

Plumas County, California
RESOLUTION NO. 2019 - 8391

**A RESOLUTION READOPTING THE CONFLICT OF INTEREST CODE
FOR PLUMAS COUNTY**

WHEREAS, Plumas County has adopted a Conflict of Interest Code pursuant to the Political Reform Act (Government Code Section 87100, et seq.); and,

WHEREAS, the Political Reform Act requires that local Conflict of Interest Codes be reviewed, amended, or readopted every even numbered year,

NOW, THEREFORE, BE IT RESOLVED by the County of Plumas, State of California, Board of Supervisors, as follows:

1. All previous resolutions adopting a conflict of interest code for the County of Plumas are hereby repealed, and are replaced by this resolution.
2. The terms of Title 2, California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix “A”, in which position are designated and disclosure categories are set forth, are incorporated here by reference and are declared to constitute the conflict of Interest Code for the County of Plumas.
3. Persons holding designated offices and positions shall file Statements of Economic Interest (Form 700) pursuant to the County’s Conflict of Interest Code.
4. Plumas County Officers and Elected Officials shall file their Statements of Economic Interest with the Plumas County Clerk – Elections Division. Special District Directors and Officers shall file with the Secretary of their district. The contents of the Statement, and the proper time and manner of filing, are set forth in Gov. Code Section 18730(b)(4).

The forgoing resolution was adopted on April 2, 2019 at a regular meeting of the Plumas County Board of Supervisors, by the following vote:

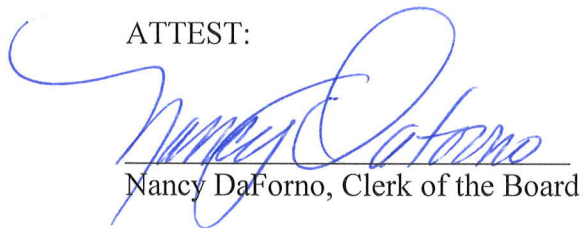
AYES: SUPERVISORS SIMPSON, THRALL, GOSS, ENGEL, SANCHEZ

NOES: NONE

ABSENT: NONE

 4/2/19
Michael Sanchez, Chair,
Board of Supervisors

ATTEST:


Nancy DaForno, Clerk of the Board

APPENDIX

POSITION ALLOCATION LIST - PART 1

Designated Positions
(List positions NOT individual names)

Assigned
Disclosure Category

DISCLOSURE CATEGORIES - PART 2

Category 1

Designated employees assigned to this category must report:

- (a) All interests in real property;
- (b) Investments and business positions in business entities or income from sources which engage in the acquisition or disposal of real property within the jurisdiction; and
- (c) Investments and business positions in any business entity or income from any source which: (1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District, or (2) which manufacture, sell or provide supplies, materials, books, machinery, services or equipment of the type utilized by the District.

Category 2

Consultants shall disclose all sources of income, interests in real property and investments and business positions in business entities.

The Manager of the District may determine, in writing, that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement to the extent of disclosure requirements. Such determination shall be a public record.

APPENDIX “A”
List of those who File Form 700

A Resolution Readopting the Conflict of Interest Code for Plumas County

Disclosure Categories for Designated Employees and Consultants

Officials listed in CA Government Code § 87200 shall make disclosures pursuant to CA Government Code § 87202 -87210.

County employees shall make disclosures as listed in the Categories numbered 1 - 4 below.

Consultants and Contractors shall make disclosures in Category 1 or 2 based on the degree to which the consultant would be engaged in financial decision making.

Boards and Commissions listed below shall develop Conflict of Interest Policies consistent with the applicable code and make disclosures as specified.

Administration

County Administrator	Govt Code § 87202 -87210
Risk Manager	1
Assistant Risk Manager	1
ADA Coordinator	1

Agriculture

Agricultural Commissioner / Sealer of Weights & Measures	1
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Airports

Director	1
Airport Managers	1

Airport Land Use Commission

Disclosure Category

Conflict of Interest Policy	Public Utility Code § 21672
Commissioners	1

Animal Control

Animal Control Supervisor	1
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Assessor

Assessor	1
Assistant County Assessor	1

Auditor-Controller

Auditor-Controller	1
Assistant Auditor – Controller	1
Contracted Budget Consultant	1

Behavioral Health Commission Disclosure Category

Conflict of Interest Policy	Welfare & Institutions Code § 5604(e)
Commissioners	1

