



## **BOARD OF SUPERVISORS**

Michael Sanchez, Chair 1<sup>st</sup> District  
Kevin Goss, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF MAY 7, 2019 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Lake Almanor Area Chamber of Commerce: Annual 4<sup>th</sup> of July Parade Celebration to begin at 10:30 a.m., Chester, CA) [View Item](#)
- 2) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Quincy Chamber of Commerce: 74<sup>th</sup> Annual Plumas-Sierra County Fair Parade, Saturday, August 17, 2019 at 10:00 a.m., Quincy, CA) [View Item](#)

#### **B) CLERK OF THE BOARD**

Approve Board minutes for April 2019

#### **C) PLUMAS ARTS**

Adopt **RESOLUTION** designating the Plumas County Arts Commission as the Local Cultural Planning Agency for Plumas County and authorizing an application to the California Arts Council State-Local Partnership Program [View Item](#)

**D) SHERIFF**

- 1) Adopt **RESOLUTION** authorizing the Sheriff to sign the 2019-2020 Boating Safety and Enforcement Financial Aid Program Contract allowing the Sheriff's Office to participate in the Department of Boating & Waterways Financial Aid Program; approved as to form by County Counsel [View Item](#)
- 2) Approve and authorize the Chair to sign annual amendment, not to exceed \$17,000, to the Cooperative Law Enforcement Agreement between County of Plumas and the U.S. Department of Agriculture, Forest Service, Plumas National Forest; approved as to form by County Counsel [View Item](#)
- 3) Approve budget transfer of \$16,000 from 0017G-70329-544203 (Fixed Asset Account) to 0017G-70329-580000 (Transfer) for the FY 2018-2019 Emergency Management Performance Grant; approved by the Auditor/Controller [View Item](#)
- 4) Approve budget transfer of \$33,033 from 0017G-70345-542200 and 542203 (Fixed Asset Account) to 0017G-70345-521250 (Communication Equipment) for the 2016 Homeland Security Grant; approve by the Auditor/Controller [View Item](#)
- 5) Approve budget transfer of \$15,000 from 0017G-70387-51080 (Retirement) to 0017G-70387-51060 (Overtime) for Court Security; approved by the Auditor/Controller [View Item](#)

**E) BEHAVIORAL HEALTH [View Item](#)**

- 1) Approve and authorize the Chair to sign contract, not to exceed \$15,000, between County of Plumas and Horton Tires for maintenance of vehicles; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Amendment No. 1 to Memorandum of Understanding between County of Plumas and California Health and Wellness through June 30, 2020; approved as to form by County Counsel

**F) PROBATION [View Item](#)**

Approve budget transfer of \$13,000 from 20400-51000 (Regular Wages) to 20400-51020 (Other Wages) to cover extra-help wages for the remainder of the fiscal year; approved by the Auditor/Controller

**G) FAIR [View Item](#)**

Approve supplemental budget transfer of \$2,037 from 20190-46607 (Other Misc.) to 20190-521300 (Maintenance Buildings & Grounds) for repair of fencing along Lee Road, Quincy; approved by the Auditor/Controller

**H) PUBLIC WORKS**

- 1) Authorize the Department of Public Works to purchase a single cab, four-wheel drive Dodge pickup to replace totaled vehicle, at a cost not to exceed \$43,799.99, to be reimbursed by Trindel Insurance less the \$1,000 deductible [View Item](#)
- 2) Authorize Public Works to recruit and fill vacant, funded and allocated 1.0 FTE Maintenance Worker position, Quincy District, created by resignation [View Item](#)

**I) PUBLIC HEALTH AGENCY [View Item](#)**

Adopt **RESOLUTION** amending Resolution No. 19-8384 to correct the dollar amount from \$600,250 to \$660,250 for Standard Agreement #15-11068 Amendment A02 from the California Department of Public Health, Office of AIDS for various HIV/AIDS services, and authorize the Director of Public Health to sign the Standard Agreement

**J) AGRICULTURE [View Item](#)**

Grant an exception to the competitive bid process; and authorize the Department of Agriculture to purchase two mid-sized 4x4 pickup trucks, not to exceed \$63,917.05, to replace two older trucks used by the department; and authorize the Agricultural Commissioner to sign the purchase agreements; approved in the FY 2018-2019 budget

**K) PROBATION [View Item](#)**

Authorize the Probation Department to purchase two Ford Explorer vehicles from budgeted grant funds, from the lowest responsible bidder, Susanville Ford, for the amount of \$31,962.43 each, for a total not to exceed \$63,924.86; and authorize the Chief Probation Officer to sign the purchase agreements, subject to approval by County Counsel

**2. DEPARTMENTAL MATTERS**

**A) GRAND JURY – Howard Johnson**

Approve budget transfer of \$3,400 from 20030-51000 (Regular Wages) to 20270-520800 (Grand Jury Per Diem) and 20270-523700 (Publication) to cover costs for the remainder of FY 2018-2019; discussion and possible action [View Item](#)

**B) BEHAVIORAL HEALTH – Tony Hobson**

Adopt **RESOLUTION** Proclaiming May 2019 as Mental Health Awareness Month. **Roll call vote**  
[View Item](#)

**3. BOARD OF SUPERVISORS**

- A. Correspondence
- B. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

**4. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Fair Manager (Board only)
- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 (Workers Compensation Case No. TIBP-549955)
- C. Conference with Legal Counsel: Pending litigation – USA Waste of California, Inc. dba Feather River Disposal, a California corporation v. County of Plumas, Superior Court of California, County of Plumas, Case No. CV19-00064 – pursuant to Subdivision (c) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (one case)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

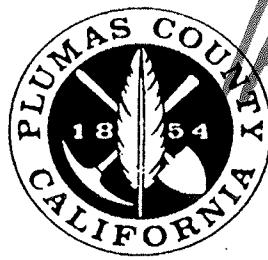
**ADJOURNMENT**

Adjourn meeting to Tuesday, May 14, 2019, Board of Supervisors Room 308, Courthouse, Quincy, California.

*Adjourn Meeting  
In Memory of  
Nancy Fluke  
Dave Karau  
Jimmy Rogers*

# BOARD OF SUPERVISORS

MICHAEL SANCHEZ, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHARON THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



May 7, 2019

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention: Permits Engineer

**Subject: Encroachment Permit Request**  
**LAKE ALMANOR AREA CHAMBER OF COMMERCE**  
Annual 4<sup>th</sup> of July Parade Celebration to begin at 10:30 a.m., Chester, CA

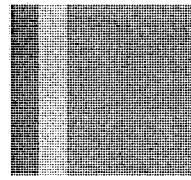
This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Michael Sanchez, Chair

Cc: Plumas County Director of Public Works

Rachelle Jilbert-Lake Almanor Area Chamber Of Commerce  
Chester, Ca 96020  
rayrayeaston@icloud.com



March 28, 2019

Dear Plumas County Board of Supervisors,

RE: Approval of plans for July 4<sup>th</sup> Parade

The Lake Almanor Area Chamber of Commerce will be the lead organization in the presentation of the 4<sup>th</sup> of July Parade Celebration in Chester. We are beginning the process of our road encroachment applications with the State and County. Both groups require a letter of support from the County Board of Supervisors for the application to proceed.

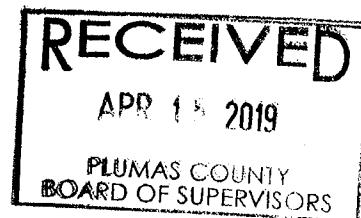
The July 4<sup>th</sup> event will follow the same routes used for the past several years. The Parade will enter Highway 36 at Collins Road and go through town until it exits the Highway on Feather River Drive. The bypass will also be the similar to the last several years, with an exit on Airport Road and return to the Highway at Gay Street. Highway 36 will closed for about 2 1/2 hours, beginning at 10:30 am.

We are looking forward to a great event for the community and the area. We appreciate past support from the Board of Supervisors and look forward to your support this year. If you have any questions or suggestions to make the Parade a better event, please let us know.

Sincerely,

Rachelle Jilbert, Chamber Member

P.O. Box 899  
Chester, CA  
96020





# BOARD OF SUPERVISORS

MICHAEL SANCHEZ, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHARON THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



May 7, 2019

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention: Permits Engineer

**Subject: Encroachment Permit Request**

## **QUINCY CHAMBER OF COMMERCE**

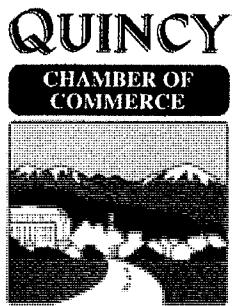
74TH Annual Plumas-Sierra County Fair Parade, Saturday, August 17, 2019 at 10:00 a.m., Quincy, CA

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Michael Sanchez, Chair

Cc: Plumas County Director of Public Works



Quincy Chamber of Commerce  
74th Annual Fair Parade  
PO Box 215  
Quincy, CA 95971  
[www.quincychamber.com](http://www.quincychamber.com)  
[info@quincychamber.com](mailto:info@quincychamber.com)  
(530) 394-0541



Plumas County Board of Supervisors  
520 Main Street  
Quincy, California 95971

RE: 74th Annual Plumas-Sierra County Fair Parade  
Saturday, August 17<sup>th</sup>, 2019 at 10:00 am

Honorable Plumas County Supervisors,

At the request of California Department of Transportation, I am seeking your permission for the 74th Annual Plumas-Sierra County Fair Parade on Saturday, August 17, 2019 at 10:00 am in Quincy, California. The parade route will begin on Lindan Street and travel West on Main Street. The parade will make a left turn on Court Street and then travel East on Jackson Street. The parade will end at the corner of Jackson and Lindan Streets, which is the same route we have used for the last several years.

Please contact me if you have any questions or need any additional information.

Respectfully,

Cheryl Kolb  
Parade Coordinator



P.O. Box 600 / 525 Main St., Quincy CA 95971

(530) 283-3402 • [information@plumasarts.org](mailto:information@plumasarts.org) • [plumasarts.org](http://plumasarts.org)

1c

*the heart of community*

## April 10, 2019 Report to the Plumas County Board of Supervisors

### STATE LOCAL PARTNERSHIP (SLP)

We request the attached Resolution authorizing Plumas Arts to serve as the Plumas County representative in the California Arts Council's (CAC) statewide network for our SLP program grant application. **We serve with distinction** ranking consistently at the top of all counties applying, most recently with a 10 out of 10. Plumas Arts has long been considered a rural model arts council in the State-Local Partnership.

