Supervisors



# DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

**NEAL CAIAZZO**  
DIRECTOR

(530) 283-6350  
Fax: (530) 283-6368  
Toll Free: (800) 242-3338

DATE: JUNE 28, 2019

TO: HONORABLE BOARD OF SUPERVISORS

FROM: NEAL CAIAZZO, DIRECTOR  
DEPARTMENT OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR JULY 9, 2019

RE: AUTHORIZATION TO FILL A SENIOR SOCIAL WORKER POSITION

### **It is Recommended that the Board of Supervisors**

Authorize the Department of Social Services to fill a vacant and funded Senior Social Worker position in the Department of Social Services as soon as administratively possible.

### **Background and Discussion**

The Department of Social Services has experienced a recent vacancy in the class of Senior Social Worker in the adoptions program. This position became vacant on June 28, 2019, when the incumbent was promoted to Program Manager. As explained more completely in the accompanying documents, this position is part of our child protective services system and is therefore, critical for assuring child safety.

State regulations require that caseworkers working in the Adoptions Program have a Master's Degree in Social Work (MSW). In Plumas County, the classification utilized for this level of employee is currently Senior Social Worker.

### **Financial Impact**

This position is funded in the FY 2013-2014 budget. The position is funded with 2011 Realignment dollars and federal funds. There is no cost to the County General Fund.

Copies: DSS Management Staff

Attachments (2)

## QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

### Position: Senior Social Worker – Adoptions Program

- Is there a legitimate business, statutory or financial justification to fill the position?

Answer: Yes. The Board of Supervisors has authorized county operation of the Adoptions Program.

- Why is it critical that this position be filled prior to the adoption of the County's budget this summer?

Answer: The position is funded in the current budget and has no General Funds associated with it.

- How long has the position been vacant?

Answer: The position will become vacant on June 28, 2019 .

- Can the department use other wages until the budget is adopted?

Answer: No.

- What are staffing levels at other counties for similar departments and/or positions?

Answer: Other counties are structured in a very similar way. The state determines appropriate staffing levels and funds accordingly.

- What core function will be impacted without filling the position prior to July 1?

Answer: We will not be able to perform tasks associated with the Adoptions Program.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

Answer: We will not expend state funds that have been allocated to this function .

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local

funding? What impact will this reduction plan have to other County departments?

Answer: The Department has developed a variety of budget reduction strategies that are dependent upon state policy decisions. Other Departments could be impacted by such reduction strategies.

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

Answer: No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

Answer: No.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

Answer: The Department does not currently utilize County General Fund dollars. Filling this position does not change that.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

Answer: The Department does have a reserve. The balance fluctuates depending upon a number of factors including whether or not the State achieves the base amount of collection for any given year.

**Position Classification:** Senior Social Worker

**FTE:** 1.00

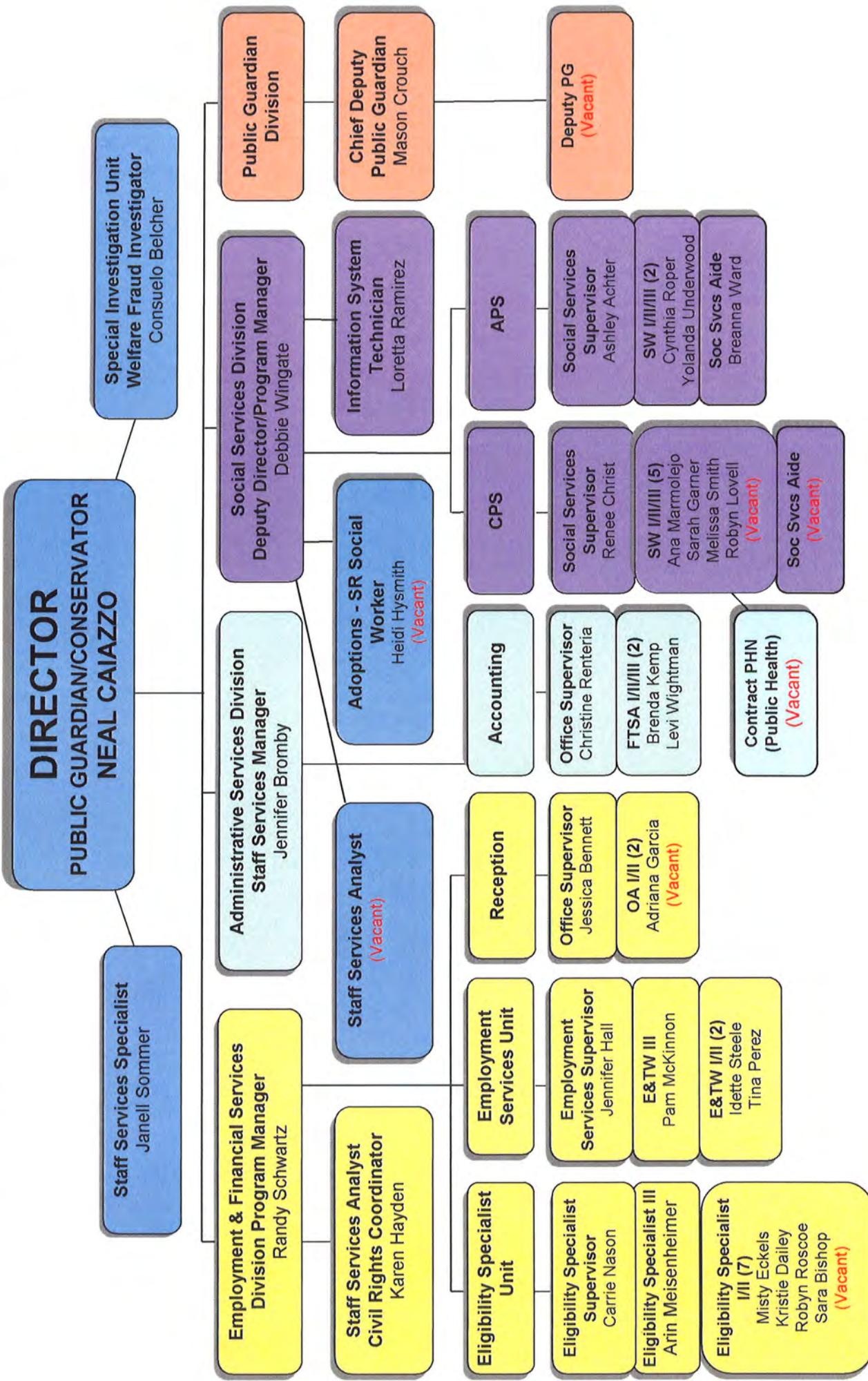
**Budgeted Position:** Yes

**Mandated Program:** Yes

**Position Description:** This position carries a caseload that includes the most difficult cases involving the determination and maintaining of permanent placements for children in the foster care system; performs social studies and assignments involving individualized treatment and specialized application of advanced case work methods and skills; provides comprehensive case work services requiring complex treatment plans and involving abused or neglected children or adults; and to do related work as required. The incumbent also performs case management activities that support mitigation of the systemic family elements that have led to abuse or neglect of children. There is typically a significant amount of interaction with community based partner organizations that work with the Department towards goals associated with strengthening families.

**Funding Sources:** The funding to support this position comes from federal pass through dollars, state general fund and county realignment dollars. There is no cost to the County's General Fund associated with this position.

# PLUMAS COUNTY DEPARTMENT OF SOCIAL SERVICES & PUBLIC GUARDIAN





IEI

## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103

Kevin Correira  
Director

Board Date: July 9, 2019

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

Subject: Authorize the Department of Facility Services to waive the rental fee for Plumas Charter School (Indian Valley Academy) on August 28 and 29, 2019 at Taylorsville Campground.

---

### Background

Plumas Charter School has requested to waive the rental fee on August 28 and 29, 2019 at Taylorsville Campground. After reviewing the request, Facility Services has no issue with deviating from the fee schedule.

### Recommendation

Authorize the Department of Facility Services to waive the rental fee for Plumas Charter School (Indian Valley Academy) on August 28 and 29, 2019 at Taylorsville Campground.



INDIAN VALLEY ACADEMY

4352 Main Street Taylorsville, CA 95983 • 530.284.7050 530.284.1920 FAX • [www.plumascharterschool.org](http://www.plumascharterschool.org)

June 18th, 2019

Board of Supervisors

520 Main St. Room #309

Quincy, Ca 95971

Dear Board of Supervisors,

Thank you for allowing us to camp at the Taylorsville Campground in the past, for our Annual All school campout, free of charge. What a generous donation.

I hope that the arrangement in years past has been beneficial for you as well as the students. We believe students cleaning the grounds before departure, helps instill care of the land we use. Please let us know if there are other duties that would be useful. We will be taking approximately 60 students in grades 7<sup>th</sup> -12<sup>th</sup> camping, for 2 nights Aug.28<sup>th</sup> –Aug.30<sup>th</sup>. We would like to ask for a waiver of fees for the Taylorsville Campground.

This annual camping trip allows for students to participate in teambuilding activities, and relax in a different environment . This event has proven to be successful in fostering and building our school culture.

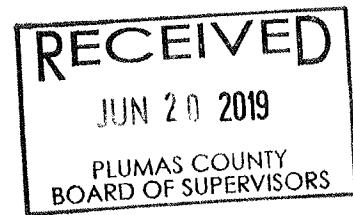
Thank you for your consideration in this matter.

Pam Lyman

A handwritten signature in cursive script that reads "Pam Lyman".

Administrative Assistant/Field Trip Coordinator

Indian Valley Academy





## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

1E2

Kevin Correira  
Director

Board Meeting: July 9, 2019

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

Subject: Approve and Authorize board chair to sign amendment to Repair and Construction Agreement between the County and HB Restoration for Painting the Chester Vets Hall not to exceed \$12,000.00

---

### Background

The Chester Memorial hall has not been painted in several years and is showing signs of deterioration and weathering

### Recommendation

Approve and Authorize board chairman to sign agreement between the County and HB Restoration for the painting of the building not to exceed \$12,000.00



## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

IE3

Kevin Correira  
Director

Board Meeting: July 9, 2019

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

Subject: Approve and Authorize board chair to sign amendment to Repair and Construction Agreement between the County and HB Restoration for Painting the Greenville sub-station not to exceed \$12,000.00

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### Background

The Greenville sub-station hall has not been painted in several years and is showing signs of deterioration and weathering

### Recommendation

Approve and Authorize board chairman to sign agreement between the County and HB Restoration for the painting of the building not to exceed \$12,000.00



IE4

## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

Kevin Correira  
Director

Board Meeting: July 9, 2019

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

Subject: Approve and Authorize board chair to sign amendment to Repair and Construction Agreement between the County and HB Restoration for Painting the Quincy Veterans Memorial hall not to exceed \$12,000.00

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### Background

The Quincy Memorial hall has not been painted in several years and is showing signs of deterioration and weathering

### Recommendation

Approve and Authorize board chairman to sign agreement between the County and HB Restoration for the painting of the building not to exceed \$12,000.00



IE5

## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

**Kevin Correira**  
Director

Board Meeting: July 9, 2019

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

Subject: Approve and Authorize board chair to sign amendment to Repair and Construction Agreement between the County and HB Restoration for Painting the Quincy Museum not to exceed \$10,500.00

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### Background

The Quincy Museum has not been painted in several years and is showing signs of deterioration and weathering

### Recommendation

Approve and Authorize board chairman to sign agreement between the County and HB Restoration for the painting of the building not to exceed \$10,500.00



## DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



**Kevin Correira**  
Director

Date: July 9, 2019

To: Honorable Board of Supervisors

From: Kevin Correira, Director

**Subject:** Approve and Authorize Amendment to Delta Fire Systems Inc. Agreement

---

### Recommendation

Approve and Authorize Amendment to Delta Fire Systems Inc. Agreement, to install the new ADA Life safety fire system at the County Courthouse.

### Background

This project was bid in 2017 and again in November of 2018, but the work was not started due to one delay or another with the contractor. At the time this is heard, the contract will be expired by 12 days. As it stands now we are waiting for plans to be submitted to the building department so a permit can be issued on this project. We would respectfully ask that this contract remain as is but to modify the date of completion to show December 31<sup>st</sup> 2019

# PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242



*Lindsay Fuchs*  
County Librarian

DATE: June 27, 2019

TO: Honorable Board of Supervisors

FROM: Lindsay Fuchs, Plumas County Librarian

RE: Approve and authorize the closure of Chester Library Branch on Saturday August 3, 2019

**Recommendation:**

Approve and authorize the closure of Chester Library Branch on Saturday August 3, 2019.

**Background:**

During the weekend of August 3<sup>rd</sup> & August 4<sup>th</sup>, Chester holds the Almanor Art Show, a long-running event that draws huge crowds. In addition to the Art Show, the event includes vendors set up along Main Street and the quilt show every other year. This year, Lassen Volcanic National Park is also having its Dark Sky Festival on August 2<sup>nd</sup> & August 3<sup>rd</sup>, which will include a number of people who will stay in town rather than camp out in the park. In addition, the annual Chester Library Book Sale is a huge draw to tourists and community members in town for the events.

Due to new Saturday library hours for the branches, unlike previous years the library would be open on Saturday August 3 2019 during the book sale. Under Government Code section 24260; Plumas County Code section 2-4.201 which gives the Board authority to set business hours for County offices and departments, I am requesting the branch be closed due to safety, security, and maintenance issues. The book sale takes place partly in the parking lot and has a high volume of foot traffic in the parking lot during this event. The library is also used as a sorting, staging, and storage area by the Friends the day before and days of to prepare for the book sale, and use the space to capacity during the book sale, which will impede normal operations. If the library is open that also means the small, one stall bathroom's use will have an extremely high volume of people; the book sale patronage is a very large increase from what the library usually handles in a day.

The book sale serves as both an excellent marketing tool and revenue source for the Library. The revenue from the book sale equals the majority of funds used by the Friends of Chester Library to support the Library in its endeavors throughout the fiscal year. Besides the annual sale, there is also a smaller, continuous book sale throughout the year inside the library maintained by the Friends to increase donations. In previous years, the Friends have raised over \$2,500 at the book sale, which in turn has been used to buy items for our collection, programs like the Summer Reading Program, bookshelves, and more.

# PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, Ste 109, Quincy, CA 95971  
(530) 283-6307 FAX (530) 283-6045



Tony Hobson, Ph.D, Director

DATE: July 9, 2019

TO: Honorable Board of Supervisors

FROM: Tony Hobson, Behavioral Health Director 

SUBJECT: Request to approve Budget Transfer of AB109 funds in Mental Health Account 70570 Fund 0014 to Account 70569 Fund 0014B and to Transfer to/from a Fixed Asset, within 70570 Fund 0014 -51000 Regular Wages and transfer to 521905 Residential Treatment Services.

## Recommendation

Approve the Budget Transfer of the Use of Fund Balance in 70570 Fund 0014 Account 10137 to transfer to AB109 70569 Fund 0014B in the amount of \$175,478.29. Approve the Budget Transfer in 70570 Fund 0014 from Regular Wages 51000 to 521905 Residential Treatment Services in the amount of \$100,000.

## Background and Discussion

In the budget year 2013/2014, the Behavioral Health Department (formerly Mental Health) was approved and received AB109 funds through approval of the Community Corrections Partnership (CCP). In 2014/2015, 2015/2016 and 2016/2017 budget years, the department did not receive AB109 funds through the CCP. However, the department budgeted and had expenditures in those three budget years. Due to this oversight by the Department, there is currently a deficit of \$165,305.04. During those 3 budget years, the department's expenses were used to service the AB109 and criminal justice population. In Fund 0014/10137 there are funds available that was set aside from prior years to use for AB109 mental health client services. The Department is requesting to transfer the available funds of \$175,478.29 to offset the prior year's expenses. The Auditor has approved and reviewed this transfer.

A mid-year budget was prepared in January to transfer projected hospitalization shortfalls from Regular Wages. Unfortunately, the transfer was submitted but overlooked and not approved in the budget packet. Therefore, it was not executed. The Behavioral Health Department has incurred an increase in costly hospitalizations in 18/19. The Department has realized a savings in wages due to the unfilled and approved positions for Therapists and Fiscal Officer. The Auditor has approved and reviewed this transfer.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: Mental Health      Dept. No: 70570      Date: 6/12/2019

The reason for this request is (check one):		Approval Required
A. <input checked="" type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within Department, except fixed assets	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR  SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

RECEIVED  
JUN 25 2019

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) To facilitate transfer of AB 109 funds in Account 10137 in Fund 0014 to Account 10100 in Fund 0014B.

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority:

*Shelly Evans* 6/24/19

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:

*Spud Dill*

6/24/19

Board Approval Date:

Agenda Item No.

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

#### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Unfilled Therapist and Fiscal Officer positions created a cost savings in Regular Wages.

B) Unexpected increase to costs in residential treatment services.

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority:

*Shelley Evans 6/24/19*

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:

*John DMC*

*6/26/19*

Board Approval Date:

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials \_\_\_\_\_

#### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



## OFFICE OF THE DISTRICT ATTORNEY

**David Hollister, District Attorney**

520 Main Street, Room 404 · Quincy, California 95971  
(530) 283-6303 · Fax (530) 283-6340

14

**Date:** June 24, 2019  
**To:** The Honorable Board of Supervisors  
**From:** David Hollister, District Attorney  
**Subject:** Plumas County Prop 47 Grant Resolution

### **Recommendation:**

- A. Please approve the attached Board Resolution authorizing the District Attorney to execute and administer a Grant Award Agreement from August 15, 2019 to May 15, 2023 entitled The Plumas County Prop 47 Project.

### **Background and Discussion**

Proposition 47, which reduced to misdemeanors penalties for some low-level crimes, required the Board of State and Community Corrections (BSCC) to administer grant programs for mental health and substance abuse treatment using a portion of the annual state savings.

On March 18, 2019, the District Attorney, with support from the members of the Prop 47 Local Advisory Committee, submitted an application for a grant from the Board of State and Community Corrections Prop 47 Grant Program. The Alternative Sentencing Program has received a Notification of Award for a second round of funding from the Prop 47 Grant Program. The award amount is \$1,000,000 to be spread over the next several years. These funds will be used to continue our diversion program, intensive case management services and a Pretrial Release Program – all of which will be integrated with our re-introduced Day Reporting Center and combined with mental health, substance use disorder treatment, housing and community-based supportive services including job skills training and intensive case management for participants in the Plumas County criminal justice system.

A copy of the Application is on file with the Clerk of the Board.

## **RESOLUTION No. 19-**

**WHEREAS** the Plumas County Board of Supervisors desires to participate in the Proposition 47 Grant administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

**NOW, THEREFORE, BE IT RESOLVED** that the District Attorney of Plumas County is authorized on behalf of the Board of Supervisors to submit the grant proposal for this funding and to accept the award for the attached application for August 15, 2019 to May 15, 2023 from BCCS and is authorized to sign on behalf of the Board the Grant Agreement including any extensions or amendments thereof.

**IT IS AGREED** that any liability arising out of the performance of this Grant Award, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The Board of State and Community Corrections disclaim responsibility for any such liability.

**BE IT FURTHER RESOLVED** that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

**BE IT FURTHER RESOLVED** that the county agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

**IT IS ALSO RESOLVED** that grant funds received hereunder shall be deposited with the Plumas County Treasurer and budgeted in accordance with California law and Plumas County policy.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on July 9, 2019 by the following:

**Vote: Ayes:**

**Noes:**

**Absent:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Michael Sanchez, Chair  
Plumas County Board of Supervisors

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_

NANCY DAFORNO, Clerk of the Board  
Plumas County Board of Supervisors

*2A1*

**PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES**  
270 County Hospital Road, #109 Quincy, CA 95971  
PHONE (530) 283-6307 FAX (530) 283-6045



**Tony Hobson, Ph.D., Director**

**Date:** July 1, 2019  
**To:** Honorable Board of Supervisors  
**From:** Tony Hobson, Director *(Signature)*  
**Agenda:** Agenda Item for July 9, 2019 BOS Meeting

**Item Description:** Adopt RESOLUTION approving the Behavioral Health Department's Mental Health Services Act (MHSA) Annual Update, 2018-19, to the current Program and Expenditure Plan, 2017-20, and authorizing the Department Director to submit the Annual Update to the State of California Mental Health Services Oversight and Accountability Commission.

**Recommendation:** It is respectfully requested that the Board of Supervisors Adopt a Resolution approving the Mental Health Services Act (MHSA) Annual Update, 2018-19, to the current Program and Expenditure Plan, 2017-20, and authorize the Department Director to submit the Annual Update to the State of California Mental Health Services Oversight and Accountability Commission (MHSOAC).

**Background and Discussion:** Plumas County Behavioral Health is requesting approval of the Mental Health Services Act (MHSA) Annual Update, 2018-19, pursuant to Welfare and Institutions Code §5848, which requires California counties to submit a locally-approved Annual Update to the current Three-Year Program and Expenditure Plan to the Mental Health Services Oversight and Accountability Commission (MHSOAC) within 30 days of Board approval.

The MHSA Annual Update provides the County with an opportunity to report on the previous fiscal year's (2017-18) programming outcomes while affording Plumas County Behavioral Health Department and County stakeholders the flexibility to make changes to the current Program and Expenditure Plan, addressing newly identified needs, updated reporting requirements, or fiscal changes to the program, for providing services to underserved and unserved residents living with a serious mental illness and to at-risk populations, such as youth, seniors, and veterans.

The Update provides a summary of department services and MHSA-funded programming across MHSA Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Innovation (INN) and Workforce Education and Training (WET) components.

It was unanimously recommended by the Plumas County Behavioral Health Commission, after the required 30-day public comment period and public hearing at the Behavioral Health Commission regular meeting on June 5, 2019. Stakeholder comments were incorporated into this final draft.

Copies of the current MHSA Program and Expenditure Plan, 2017-20, and the final draft of the Annual Update, 2018-19, are on file with the Clerk of the Board and available on the County's Behavioral Health Department MHSA webpage.

An executive summary, detailing specific changes by component to the MHSA Plan this program year, is included for your information.

Thank you.

# PLUMAS COUNTY BEHAVIORAL HEALTH

270 County Hospital Road, #109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

Tony Hobson, Ph.D., Director



## ***Executive Summary of the MHSA Annual Update, 2018-19***

### ***Mental Health Services Act (Prop 63)***

In November 2004, voters in the State of California passed Proposition 63, the Mental Health Services Act (MHSA), which was designed to expand and transform California's county mental health service system. Plumas County Behavioral Health (PCBH) utilizes MHSA funds to provide direct service delivery through Community Services and Supports (CSS) programming in each community at its outpatient locations and wellness centers, peer support services, transportation, housing and intensive case management and supportive services to consumer with serious mental illness (SMI), and supportive employment opportunities. Prevention and Early Intervention (PEI) programs address reduction in disparities to unserved and underserved populations, stigma and discrimination reduction, reduction in school failure/dropout rates, increased, access and linkage to treatment, and suicide prevention. PCBH also provides funds for coordination of staff and countywide behavioral health training, and staff retention strategies through professional development and assumption of educational loans.

To accomplish its objectives MHSA applies a specific portion of funding to each of six components:

Component	Allocation Percentage	Reversion Period
Community Services and Supports (CSS)	76%	5-Year
Prevention and Early Intervention (PEI)	19%	5-Year
Innovation	5%	5-Year
Workforce Education and Training (WET)	Discretionary - up to 20% of prior 5-Year CSS average may be transferred from CSS each year for WET, CFTN or deposit into Prudent Reserve (PR)	5-Year
CFTN		
Community Program Planning	Up to 10% of CSS and PEI	Annual

and Administrative Costs	allocations	
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MHSA's Five Core Principles include:

- Community Collaboration
- Cultural Competence
- Individual and Family-Driven Services
- Integrated Service Delivery
- Wellness/Recovery/Resiliency Focus

### **Community Program Planning**

MHSA requires a robust stakeholder planning process. In FY18-19, MHSA staff distributed and collected surveys in print, online and through the web-based service, Survey Monkey, to gauge community mental health priorities of stakeholders. 147 stakeholders completed the surveys. Respondents were most concerned with access to services for children and their families, increasing school-based and trauma-focused services, and increased outreach for family involvement in treatment and providing family respite.

PCBH staff held community dinner meetings in all four communities during March and April 2019. Stakeholders comments included continued need for homeless sheltering/services, community-based telemedicine, and access for underserved populations, such as veterans, seniors, and youth, as well as expanding peer employment and housing, providing family respite, and increasing availability of supportive employment for consumers.

PCBH is expanding access for participating in the community planning process by inviting interested consumers and family members to participate in a MHSA steering committee, partnering with PCBH staff to begin the next 3-Year Program and Expenditure Plan meetings.

### **Department of Health Care Services MHSA Program Audit and PCBH MHSA Fiscal Realignment**

In late November 2017, PCBH was notified by California Department of Health Care Services (DHCS) that it would participate in a full MHSA program and fiscal audit for FY16-17. Staff spent the better part of two months compiling and sharing MHSA program plans, updates, department fiscal and cost reporting data, current plan contracts, and additional information with the DHCS audit staff. From January 30 through February 1, 2018, a fiscal team and a program team performed an entrance conference in person, meeting with respective PCBH staff to review all compiled requested materials. DHCS audit staff

completed their discussions, requesting additional information be shared with the team.

Main concerns during MHSA program review included, but were not limited to:

DHCS staff concluded that many Community Services and Supports (CSS) programs were either incorrectly assigned to CSS and should be moved to PEI if appropriate or closed altogether.

Programs they recommended to close or rework included the Behavioral Health Integration at three local hospitals, the Community Connections program; programs that were created using a mix of CSS and PEI component funding, such as Veterans Services Outreach Prevention, Roundhouse Council's Stigma and Discrimination Reduction, Feather River College's Early Intervention, and PRS' Young Child MH Prevention Program were recommended to be moved to the PEI component.

Disallowing or requesting reconfiguring of programs created a fiscal bottleneck, requiring PEI to shoulder funding of these programs, when this component remains limited to 20% of ongoing and fund balance allocations, whereas CSS component is funded at 80% of the net allocations of MHSA dollars.

Additionally, by June 2018, the MHSA staff and fiscal unit at PCBH had concluded that the fiscal reserves (MHSA fund balance) which had been described for a number of years as robust, were significantly lower than anticipated.

PCBH Department Director and MHSA staff have worked with ongoing funded partners to rework program plans and reduce budgets for FY18-19 and 19-20, funding PEI priorities, such as Veterans Outreach, Roundhouse Council, and school-based programs and triaging the funding of others while maintaining program integrity.

#### **Community Services and Supports (CSS)**

PCBH funds and staffs three wellness centers in Chester, Greenville, and Portola. These centers provide infrastructure for community-based services by PCBH staff and other service providers, such as Social Services, Probation, and Public Health.

In Program Year 17-18, PCBH provided services to over 700 county residents, including 24 self-identifying veterans: from intake and assessment appointments, ongoing individual and group therapy and case management, and for those at highest risk for hospitalization, incarceration, and homelessness, a higher level of care in a "whatever it takes" program through its Full-Service Partnership (FSP)

services and supports to consumers living with serious mental illness and for families with children living with a serious emotional disturbance.

PCBH contracts with Environmental Alternatives (EA) and Plumas Rural Services (PRS) to provide different tiers of support through emergency lodging and transitional housing, emergency food assistance, transportation, intensive case management and individual therapy. PCBH provided outreach and engagement strategies, including emergency lodging, food assistance, and transportation to over 65 new or re-engaging clients and to 42 additional Full-Service Partners. Through its programs with EA, PCBH provided “whatever it takes” services to 13 of these 42 FSP consumers.

CSS funds support PCBH staff who provide direct client services, such as housing coordination and transportation services, and consumer salaries for supportive employment.