Behavioral Health Services

Behavioral Health Director	1
Behavioral Health Deputy Director	1
Behavioral Health Unit Supervisor	1
Children's Services Coordinator	1
MHSA Coordinator	1
Behavioral Health Administrative Services Officer	1
Behavioral Health Department Fiscal Officer	1
Behavioral Health Systems Analyst	1

Board of Supervisors

Supervisors	Govt Code § 87202 -87210
Clerk of the Board of Supervisors	1

Building Services

Director of Building Services	1
Code Enforcement Officer	1

Children & Families Commission

Conflict of Interest Policy	Health & Safety Code §130140 (d)(4)(A)
Commissioners	1

Child Support Services

Director	1
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Clerk-Recorder

Clerk-Recorder	1
Assistant Clerk-Recorder	1

County Counsel

County Counsel	Govt Code § 87202 -87210
Deputy County Counsels	1

Dependent Special Districts (Walker Ranch CSD, Flood Control & Water Conservation District, Quincy Lighting District, Dixie Valley CSD, and Crescent Mills Lighting District.)

District Managers	1
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District Attorney

District Attorney	Govt Code § 87202 -87210
Deputy District Attorney	1
Alternative Sentencing Manager	1
Fiscal Officer II	1

Engineering**Disclosure Category**

County Engineer	1
Engineering Technician II	2
Fiscal Technician - Services Assistant	2

Environmental Health

Environmental Health Director	1
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Facility Services

Director of Facility Services	1
Fiscal Officer	1
ADA Coordinator	1

Plumas -Sierra Fair

Fair Manager	1
Board Members	2

Human Resources

Human Resources Director	1
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Information Technology

Information Systems Manager	1
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Library

County Librarian	1
Librarian	2
Literacy Coordinators	2

Museum

Museum Director	1
Board Members	1

Office of Emergency Services

Emergency Services Director	1
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Planning Commission

Commissioners	Govt Code § 87202 -87210
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Planning

Planning Director	1
Assistant Planning Director	1

Probation**Disclosure Category**

Chief Probation Officer	1
Supervising Probation Officer	1
Management Analyst	1
Fiscal Officer	1

Public Health Agency

Public Health Director	1
Assistant Public Health Director	1
Administrative Services Officer	1
Nursing Director	1
Health Officer	1

Public Works

Director of Public Works	1
Assistant Director of Public Works	1
Deputy Director of Public Works	1
Public Works Fiscal Officer / Administrative Services Manager	1
Associate Engineer	2, 3
Assistant Engineer/Transportation Planner	2, 3
Assistant Engineer	2, 3
Road Maintenance Supervisor	2, 3
Equipment Maintenance Supervisor	2, 3
Senior Environmental Planner	2, 3
Engineering Technician II	2
Solid Waste Program Manager	2, 3

Sheriff-Coroner

Sheriff-Coroner	1
Undersheriff	1
Jail Commander	1
Deputy Sheriff – Training - Policy Advisor	1
Deputy Sheriff – Communications Equipment Coordinator	1

Social Services

Social Services Chief	1
Director/Public Guardian	1
Deputy Public Guardian	1
Staff Services Manager – Fiscal	2
Program Manager – Services Division	2
Program Manager – Employment & Financial Services Div.	2

Transportation Commission

Executive Director	Govt Code § 87202 -87210
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Treasurer-Tax Collector

Treasurer-Tax Collector	Govt Code § 87202 -87210
Assistant Treasurer-Tax Collector	1

Disclosure Categories

The disclosure categories listed below identify the types of investments, business entities, sources to be disclosed:

Category 1: Full Disclosure

All investments, business positions in, and income, including gifts, loans and travel payments, from sources located in, or doing business in, the jurisdiction. All interests in real property located within the jurisdiction, including property located within a two mile radius of the jurisdiction or of any property owned or used by the agency.

Category 2: Partial Disclosure

All investments, business positions and income, including gifts, loans and travel payments, from sources that provide services, supplies, materials, machinery or equipment of the type purchased or utilized by the department in which the designated employee is employed.

Category 3: Interests in Real Property

All interests in real property located within the jurisdiction, including property located within a two mile radius of the jurisdiction or of any property owned or used by the agency. All investments, business positions and income, including gifts, loans and travel payments, from business entities which engage in land development, construction, or the acquisition or sale of real property.

Category 4:

All investments, business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit, or licensing authority of, or have an application for a license or permit pending before, the department in which the designated employee is employed.