### ARTS IN OUR COUNTY SCHOOLS

Each year since 1989 **every elementary school classroom enjoys an arts program** with a local artist thanks to a grant Plumas Arts is awarded from the CAC Art in Schools grant matched by PCOE with support from private donors. **School assembly programs** bring culturally diverse programs to schools. **Student Art Show** (elementary to college) in our gallery, the County Museum and Morning Thunder. **All County Jazz Night** at the Town Hall Theatre brings all the county high school bands together.

### PLUMAS ARTS GALLERY & ART BARN AT THE PLUMAS-SIERRA COUNTY FAIR

Plumas Arts pooled our resources to transform the historic, circa 1875, Capitol Saloon from derelict status to a prominent **community cultural center, gallery and tourist information center**. Changing exhibitions with **First Friday gallery openings** each month brings significant street traffic downtown. **60 regional artists** are represented.

Dozens of volunteers help us annually to coordinate the **Art Display at the Fair**.

### CALENDARS & ARTIST DIRECTORY & PLUMAS ARTISAN MADE

We curate the most comprehensive **online cultural calendar** and annual **Art & Literary calendar** featuring the work of 25 resident artists. Our website hosts an Artist Directory of member artists. **Plumas Artisan Made** is a branding and marketing project for locally made goods and has a website, facebook and label brands worn on the products of local makers. This was one of the CAC's first Creative California Communities grants designed to develop projects that use the arts to fuel local economies and one of very few rural counties to be funded; it is being emulated by other counties.

### EVENTS PRODUCTION & PARTNERSHIPS

We produce some of the counties most beloved events: **Taste of Plumas, Almanor Art Show, Mountain Harvest Festival** (Microbrew Tasting) and help others to produce events:

- In *Chester/Lake Almanor*: We work with community groups to produce *A Few Brews & A Banjo*, with proceeds to benefit school Art and Music programs.
- In *Eastern Plumas*: We have support for the *Portola Park Summer Concerts, Celtic Fest* and we are a sponsor organization for the *Sierra Valley Arts & Ag Trails* ranch and farm tour with artists and their wares at each location.

- In Quincy: **Words & Music** has been a (mostly) monthly event showcasing musicians and literary artists for more than 29 years. We have supported the *Quincy Farmer's Market Concert Series*.
- Since 2014 we have partnered with the USDA *Plumas National Forest* for the **Artist in Residence in the Black Mountain Lookout**, a project that provides several artists with a stay in the mountain top to reflect upon the grandeur of our surroundings and present their visual and literary art work at a culminating event in November at our Plumas Arts Gallery.
- We have been working with next generation emerging artist Quincy Community Circus group, **QUIRCUS**.
- We are at the table with PCPHA's *20,000 Lives, Lost Sierra Collaborative, Lost Sierra Rec & Tech* with other concerned businesses, agencies and individuals working for the economic and social health of Plumas County.

#### TOWN HALL THEATRE

Plumas Arts took on a floundering movie business in 2003 and brought it back into service and navigated through new technologies to keep our doors open as the county's only first-run feature film business and community performing arts center. Overwhelming community support allowed us to **fund and install a digital projector** with enough left over to **rebuild the marquee**.

- The new projection system has afforded new opportunities to work with *Feather River College, PCPHA* and *Child Abuse Prevention Council* and others to screen films on food, health, local farmers groups and films for students and children we have also hosted student films and senior projects. Each September year we host the **Wild & Scenic Film Fest** on tour.

#### OTHER GRANT AWARDS OF NOTE

- In 2017 we were awarded a **National Endowment for the Arts Challenge America** grant to have Rafael Blanco produce the 35' high by 50' wide mural that now graces the back wall of the Town Hall Theatre. The mural was dedicated and celebrated as part of our **35<sup>th</sup> Anniversary Picnic in the Dame Shirley Park** in June of 2018.
- That same year we were also awarded a California Arts Council *Creative California Communities* grant (one of the CAC most competitive grant applications) to fund the **People of Plumas** project to provide a series a series of workshops throughout the county to help us tell our stories in photos, words, visual arts and video. A web based Zine and photo exhibition were products of the grant as well as videos that are hosted on our YouTube channel. Plumas Arts was one of only 3 rural grantees of the 41 awarded with the bulk going to San Diego, Los Angeles, San Francisco and the Bay Area.

#### JOBS & TAXES: DIRECT INVESTMENT IN THE LOCAL ECONOMY

Our efforts create jobs and tax revenues in Plumas County. We provide full and parttime jobs for more than 9 persons in our office and at the Town Hall Theatre. Dozens of other artists and artist-makers gain supplemental income through gallery sales, art workshops and artist fees. Our businesses and employees generate taxes and the activities that we produce bring people here to visit and relocate

Resolution No.

**Designating the Plumas County Arts Commission (also known as Plumas Arts) as the Local Cultural Planning Agency for Plumas County and authorizing an application to the California Arts Council State-Local Partnership Program**

WHEREAS, the California Arts Council and the California State Legislature have established a State-Local Partnership Program designed to encourage local cultural planning, partnering and decision making and to reach previously under-served constituents; and

WHEREAS, Plumas Arts has served Plumas County as the local arts planning, partnering and programming designee to California Arts Council State-Local Partnership Program with exemplary programming and service since 1981; and

WHEREAS, Plumas Arts has continuously provided arts programs and services in all communities of Plumas County and to other cultural and tourism organizations to further the arts, community, economy and quality of life

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Plumas, State of California, that the board does hereby designate Plumas Arts to serve as Plumas County's local art planning and programming agency and authorizes the current application to the California Arts Council State-Local Partnership Program.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California at a regular meeting of said board held on the **7<sup>th</sup> of May 2019**

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

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Chairman, Board of Supervisors

ATTEST:

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Clerk of said Board of Supervisors



# Office of the Sheriff

## Office of Emergency Services

IDI

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** April 11, 2019

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood

A handwritten signature in black ink that reads "Greg Hagwood".

**RE:** Agenda Item for the meeting of May 7, 2019

**It is recommended that the Board:**

Adopt Resolution authorizing the Sheriff to sign the 2019-2020 Boating Safety and Enforcement Financial Aid Program Contract allowing the Sheriff's Office to participate in the Department of Boating & Waterways Financial Aid Program.

**Background and Discussion:**

The Boating Safety and Enforcement Financial Aid Program provides funding for the Plumas County Sheriff's Boating Safety and Enforcement Unit to provide education and information on boating safety issues, supervise organized water events, provide assistance to water users, and enforce state and local laws on the waterways in Plumas County.

The funding awarded in the annual contract for BS&E program costs for fiscal year 19/20 is a baseline allocation of \$132,511.00. The program requires a county contribution of the estimated county boat tax revenue in the amount of \$22,051.52. The total BS&E program budget for FY 19/20 is \$154,562.52.

The previous Resolution was voided because additional language was required to be added by Department of Boating & Waterways.

Resolution has been reviewed by County Counsel.

**PLUMAS COUNTY BOARD OF SUPERVISORS**  
**RESOLUTION #** \_\_\_\_\_

**WHEREAS**, THE SHERIFF OF PLUMAS COUNTY DESIRES TO UNDERTAKE A CERTAIN PROJECT DESIGNATED "THE PLUMAS COUNTY SHERIFF'S BOATING SAFETY AND ENFORCEMENT PROGRAM" FOR FY 2019-2020, TO BE ADMINISTERED BY THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND WATERWAYS.

**WHEREAS**, THE DEPARTMENT SHALL NOT ALLOCATE FUNDS TO ANY COUNTY OR A PUBLIC AGENCY WITHIN A COUNTY UNLESS THE DEPARTMENT RECEIVES A RESOLUTION ADOPTED ANNUALLY BY THE BOARD OF SUPERVISORS AUTHORIZING THE COUNTY TO PARTICIPATE IN THE PROGRAM AND CERTIFYING THAT THE COUNTY WILL EXPENDFOR BOATING SAFETY PROGRAMS DURING THAT YEARNOT LESS THAN AN AMOUNT EQUAL TO 100 PERCENT OF THE AMOUNT RECEIVED BY THE COUNTY FROM PERSONAL PROPERTY TAXES ON VESSELS. THE MONEY ALLOCATED TO A COUNTY PURSUANT TO SUBDIVISION (a) SHALL BE USED ONLY FOR BOATING SAFETY AND ENFORCEMENT PROGRAMS, AS SPECIFIEDIN SUBDIVISIO (a), THAT ARE CONDUCTED IN THAT COUNTY.

**NOW, THEREFORE**, BE IT RESOLVED THAT THE SHERIFF OF THE COUNTY OF PLUMAS IS AUTHORIZED TO SIGN AND SUBMIT THE BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM CONTRACT ON BEHALF OF THE BOARD OF SUPERVISORS. THE SHERIFF OR AUTHORIZED REPRESENTATIVE SHALL SIGN THE ANNUAL ACTIVITY REPORT. THE SHERIFF OR AUTHORIZED REPRESENTATIVE SHALL SIGN ALL QUARTERLY CLAIMS FOR REIMBURSEMENT. THE GRANT PROPOSALS AND ANY EXTENSIONS OR AMENDMENTS THEREOF AND ANY SUBSEQUENT CONTRACT WITH THE STATE IN RELATION THERETO, WILL BE APPROVED BY THE BOARD OF SUPERVISORS.

**IT IS AGREED**, THAT THE COUNTY OF PLUMAS SHALL COMPLY WITH THE FISCAL AND OPERATIONAL REQUIREMENTS OF THE BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM GUIDELINES.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE BOARD OF SUPERVISORS OF PLUMAS COUNTY IN A MEETING THEREOF HELD ON \_\_\_\_\_, 2019 BY THE FOLLOWING VOTE;

**AYES**;

**NOES**;

**ABSENT**;

**CHAIR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TYPED NAME AND TITLE:** Michael Sanchez, Chair

**ATTEST; SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TYPED NAME AND TITLE:** Nancy DaForno, Clerk



# Office of the Sheriff

## Office of Emergency Services

1D2

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** April 15, 2019  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood   
**RE:** Agenda Items for the meeting of May 7, 2019

**It is recommended that the Board:**

Approve and sign the annual amendment to the Cooperative Law Enforcement Agreement between the Plumas County Sheriff's Office and the U.S. Department of Agriculture, Forest Service, Plumas National Forest, Exhibit A - FY 2019 in the amount of \$17,000.00.