As part of the DHCS MHSA program audit, the audit team urged PCBH to close the Behavioral Health Integration contracts with the area hospitals and the Community Connections program, move many CSS funded programs into the PEI component, and streamline funding for CSS or PEI programs, but not support programs using a combination of these component funds, under which some programs had previously been funded.

### **Prevention and Early Intervention (PEI)**

Prevention and Early Intervention (PEI) is a major MHSA component which addresses access by underserved and unserved populations through outreach, access and linkage and timely engagement strategies across its programming. Over 900 county participants received PEI programming in FY17/18 through individual, group, and large group program activities.

Programming categories for PEI include Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment Program, Improve Timely Access to Services for Underserved Populations Program, Stigma and Discrimination Reduction Program, and Suicide Prevention Program.

Plumas County commits a majority of its PEI funding to programs for those under 25, targeting elementary, high school, and college-based outreach and access and linkage to hard-to-engage and -to-serve child and adolescent populations through programming with PUSD, Feather River College, Roundhouse Council, and Plumas Rural Services.

Veterans (13%) and seniors (33%) are other large populations in Plumas County which receives PEI funding for programs targeting these typically underserved

populations, including Veterans Outreach and Senior Connections' Homebound Seniors Mental Health Screening Program.

Prevention and Early Intervention programming in FY17/18 consisted of a continuation of prior programming from the previous 3-Year Plan, wherein the programs had been implemented and operational for less than two years by the end of the 2014-17 3-Year Plan.

As part of the Audit recommendations, PCBH moved some CSS programs, such as the Veterans Outreach, Senior Connections, and Roundhouse Council's multigenerational outreach program solely to PEI. As part of this component constriction, PCBH has significantly reduced funding to its ongoing PEI programs to be able to sustain most programs through FY19/20.

### **Innovation (INN)**

Plumas County's sole Innovation Project was approved by the Mental Health Services Oversight and Accountability Commission in May 2015. Plumas Unified School District began implementation of its School-Based Response Team project: hired student Services Coordinators in June-August 2015; PUSD began its Positive Behavior Intervention and Supports (PBIS) staff trainings and implementation the prior schoolyear.

The purpose of PBIS is to improve the effectiveness, efficiency and equity of schools and other agencies. PBIS improves social, emotional and academic outcomes for all students, including students with disabilities and students from underrepresented groups. Schools build a multi-tiered framework and install evidence-based interventions that provide prevention, targeted early intervention and intensive supports, based on data.

Student Services Coordinators are mental health staff imbedded in each community's 2 school campuses and oversee mental and emotional supports, case management, crisis intervention, mentoring, and navigator services to students and their families, as well as consultation support to teachers and other staff – this staff are integral to implementation of the PBIS framework, anti-bullying project, suicide prevention and intervention programs, and social-emotional learning. Service Coordinators provided over 7,300 unique services to 951 students across eight schools.

PUSD drafted and adopted the School-Based Response Team's Student Handbook for Prevention, Intervention, and Postvention procedures.

In 2017, PCBH determined that this project should convert to a PEI program after the third quarter, when the project would hit the ceiling on approved Innovation funding. For FY18-19 on, it will be reported under Prevention and Early Intervention programs.

PCBH may begin working in FY19/20 with consumers' families and other interested stakeholders to develop an Innovation project proposal for consumer and family advocacy, training and education, and supportive services.

### **Workforce Education and Training**

Plumas County's MHSA program uses flexible CSS funds to support Workforce Education and Training programming:

- 1) Adult and TAY Peer Employment programs, supportive employment that assists the through case management rehabilitation interventions to consumers to better manage their mental illness symptoms and to improve their level of functioning while being supervised by community-based employers on a work site. MHSA supports the employees' salaries and benefits;
- 2) Peer Advocate Certification and Employment – PCBH identifies, trains and supervises, and employs peer advocates who have prior lived experience as a consumer of mental health services. PCBH pays for supporting their training at the WISE U certification program, a 90-hour training, and employs and supervises peers at Wellness Centers across the County;
- 3) Behavioral Health Countywide Training Program – PCBH collaborates with Plumas Rural Services to identify training priorities for in-house staff, contracted partners, multiple agencies, and stakeholder trainings, in cultural competency, crisis response and de-escalation, as well as 5150 in-service trainings for hospital and law enforcement staff, and to identify and provide mental health trainings, such as MH First Aid and ASIST to county stakeholders throughout the year;
- 4) Mental Health Loan Assumption Program for BH Staff – In order to "grow our own" and retain licensed mental health professional staff, PCBH MHSA program implemented in FY17/18 a local MH loan assumption. The program may enroll up to six PCBH full-time employees, with a projected allocation to this program each year of up to \$60,000 of loan assumptions for up to six full-time employees with twelve continuous months of employment working for Plumas County Behavioral Health. The mandated MHSA maximum per employee is \$60,000 whether they apply for local WET funds or through the statewide competitive OSHPD program. Having a local loan assumption program, allows for PCBH to offer this incentive regardless of the state funding and volatility available with the statewide OSHPD program.

### **Capital Facilities and Technological Needs (CFTN)**

Per statute, PCBH is allowed to identify capital improvement projects and/or technology needs and allocate flexible CSS funding (annual allocation for flex funding categories of WET, CFTN, and Prudent Reserve (PR) cannot exceed 20% of previous 5-Year CSS average) for these projects and equipment purchases. No projects were identified, nor were allocations made for Year 1 (FY17/18) and Year 2 (FY18/19).

### **Reversion Plan (AB114)**

From July through September 2018, MHSA staff worked with the department and stakeholders to establish a reversion plan for the department based on the CA Department of Health Care Services (DHCS) determination of MHSA funds which had sunset (Information Notice 18-033). The reversion plan was approved by the Board of Supervisors in September 2018. Older CFTN funds in the amount of \$17,528.00, which were identified by DHCS in October 2018 after the County's reversion plan had been approved and submitted to the State, had reverted to DHCS prior to June 30, 2019. Any remaining amounts for CSS and PEI will be expended in Year 3, prior to June 30, 2020 per the Plan description.

### **Prudent Reserve**

Pursuant to DHCS Information Notice 19-017, counties are required to establish a maximum limit for MHSA Prudent Reserve (PR) not to exceed 33% of the previous 5-years average of CSS allocations. Plumas County Behavioral Health's fiscal staff calculated its MHSA PR ceiling at \$563,639.00 and PCBH MHSA staff submitted the 5-year PR Assessment Certification document to DHCS prior to the June 30, 2019 deadline. The fiscal staff will work with the County Auditor's Office to withdraw any identified funds over that amount, estimated to be approximately \$475,000.00, for allocation to CSS and PEI programs in FY19-20.

**PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES**

270 County Hospital Road, #109 Quincy, CA 95971

PHONE (530) 283-6307 FAX (530) 283-6045

Tony Hobson, Ph.D., Director



**Date:** July 1, 2019

**To:** Honorable Board of Supervisors

**From:** Tony Hobson, Director 

**Agenda:** Agenda Item for July 9, 2019 BOS meeting

**Item Description:** Adopt RESOLUTION authorizing the County to Apply for and Accept the County Noncompetitive Allocation Award Under the California Department of Housing and Community Development *No Place Like Home Program* Up to the Amount of \$500,000.00.

**Recommendation:** It is respectfully requested that the Board of Supervisors adopt the RESOLUTION authorizing the County to apply for and accept the County Noncompetitive (OTC) Allocation Award under the California Department of Housing and Community Development (HCD) *No Place Like Home Program* up to the amount of \$500,000.00.

**Background and Discussion:** Plumas County Behavioral Health is requesting adoption of a Resolution authorizing the County to apply for and accept the *No Place Like Home Program* Noncompetitive (OTC) Allocation Award in the amount up to \$500,000.00 from the California Department of Housing and Community Development (HCD).

*No Place Like Home (NPLH)* is a statewide housing program administered through the HCD with the goal of developing and providing local permanent supportive housing to the target population of people living with a serious mental illness and to families with children living with a serious emotional disturbance.

Receipt of the funds will allow Plumas County Behavioral Health, partnering with Sierra County Behavioral Health Department and future affordable housing developers, and working with other County agencies and interested community partners through the Plumas-Sierra Housing Continuum of Care (CoC), to leverage County Noncompetitive award funds for application to *NPLH* competitive Notice of Funding Awards (NOFA), beginning in Fall 2019.

The competitive application for small counties (under 200,000 residents) will allow the County to fund mixed-use affordable housing projects, with designated permanent supportive housing units for the target population.

The deadline for receipt by HCD of the County Noncompetitive Allocation Acceptance forms and accompanying Resolution is August 15, 2019.

Thank you.

3A

**Outdoor Festival Permit**

**For the**

**Wavespell**

**Music Festival**

**at**

**Belden Town Resort**

**August 15<sup>th</sup> through August 19<sup>th</sup>, 2019**

DEPARTMENT OF PUBLIC WORKS USE ONLY  
Date Rec'd 5/30/19  
Receipt No. 159231 \$ 1,000.00

PRELIMINARY OUTDOOR FESTIVAL PERMIT APPLICATION

Instructions to applicant(s):

1. Complete the form and mail or take to: Plumas County Department of Public Works  
1834 E. Main Street  
Quincy, CA 95971
2. Use additional sheets of paper if necessary to complete the information requested.
3. Pay the filing fee deposit of \$1,000.00.
4. Make the check payable to Plumas County Department of Public Works.

A. Applicant (s)

Name of Festival Wavespell

Name of Applicant Belden Town Festival LLC, Euphonic Conceptions

Residence Address 2635 Welton Street

Mailing Address Denver, CO 80205,

Telephone Number 916.470.4999 E-Mail Address stilldream.festival@gmail.com

Business Address and Telephone Number (If different from above) \_\_\_\_\_

\*Applicant must be the promotor of the event. If the application is made by a partnership, the name and mailing address of the responsible general partner must be included. If the application is made by a corporation, the application shall be signed by the president and attested to by the secretary. The address and telephone number of the principal place of business of the applicant shall also be included in the application.

B. Owner (s)

(Attach additional sheets if necessary)

Name Ivan Coffmann

Mailing Address Belden Town Resort and Lodge 4785 Belden Town Road, Belden, CA 95915

Telephone 530.283.9662

\*Attach letter(s) of authorization signed by the owner(s).

C. Location of Event

(Include all lands to be used for parking or incidental purposes)

Street Address Belden Town Resort and Lodge 4785 Belden Town Road, Belden, CA 95915

Nearest town Twain

Assessors Parcel Number(s) 002-340-002

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**D. Dates & Hours of Event**

Dates of Pre-Event Setup: Monday August 12th 2019 - After 12pm

Dates of Actual Event: August 15th - August 19th, 2019

Dates of Post Even Activities: August 21st, 2019

Hours of Event Activities for each day of Event: 24/7

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**E. Number of Attendees and Staff**

Number of Spectators or Participants for each day of Event 1100 total. We expect 950 attendee's and 150 volunteers and staff including but not limited to medical, Security, Belden Staff, Shuttle Drivers and management.

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**F. Maps and Diagrams**

Provide maps or diagrams showing the following:

- (a) Location of the property on which the proposed event and all related activities will be held.
- (b) Location of adjacent roads, lots, and residences
- (c) Parking and traffic flow and control plan, including all access ways to and from the property and all interior access ways on the property
- (d) Location of all buildings and structures on the property or to be erected thereon, including but not limited to, all bandstands, stages, tents or other facilities for performers, and bleachers, tents, or seats for those attending
- (e) Location and orientation of loudspeakers
- (f) Location, style, wattage and orientation of all temporary lighting
- (g) Location of camping or other overnight areas
- (h) Location of all toilets, medical facilities, emergency communications, generators, drinking facilities, fire pits or barbecues, and solid waste receptacles.

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**Signature (s) of Applicant (s)**

I certify that the information provided is correct and waive any action against the County of Plumas in the event the County's action is set aside due to erroneous information provided hereon.

**Paul Plescov**

Digitally signed by Paul Plescov  
Date: 2019.05.15 02:25:42 -07'00'

---

Signature

---

Date

---

Signature

---

Date

Belden Town Resort  
14785 Belden Town Road  
Belden, CA 95915

To Whom It May Concern.

I, Ivan Coffman, owner of Belden Town Resort and Lodge, give my permission for  
Wine Spell Festival to take place on Aug. 15<sup>th</sup>, 19<sup>th</sup>, 2019 at Belden  
Town Resort, (14785 Belden Town Road, Belden, CA 95915) and Jack's Place for  
parking (25311 Hwy 70, Twain, CA 95984).

