

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, February 25, 2019

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 pm in the Conference Room of the Plumas County Public Works Department.

- 1A. Roll Call** is conducted by John Mannle. Commissioners in attendance are: Bill Powers, Phil Oels, Susan Scarlett, Sherrie Thrall, Michael Sanchez and Lori Simpson arrived at 1:36PM.

Staff Attendees: Jim Graham, Senior Environmental Planner; Amanda Higgins, Fiscal Tech III.

Others in Attendance: John Rix; Senior Transportation.

- 1B. Public Forum – Public**
No Comments

- 1C. Public Forum: Commissioners**
No comments

- 2. Consideration of Draft Minutes for PCTC Meeting Conducted on December 17, 2018**
Motion made by Commissioner Oels, seconded by Commissioner Thrall, to adopt the minutes of the December 17, 2018 meeting. Motion passes, 5-0. Simpson abstains

- 3. Resolution 18-26 Transfer the remainder of the approved budget contribution from Local Transportation Fund (2029A) for the approved Overall Work Program budget in the Transportation Planning Fund (2027) in the amount of (\$21,038)**

John Mannle explained that he requested \$50,000 in Resolution 18-15 instead of the total amount of \$71,038 for the Overall Work Program. The remainder of the funds that need transferred is \$21,038.

Motion made by Commissioner Oels, seconded by Commissioner Scarlet, to adopt Resolution 18-26. Roll call vote, motion passes 5-0. Simpson abstains

- 4. Plumas Transit 1st Quarter Report FY 18/19**

Kelly McElwain was shorthanded with drivers and would not make this meeting. John stated that there was a drop in ridership during the summer months and costs per revenue service hour was higher. This will be discussed at next month's meeting.

Commissioner Scarlet inquired about why the quarterly reports are so dated and that she would like to see the ridership trends at next month's meeting.

- 5. Presentation from Caltrans on future State Highway improvement projects:**

Stacy Barnes was unable to attend this meeting. John discussed the handout that Stacy sent and indicated that Stacy Barnes will attend the meeting next month.

John explained the Yellow Creek Bridge Project is still under construction and is anticipated to begin construction again in May. The Chilcoot Rehabilitation Project is anticipated to begin this summer. The Cromberg Rehabilitation Project is not due to be constructed until 2022 and is limited to 20 miles. The Feather River Inn Intersection Project is an additional improvement that the County requested on Highway 70 at Mohawk; Highway 40A Road. The County is contributing \$170,000 of the State Transportation Improvement Program (STIP) funding.

John discussed the Lake Almanor West Rehabilitation Project expected in 2020, Caltrans is working with the Almanor Recreation District to put a trail system in to connect Lake Almanor subdivision with Highway 36.

Pavement maintenance in Crescent Mills and upgrading safety facilities.

Chester Cosway pavement maintenance is expected to begin in 2024.

John explained that between now and June there will be several meetings between the County and Caltrans to decide on what projects need to be included in the State Transportation Improvement Program (STIP) that will be submitted to the Regional Transportation Improvement Program (RTIP) by July 2019.

6. Social Services Technical Advisory Council (SSTAC) Meeting of January 28, 2019

Jim Graham explained that Plumas Charter School requested consideration for transit service that would transport 25 children in the morning from Greenville to Taylorsville and then back to Greenville in the afternoon. Jim stated that there is potential for making some schedule adjustments to make this route possible. Jim stated that Kelly would be consulting with all the transit drivers to make sure that the proposed route is feasible. The matter will then be brought back to SSTAC for a final decision.

Jim discussed a suggestion brought up by Kelly McElwain to add an extra Quincy Morning Route and make some minor modifications to consolidate driver breaks.

Jim stated that the SSTAC recommended approval of the adjustments to the Quincy route.

7. Update on FY 17/18 Financial Audits for the Commission and the Operators

John stated that there is a list of items that still needs to be sent to the Financial Auditors. He is making progress and is anticipating getting all the requested documents to the Financial Auditors by the end of next week. John stated that he is expecting to have the draft financial audits in the Commissioners hands well before the next PCTC meeting. John requested that the PCTC meeting be moved to the end of March for anticipation of any delays with the audits.

8. Update on the FY 17/18 Triennial Performance Audit (TPA) for the Commission and the Operators

John explained that the Triennial Performance Audit is waiting on the Financial Audits to be completed before they submit their reports. The TPAs are due to be completed, adopted and submitted to the State by June 30, 2019.

9. Update on the 2019 Regional Transportation Plan (RTP) Project

John explained that the Transportation Commission continues to work on the RTP draft and

are in the process of transferring all the data to Green Dot Transportation. The plan is to have the RTP completed by December 2019. John stated that the rules for the STIP is that any project nominated for STIP funding must be in the RTP. A meeting will be scheduled with the City of Portola and the Consultant sometime in the next 30 days.

10. Transit Operators Contract and Request for Proposal (RFP) update

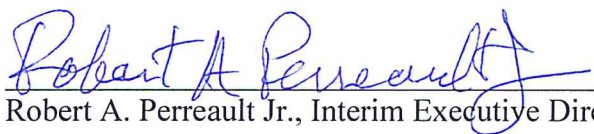
John stated that Plumas County submitted a RFP for Transit Operations for a new contract which should be in place by July 1, 2019. John stated that it has to go through Caltrans and several other departments to get reviewed. John stated The Caltrans Compliance Officer gave approval of all the federal requirements and he is expecting edits and or corrections by the end of this week.

11. PCTC Next Meeting

The next meeting is tentatively scheduled for Monday March 25, 2019 at 10:30 AM

12. Adjournment

Adjourned at 2:00 PM


Robert A. Perreault Jr., Interim Executive Director

Date: MARCH 25, 2019