**Background and Discussion:**

The purpose of this agreement is to maintain a cooperative effort between the parties to enhance State and local law enforcement in connection with activities on national forest service lands and provide for reimbursement to the Sheriff for the services provided.

Exhibit A will be in effect from October 1, 2018 through September 30, 2019. This is updated annually so that changes can be made if applicable to the funding allocation, reimbursement rates, etc. The USFS enters into an agreement with the Sheriff for law enforcement patrols on National Forest System lands. The USFS reimburses the Sheriff's Office for expenses related to law enforcement patrols performed under the agreement on National Forest System lands.

Agreement has been approved as to form by County Counsel.

# ORIGINAL



USDA, Forest Service

OMB 0596-0217  
FS-1500-8A

FS Agreement No. 16-LE-11051360-023

Modification No. Mod. 009

Cooperator Agreement No. \_\_\_\_\_

## EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &  
FINANCIAL PLAN**  
Between The  
**COUNTY OF PLUMAS, A POLITICAL SUBDIVISION OF THE STATE  
OF CALIFORNIA, BY AND THROUGH ITS SHERIFF'S OFFICE**  
And the  
**USDA, FOREST SERVICE**  
**PLUMAS NATIONAL FOREST**

### **2019 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the County of Plumas, a political subdivision of the State of California, by and through its Sheriff's Office, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Plumas National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #16-LE-11051360-023 executed on January 05, 2016. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2018 and ending September 30, 2019

Previous Year Carry-over: \$0

Current FY-2019 Year Obligation: \$17,000.00

**FY-2019 Total Annual Operating Plan: \$17,000.00**

#### **I. GENERAL:**

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

#### **Principal Cooperator Contacts:**

Cooperator Program Contact	Cooperator Administrative Contact
Greg Hagwood, Sheriff 400 E. Main Quincy, CA 95971 Telephone: (530) 283-6300 Fax: (530) 283-6344 Email: <a href="mailto:ghagwood@pcso.net">ghagwood@pcso.net</a>	Roni Towery, Admin 1400 E. Main Street Quincy, CA 95971 Telephone: (530) 283-6396 Fax: (530) 283-6344 Email: <a href="mailto:roni@pcso.net">roni@pcso.net</a>

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Michelle Barrios, Patrol Captain 159 Lawrence Street Quincy, CA 95971 Telephone: (530) 283-7769 Email: <a href="mailto:mbarrios@fs.fed.us">mbarrios@fs.fed.us</a>	Cynthia Lusk, Program Assistant 159 Lawrence Street Quincy, CA 95971 Telephone: (530) 283-7775 Email: <a href="mailto:clusk@fs.fed.us">clusk@fs.fed.us</a>
	<b>U.S. Forest Service Grants and Agreement Contact</b>
	Geraldine C. Bordash (Gerri) Grants Management Specialist Pacific Southwest Region 1323 Club Drive Vallejo, CA 94592-1110 Telephone: 707-562-8782 FAX: 707-562-9144 E-Mail: <a href="mailto:gbordash@fs.fed.us">gbordash@fs.fed.us</a>

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.575/mile patrolled  
Per diem rate is \$51/day ME&I + \$91.00 for lodging actuals, per day  
Wages at the prevailing rate of \$28.50/hour plus fringe benefits of \$9.50 for a total rate of \$38.00/Hour. Overtime at the rate of \$42.75/hour plus .75 fringe benefits for a total of \$43.50 Hour.

**II. PATROL DISPATCH ACTIVITIES:**

A. Plumas County will be an unscheduled service.

**Total reimbursement for this category shall not exceed the amount of \$3,000.**

**III. PATROL ACTIVITIES:**

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. Patrol on following U.S. Forest Service roads:



Roads designated and maintained by the U.S. Forest Service within the Cooperator's jurisdiction.

1. Patrol in the following campgrounds, developed sites, or dispersed areas:

**Bucks Lake Area:** Patrol four hours one day of all weekends and occasional short patrols during the week.

**Snake Lake – Deane's Valley Areas:** Occasional short patrols during the week and on Friday nights after 2200 hours, especially on Holiday weekends.

**Antelope Lake Recreation Area:** Two four hour patrols each Friday and Saturday. Patrols should cover evening hours, occasionally extending to 2200 hours when the campgrounds are full. Make contact with the Campground Host during the patrol.

**North Fork of the Feather River, Highway 70:** Patrol four hours one day of all weekends and an occasional short patrol during the week. Coordinate with CHP and District LEO's as needed.

**Lake Davis Recreation Area:** Patrol four hours one day of all weekends and occasional short patrols during the week, to include dispersed camping sites such as Crocker Campground, Little Summit Lake and Ross Meadow,

**Frenchman Lake Recreation Area:** Patrol eight hours Friday and Saturday, four hours on Sunday, to include dispersed camping sites such as Meadow View Campground, Snow Lake, Frenchman Cove and Grigsby Creek.

**Lakes Basin Area:** Include Jackson Creek and Sloat area near Poplar Valley.

**Little Grass Valley Reservoir:** Patrol six hours on all Fridays and/or Saturdays with emphasis on hours extending to 2200 or later and respond to specific calls for service. Check in with Campground Host prior to leaving the area.

Additional patrols during the three (3) major summer holiday weekends as needed or requested.

Total reimbursement for this category shall not exceed the amount of: **\$14,000.00.**



Unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of \$17,000.

#### **IV. SPECIAL ENFORCEMENT SITUATIONS:**

- A. Special Enforcement Situations include, but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Request for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
  1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
  2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of person and their property.
  3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of Incident will normally coordinate their activities with the designated officer in charge of the incident.

#### **V. BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

For services requested in items I, II, and agreed to under III and IV, reimbursement will be based on itemized bills, along with certifications that the services have been performed. Final billings for reimbursement must be received by the U.S. Forest Service before October 30, 2019.



A. Hard copy or scanned/mailed version of billing/invoices should go to:

**Michelle Barrios, Patrol Captain**  
**159 Lawrence Street**  
**Quincy, CA 95971**  
**mbarrios@fs.fed.us**

**AND**

U.S. Forest Service  
Albuquerque Service Center  
Payments, Grants & Agreements  
101 B Sun Avenue NE  
Albuquerque, NM 87109  
**Asc\_ga@fs.fed.us**

B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$14,000.00	N/A
Dispatch	\$3,000.00	N/A
Equipment	N/A	N/A
Special Enforcement Situations	N/A	N/A
<b>Total</b>	<b>\$17,000.00</b>	<b>N/A</b>

C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

D. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

---



GREG HAGWOOD, Sheriff  
Plumas County

Date

---

BARBARA DRAKE, Acting Forest Supervisor  
U.S. Forest Service, Plumas National Forest

Date

---

PLUMAS COUNTY SUPERVISOR

Date

---

DON HOANG, Special Agent in Charge  
U.S. Forest Service, Pacific Southwest Region

Date

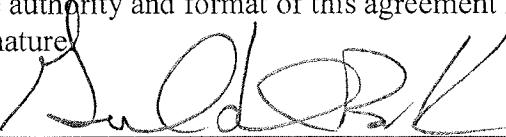
Approved as to form:



4/15/19

Gretchen Stuhr  
Deputy Plumas County Counsel

The authority and format of this agreement have been reviewed and approved for  
signature



02/13/2019

GERALDINE C. BORDASH  
U.S. Forest Service Grants Management Specialist

Date



## Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

**Law Enforcement Billing Summary  
PATROL**

USDA Forest Service, Plumas NF	County: PLUMAS
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Law Enforcement Billing Summary	Month:	Year:
---------------------------------	--------	-------

Check appropriate block:	<input checked="" type="checkbox"/> X	Coop Patrol	<input type="checkbox"/> Controlled Substance Operations
--------------------------	---------------------------------------	-------------	--

A. Total Patrol/Labor Hours:	
B. Rate per Hour:	\$ _____
C. Total Salary Reimbursement: (subtotal 1)	\$ _____
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$ _____
F. Total Invoice Reimbursement:	\$ _____
G. Total Reimbursement for Maximum Op Plan Amt:	\$ _____

**Certification Statement**

County Sheriff		USFS Patrol Captain	
I certify the above billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	USFS Patrol Captain	Date



USDA  
Forest Service

**LAW ENFORCEMENT ACTIVITY  
REPORT**  
(Ref. FSM 5300)

Agreement Number  
16-LE-11051360-023

Initial

Follow Up

1. Cooperator (Department Name): Plumas County Sheriff's Department		2. National Forest: Plumas					
3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)			6. Date (12-5)		
		Region	Forest	State	County	Month	Year
		05	11	CA	Plumas		
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)			9. Property Stolen (25-30) Dollars		
10. Property Recovered (31-36) Dollars					11. Controlled Substances Seized (37-45) Dollars (Street Value)		
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands					
13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)			13d. Non-Coop Agreement Activities (21-23)		

**PART I - FBI UNIFORM CRIME REPORTING**

01	Criminal Homicide		
02	Forcible Rape		
03	Robbery		
04	Aggravated Assault		
05	Burglary - Breaking or Entering		
06	Larceny - Theft (Except Motor Vehicle)		
07	Motor Vehicle - Theft		
08	Arson		

**PART II - FBI UNIFORM CRIME REPORTING**

09	Other Assaults (simple)		
10	Stolen Property by Buying, Receiving, Possessing		
11	Vandalism		
12	Weapons - Carry, Possessing		
13	Narcotic Drug Law		
14	Driving Under the Influence		
15	Liquor Laws		
16	Drunkenness		
17	Disorderly Conduct		
18	All Other Offenses		

**PART III - COOPERATOR ASSISTS**

19	Assists to Forest Service Officers		
20	Assists to Public		

Remarks:

NOTE: This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.



# Office of the Sheriff

## Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

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GREGORY J. HAGWOOD  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** April 3, 2019

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood 

**RE:** Agenda Item for the meeting of April 16, 2019

**RECOMMENDATION:**

Approve budget transfer for the FY 18/19 Emergency Management Performance Grant (EMPG) budget of \$16,000 from a fixed asset account to a Transfer account.

**BACKGROUND & DISCUSSION:**

The FY 18/19 Administrative and Budgetary Controls require transfers to/from contingencies and/or fixed asset accounts to be approved by the Board of Supervisors.