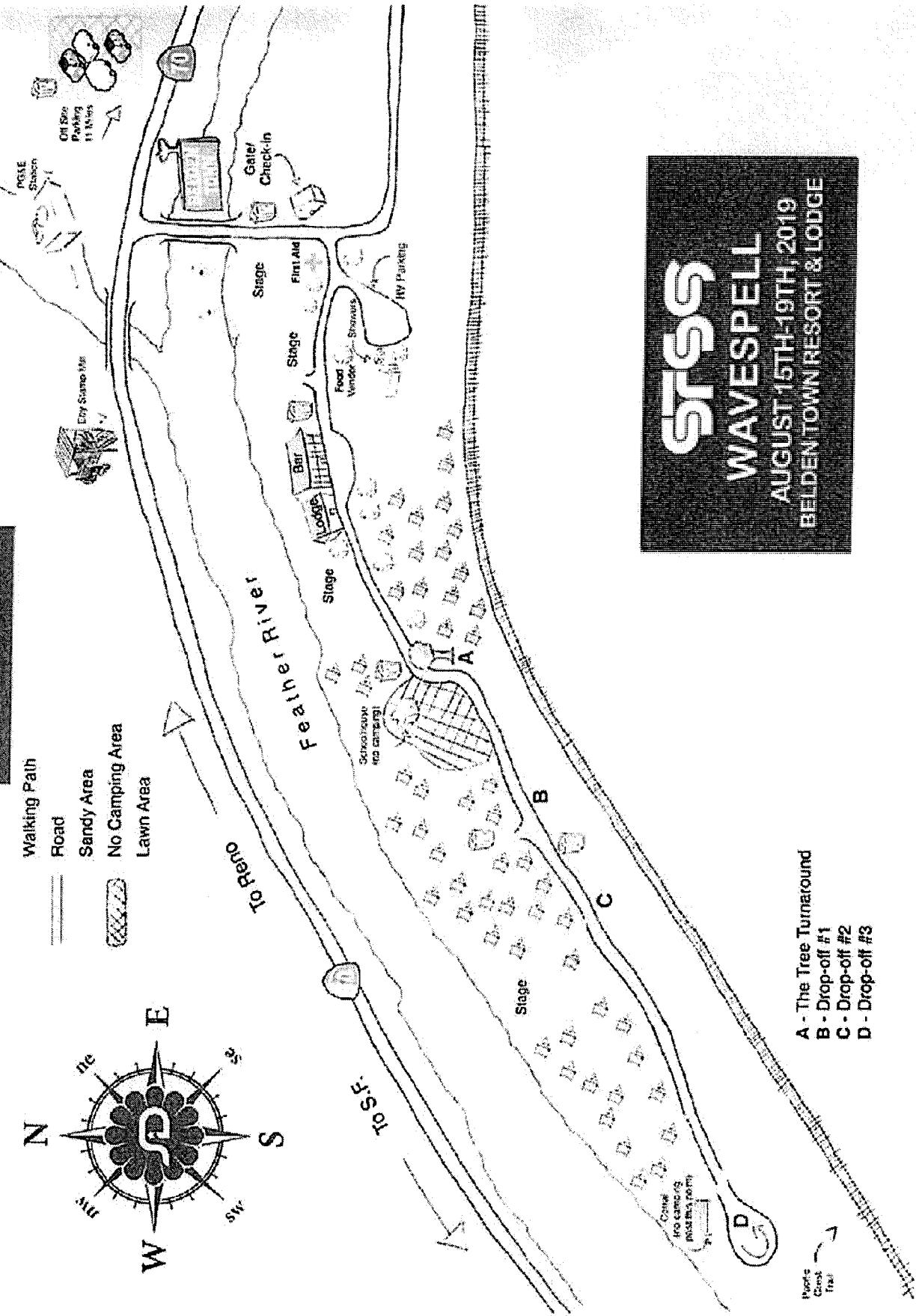
Thank you,



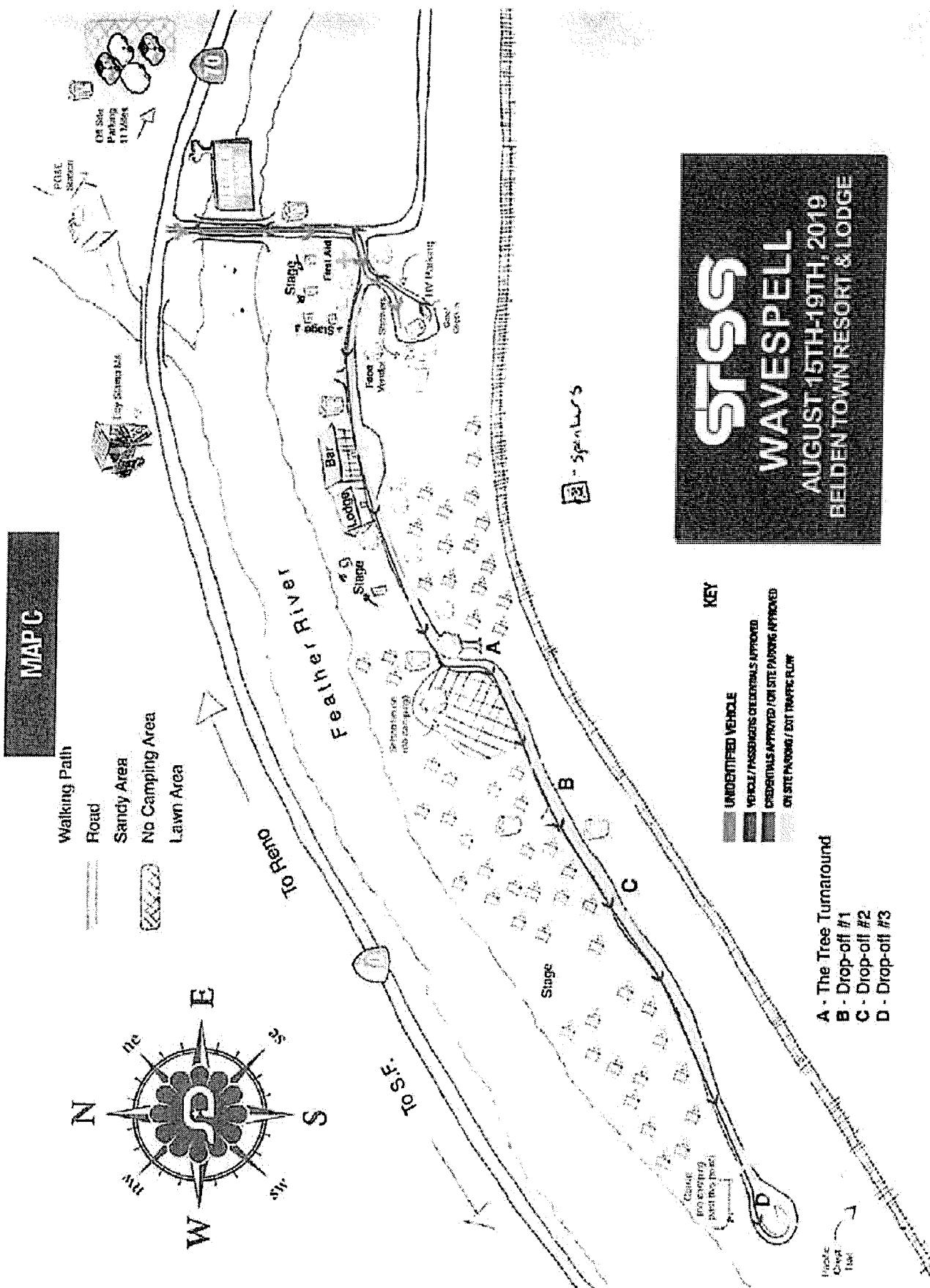
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Ivan Coffman - Owner, Belden Town Resort and Lodge

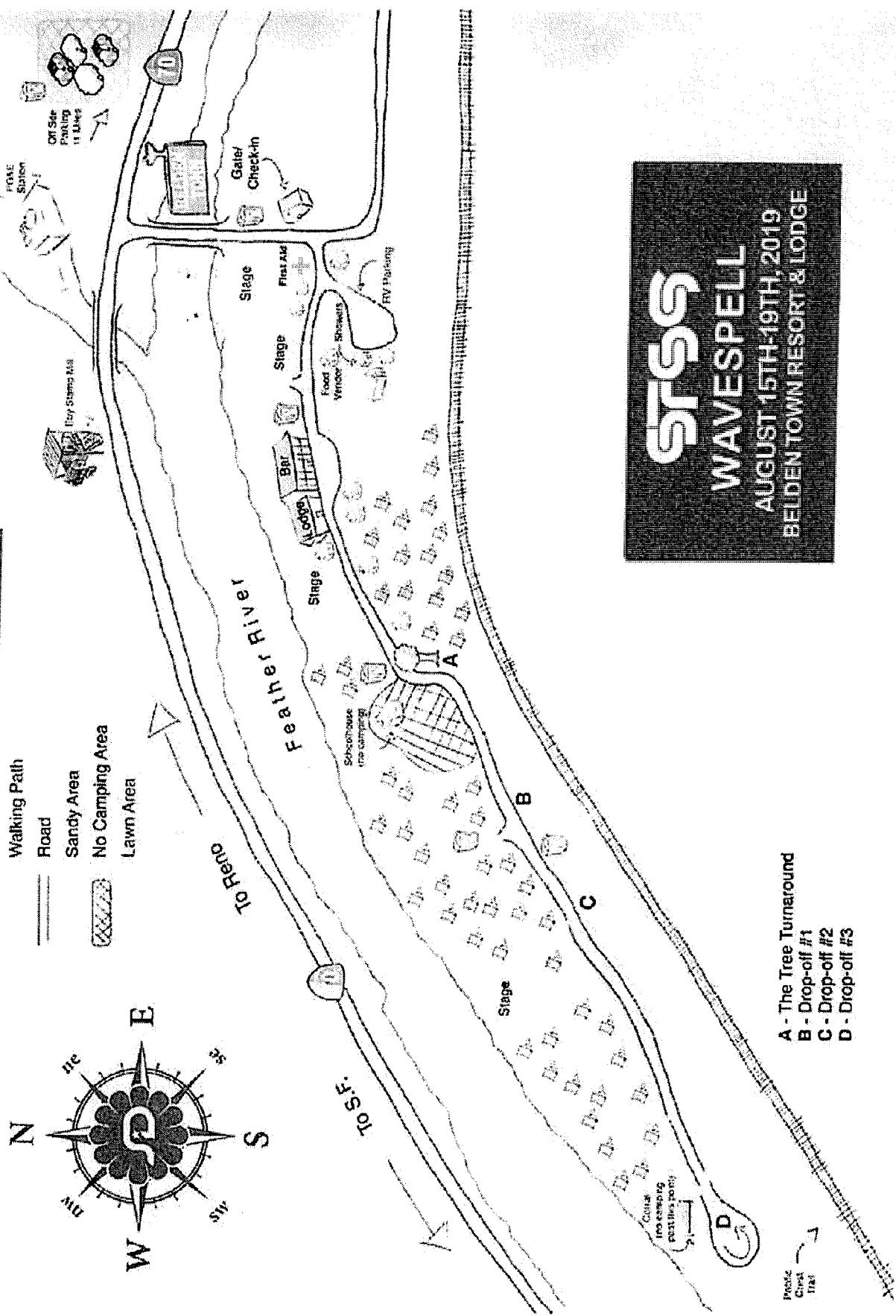
## MAP A & B



100

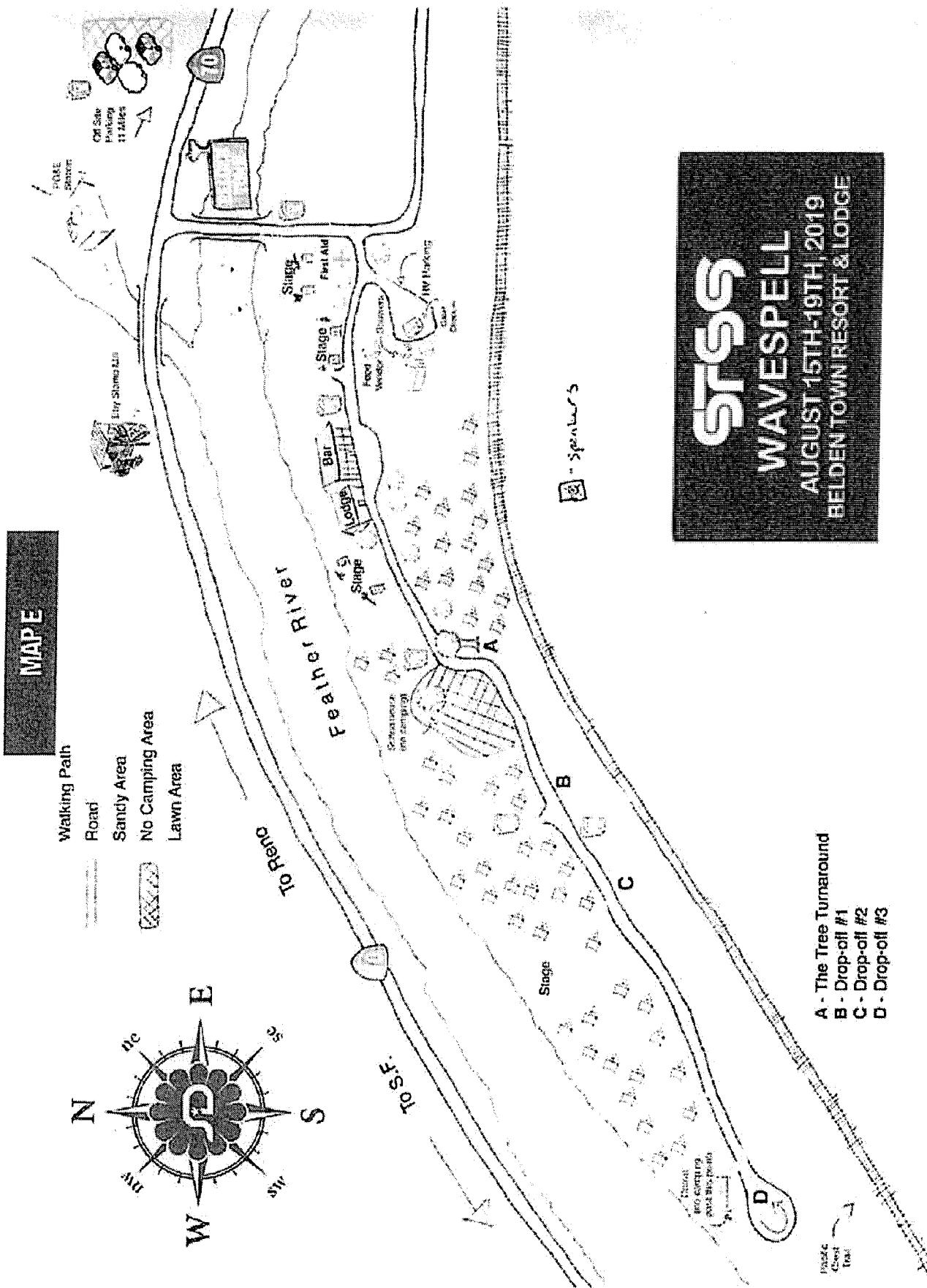


## MAP D & G



- A - The Tree Turnaround
- B - Drop-off #1
- C - Drop-off #2
- D - Drop-off #3

三



## MAP F

Walking Path

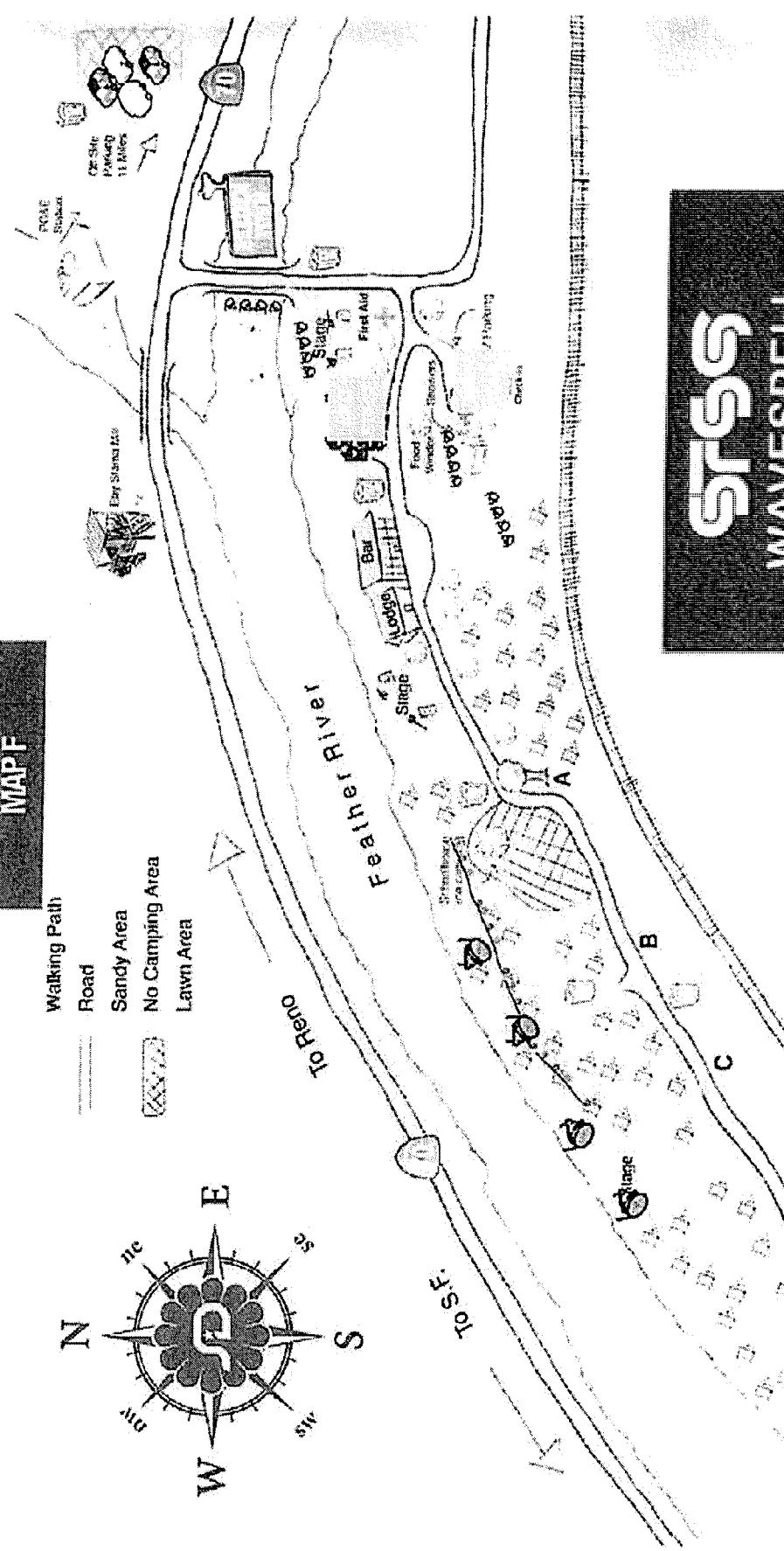
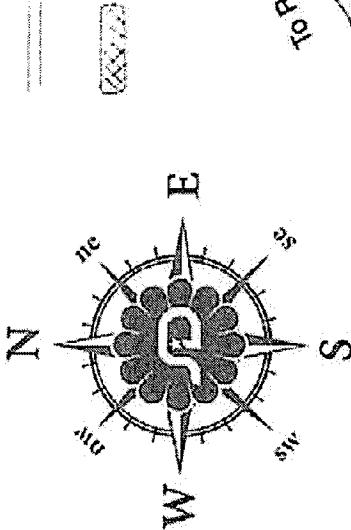
Road

Sandy Area

No Camping Area

Lawn Area

FEATHER RIVER



CAMPING AREA:  
 - 200' HONG SHI TO PARTY  
 - SHEDS LIGHTS - MULTICOLOR  
 - 10' PARASOL (STORY 1) EASIED  
 (10' x 12' x 8' H)

POWER / LIGHTING  
 VENDOR AREA  
 1X200A 3 PHASE SERVICE  
 WITH DISTRIB IN 110V TO  
 20-25 VENDORS, AND 208V  
 TO 5 FOOD VENDORS

CONCHA CENTER

BEACH STAGE:  
 1X100A 3 PHASE SERVICES  
 2X100A 3 PHASE SERVICES  
 (WILL LIVE NEXT TO STAGE 2)  
 100FT OF FEEDER NEEDED

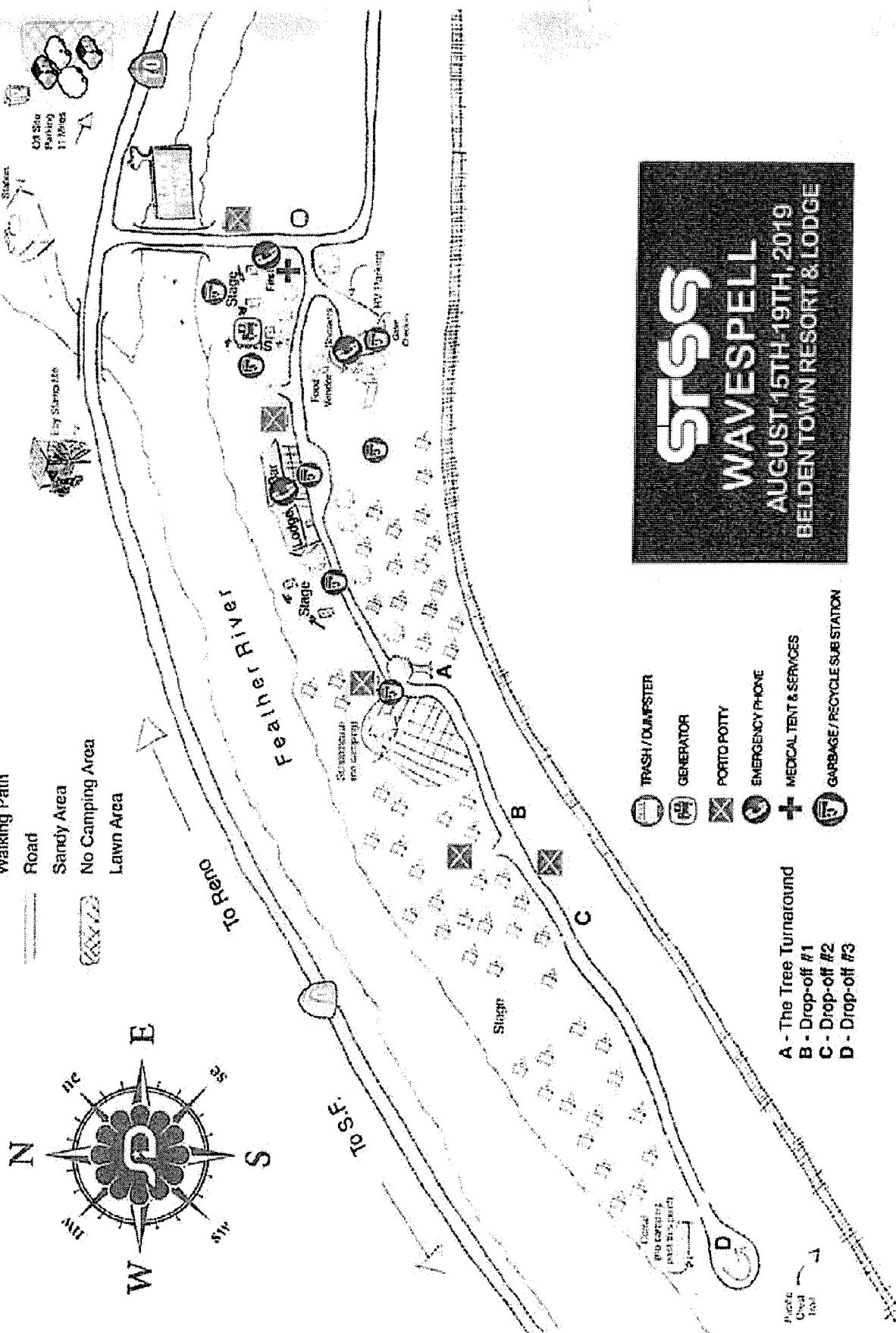
MAIN STAGE:  
 2X200A 3 PHASE SERVICES  
 1X200A 3 PHASE BACK UP

FOREST STAGE:  
 2X100A 3 PHASE SERVICES  
 WITH DISTRIB IN 110V TO  
 20-25 VENDORS, AND 208V  
 TO 5 FOOD VENDORS

BRIDGE:

1X PHASE 3 PHASE 120V 60HZ

MAP H



### SUPPLEMENTAL OUTDOOR FESTIVAL PERMIT APPLICATION

Describe below, or on an attached sheet, an explanation of the proposed event including plans describing the following information. Include the signature of the approving County authority as required. Programs and plans must be consistent with preliminary application.

a) Commercial Liability Insurance      Wavespell

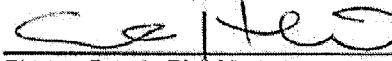
Describe the commercial liability insurance coverage for the proposed event and provide proof of said coverage to the satisfaction of the Plumas County Risk Manager.

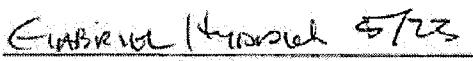
Plumas County Risk Manager:      520 Main Street, Room 205  
Quincy, CA 95971  
(530) 283-6041

We have Commercial General Liability Insurance with Essex Insurance Company, whereas Each Occurrence is covered with \$2,000,000 General Aggregate, \$1,000,000 for Bodily Injury, \$1,000,000 Personal, \$5,000 for Medical Exp. (any one person), & Adv Injury, \$1,000,000 Products - comp/op agg. We also list as additional insured, Belden Town & Resort, State of California, and its Officers as well as the US Forest Service.

County Agency Approval:

The commercial liability insurance coverage described above, or attached hereto, is approved for the event as described in this application.

  
\_\_\_\_\_  
Plumas County Risk Manager

  
\_\_\_\_\_  
Signature / Date



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Will Maddux PHONE (A/C. No. Ext.): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com	
East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley		INSURER(S) AFFORDING COVERAGE INSURER A: Evanson Insurance Company NAIC # 35378	
INSURED		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: CO. 80205	
Belden Town Festival LLC Duncan Goodman 2635 Wellington St. Denver			

COVERAGES		CERTIFICATE NUMBER:				
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>						
HSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURANCE Y/N	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	Y	3DS5468-M1365797	08/12/2019 12:01 AM	08/21/2019 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per Occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/PCP AGG \$ 1,000,000 Deductible \$ 1,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/>					
	Host Liquor Liability					
	Retail Liquor Liability					
	GENL. AGGREGATE LIMIT APPLIES PER:					
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:					
AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident) \$ BODY INJURY (Per person) \$ BODY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS Hired AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
UMBRELLA LIAB.		OCCUR				EACH OCCURRENCE \$ AGGREGATE \$ \$
EXCESS LIAB.		CLAIMS-MADE				
DED	RETENTION S					
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE \$ OTH. ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)						
<p>Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 1100. Event Type: Festival &amp; Cultural Event - Outdoor.</p>						

### CERTIFICATE HOLDER

Belden Town Resort & Lodge 14785 Belden Town Rd. Belden	CA 95915
---	----------

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE

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## **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

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PRODUCER		CONTACT NAME: Will Maddux		
East Main Street Insurance Services, Inc.		PHONE (A/C No. Excl.): (530) 477-6521	FAX (A/C No.):	
Will Maddux		E-MAIL ADDRESS: info@theevenhelper.com		
PO Box 1298 Grass Valley		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Evanston Insurance Company		35378
INSURED		INSURER B:		
Belden Town Festival LLC		INSURER C:		
Duncan Goodman		INSURER D:		
2635 Welton St.		INSURER E:		
Denver		INSURER F:		
		CO 80205		

## **COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DESCRIPTION AND CONDITIONS OF POLICY (Checkmarks indicate that limits have been reduced by prior claims)									
INSR LTR	TYPE OF INSURANCE	ADD'L SUDR BSO / VWD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		3DSS468-M1305797		08/12/2019 12:01 AM	08/21/2019 12:01 AM	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Per occurrence)	\$ 100,000	
	<input checked="" type="checkbox"/> Host Liquor Liability						MED EXP (Any one person)	\$ 5,000	
	<input checked="" type="checkbox"/> Retail Liquor Liability						PERSONAL & ADV INJURY	\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 1,000,000	
	OTHER:						Deductible	\$ 1,000	
AUTOMOBILE LIABILITY									
<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Per accident)	\$		
<input type="checkbox"/> OWNED AUTOS ONLY	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODY INJURY (Per person)	\$		
<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					BODY INJURY (Per accident)	\$		
UMBRELLA LIAB		<input type="checkbox"/> OCCUR				PROPERTY DAMAGE (Per accident)	\$		
EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE					\$		
DED	RETENTION \$					EACH OCCURRENCE	\$		
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY									
AN APPROPRIATOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? <input type="checkbox"/>		Y/H	N/A			PER STATUTE	OTHR		
(Mandatory in NH)						E.I. EACH ACCIDENT	\$		
If yes, describe under (DESCRIPTION OF OPERATIONS below)						E.I. DISEASE - EA EMPLOYEE	\$		
						E.I. DISEASE - POLICY LIMIT	\$		

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.  
Attendance: 1100, Event Type: Festival & Cultural Event - Outdoor.