This is a budget transfer request for the FY 18/19 EMPG to allow for expenditures as per the grant award agreement. The grant has been modified and the expenses incurred require the funds to be transferred. This transfer allows for all EMPG grant funds to be expended.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: EMPG/OES - SHERIFF      Dept. No: 70329      Date 4/3/2019

The reason for this request is (check one):		Approval Required
A.	<input type="checkbox"/>	Board
B.	<input type="checkbox"/>	Board
C.	<input checked="" type="checkbox"/>	Board
D.	<input type="checkbox"/>	Auditor
E.	<input type="checkbox"/>	Auditor

**TRANSFER FROM OR**  **SUPPLEMENTAL REVENUE ACCOUNTS**  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

**TRANSFER TO OR**  **SUPPLEMENTAL EXPENDITURE ACCOUNTS**  
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF  
SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

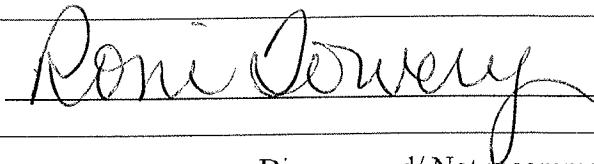
A) EMPG GRANT MODIFIED

B) FUNDS NOT EXPENDED AS ORIGINALLY BUDGETED

C) EXPENSES TO BE INCURRED THIS FISCAL YEAR

D) N/A

Approved by Department Signing Authority:



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_ Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_ Initials \_\_\_\_\_

**INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# Office of the Sheriff

## Office of Emergency Services

1D4

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** March 26, 2019

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood

**RE:** Agenda Item for the meeting of April 9, 2019

### **RECOMMENDATION:**

Approve \$33,033.00 budget transfer for the 2016 Homeland Security Grant budget from fixed asset accounts to service & supply account.

### **BACKGROUND & DISCUSSION:**

The FY 18/19 Administrative and Budgetary Controls require transfers to/from fixed asset accounts to be approved by the Board of Supervisors.

This is a budget transfer request for the 2016 Homeland Security Grant to allow for expenditures as per the grant award agreement. The grant has been modified to allow for purchases that are not fixed assets, therefore, the funds need to be transferred to the service & supply account.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: HOMELAND SECURITY      Dept. No: 70345      Date: 3/26/2019

The reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within Department, except fixed assets	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER TO OR  SUPPLEMENTAL EXPENDITURE ACCOUNTS

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) GRANT MODIFIED - TRANSFER TO COVER EXPENSES

B) GRANT MODIFIED - EXPENSES LESS THAN ANTICIPATED

C) EXPENSES TO BE INCURRED THIS FISCAL YEAR

D) N/A

Approved by Department Signing Authority: Ron Dowery

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

#### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# Office of the Sheriff

## Office of Emergency Services

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1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** March 20, 2019

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood *(Signature)*

**RE:** Agenda Item for the meeting of April 2, 2019

### **RECOMMENDATION:**

Approve budget transfer for Court Security in the amount of \$15,000.00. The transfer is from Retirement (51080) to Overtime (51060).

### **BACKGROUND & DISCUSSION:**

The FY 18/19 Administrative and Budgetary Controls require transfers within wages and benefits over \$5,000.00 to be approved by the Board of Supervisors.

This is a budget transfer request for Court Security in the amount of \$15,000.00 transferring funds from Retirement (51080) to Overtime (51060) to cover expenses for the remainder of the fiscal year. The funds are available to transfer because of staffing changes that resulted in lower retirement costs.

The Sheriff's MOU with the Courts requires that minimum staffing levels be maintained. This transfer is necessary to cover anticipated shortages in Overtime for the remainder of the fiscal year.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: COURT SECURITY      Dept. No: 70387      Date 3/20/2019

The reason for this request is (check one):		Approval Required
A.	<input type="checkbox"/>	Transfer to/from Contingencies OR between Departments
B.	<input type="checkbox"/>	Supplemental Budgets (including budget reductions)
C.	<input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX
D.	<input type="checkbox"/>	Transfer within Department, except fixed assets
E.	<input type="checkbox"/>	Establish any new account except fixed assets

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS

**SUPPLEMENTAL REVENUE ACCOUNTS**  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR  SUPPLEMENTAL EXPENDITURE ACCOUNTS

**TRANFER TO \_\_\_\_\_ SUPPLEMENTAL EXPENDITURE ACCOUNTS**  
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) TRANSFER TO COVER SHORTAGE IN ACCOUNT

B) PERSONNEL CHANGES CREATED SAVINGS IN RETIREMENT

C) EXPENSES INCURRED THIS FISCAL YEAR

D) N/A

Approved by Department Signing Authority: Ron Jowers

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

#### **INSTRUCTIONS:**

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Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

# PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, Ste 109, Quincy, CA 95971  
(530) 283-6307 FAX (530) 283-6045

---

Tony Hobson Ph.D., Director



DATE: May 7, 2019

TO: Honorable Board of Supervisors

FROM: Tony Hobson Ph.D., Behavioral Health Director *(Signature)*

SUBJECT: Consent Agenda

## **Recommendation**

It is respectfully requested that the Board of Supervisors approve and authorize the board chair to sign a contract with Horton Tires and a Memorandum of Understanding with California Health and Wellness.

## **BACKGROUND AND DISCUSSION:**

The first contract for services is with Horton tires, their services are required to purchase and install tires. This contract has been approved to form by County Counsel, and the compensation limit is \$15,000.00

The Amendment Number One is an addendum for the purpose of extending the term of the Memorandum of Understanding in place with Plumas County and California Health and Wellness through June 30, 2020.

Effective July 1, 2017, the State of California adopted the Managed Care Final Rule, seeking to align Medicaid with Medicare Advantage and Exchange regulations, which required the California Health and Wellness Plan to execute a Memorandum of Understanding with county departments for alcohol and substance use disorder treatment services defining specific roles and responsibilities. This Amendment Number One has been approved to form by County Counsel

**FINANCIAL IMPACT:** There are no General Fund dollars involved in this matter. Any costs associated with this matter are covered by a combination of Federal and State funds.



**Erin Metcalf**  
Chief Probation Officer

# County of Plumas

Department of Probation  
270 County Hospital Rd. #128,  
Quincy, California, 95971



IF

Phone: (530)283-6200  
FAX: (530)283-6165

DATE: April 11, 2019

TO: Honorable Board of Supervisors

FROM: Erin Metcalf, Chief Probation Officer

SUBJECT: Request to approve general fund budget transfer for wages

---

### Recommendation

Approve request to transfer \$13,000 from the Regular Wages account to the Other Wages account in the Probation Department's general fund department 20400 to cover the extra help wages for the rest of the fiscal year.

### Background and Discussion

An extra-help employee has been temporarily filling the vacant Department Fiscal Officer position until the Department Fiscal Officer position is filled. The Department Fiscal Officer position was budgeted in fiscal year 2018-2019 to be paid out of the department 20400 Regular Wages account. However, because we have been unable to fill the position for quite some time due to lack of applicants, we have had the extra-help employee longer than expected. Because the extra-help employee is paid out of the department 20400 Other Wages account instead of the Regular Wages account and we have other extra-help employees also being paid out of the Other Wages account, we will run out of money in the Other Wages account before the end of the fiscal year.

Therefore, it is respectfully requested the Board of Supervisors approve the budget transfer in the amount of \$13,000 to be moved from the Regular Wages account to the Other Wages account.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: Probation      Dept. No: 20400      Date 3/27/19

The reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within Department, except fixed assets	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF  
SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR  SUPPLEMENTAL EXPENDITURE ACCOUNTS  
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

MAR 27 2019

八百三十種之植物

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Not enough money in Other Wages to pay extra help for the rest of the fiscal year.

B) Vacant Fiscal Officer wages were budgeted in Reg. Wages, but extra help employee filling that position is paid out of Other Wages.

C) Wages need to be paid this fiscal year.

D) N/A

Approved by Department Signing Authority: Shirley S. Bresciani

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: John Dill

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

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Transfers that are going to be submitted to the Board for approval:

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# Plumas-Sierra County Fair

204 FAIRGROUNDS ROAD QUINCY, CA 95971-9462  
(530) 283-6272 FAX (530) 283-6431 [www.countyofplumas.com/fair/index.htm](http://www.countyofplumas.com/fair/index.htm)

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## MEMORANDUM

DATE: April 17, 2019

TO: The Honorable Board of Supervisors

FROM: John Steffanic, Fair & Event Center Manager

SUBJECT: Board Agenda Requests

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**It is recommended that the Board:**

1. Approve the supplemental budget request to repair fence on fairgrounds along Lee Rd.

**Discussion**

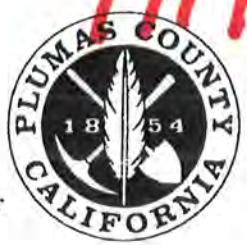
Nearly two years ago a driver lost control of their vehicle on Lee Road and damaged the chain link fence next to the beef barns. We have been after the insurance company ever since, and they finally paid last month. The check was in the amount of \$2037.00, which was the amount quoted for the repair by Kunsman Fence. The funds have been deposited and we would like to increase our Maintenance budget by that amount to complete the repairs.

Thank you for your consideration,

John Steffanic  
Fair & Event Center Manager

# PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., P.E., Director John Mannie, P.E., Asst. Director Joe Blackwell, Deputy Director



## **CONSENT AGENDA REQUEST**

For the May 7, 2019 meeting of the Plumas County Board of Supervisors

April 29, 2019

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in blue ink that reads "Robert A. Perreault".

Subject: Request authorization from the Board to purchase a replacement single cab, four-wheel drive Dodge pickup truck

### **Background:**

This Agenda Request pertains to the need by the Department of Public Works to replace a 2008 Dodge Ram pickup that was totaled in an accident on June 14, 2018.

The cost of a new, replacement vehicle is estimated to be \$43,799.99.

Public Works conducted a bid process for a replacement vehicle. The bid process which was concluded on April 11, 2019, in which Red Bluff Chrysler was identified as having the lowest qualified bid. Public Works is recommending that a brand new replacement vehicle be purchased as a similar used model could not be located. Trindel Insurance has agreed to fund this new vehicle less a \$1000 deductible.

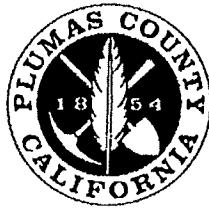
On September 18, 2018, the Board of Supervisors adopted a Resolution to adopt the final budget for Plumas County and the Dependent Special Districts therein for Fiscal Year 2018-2019. The FY 18-19 approved budget contains funds sufficient to purchase the replacement equipment.

Public Works staff has coordinated with the Auditor's Office and a Budget Transfer Form will not be required at this time.

### **Recommendation:**

The Department of Public Works respectfully recommends that the Board of Supervisors authorize Public Works to purchase a replacement Dodge pickup truck, using the FY2018-19 budget funds, not to exceed \$43,799.99, with cost to be reimbursed by Trindel Insurance Company less the \$1000 deductible. Upon receipt, the reimbursed funds from Trindel are to be returned to the Department's "Road Fund".

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS



Date: April 11, 2019

**To:** **Bob Perreault**

**From:** Joe Blackwell

**Subject: Bid Award Recommendation 2019 Dodge ¾ ton Replacement**

Hi Bob,

Public Works opened bids today, April 11<sup>th</sup> at 3:00 for one  $\frac{3}{4}$  ton four wheel drive Dodge pickup. This vehicle is to replace a  $\frac{3}{4}$  ton four wheel drive Dodge that was involved in an accident last year and will be reimbursed by TRINDEL Insurance Fund. It was specified from TRINDEL that the replacement vehicle be the same make and model as the one that was wrecked. TRINDEL will reimburse the Department for all costs except \$1,000.00. There were two (2) bidders with one (1) qualified bid.

Totals for pickup, tax included:

Towne Ford \$44,642.41 (not Dodge)  
Red Bluff Chrysler \$43,799.99 Qualified

I recommend accepting the lowest qualified bid from Red Bluff Chrysler for a total of \$43,799.99

*Blackwell*  
Joe Blackwell

Approved

  
Robert A. Perreault

Robert A. Perreault

EXHIBIT C

COUNTY OF PLUMAS  
No. 2019P BID FORM

This bid is based on specifications for Bid No. 2019P  
Must attach truck specification summary with this bid.

Year, Make and Model of Vehicle

Bid Price	\$ 40,759.90
Documentary Fee	\$ 85.00
State Sales Tax (7.25%)	\$ 2,955.09
<b>Total Bid – FOB Quincy</b>	<b>\$ 43,799.99</b>

I hereby certify that the above price does not contain any Federal Tax and that the vehicle to be furnished conforms to the specifications with the following exceptions:

(If no exceptions, state "NONE")

Proposal expiration date: 4-11-19

Approximate date of delivery: 10-12 week

Firm name and address: RED BLUFF Dodge 545 ADOBE RD Red Bluff 96080

Email: JoeRB5Dodge@gmail.com

Phone: 530-366-3166

Signature of authorized representative: Joe Johnson Date: 4-3-19

Print Name: Joe Johnson

Please include business card.

RFB Pick-up 2019-a.docx

## RED BLUFF CHRYSLER DODGE JEEP RAM

545 ADOBE RD

RED BLUFF, CA 960809623

## Configuration Preview

Date Printed:	2019-04-03 1:54 PM	VIN:	Quantity:	1
Estimated Ship Date:		VON:	Status:	BA - Pending order
			FAN 1:	0069G Plumas, California, county of
			FAN 2:	
			Client Code:	
			Bid Number:	TB9054
Sold to:		Ship to:	PO Number:	
RED BLUFF CHRYSLER DODGE JEEP RAM (60406)		RED BLUFF CHRYSLER DODGE JEEP RAM (60406)		
545 ADOBE RD		545 ADOBE RD		
RED BLUFF, CA 960809623		RED BLUFF, CA 960809623		
Vehicle:	2019 2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box) (DJ7L62)			
	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	DJ7L62	2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)	36,295	34,194
Package:	2HA	Customer Preferred Package 2HA	0	0
	ETL	6.7L I6 Cummins Turbo Diesel Engine	9,100	8,281
	DG7	6-Spd Automatic 68RFE Transmission	0	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*V9	Cloth 40/20/40 Bench Seat	0	0
	-X9	Black	0	0
Options:	JKV	115V Auxiliary Power Outlet	150	137
	A6B	Tradesman Level 2 Equipment Group	995	905
	4DH	Prepaid Holdback	0	-1,467
	YEP	Manufacturer's Statement of Origin	0	0
	4ES	Delivery Allowance Credit	0	-362
	CK9	Delete Carpet	0	0
	MAF	Fleet Purchase Incentive	0	-1,025
	TCP	LT275/70R18E OWI On/Off Road Tires	245	223
	WBN	18X8.0 Steel Wheels	295	268
	DSA	Anti-Spin Differential Rear Axle	445	405
	PGP	Power Black Trailer Tow Mirrors	195	177
	MRU	Black Tubular Side Steps	395	359
	NHK	Engine Block Heater	95	86
	AHD	Heavy Duty Snow Plow Prep Group	145	132
	XHC	Trailer Brake Control	295	268
	ADB	Protection Group	95	86
	LHL	Auxiliary Switches - I/P Mounted	145	132
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	171	Zone 71-Los Angeles	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB9054	Government Incentives	0	-4,500
Discounts:	YG4	5.5 Additional Gallons of Diesel	0	16
Destination Fees:			1,695	1,695

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

## Frank, Damien

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**From:** Blackwell, Joe  
**Sent:** Thursday, April 11, 2019 4:25 PM  
**To:** Blackwell, Joe  
**Subject:** FW: Public Works 2008 Dodge Ram Property Claim

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Andrew Fischer [mailto:[afischer@trindel.org](mailto:afischer@trindel.org)]  
**Sent:** Tuesday, January 15, 2019 4:11 PM  
**To:** Blackwell, Joe  
**Subject:** RE: Public Works 2008 Dodge Ram Property Claim

Good afternoon-

Thank you for following up, I bet it is difficult to find a similar one to the 2008 Single Cab Four-Wheel Drive Long Bed, I actually prefer the single cabs, and it looks like they are more of a rarity.

Nick was correct, we can pay for a brand replacement 2019/20 Single Cab Four-Wheel Drive Long Bed, less our \$1k deductible, and while we like the replacement to be the same make as the vehicle that was totaled our excess insurer has been agreeable in the past to allow us a different make as long as it is a similar model.

Feel free to contact me any time if you have any questions.

Best regards,

**Andrew W.B. Fischer, ARM**  
Trindel Insurance Fund  
Claims Manager | Property and Liability  
530.623.2322 office | 530.806.3336 cell | 530.623.5019 fax  
[afischer@trindel.org](mailto:afischer@trindel.org) | PO Box 2069 Weaverville, CA 96093

**From:** Blackwell, Joe [mailto:[JoeBlackwell@countyofplumas.com](mailto:JoeBlackwell@countyofplumas.com)]  
**Sent:** Tuesday, January 15, 2019 3:18 PM  
**To:** Andrew Fischer <[afischer@trindel.org](mailto:afischer@trindel.org)>  
**Subject:** RE: Public Works 2008 Dodge Ram Property Claim

Good afternoon,

Public Works has searched and has local dealerships searching for a like vehicle for several months, problem is that when someone purchases a standard cab, standard equipped work type pickup, they don't sell them until they have no value left.

We have found fancier models including four-door vehicles but not a single Plain-Jane!

Nick told me that Public Works can purchase a new but similar equipped pickup instead of a good/used one and that TRINDEL will reimburse the Department for the full amount less the \$1,000.00 deductible. I plan to have our Equipment Maintenance folks begin getting some budgetary figures in place next week so we can then discuss this with you.

Thank you for the follow up.

Joe Blackwell  
Deputy Director  
Plumas County Public Works  
1834 E. Main St.  
Quincy Ca. 95971  
530-283-6491 direct  
530-394-7964 cell  
[joeblackwell@countyofplumas.com](mailto:joeblackwell@countyofplumas.com)

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**From:** Andrew Fischer [<mailto:afischer@trindel.org>]  
**Sent:** Tuesday, January 15, 2019 12:00 PM  
**To:** Blackwell, Joe  
**Subject:** Public Works 2008 Dodge Ram Property Claim

Good morning Mr. Blackwell-

I was working with Nick on providing funding to the County so that they could obtain a new replacement vehicle for the 2008 Dodge Ram that was totaled on 6/14/18. Prior to Nicks leaving the County I requested a copy of any quotes for replacement, and he indicated that he did not receive any from the department. If you guys have found a suitable replacement can you please provide me with the model info and the anticipated price? After it is purchased I can reimburse the County less our \$1k deductible, and then issue our subrogation demand to the at fault parties insurer.

Let me know if you need anything else,

**Andrew W.B. Fischer, ARM**  
Trindel Insurance Fund  
Claims Manager | Property and Liability  
530.623.2322 office | 530.806.3336 cell | 530.623.5019 fax  
[afischer@trindel.org](mailto:afischer@trindel.org) | PO Box 2069 Weaverville, CA 96093



This email has been checked for viruses by Avast antivirus software.  
[www.avast.com](http://www.avast.com)

# PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director



## CONSENT AGENDA REQUEST

For the May 7, 2019 meeting of the Plumas County Board of Supervisors

April 29, 2019

To: Honorable Board of Supervisors  
From: *RP*, Robert Perreault, Director of Public Works  
Subject: Authorization for the Public Works/Road Department to fill the vacancy of One (1) FTE PW Maintenance Worker position in the Quincy Maintenance District

### Background:

One (1) FTE PW Maintenance Worker has terminated from the Department effective April 29, 2019.

The Department is requesting to fill this position.

This position is funded and allocated in the proposed FY18/19 budget of the Department of Public Works.

The completed Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

### Recommendation:

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the Department to fill the vacancy of one (1) FTE PW Maintenance Worker in the Quincy Maintenance District.