**CERTIFICATE HOLDER**

**CANCELLATION**

<p>Plumas County 520 Main Street, Room 205 Quincy</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p>
	<p>AUTHORIZED REPRESENTATIVE <i>Walt Maddox</i></p>



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/15/2019

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PRODUCER		CONTACT NAME: Will Maddux	
East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley		PHONE (442) 500, Ext: (530) 477-6521	FAX (442) No:
		E-MAIL ADDRESS: info@theevenhelper.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Evanston Insurance Company	NAIC # 35378
INSURED		INSURER B:	
Belden Town Festival LLC Duncan Goodman 2635 Wellington St. Denver		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDRESS/INSR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	3DS5468-M1385797	08/12/2019 12:01 AM	08/21/2019 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MED EXP (MV one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Deductible \$ 1,000
	AUTOMOBILE LIABILITY					
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY
<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$	
DED	RETENTION \$					
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OR FICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A		PER STATUTE \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 1100, Event Type: Festival & Cultural Event - Outdoor.						

CERTIFICATE HOLDER		CANCELLATION	
State of California. Its officers and Agents PO Box 495073 Redding		<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Will Maddux	
East Main Street Insurance Services, Inc.		PHONE: (530) 477-6521	FAX: (530) 477-6521
Will Maddux		E-MAIL ADDRESS: info@theeventhelper.com	
PO Box 1298		INSURER(S) AFFORDING COVERAGE	NAIC #
Grass Valley		INSURER A: Evanston Insurance Company	35378
CA 95945		INSURER B:	
INSURED		INSURER C:	
Belden Town Festival LLC		INSURER D:	
Duncan Goodman		INSURER E:	
2635 Welton St.		INSURER F:	
Denver CO 80205			

COVERS		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability	Y	3DSS5468-M1385707	08/12/2019 12:01 AM	08/21/2019 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ex-accident) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS + COMP/OP AGG \$ 1,000,000 Deductible \$ 1,000
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					
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	UMBRELLA LIAB					OCCUR
	EXCESS LIAB					CLAIMS-MADE
DED	RETENTION\$					
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)						OTHER
Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 1100, Event Type: Festival & Cultural Event - Outdoor.						

CERTIFICATE HOLDER		CANCELLATION	
<p>Stillstream LLC 4517 Holiday Hill Ct Shingle Springs</p>		<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p>Will Maddux</p>	
CA 95682			



## **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>East Main Street Insurance Services, Inc.</b> <b>Will Maddux</b> <b>PO Box 1298</b> <b>Grass Valley</b>		<b>CONTACT NAME:</b> Will Maddux <b>PHONE:</b> (530) 477-6521 <b>FAX (ifc. No.):</b> <b>ACCT. NO. (Ex):</b> <b>E-MAIL ADDRESS:</b> info@theevenhelper.com
		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Evansion Insurance Company
		<b>NAIC #</b> <b>35378</b>
<b>INSURED</b>  <b>Belden Town Festival LLC</b> <b>Duncan Goodman</b> <b>2635 Welton St.</b> <b>Denver</b>		
		<b>CO 80205</b>
<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>		

## COVERAGES

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

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INSN LTR	TYPE OF INSURANCE		ADDL/SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC  OTHER:							
A			Y	3DS5468-M1385797	08/12/2019 12:01 AM	08/21/2019 12:01 AM	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (EA occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 5,000	
						PERSONAL & ADV INJURY	\$ 1,000,000	
						GENERAL AGGREGATE	\$ 2,000,000	
						PRODUCTS - COMPIOP AGG	\$ 1,000,000	
						Deductible	\$ 1,000	
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (EA Accident)	\$	
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					SCHEDULED AUTOS NON-OWNED AUTOS ONLY		
						BODY INJURY (Per person)	\$	
						BODY INJURY (Per accident)	\$	
						PROPERTY DAMAGE (Per accident)	\$	
	UMBRELLA LIAB					EACH OCCURRENCE	\$	
	EXCESS LIAB					OCCUR CLAIMS-MADE		
	DEO	RETENTION S				AGGREGATE	\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y/N	N/A		PER STATUTE	OTHR	
	AN APPROPRIATOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH)							
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT	\$	
						E.L. DISEASE - EA EMPLOYEE	\$	
						E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101) Additional Details are Enclosed in the Attached Exhibit 101

Candidate holding listed below is named as co-defendant and his/her case is attached to MECI-2017-01-12.

Certificate holder listed below is named as additional insured per all  
Attendancy 1100 First Trust East 15th St. K-15-A-7-A

**CERTIFICATE HOLDER**

**CANCELLATION**

**US Forest Service  
Mt. Hough Ranger District  
39696 Highway 70  
Quincy**

CA 39696

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

Will MacLean

b) Police Protection and Security Wavespell

Describe the Police Protection and Security Plan for the proposed event to the satisfaction of the Plumas County Sheriff. Include a plan for the control and prevention of drug consumption and underage alcohol consumption.

Plumas County Sheriff: 1400 East Main Street  
Quincy, CA 95971  
(530) 283-6375

Belden Town Festival LLC has contracted Ridge Back Events for the Wavespell Festival for 24-hour security coverage. Belden Town Festival LLC has a great working repoir with Ridge Back Events as they have worked our Company for many years and understand the needs of our event and its attendee's very well. Ridge Back Events and all of its personnel all have current Guard Cards, licensing and insurance to operate in the state of California.

Our standard has been to have on at all times a minimum of one patrol consisting of 6 Guards and on call in case of emergencies a secondary team of 4 guards. During Peak Hours we run several patrols and always have a back up patrol ready if a critical situation were to arise.

We at Belden Town Festival LLC do not, nor have ever sold alcohol and have always left that to those who are qualified and retain the appropriate licensing and knowledge to do so. In this case the only alcohol distributed at the Wavespell Festival is the responsibility of Belden Town Resort and Lodge and its staff of bartenders.

Some of our attendee's do bring their own alcohol but we at encourage our attendee's to live a natural holistic lifestyle of eating right, treating their body and mind as a temple, to meditate and live an active life. Most of our attendee's are in the over 30+ range and we actively discourage anyone attending under the age of 18 without parent or guardian with them. This leaves us with a very small age gap that we need to monitor. To help us identify who is and isn't we issue our own 21+ wristbands seperate from Beldens ID process at the front gate so that we may easily visually discern who is and isn't over 21 at our event.

We at Belden Town Festival LLC do not condone the use, sale or posession of any illegal drugs or underage drinking. Belden Town Festival LLC, its staff and security maintain a very proactive and heightened awareness of any such activities, and if any situation arises will notify our medical staff and security and will have those offenders seen to and / or removed from our event. (continued - see attached)

County Agency Approval:

The Police Protection and Security Plans described above, or attached hereto, are approved for the event as described in this application.

*N. D. Dawson*  
Plumas County Sheriff *For G. Hazzard*

*D. D. Dan* *5/23/19*  
Signature / Date

**b) Police Protection and Security (Continued)**

Belden Town Festival LLC and Stilldream LLC and its leads along with support from our Security team will perform sweeps through out all areas of the event to verify evacuation. Staff, not including leads and some security will evacuate with attendee's. Once the venue and campgrounds is given the all clear event leads and security will evacuate.

We at Belden Town Festival LLC and Stilldream LLC take our attendee's safety very seriously and will be briefing all volunteer staff ahead of time along with sending them assignment's and Fire Evacuation plans pre event and then once on site will be having Pre Event meeting with Security and all staff.

In preparation of Emergencies, The vehicles will be parked facing out towards the bridge and maintaining clear fire lanes when parked on property as per the direction of evacuation per County and Federal Regulation. This is to avoid complications with traffic making its way out as quickly and safely as possible and allow for ease of access in case of emergency. Belden is in charge of evacuation and Belden Town Festival LLC and Stilldream LLC and its staff will assist them in however they deem necessary to complete evacuation.

c) Emergency Preparedness Plans Wavespell

Describe the Fire Protection, Evacuation Plan, and Wildfire Protection Plan for the proposed event to the satisfaction of the Plumas County Office of Emergency Services.

Plumas County Office of Emergency Services:

270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6332

**Emergency Preparedness Plans:**

We at Belden Town Festival LLC take the safety of our attendee's and fire preparedness very seriously, Belden, Our staff and Bay Area Event Staffing are trained and easily identifiable, and equipped with the right equipment to handle an emergency of this nature.

**Evacuation Plan**

To prepare for emergency evacuations, roadways in Belden are kept clear and fire lanes clearly marked. Cars are parked facing the direction of evacuation, per Federal and County regulation.

Enough cars and shuttles are available and kept on site to be able to implement the evacuation plan. Belden staff are in charge of the evacuation procedure and our staff will assist them as necessary to complete evacuation.

The Wavespell evacuation plan is indicated on the attached maps. Attendees will be notified of the evacuation plan by email prior to the event and via printed materials provided at arrival, including program and map.

Once staff is notified of an evacuation requirement from CalFire, the CHP, the Sheriff's Office, or Plumas County, the security team and event leads will assemble with Belden staff to review plans and assignments.

No breakdown of camps or of event infrastructure will occur at the time of evacuation; only living beings will be evacuated. Wavespell Event Leads, Parking, and Door staff will oversee vehicle traffic.

If evacuation becomes necessary, a 3 pulse temporal pattern in 4 second cycles will sound, and the security team will move through the campground area with megaphones, informing participants of the call for evacuation, direct them to collect identification and any life sustaining prescription medications, and to immediately do the following, as applies to them:

(continued - see attached)

**County Agency Approval:**

The Emergency Preparedness Plans described above, or attached hereto, are approved for the event as described in this application.

N.D. Dawson  
Director, Plumas County OES

D.D. Dawson 5/23/19  
Signature / Date

**c) Emergency Preparedness Plans (continued)**

1. "On site Vehicles": Attendees / Staff who have vehicles parked in Belden will be directed to get in their vehicles and proceed to the Belden RV parking lot.
2. "Off site Vehicles": Participants with vehicles in the off-site lots will be instructed to get their keys, report to the RV parking lot and prepare to assist in evacuating other participants off-site.
3. "Carpoolers": Participants who do not have vehicles onsite or in the off site lots will be instructed to assemble at the front of the lodge and will then be directed by Wavespell event staff to proceed in groups of 4 to the RV lot as evacuation vehicles return to Belden where they will be picked up.

Once in the RV parking lot, "Onsite Cars / Shuttles" will fill their remaining seats\* with drivers\*\* of off site vehicles and drive them to the offsite parking lot so that they in turn can retrieve their vehicles and assist in the evacuation. This process will iterate as required.

\* To ensure safety, only seats with appropriate seatbelts will be filled.

\*\* Only drivers will be ferried to the offsite parking lot, in order to maximize the number of cars returning to Belden to assist in evacuation.

All vehicles returning to Belden from the offsite parking lot will load passengers in the Belden RV lot and proceed southwest along the evacuation route as specified by CalFire/CHP/Sheriff/Plumas County.

Note: Belden staff has indicated that because emergency vehicles come from Quincy, evacuation is expected to be directed onto CA 70 West.

Wavespell event leads and security will conduct additional ongoing sweeps through all campground areas to verify evacuation - there will be a minimum of 4 coordinated comprehensive sweeps to confirm that attendees are evacuating. Staff, not including event leads, will evacuate with participants. Once staff and participant evacuation is complete, a 'last call' alarm signal in a 3 pulse pattern will sound and security and event leads will evacuate.

We have been briefed and shown the Vehicle Evac. Plan and will be sending a briefing document to all our volunteers as well as going over this on site at our Pre Event Meeting On site meeting with all staff regarding fire safety and how to administer our evacuation plan. In addition to our staff's knowledge we run a fire prevention awareness campaign to all of our attendee's describing the dangerous circumstances surrounding the area and the time of year that our event takes place.

Belden is equipped with a state of the art fire system and has 2 dedicated fire hydrants, as well as one additional source with hose hook-up capability for use in fire-fighting, that is able to produce the output of 2 hydrants. These water sources are shown in the attached map. Additionally there are many spigot and hose hook-ups throughout Belden Town and Belden has the appropriate reducers for said hoses.

10 - 1.5 inch (100ft)

8 - 1 inch (100ft)

3 - 2 inch (50ft)

2 - 3.5 Inch (100ft)

#### Fire Prevention:

**Cooking:** To combat Wildfire possibilities we are working with the Dept of Forestry and banning any type of Charcoal/open fire grills and camp fires and requiring all campers using a coleman type propane stove to have their own fire permit issued by the Dept. of Forestry and to make sure it is displayed at their camp pinned to their tent in a clear visible manner. We encourage our attendee's to leave their camping stoves and home bring extra money to purchase food inside the Belden Restaurant or at one of the food vendors on site to help supplement hot meals and cut down the risk of fire. Our security team and staff are aware of the risks of fire and will be actively patrolling campsites to insure that any camping stoves are being used within the guidelines set by the Dept of Forestry and to make sure they have their cooking stove permit. If they do not we will have these permits available along with the educational video and quiz provided to us by the dept of forestry.

**Smoking:** We are continuing our education of our attendee's on the risks of fire in the Feather River Canyon, and asking that if they are smokers to only smoke on paved areas or in areas without vegetation and to carry with them a tin type container (ie: altoid container) to dispose of their ashes and Cigarette butts in. Even encouraging them to decorate and gift these containers to each other as a way to combat fire risk and increase education. Our staff and security are trained in the identification of unsafe smoking activities and are there to encourage safe practice along with our leave no trace community guidelines.