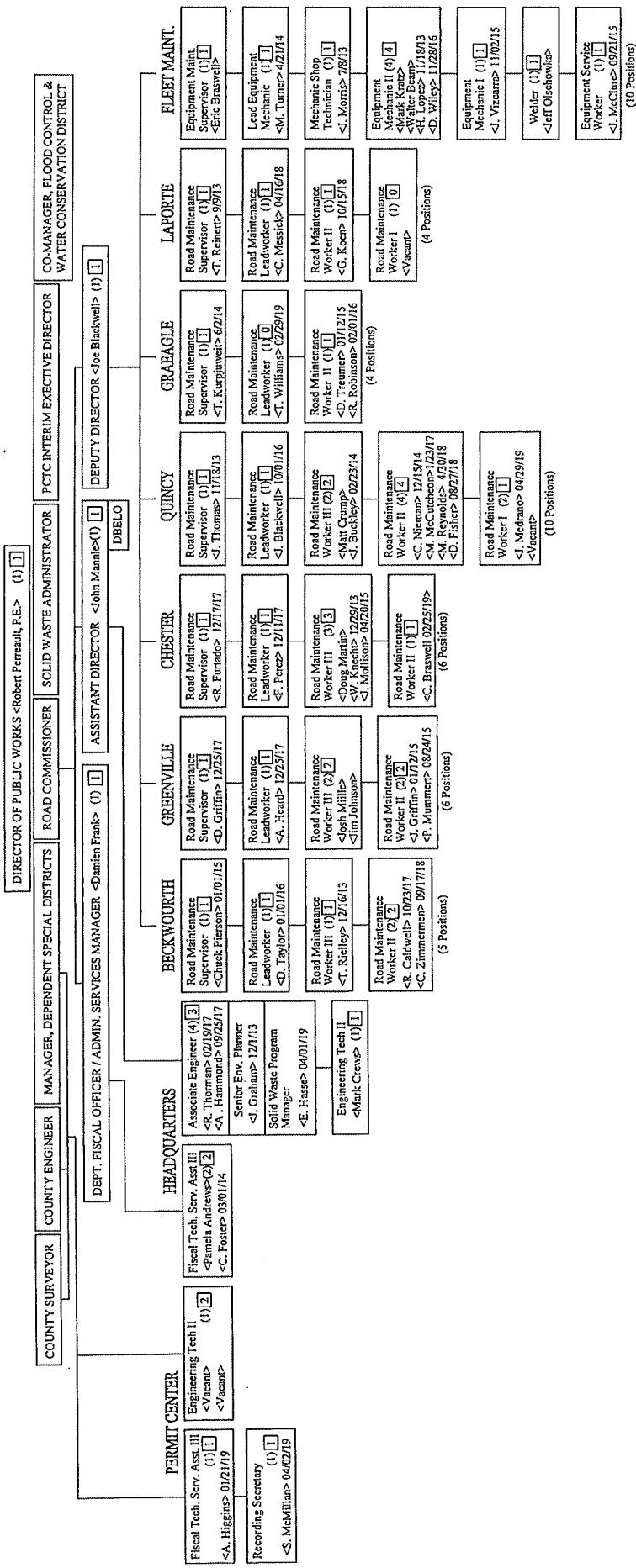
## QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

### **Public Works Maintenance Worker I/II Worker Position Quincy**

- Is there a legitimate business, statutory or financial justification to fill the position?  
**Maintenance Workers are the workforce for maintenance and construction work on county roads and bridges.**
- Why is it critical that this position be filled at this time?  
**Maintenance Workers are subject to 24 hour “call out” for road related emergencies and snow removal.**
- How long has the position been vacant?  
**Effective 4/29/2019.**
- Can the department use other wages until the next budget cycle?  
**The department’s wage and benefits portion of the 18/19 budget includes funds for this position.**
- What are staffing levels at other counties for similar departments and/or positions?  
**No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.**
- What core function will be impacted without filling the position prior to July 1?      **N/A**  
What negative fiscal impact will the County suffer if the position is not filled prior to July 1?      **None**
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments?      **None**
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?      **No**
- Does the budget reduction plan anticipate the elimination of any of the requested positions?      **No**  
Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?  
**None**
- Does the department have a reserve?      **Yes**      If yes, provide the activity of the department’s reserve account for the last three years?

15/16    (\$1,000,000)      16/17    \$0      17/18    (\$600,000)

PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS  
ORGANIZATION CHART



Director of Public Works  
Revision Date: 04/29/2019

1/2

**Date:** April 9, 2019

**To:** Honorable Board of Supervisors

**From:** Andrew Woodruff

**Agenda:** Item for May 7, 2019

**Item Description/Recommendation:** Approve amending Resolution No. 19-8384 correcting the dollar amount from \$600,250.00 to \$660,250.00 for Standard Agreement #15-11068 Amendment A02 from the California Department of Public Health, Office of AIDS for various HIV/AIDS services, and authorize the Director of Public Health to sign the Standard Agreement.

**Background Information:** As the Board may recall, on February 19, 2019 you approved Resolution #19-8384 to accept Standard Agreement Number 15-11068 Amendment A02 from the CDPH, Office of AIDS. Unfortunately that Resolution listed the agreement amount as \$600,250.00 which is incorrect. The State has requested that we provide them with a revised resolution showing the correct agreement amount of \$660,250.00 which is attached for your review.

Plumas County Public Health Agency has had a contract with the State Department of Health Services, Office of AIDS for various HIV/AIDS related services and prevention activities for many years. The Standard Agreement includes a Memorandum of Understanding for each of the two HIV/AIDS Programs. The Programs include; HIV/AIDS Surveillance Program and the HIV Care Program.

The term of the Standard Agreement is from April 1, 2016 through March 31, 2019 in the total amount of \$660,250.00.

Please contact me if you have any questions or need additional information. Thank you.

C:\Documents and Settings\Rosie Olney\My Documents\BOS\AIDS-Standard Agreement A02 FY 16-19-Resolution.doc

**RESOLUTION NO. 19-\_\_\_\_\_**

**RESOLUTION TO APPROVE AND ACCEPT STANDARD AGREEMENT NUMBER 15-11068 AMENDMENT NUMBER A02 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, OFFICE OF AIDS FOR FUNDING FOR VARIOUS HIV/AIDS PROGRAMS.**

**WHEREAS**, PCPHA will provide anonymous and confidential HIV Counseling and Testing services to individuals with perceived risk for HIV;

**WHEREAS**, PCPHA will provide HIV Care Program and to ensure the provision of the HIV care services;

**WHEREAS**, PCPHA will provide HIV/AIDS Case Surveillance activities to identify ongoing patterns of infection and to measure burden of disease;

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors, County of Plumas, State of California, as follows:

1. Approve Standard Agreement 15-11068 Amendment Number A02 from the California Department of Public Health, beginning April 1, 2016 through March 31, 2019 and in the amount of \$660,250.00.
2. Authorize the Director of Public Health to sign standard agreement and execute subsequent documents and amendments pertaining to Standard Agreement Number 15-11068.

**The forgoing Resolution was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the 7<sup>th</sup> day of May 2019, by the following vote:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

---

Chair, Plumas County Board of Supervisors

Attest:

---

Clerk, Plumas County Board of Supervisors



Tim W Gibson  
Agricultural Commissioner  
Sealer of Weights & Measures  
timgibson@countyofplumas.com

# Plumas-Sierra Counties

## Department of Agriculture



### Agriculture Commissioner Sealer of Weights and Measures

15  
208 Fairgrounds Road  
Quincy, CA 95971  
Phone: (530) 283-6365  
Fax: (530) 283-4210

April 29, 2019

To: Honorable Board of Supervisors

From: Tim Gibson, Agricultural Commissioner/Sealer of Weights and Measures

Subject: Board Agenda Item for May 7, 2019

RE: Request for approval of purchase of two mid-sized 4X4 pickup trucks for \$59,410 plus tax and fees.

A handwritten signature of Tim Gibson.

#### **It is recommended that the Board of Supervisors**

Pursuant to the provisions County of Plumas purchasing policy section 3-1 (e) (3) grant an exception to the competitive bid process and authorize the Agricultural Commissioner to purchase one 2019 Chevrolet 1/2 ton diesel powered 4X4 crew cab pickup truck for \$35,698.33 and one 2019 ½ ton Chevrolet 4X4 extended cab pickup truck for \$28,218.72 from Winner Chevrolet in Elk Grove as per State of California contract number 1-18-23-20D, subject to approval as to form by County Counsel.

#### **Background and Discussion**

On March 12, 2019, Plumas County Board of Supervisors agreed to budget \$66,000.00 to the Plumas County Agriculture Department for the purchase of a two ½ ton pickup trucks to replace two older pickup trucks used by the department.



**Winner Chevrolet**

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

## **Plumas County**

**Prepared For: Tim Gibson**

530.283.6365

**[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)**

STATE CONTRACT 1-18-23-20D F.O.B. SACRAMENTO LINE 8  
FACTORY CUT OFF TO ORDER 2019 MODEL IS 4/25/19

\$ 33,192.00  
85.00 doc fee  
2,412.58 sales tax @ 7.25%  
8.75 tire fee  

---

\$ 35,698.33

WINNER CHEVROLET  
8575 LAGUNA GROVE DRIVE  
ELK GROVE, CA 95757



## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)

## Standard Equipment

### Mechanical

Engine, 3.6L DI DOHC V6 VVT (308 hp [230.0 kW] @ 6800 rpm, 275 lb-ft of torque [373 N·m] @ 4000 rpm) (STD) (Standard on Crew Cab models.)

Transmission, 8-speed automatic (STD) (Requires (LGZ) 3.6L DI DOHC V6 engine. Standard on Crew Cab models. Available on Extended Cab models.)

Rear axle, 3.42 ratio (Requires (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)

GVWR, 6000 lbs. (2722 kg) (STD) (Standard on Crew Cab models with (LGZ) 3.6L DI DOHC V6 engine only.)

Transfer case, electric, 2-speed

Four wheel drive

Trailering assist, guidelines (Included and only available with (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)

Recovery hooks, front (Deleted when (PDZ) Chrome Appearance Package, LPO is ordered.)

Brakes, 4-wheel antilock, 4-wheel disc

### Exterior

Pickup box

Wheels, 16" x 7" (40.6 cm x 17.8 cm) Ultra Silver Metallic steel (STD)

Tires, P265/70R16 all-season, blackwall (STD)

Wheel, spare, 16" x 7" (40.6 cm x 17.8 cm) steel (Requires (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Standard on Crew Cab Long Box models.)

Bumper, rear chrome

CornerStep, rear bumper

Moldings, Black beltline

Headlamps, halogen with automatic exterior lamp control

Cargo box light, back of cab

Mirrors, outside remote with manual-folding, Black

Glass, windshield shade band

Door handles, Black

Tailgate, locking

Tailgate handle, Black (Not available with (SCZ) Chrome tailgate handle, LPO.)

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Data Version: 8110. Data Updated: Apr 14, 2019 9:45:00 PM PDT.



## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)

### Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable (STD)

Audio system feature, 6-speaker system

USB data ports, 2 includes auxiliary input jack, located on the front console

### Interior

Seats, front bucket (STD)

Seat adjuster, driver 4-way power with manual recline

Seat adjuster, passenger 2-way manual fore/aft with manual recline

Seat, rear folding bench (Crew Cab models only.)