**Fireworks / Generators / Portable Equipment:** The use of fireworks, fire dancing, fire poi or any type of fire art are prohibited and portable equipment such as welding, cutting, or chainsaws is not permitted and Wavespell Festival. These restrictions are clearly communicated with attendee's as part of the Wavespell Festival Survival Guide that is posted on our site and issued to every ticket buyer. Stilldream will ensure compliance with Cal. PRC4442, by ensuring that generators are only operated on land that is not forested, brush covered or grass covered.

#### Fire Protection:

**Parking:** Parking at Wavespell is in our designated areas and is heavily regulated per our agreement for ease of access and fire evacuation. Our designated areas are either manicured to reduce fire risk so that no car body or engine contact with weeds or plant matter and do not contain live plant matter. Designated areas are watered down to minimize risk of sudden combustion / ignition.

**Event Areas:** In addition to the state of implemented ready to use going over where available water sources / hoses / shovels are located at. Each Stage will have 2-3 Fire Extinguishers, 1 will be held at the

lighting booth. a minimum of one will be required for any kitchens operating on site. as well as all vendors will be required to have a Fire Extinguisher at their booths. The EMTs will have a fire extinguisher, one will be at the Check-In and 2-3 will be on site at our "off site" parking lot. We have been briefed and shown the Vehicle Evac. Plan and will be sending a briefing document to all our volunteers as well as going over this on site at our Pre Event Meeting.

Wavespell 2019 expected attendees = 1,100 ppl

a) Water Supply and Sanitation Facilities, Food Provisions, and Solid Waste Clean-up & Recycling Plans

Describe water supply and sanitation facility plans, provisions for food handling and the solid waste clean-up and recycling plans for the proposed event to the satisfaction of the Plumas County Department of Environmental Health.

Plumas County Department of Environmental Health

270 County Hospital Rd, Ste. 127

Quincy, CA 95971

(530) 283-6355

**FOOD:**

Belden Town Restaurant is open daily from 7am to roughly 10pm each day. Snacks and beverages can also be purchased at the Belden store which is fully stocked during the event. Wavespell also grants several food vendors permission to cater to our attendee's to help relieve some of the high demand and stress put on the Belden Restaurant and also to help me the dietary restrictions of some of our attendee's by providing vegan and gluten free meal options. All vendors are required to comply with all state and county health department requirements, including submitting a temporary Food / Mobile food facility application at least 30 days prior to the event.

Wavespell may use the on-site cabins to prepare food for our staff, volunteers and artists but will not use cabins to prepare food for general public. Wavespell will not serve food to the general public as part of any activities.

At least 30 days prior to the event Wavespell will submit an Event Coordinator application to Environmental Health which will include the names and contact information for any temporary or mobile food vendors.

**WATER:**

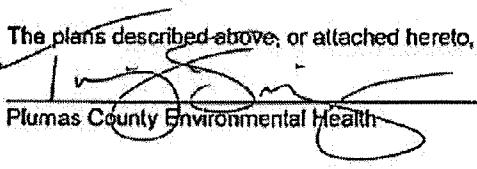
Belden has two water sources and holds current permits for these sources. We will be relying primarily on the Belden System for our water supply. These sources include one easy-to-access water fountain spigot in a central location. Belden also sells bottled water in their store. We encourage and continue to educate our attendee's on the importance of staying hydrated and suggest that all of our attendee's maintain a half a gallon of water a day if they are being active. We use our newsletter, website and ticket holder information to keep them up to date with all pertinent information regarding the festival.

**SEWAGE DISPOSAL:**

We have contracted Ben's Toilets based in Gridley to service our event this year. We have increased the amount of portable toilets this year to 48 porta-potties and 4 Wash Stages. This equipment will be cleaned once daily on Friday Morning, Saturday Morning and Sunday Morning as recommended by Ben's Toilets and Plumas County in past years.  
(continued - see attached)

**County Agency Approval:**

The plans described above, or attached hereto, are approved for the event as described in this application.

  
Plumas County Environmental Health

5/31/19

Signature / Date

**d) Water Supply and Sanitation Facilities, Food Provisions, and Solid Waste Clean-up & Recycling Plans**

Belden also provides men's and women's bathrooms in the lodge and in the shower area in the upper RV parking area near our main gate. Plus there are bathrooms in all of the 7 Cabins and 18 Hotel Rooms.

Two porta potties will be stationed at our off-site parking area at Jacks.

**SOLID WASTE-RECYCLING:**

Wavespell is a leave no trace event. All attendee's are communicated with ahead of time to pack it in pack it out. We have a fairly high level of compliance but to help we employ a green team known as, "Wastebusters". They bring in an extra crew of individuals whose sole purpose at the event is to help with collecting trash, compostable's and recyclables at our substations. There is 8 substations and Wastebusters will take them back to their processing area. There they will separate recycling and landfill along with trash pick-up and Micro Trashing (the act of picking up things that are miniature and are not from the area originally).

Although we highly encourage all of our attendee's to pack it in and out, Wavespell also will ensure that the area's are left clean after the event. We are ordering a 35-40 yard garbage dumpster along with a 15 yard recycling bin. Recycling should be completed within 48 hours of the end of our event. Any unsorted waste will be placed into the bins provided by Feather River Disposal. Upon arrival, The vendor coordinator will show all food vendors where to dump their waste (grey) water on-site, and demonstrate the proper dumping process.

**FOOD VENDOR WASTE:**

Food vendors will use the grey water receptacle behind the food vending area provided by Ben's Toilets who also manages the portable toilets on-site. Ben's toilets will manage the receptacle and remove it at the end of the event for proper disposal at their facility. In the event Ben's toilets cannot provide a grey water receptacle (ie, emergency with Cal-Fire) Food Vendors will use their own portable 50 gallon transfer tanks to collect their waste (grey) water for the duration of the event.

Their tanks will be directed to Belden Town's established septic dumping area in the RV site section for proper disposal.

Food vendors will transfer their waste (grey) water in the correct manner for waste water containment. They will be informed that under no circumstances are they to be dumping any waste water anywhere but the established septic dumping area.

All food vendors will be monitored throughout the event by the vendor coordinator & assistants.

**"NOTE"** All food vendors will be required to bring a portable 50 gallon waste water transfer tank for waste water transfer based on the availability of a grey water receptacle provided by Ben's Toilets. Our vendor coordinator will verify with all the food vendors to make sure all are covered for usage & informed of the newly established process for waste (grey) water disposal.

page 1 of 3

e) Medical Facilities & Services Wavespell

Describe the medical facilities and services, including access for ambulances and paramedics or emergency medical technicians for the proposed event to the satisfaction of the Plumas County Health Officer.

Plumas County Public Health Agency

270 County Hospital Rd. Ste. 206  
Quincy, CA 95971  
(530) 283-6330

Keeping things safe at Wavespell is a top Priority. We can spare no expense when it comes to safety and always have top of the line EMTs on our staff including but not limited to at least one EMT-P being on site. For this year's Wavespell Festival we are contracted with Joseph Pred at MARS Medical . They are trained professionals and work many events all over California and Nevada including High Sierra Music Festival in Quincy. They are on radio, patrol the grounds from front to back of the event site and set up an easily identifiable Medical Tent and cabin near the front of the Belden Property by the Bridge. This allows ease of access in the need of Emergency Vehicle and ability to brief paramedics once they are on site. We at Wavespell maintain throughout the event a 15ft Easement for Emergency Vehicle accessibility if the need were to arise.

Medical staffing and plan includes:

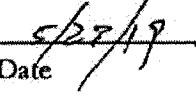
- Wavespell will have medical support available on-site provided by: MARS (EMS <http://mars911.info>). For all medical issues other then critical injuries or rescue situations, we have sufficient resources to either treat injuries on site or arrange for transport to a local medical center.
- MARS will be designated First Aid Station near the Entrance to Belden Town on the South side of the Bridge so that all attendee's see where they are located as they enter the event site.
- We have 2 EMT's on at all times, and one EMT-P on site during the event. We at Wavespell believe that is it essential that there should be 2 EMT's on for a multitude of reasons but in the end it sums up to being able to provide the best possible care and safety for our attendee's.
- These medics will evaluate and treat injury or illness brought to the attention of the Wavespell Staff.
- An automated external defibrillator (AED) and certified personnel will be available 24/7.
- Basic resuscitation equipment and medications as well as other basic equipment and supplies, will all be provided by MARS and available for medics use. This will include but is not limited to: blood pressure cuff, basic splinting and bandaging supplies, and immobilization devices.

(continued - see attached)

County Agency Approval:

The Medical Facilities and Services Plan described above, or attached hereto, is approved for the Event as described in this application.

  
Mark Satterfield, M.D., Plumas County Health Officer

  
Date

e) Medical Facilities & Services

page 2 of 3

- On-site medics will assess and determine appropriate treatment and whether treatment should be on-site or at a local medical center. If treatment at a medical center is required or advised, the medics will make recommendations regarding the appropriate mode of transportation.
- We at Wavespell will keep a vehicle ready to transport the medics to the patient if necessary.
- We at Wavespell will also keep a vehicle ready to transport an injured or ill participant or staff member to a local medical facility in the case that participant does not have a vehicle available and is not in need of ambulance call.
- Our medical services provider, MARS will complete ICS Forms 201, 202, 205, and 206 and these documents will be available to county agencies, venue staff, event personnel and medical personnel. They will be completed at least two weeks prior to the event.
- All Belden Town Festival LLC, Stilldream LLC, Belden, Bay Area Event Staffing and MARS staff on duty are on the same radio network 24 hours a day throughout the duration of the event, remaining in constant communication. Stilldream and MARS will have at least 2 fully functional Verizon Cellular devices available in the event that an emergency warrants a call for off-site services. The bar in Belden also has a landline that is at our disposal in the case that we are having trouble with our cellular network due to reasons beyond our control.

**Additional Measures:**

- Wavespell will have extra individuals that are CPR, AED and wilderness first aid certified.
- Wavespell's Medical Team MARS will have available in addition to the AED, basic resuscitation equipment and medications to include an adult BVM (bag-valve-mask) device, oxygen and nasal cannula, epinephrine for IM use (EpiPen), naloxone for IM/IN use (available OTC), and basic BLS airway, splinting, and immobilization devices.
- We at Stilldream LLC have been producing our events for over 18 years of experience. We work together as a family and with over 14 years of experience working with Bay Area Event Staff and this being our 7th year with MARS we have created a cohesive bond and fluid motion between communication and action. Wavespell Festival is not just an event or job but something we all create and maintain together a continuation of our own Stilldream Festival which has been at Belden going on for 7+ years. Our staff is easily identifiable and carry radios in case of an emergency.
- Our standard has been to have on at all times a minimum of one patrol consisting of 2 Guards and on call in case of emergencies a secondary team of 2 guards.
- We keep open lines of communication with our attendee's through our Email list, use of Social media and our website.

**County Agency Approval:**

The Medical Facilities and Services Plan described above, or attached hereto, is approved for the Event as described in this application.

  
Mark Satterfield, M.D., Plumas County Health Officer

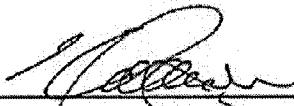
5/23/19  
Date

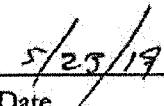
- Our email communications to ticket-holders will include language regarding river safety, including a warning that we do not provide lifeguards, and we will post, "Swim at your Own Risk" signage on the Belden beach.
- While we do not employ certified life guards we do encourage our volunteer staff in our Beach monitoring positions to be filled by personnel that do have lifeguard backgrounds, and give extra weight in their shifts to those that are certified lifeguards.
- We will clearly communicate to all of our attendee's that the use of fireworks, fire dancing, fire poi, any type of fire art or activitiie are prohibited as well as portable equipment such as welding, cutting, or chainsaws is not permitted and Wavespell. In addition to this we will be posting signage in the campgrounds addressing the Fire Risk.
- While Wavespell, Belden Town Festival LLC, Stilldream LLC, Bay Area Event Staffing and MARS will be keeping our focus on health and safety of our attendee's, we do expect that Belden's staff will have sole responsibility for the safety of bystanders, specifically for any non-ticketholder, Belden Resort (bar, restaurant and store), including local passerby and any hikers from the nearby Pacific Crest Trail.

page 3 of 3

**County Agency Approval:**

The Medical Facilities and Services Plan described above, or attached hereto, is approved for the Event as described in this application.

  
\_\_\_\_\_  
Mark Satterfield, M.D., Plumas County Health Officer

  
\_\_\_\_\_  
5/23/19  
Date

i) Parking plan      Wavespell

Describe the parking plan for the proposed event to the satisfaction of the Plumas County Planning Department.

Plumas County Planning Department

555 Main Street

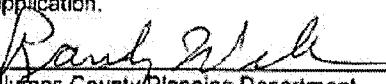
Quincy, CA 95971

(530) 283-7011

We at Belden Town Festival LLC have a devoted section of our volunteer staff to just parking. 2 teams will coordinate one on-site and one off-site. This will be done in accordance with County, Belden and U.S. Forest Service rules and regulations. Wavespell will be keeping 40 parking passes for staff and production for on site parking and the rest of the vehicles will be parked off-site at "Jacks Place" 11 miles east of Belden on CA 70. Attendee's will then be shuttled from that remote location back to Belden. We are applying for the Highway Easement permits through Caltrans which will allow us to post signage along the Highway, directing attendee's to this off site lot dedicated to attendee parking. We will also have a dumpster and 2 porta-potties at the off-site parking area to insure proper sanitation.

County Agency Approval:

The parking plan described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Planning Department

5/23/19

Signature / Date

g) Traffic Control Plan Wavespell

Describe the vehicle ingress and egress and off and on-site traffic control for the proposed event to the satisfaction of the Plumas County Department of Public Works.

Plumas County Department of Public Works

1834 E. Main Street  
Quincy, CA 95971  
(530) 283-6268

Before Event Begins:

- Belden will pick up the "special event" signs so people know to slow down while people are turning onto the bridge from CA HWY 70.
- We use spray chalk to prep the area:
  - Draw a arrow off the bridge and up to the RV lot to direct traffic flow.
  - Post "no parking" and "fire lane" markings on the high road near the main camping area
  - Create a border to mark the width of the fire lane we need along the entire road.