Console, floor, front compartment, custom

Floor covering, color-keyed carpeting

Floor mats, carpeted front (Deleted when (B38) full-length Black vinyl floor covering is ordered. Requires (B30) color-keyed carpeting floor covering.)

Floor mats, carpeted rear (Requires (B30) color-keyed carpeting floor covering.)

Steering wheel, urethane

Steering column, tilt, manual

Speedometer, miles/kilometers

Display, driver instrument information enhanced, one color

Windows, power with driver Express-Up and Down

Door locks, power

Theft-deterrent system, immobilization

Air conditioning, single-zone manual climate control

Handles, door release, front and rear, Jet Black

Mirror, inside rearview manual day/night

Visors, driver and front passenger with passenger vanity mirror

Lighting, interior, center dome

### Safety-Mechanical

StabiliTrak, stability control system

Traction control, electronic

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)

### Safety-Exterior

Daytime Running Lamps

### Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Rear Vision Camera

Teen Driver mode a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor System

### Selected Model and Options

#### MODEL

CODE	MODEL
12M43	2019 Chevrolet Colorado 4WD Crew Cab 128.3" Work Truck

#### COLORS

CODE	DESCRIPTION
GAZ	Summit White

#### PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
4WT	Work Truck Preferred Equipment Group includes standard equipment

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
5GD	Tow/Haul Mode (Included and only available with (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Standard on Crew Cab Long Box.)
G80	Differential, automatic locking rear (Available with (LCV) 2.5L I4 engine. Requires (Z82) Trailering Package when (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine is ordered.)
JL1	Trailer brake controller, integrated (Requires (Z82) Trailering Package with (LGZ) 3.6L DI DOHC V6 engine. Included with (LWN) 2.8L Duramax Turbo-Diesel engine. Not available with (LCV) 2.5L I4 engine.)
K40	Exhaust brake (Included and only available with (LWN) 2.8L Duramax Turbo-Diesel engine.)
NQ6	Transfer case, electric, 2-speed AutoTrac (Included and only available with (LWN) 2.8L Duramax Turbo-Diesel engine.)
Z82	Trailering Package, heavy-duty includes trailer hitch and 7-pin connector (Requires (G80) automatic locking rear differential and (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)

### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
ATG	Remote Keyless Entry, extended range (Included and only available with (PCN) WT Convenience Package or (RDI) Keyless Entry Keypad, LPO.)
K34	Cruise control, electronic, automatic (Included and only available with (PCN) WT Convenience Package.)
UTJ	Theft-deterrent system, unauthorized entry (Included and only available with (PCN) WT Convenience Package.)

### ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
PCN	WT Convenience Package includes (ATG) Remote Keyless Entry, (UTJ) theft-deterrent system, (K34) electronic cruise control and (PPA) EZ-Lift tailgate

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
PPA	Tailgate, EZ-Lift and Lower (Included and only available with (PCN) WT Convenience Package.)

### ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION
R9Y	Fleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR, FRC or FGO. Not available with FDR order types.) *CREDIT*

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Data Version: 8110. Data Updated: Apr 14, 2019 9:45:00 PM PDT.



## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)

### SEAT TYPE

CODE	DESCRIPTION
AR7	Seats, front bucket (STD)

### PAINT

CODE	DESCRIPTION
GAZ	Summit White

### AXLE

CODE	DESCRIPTION
GU6	Rear axle, 3.42 ratio (Requires (LGZ) 3.6L DI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)

### SEAT TRIM

CODE	DESCRIPTION
H2Q	Jet Black/Dark Ash, Vinyl seat trim

### RADIO

CODE	DESCRIPTION
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable (STD)

### ENGINE

CODE	DESCRIPTION
LWN	Engine, 2.8L Duramax Turbo-Diesel, DI, 4-cylinder (181 hp [135.0 kW] @ 3400 rpm, 369 lb-ft of torque [500 N·m] @ 2000 rpm) includes (K40) Exhaust brake, (JL1) Trailer brake controller, (NQ6) Transfer case (4WD models only), (Q5U) 17" x 8" (43.2 cm x 20.3 cm) Blade Silver Metallic cast aluminum wheels (WT models only), (QHR) P265/65R17 all-season, blackwall tires (WT models only), (S1K) 16" x 7" (40.6 cm x 17.8 cm) steel spare wheel and (ZJJ) P265/70R16 all-season, blackwall spare tire (Requires (PCN) WT Convenience Package and (Z82) Trailering Package. Requires a Fleet or Government order type.)

### TRANSMISSION

CODE	DESCRIPTION
MYB	Transmission, 6-speed automatic, HMD, 6L50 (Standard on Extended Cab models. Requires (LCV) 2.5L I4 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Available on Crew Cab models.)

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M43) Crew Cab 128.3" (5)

### GVWR

CODE	DESCRIPTION
Q4B	GVWR, 6200 lbs. (2812 kg) (Requires (LWN) 2.8L Duramax Turbo-Diesel engine.)

### WHEEL TYPE

CODE	DESCRIPTION
Q5U	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Blade Silver Metallic cast aluminum (Included and only available with (LWN) 2.8L Duramax Turbo-Diesel engine. Included in (PCX) Work Truck Appearance Package when (LWN) 2.8L Duramax Turbo-Diesel engine is ordered.)

### TIRES

CODE	DESCRIPTION
QHR	Tires, P255/65R17 all-season, blackwall (Included and only available with (LWN) 2.8L Duramax Turbo-Diesel engine.)

### EMISSIONS

CODE	DESCRIPTION
YF5	Emissions, California state requirements

### SPARE TIRE

CODE	DESCRIPTION
ZJJ	Tire, spare P265/70R16 all-season, blackwall (Included and only available with (S1K) 16" x 7" (40.6 cm x 17.8 cm) steel spare wheel.)

### PAINT SCHEME

CODE	DESCRIPTION
ZY1	Solid Paint

Options Total

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**Winner Chevrolet**

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

## **Plumas County**

**Prepared For: Tim Gibson**

530.283.6365

**[Fleet] 2019 Chevrolet Colorado (12M53) Ext Cab 128.3" (12)**

STATE CONTRACT 1-18-23-20D F.O.B. SACRAMENTO LINE 3  
FACTORY CUT OFF TO ORDER 2019 MODEL IS 4/25/19

*\$26,218.00  
85.00 DOC FEE  
1,906.97 SALES TAX @ 7.25%  
8.75 TIRE FEE*  

---

*\$28,218.72*

**WINNER CHEVROLET  
8575 LAGUNA GROVE DRIVE  
ELK GROVE, CA 95757**



## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M53) Ext Cab 128.3" (12)

## Standard Equipment

### Mechanical

Engine, 2.5L I4, DI, DOHC, VVT (200 hp [149.0 kW] @ 6300 rpm, 191 lb-ft of torque [259 N·m] @ 4400 rpm) (STD) (Not included on Crew Cab models.)

Transmission, 6-speed automatic, HMD, 6L50 (STD) (Standard on Extended Cab models. Requires (LCV) 2.5L I4 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Available on Crew Cab models.)

Rear axle, 4.10 ratio (Requires (LCV) 2.5L I4 engine. Not included on Crew Cab models.)

GVWR, 5600 lbs. (2540 kg) (STD) (Standard on Extended Cab models with (LCV) 2.5L I4 engine only.)

Transfer case, electric, 2-speed

Four wheel drive

Recovery hooks, front (Deleted when (PDZ) Chrome Appearance Package, LPO is ordered.)

Brakes, 4-wheel antilock, 4-wheel disc

### Exterior

Pickup box (STD)

Wheels, 16" x 7" (40.6 cm x 17.8 cm) Ultra Silver Metallic steel (STD)

Tires, P265/70R16 all-season, blackwall (STD)

Tire, compact spare T175/80R18, blackwall (STD) (Requires (RTX) 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum, compact spare wheel.)

Wheel, compact spare, 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum (Standard with (LCV) 2.5L I4 engine only. Not included on Crew Cab models.)

Bumper, rear chrome

CornerStep, rear bumper

Moldings, Black beltline

Headlamps, halogen with automatic exterior lamp control

Cargo box light, back of cab

Mirrors, outside remote with manual-folding, Black

Glass, windshield shade band

Door handles, Black

Tailgate, locking

Tailgate handle, Black (Not available with (SCZ) Chrome tailgate handle, LPO.)

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M53) Ext Cab 128.3" (12)

### Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable (STD)

Audio system feature, 6-speaker system

USB data ports, 2 includes auxiliary input jack, located on the front console

### Interior

Seats, front bucket (STD)

Seat adjuster, driver 4-way power with manual recline

Seat adjuster, passenger 2-way manual fore/aft with manual recline

Seats, dual rear with underseat storage (Extended Cab models only.)

Console, floor, front compartment, custom

Floor covering, color-keyed carpeting

Floor mats, carpeted front (Deleted when (B38) full-length Black vinyl floor covering is ordered. Requires (B30) color-keyed carpeting floor covering.)

Floor mats, carpeted rear (Requires (B30) color-keyed carpeting floor covering.)

Steering wheel, urethane

Steering column, tilt, manual

Speedometer, miles/kilometers

Display, driver instrument information enhanced, one color

Windows, power with driver Express-Up and Down

Door locks, power

Theft-deterrent system, immobilization

Air conditioning, single-zone manual climate control

Handles, door release, front and rear, Jet Black

Mirror, inside rearview manual day/night

Visors, driver and front passenger with passenger vanity mirror

Lighting, interior, center dome

### Safety-Mechanical

StabiliTrak, stability control system

Traction control, electronic

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M53) Ext Cab 128.3" (12)

### Safety-Exterior

Daytime Running Lamps

### Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Rear Vision Camera

Teen Driver mode a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor System

## Selected Model and Options

### MODEL

CODE	MODEL
12M53	2019 Chevrolet Colorado 4WD Ext Cab 128.3" Work Truck

### COLORS

CODE	DESCRIPTION
GAZ	Summit White

### PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
4WT	Work Truck Preferred Equipment Group includes standard equipment

### SEAT TYPE

CODE	DESCRIPTION
AR7	Seats, front bucket (STD)

### GVWR

CODE	DESCRIPTION
C5G	GVWR, 5600 lbs. (2540 kg) (STD) (Standard on Extended Cab models with (LCV) 2.5L I4 engine only.)