Event Starts:

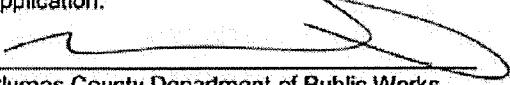
- Thursday Early Entry Event begins. We've found that due to the impacted nature of the Belden Resort Grounds that its best to have an early entry event on Thursday. This allows for a percentage of our participants and attendee's to arrive early the night before the main Festival starts and after last year's overwhelming success in reducing the amount of traffic and intensity packed into one day (previous years estimated arrival was of 90% of our attendee's on Friday). We estimate that we had between 30%-40% of our attendee's arrive on Thursday which almost splits it the rush evenly amongst 2 days insuring a much smoother transition and workflow.

Arrival:

- Wavespell attendee's will be directed to check-in at Jacks Place where our Off site Box Office will be located. They will arrive, be directed to temporary parking located by Box Office by our parking staff and to proceed to the box office to receive their credentials.
- Once they have received their credentials they are either issued an "on-site parking pass" or an "off-site parking pass". If they are issued an "on-site parking pass" they will proceed to belden to be parked by our On site Parking crew. Vehicles that are issued an "Off-site parking Pass" will stay and park at Jack's Place. Attendee's will gather their belongings and board one of our many shuttles and transport to the Belden.
- Vehicle Passes are issued with and contain a reference number and their license plate number (so that the pass may not be switched from one vehicle to another). This reference number corresponds to a sheet that contains the owner of the vehicles name, phone number and we keep that information available at HQ in case the need arises to contact the owner of the vehicle we can try to reach them by cell phone and in the case of not being able to reach them we may use a bull horn and find them on the event site much easier by asking for them by name.

County Agency Approval:

The traffic control plan as described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Department of Public Works

5-22-19

Signature / Date

i) Transient Occupancy Taxes Wavespell

If it is proposed or expected that spectators or participants will remain overnight, include provisions for the collection of transient occupancy taxes in accordance with Chapter 4 of Title 3 of the Plumas County Code to the satisfaction of the Plumas County Tax Collector.

Plumas County Tax Collector

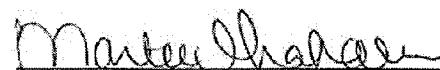
520 Main Street, Room 203  
Quincy, CA 95971  
(530) 283-6260

Belden charges us \$2900 a day and we upsale those rooms at a 10% to friends, staff and attendee's grossing \$3190. A certain percentage of every ticket fee goes towards camping fees and paying usage fee's to the Department of Forestry for the campground they provide. Belden Town Festival LLC understands that it must hold T.O.T. tax on rooms rented and will remit the funds to the county.

County Agency Approval:

The provisions for collecting transient occupancy taxes as described above, or attached hereto, are approved for the event as described in this application.

Plumas County Tax Collector

 5/20/19  
Signature / Date

**COUNTY TREASURER & TAX COLLECTOR**

P.O. BOX 176, QUINCY, CALIFORNIA 95971 (530)283-6260



**REGISTRATION FORM**

UNIFORM TRANSIENT OCCUPANCY TAX  
ORDINANCE NO. 544  
COUNTY OF PLUMAS, STATE OF CALIFORNIA

For Office Use Only:

Issue Date: \_\_\_\_\_

Eff. Date: \_\_\_\_\_

Location: \_\_\_\_\_

Type: \_\_\_\_\_

DATE

CERT. # 2434

(To be assigned by Tax Collector)

TO: PLUMAS COUNTY TAX COLLECTOR  
P.O. BOX 176  
QUINCY, CA. 95971

1. OWNER OF BUSINESS Belden Town Festival, LLC

OWNER'S MAILING ADDRESS 2635 Welton Street, Denver, CO 80205

OWNER'S TELEPHONE NUMBER (303) 906-9845

2. NAME OF BUSINESS ESTABLISHMENT Belden Town Festival, LLC

MAILING ADDRESS OF BUSINESS ESTABLISHMENT 2635 Welton Street, Denver, CO 80205

TELEPHONE NUMBER OF BUSINESS ESTABLISHMENT (303) 906-9845

3. NAME OF OPERATOR Belden Town Festival, LLC

(If different from owner-Caution: Please read Ordinance No. 544, Plumas County Code for  
clarification of Operator's of Operator's responsibilities).

OPERATOR'S TITLE Duncan Goodman, Owner

RESIDENCE ADDRESS OF OPERATOR 2635 Welton Street, Denver, CO 80205

RESIDENCE TELEPHONE OF OPERATOR (303) 906-9845

4. NAME OF RENTAL MANAGER Belden Town Resort

(If different from operator)

5. WHO WILL BE RESPONSIBLE FOR FILING TRANSIENT OCCUPANCY TAX RETURN?

Belden Town Festival, LLC

**SEE REVERSE SIDE-ALL INFORMATION REQUESTED ON BOTH SIDES OF  
THIS FORM MUST BE PROVIDED.**

6. PARCEL NUMBER, STREET ADDRESS OR LOCATION OF BUSINESS

002-340-002

7. FIRST DATE YOU RENTED THIS UNIT ON A 30 DAY OR LESS BASIS

August 15th, 2019

8. TYPE OF ORGANIZATION: INDIVIDUAL  PARTNERSHIP  CORP.

9. NAMES OF PARTNERS OR CORPORATION OFFICERS:

(name) \_\_\_\_\_ (title) \_\_\_\_\_ (address) \_\_\_\_\_

(name) \_\_\_\_\_ (title) \_\_\_\_\_ (address) \_\_\_\_\_

(name) \_\_\_\_\_ (title) \_\_\_\_\_ (address) \_\_\_\_\_

10. NUMBER OF OCCUPANCY UNITS:

18 @ \$ 125.00 10 @ \$ 75.00 \_\_\_\_\_ @ \$ \_\_\_\_\_  
5 @ \$ 100.00 \_\_\_\_\_ @ \$ \_\_\_\_\_ @ \$ \_\_\_\_\_  
250 @ \$ 10.00 \_\_\_\_\_ @ \$ \_\_\_\_\_ @ \$ \_\_\_\_\_

11. IF YOU OWNED OR OPERATED THIS RENTAL FOR TWO OR MORE YEARS, PLEASE  
COMPLETE THE FOLLOWING TO THE BEST OF YOUR ABILITY.

PERCENTAGE OF OCCUPANCY (FROM EXPERIENCE) 95%

PERCENTAGE OF OCCUPANCY 30 DAYS OR LESS 95%

PERCENTAGE OF OCCUPANCY 31 DAYS OR MORE N/A

TOTAL PERCENTAGE OF OCCUPANCY 95%

DATED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

# BOARD OF SUPERVISORS

MICHAEL SANCHEZ, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHARON THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



July 9, 2019

The Honorable Douglas Prouty  
Presiding Judge of the Grand Jury  
Superior Court of California, County of Plumas  
520 Main Street, Room 104  
Quincy, CA 95971

Re: **RESPONSE TO 2018-2019 PLUMAS COUNTY GRAND JURY REPORT  
TITLED "PLUMAS COUNTY ELECTIONS: WHERE YOUR VOTE  
COUNTS"**

Dear Judge Prouty:

Please find the Plumas County Board of Supervisors response and comments to the 2018-2019 Plumas County Grand Jury final report titled "Plumas County Elections: Where Your Vote Counts"

## Recommendations:

***Recommendation R2.** "The Civil Grand Jury recommends the Election Division seek, the County Administrator consider recommending, and the Board Of Supervisors deliberate and consider approving, the funding for the purchase and installation of new voting system equipment and software in order to comply with AP 19:020."*

**Response:** This recommendation has not yet been implemented, but will be implemented in the future. The Board of Supervisors is aware of the need and requirement to update our current voting systems. The Board of Supervisors is also aware that the County Elections Division is working on fulfilling this requirement. It is estimated this process should be completed prior to the end of the current calendar year.

Respectfully submitted,

PLUMAS COUNTY BOARD OF SUPERVISORS

By: \_\_\_\_\_  
Michael Sanchez, Chair

The Honorable Douglas Prouty, Presiding Judge of Grand Jury

Superior Court of California, County of Plumas County

Re: **RESPONSE TO 2018-2019 PLUMAS COUNTY GRAND JURY**

**REPORT TITLED "PLUMAS COUNTY ELECTIONS: WHERE YOUR  
VOTE COUNTS?"**

July 9, 2019

Page 2 of 2

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cc:

1. Plumas County Registrar of Voters
2. 2018-2019 Plumas County Grand Jury

3c

**BOARD OF SUPERVISORS,  
COUNTY OF PLUMAS,  
STATE OF CALIFORNIA**

**RESOLUTION NO. 19-**

**RESOLUTION PERTAINING TO TAX REVENUE EXCHANGE BETWEEN THE  
COUNTY OF PLUMAS AND THE PLUMAS HOSPITAL DISTRICT IN PLUMAS  
COUNTY FOR THE ANNEXATION OF THE INDIAN VALLEY HEALTH CARE  
DISTRICT IN PLUMAS COUNTY AND DISSOLUTION OF THE ENTIRE INDIAN  
VALLEY HEALTH CARE DISTRICT IN PLUMAS COUNTY**

**WHEREAS**, under the provisions of Proposition 13 adopted in 1978, the distribution of property taxes within each county became the responsibility of the County Board of Supervisors; and

**WHEREAS**, Proposition 13 failed to make any provision for the redistribution of these taxes, as a result of reorganization of the city and districts within the County; and

**WHEREAS**, Revenue and Taxation Code Section 99(b) designates the Plumas County Board of Supervisors as the agency responsible for deciding what sort of property tax revenue exchanges should occur in the case of special district annexations and detachments with territory within the County; and

**WHEREAS**, Section 99 of the Revenue and Taxation Code requires, before the LAFCo Executive Officer issues a certificate of filing for a proposed jurisdictional change, that an exchange of property tax revenue be negotiated between the affected agencies; and

**WHEREAS**, Plumas LAFCo has been granted exclusive jurisdiction to process this reorganization through an agreement between Plumas and Plumas LAFCo's albeit a tax exchange is needed from Plumas County since the reorganization territory is exclusively within Plumas County; and,

**WHEREAS**, a proposal has been filed with the Plumas LAFCo Executive Officer to annex all of the territory within the Indian Valley Health Care District in Plumas County to the Plumas Hospital District in Plumas County and to concurrently dissolve the entire Indian Valley Health Care District – LAFCo Project 2018-Annx-0002.

**WHEREAS**, the name change on the Refunding Revenue Bond to the newly formed District will take place after or contemporaneously with the conclusion of the annexation; and, the procedure of servicing the Bond by sending the AB-8 tax funds to the Trustee, US Bank in San Francisco would remain the same; and,

**WHEREAS**, the Plumas Hospital District currently receives property tax revenue; and,

**WHEREAS**, negotiations have been held between the County of Plumas, the Plumas Hospital District and the Indian Valley Health Care District; and,

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Plumas as follows:

1. Upon finalization of the LAFCo Project 2018-Annx-0002, property tax revenues generated from within the subject area shall be governed by this resolution and shall be allocated for the following Tax Rate Areas (TRA):

053-001	053-045	053-108	053-165
053-004	053-055	053-115	053-166
053-006	053-059	053-119	
053-013	053-060	053-125	
053-014	053-061	053-126	
053-021	053-062	053-127	
053-022	053-073	053-128	
053-023	053-075	053-132	
053-024	053-076	053-134	
053-025	053-077	053-135	
053-026	053-090	053-148	
053-027	053-091	053-149	
053-028	053-094	053-152	
053-029	053-099	053-153	
053-034	053-101	053-164	

Base Property Tax:

The base property tax revenue currently allocated to the Indian Valley Health Care District shall be allocated to the Plumas Hospital District within the TRA's as noted in #1 above.

The base property tax revenue currently allocated to the Plumas County General Fund and all local taxing agencies within the TRA's as noted in #1 above shall not be changed as a result of this reorganization excepting the exchange between the Indian Valley Health Care District to the Plumas Hospital District.

Future Incremental Property Tax:

The future incremental property tax revenue currently allocated within the Indian Valley Health Care District shall be allocated to the Plumas Hospital District for the Tax Rate Areas (TRA's):

053-001	053-045	053-108	053-165
053-004	053-055	053-115	053-166
053-006	053-059	053-119	
053-013	053-060	053-125	
053-014	053-061	053-126	
053-021	053-062	053-127	
053-022	053-073	053-128	
053-023	053-075	053-132	
053-024	053-076	053-134	
053-025	053-077	053-135	
053-026	053-090	053-148	
053-027	053-091	053-149	
053-028	053-094	053-152	
053-029	053-099	053-153	
053-034	053-101	053-164	

Notwithstanding the paragraph above, the future incremental property tax allocated to the County General Fund and all local taxing entities shall not be changed because of this reorganization.

2. This determination is made without prejudice to any future jurisdictional changes and does not establish a precedent for making future determinations pursuant to Section 99 of the revenue and taxation code.
3. The Clerk is directed to file a certified copy of this resolution to the Plumas Local Agency Formation Commission, the Plumas County Administrative Office, the Auditor of the County of Plumas, the Plumas Hospital District, and the Indian Valley Health Care District.
4. Upon completion of the LAFCo proceedings, the Plumas County Auditor-Controller is hereby directed to distribute the property tax revenues within the reorganization territory in accordance with this resolution.

**BE IT FURTHER RESOLVED** the County Administrator, is hereby authorized to sign any documents pertaining to implementation of this resolution and to act as the Board of Supervisors representative in above related property tax exchange matter.

The foregoing property tax revenue exchange resolution was passed and adopted at a Regular meeting of the Board of Supervisors of the County of Plumas held on the 9<sup>th</sup> day of July, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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MICHAEL SANCHEZ,  
CHAIRPERSON  
BOARD OF SUPERVISORS

ATTEST: \_\_\_\_\_  
Clerk to the Board of Supervisors