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M53) Ext Cab 128.3" (12)

### PAINT

CODE	DESCRIPTION
GAZ	Summit White

### AXLE

CODE	DESCRIPTION
GT5	Rear axle, 4.10 ratio (Requires (LCV) 2.5L I4 engine. Not included on Crew Cab models.)

### SEAT TRIM

CODE	DESCRIPTION
H2Q	Jet Black/Dark Ash, Vinyl seat trim

### RADIO

CODE	DESCRIPTION
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable (STD)

### ENGINE

CODE	DESCRIPTION
LCV	Engine, 2.5L I4, DI, DOHC, VVT (200 hp [149.0 kW] @ 6300 rpm, 191 lb-ft of torque [259 N·m] @ 4400 rpm) (STD) (Not included on Crew Cab models.)

### TRANSMISSION

CODE	DESCRIPTION
MYB	Transmission, 6-speed automatic, HMD, 6L50 (STD) (Standard on Extended Cab models. Requires (LCV) 2.5L I4 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Available on Crew Cab models.)

### SPARE TIRE

CODE	DESCRIPTION
QDC	Tire, compact spare T175/80R18, blackwall (STD) (Requires (RTX) 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum, compact spare wheel.)

### TIRES

CODE	DESCRIPTION
QJJ	Tires, P265/70R16 all-season, blackwall (STD)

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## Winner Chevrolet

Dwane Galatti | 916-429-4702 | dwanefleet@hotmail.com

[Fleet] 2019 Chevrolet Colorado (12M53) Ext Cab 128.3" (12)

### ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION
R9Y	Fleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR, FRC or FGO. Not available with FDR order types.) *CREDIT*

### WHEEL TYPE

CODE	DESCRIPTION
RS2	Wheels, 16" x 7" (40.6 cm x 17.8 cm) Ultra Silver Metallic steel (STD)

### EMISSIONS

CODE	DESCRIPTION
YF5	Emissions, California state requirements

### PAINT SCHEME

CODE	DESCRIPTION
ZY1	Solid Paint
<b>Options Total</b>	

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**Erin Metcalf**  
Chief Probation Officer

# County of Plumas

Department of Probation  
270 County Hospital Rd. #128,  
Quincy, California, 95971



IK

Phone: (530)283-6200  
FAX: (530)283-6165

DATE: April 29, 2019  
TO: Honorable Board of Supervisors  
FROM: Erin Metcalf, Chief Probation Officer  
SUBJECT: Request to approve and authorize the Probation Department to purchase two Ford Explorer vehicles funded in the 2018-2019 budget.

### **Recommendation**

Approve and authorize the Chief Probation Officer to purchase two 2019 Ford Explorer vehicles from the lowest bidder, Susanville Ford, at \$31,962.43 each, for a total of \$63,924.86, funded by two grants in the 2018-2019 budget; and authorize the Chief Probation Officer to sign the purchase agreements, subject to approval by County Counsel.

### **Background and Discussion**

The Probation Department budgeted for two vehicles in the fiscal year 2018-2019. Both vehicles will be paid for by grant funds. \$40,000 was budgeted for a vehicle in the SB678 grant, department 20409; and \$40,000 was budgeted for a vehicle in the YOBG grant, department 20415.

The Probation Department received three bids from three different Ford dealers and Susanville Ford was the lowest bid submitted.

Most of the Probation Department's vehicles are very old, high in mileage and not suitable for out of county travel. Three of the oldest ones were auctioned off by the County this past year leaving Probation with very few vehicles; and one vehicle must be kept at the Probation Department exclusively for juvenile transports.

Susanville Ford  
704-485 Richmond Rd.  
Susanville CA 96130  
(530)257-5092

# ESTIMATE

Plumas County Probation Dept.  
1446 East Main St.  
Quincy CA. 95971

**Estimate #** 0000001

**Estimate Date** 04/26/2019

Item	Description	Unit Price	Quantity	Amount
		31962.43	1.00	31,962.43
<p><u>NOTES:</u> MSRP: \$35,705.00 SALE PRICE: \$29,725.00 TAX: \$2,122.43 FEES: \$115.00</p>				
		<b>Subtotal</b>		31,962.43
		<b>Total</b>		31,962.43
		<b>Amount Paid</b>		0.00
		<b>Estimate</b>		\$31,962.43



Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

### Vehicle Description

**EXPLORER** 2019 4DR 4WD BASE  
3.5L TI-VCT V6 ENGINE  
4-DOOR 6-SPEED AUTO TRANSMISSION

VIN 1FM5K8B89KG A52492

### Exterior

AGATE BLACK METALLIC

### Interior

MEDIUM LIGHT STONE

INTERIORCLOTH BUCKET

### Standard Equipment INCLUDED AT NO EXTRA CHARGE

#### EXTERIOR

- . EASY FUEL® CAPLESS FILLER
- . INTEGRATED BLIND SPOT MIRR
- MANUAL FOLD
- . REAR INT WIPER/WASH/DFRST
- . TAILLAMPS-LED
- . VARIABLE INTERVAL WIPERS

#### INTERIOR

- . 2ND ROW 60/40 FOLD FLAT
- . CARPETED FLOOR MATS
- . CLOTH BUCKET FRONT SEATS
- . LEATHER SHIFT KNOB
- . POWER DRIV SEAT - 8-WAY
- . SMART CHARGING USB PORT(1)
- CRUISE & AUDIO CONTROLS

#### FUNCTIONAL

- . AM/FM, MP3, 6-SPEAKERS
- . CURVE CONTROL
- . MYKEY®
- . POWER STEERING W/EPAS
- . REMOTE KEYLESS ENTRY
- . SYNC® WITH APPLINK®

#### SAFETY/SECURITY

- . AIRBAGS - DUAL STAGE FRONT MOUNTED SIDE IMPACT
- . FRONT PASS. KNEE AIRBAG
- . LATCH CHILD SAFETY SYSTEM
- . SECURILOCK® ANTI-THEFT SYS

#### WARRANTY

- . 5YR/60,000 POWERTRAIN

- . DOOR HANDLES - BLACK
- . HEADLAMPS - AUTOMATIC
- . MIRRORS-HTD/POWER GLASS,
- . PRIVACY GLASS - REAR DOORS
- . REAR SPOILER, BODY COLOR
- . TRAILER SWAY CONTROL
- . 1 TOUCH UP/DOWN DR/PASS WIN
- . 3RD ROW - 50/50 FOLD FLAT
- . CENTER CONSOLE W/ARMREST
- . DUAL ILLUM VIS VANITY MIRR
- . MANUAL A/C, SINGLE ZONE
- . POWERPOINTS - 12V
- . STEERING: TILT/TELESCOPE,
- . 4.2" LCD CTR STACK SCREEN
- . BRAKES, 4-WHEEL DISC/ABS
- . HILL START ASSIST
- . POWER LOCKS AND WINDOWS
- . REAR VIEW CAMERA
- . SELECTSHIFT®
- . ADVANCETRAC® WITH RSC®
- . AIRBAGS - FRONT SEAT
- . AIRBAGS - SAFETY CANOPY®
- . INDIV TIRE PRESS MONIT SYS
- . PERSONAL SAFETY SYSTEM
- . SOS POST-CRASH ALERT SYS
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 ROADSIDE ASSIST

### Price Information

STANDARD VEHICLE

MSRP  
\$34,515

### PRICE

### Included on this Vehicle

EQUIPMENT GROUP 100A

### Optional Equipment

- 2019 MODEL YEAR
- AGATE BLACK METALLIC
- MEDIUM STONE CLOTH SEATS
- .18" 5-SPOKE PAINTED ALUM WHLS
- .3.5L TI-VCT V6 ENGINE
- .6-SPEED AUTO TRANSMISSION
- .P245/60R18 A/S BSW TIRES
- CALIFORNIA EMISSIONS SYSTEM
- SIRIUSXM RADIO

195

FRONT LICENSE PLATE BRACKET

TOTAL VEHICLE & OPTIONS  
DESTINATION & DELIVERY

34,710

995

### TOTAL MSRP

\$35,705

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".

### Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between \_ and \_ mpg in the city and between \_ and \_ mpg on the highway. For Comparison Shopping all vehicles classified as \_ have been issued mileage ratings from \_ to \_ mpg city and \_ to \_ mpg highway.



**CITY MPG**  
16  
**HIGHWAY MPG**  
22

Estimated Annual  
Fuel Cost: \$

**EXTENDED  
SERVICE  
PLAN**

Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at [www.Ford-ESP.com](http://www.Ford-ESP.com).

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

3A

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: P. J.

Dept. No: *10270*

Date 5-7-19

The reason for this request is (check one):

### Approval Required

- Transfer to/from Contingencies OR between Departments
- Supplemental Budgets (including budget reductions)
- Transfers to/from or new Fixed Asset, within a 51XXX
- Transfer within Department, except fixed assets
- Establish any new account except fixed assets

Board  
Board  
Board  
Auditor  
Auditor

TRANSFER FROM OR

#### SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER FROM OR  SUPPLEMENTAL REVENUE FROM OR  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF  
SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

#### TRANSFER TO OR

## SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) To cover Grand Jury costs for  
B) remainder of Fy 2018-2019  
C) Department transfer due to zero  
D) balance in B3 Contingency Account

Approved by Department Signing Authority: Se Hee

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

#### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

JB

## A RESOLUTION OF THE BOARD OF SUPERVISORS OF PLUMAS COUNTY

## PROCLAIMING MAY 2019 AS MENTAL HEALTH AWARENESS MONTH

Whereas mental health is part of overall health; and

Whereas one in five adults experiences a mental health problem in any given year and one in 17 adults lives with mental illness such as major depression, bipolar disorder or schizophrenia; and

Whereas approximately one-half of chronic mental illness begins by the age of 14 and three-quarters by age 24;

Whereas long delays—sometimes decades—often occur between the time symptoms first appear and when individuals get help; and

Whereas early identification and treatment can make a difference in successful management of mental illness and recovery; and

Whereas it is important to maintain mental health and learn the symptoms of mental illness in order to get help when it is needed; and

Whereas, every person and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help;

Whereas public education and civic activities can encourage mental health and help improve the lives of individuals and their families affected by mental illness;

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors of Plumas County do hereby proclaim May 2019 as Mental Health Awareness Month in Plumas County, to increase public understanding of the importance of mental health and to promote identification and treatment of mental illnesses.

ADOPTED May 7, 2019, by the County Board of Supervisors of the County of Plumas by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

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Michael Sanchez, Chairperson  
Board of Supervisors

ATTEST:

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Nancy L. DaForno, Clerk of the Board