

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, March 25, 2019

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 10:30 AM in the Conference Room of the Plumas County Public Works Department.

- 1A. **Roll Call** is conducted by Bob Perreault. Commissioners in attendance are: Bill Powers, Phil Oels, Susan Scarlett, Sherrie Thrall, Michael Sanchez and Lori Simpson arrived at 10:33 AM.

Staff Attendees: Jim Graham, Senior Environmental Planner; Amanda Higgins, Fiscal Tech III.

Others in Attendance: Ron Collins, Caltrans; Stacey Barnes, Caltrans Project Manager; Kelly McElwain, Plumas Transit; Gabriel Hydrick, Plumas County Administrator; Chris Turner, Vali Cooper Inc.

- 1B. **Public Forum – Public**
No comments

- 1C. **Public Forum: Commissioners**
Commissioner Sanchez introduced Gabriel Hydrick Plumas County's new Administrator.

2. **Consideration of Draft Minutes for PCTC Meeting Conducted on February 25, 2019**
Motion made by Commissioner Oels, seconded by Commissioner Thrall, to adopt the minutes of the February 25, 2019 meeting. Motion passes, 5-0. Simpson abstains

3. **Presentation from Caltrans on future State Highway improvement projects:**
Stacy Barnes introduced Ron Collins from Caltrans, to discuss projects going on this year. Ron Collins explained that the Spring Garden Bridge Project still has about 3 weeks until completion and should start reconstruction around the middle of May. Construction on the Yellow Creek Bridge continues and is behind schedule with plans to make up that time. There are 2 fish ladders going in at Soda Creek and Rush Creek. Big Curve Correction Project across from the PG&E parking area for the rafters is to begin around the end of April 2019 and is a 3 month project. The Chilcoot 2R Project goes from the School House in Sierra Valley to Hallelujah Junction, this project should begin in May and will last all summer, 24 hours a day. West Almanor Project will have dugouts and overlays 10 miles north of the Bridge
Ron explained that there is about 4 more weeks of construction from the CAMP Fire Rehabilitation Project with a 40 minutes delays.

Stacy reported on the following projects.

A. The State Route 36/County Route A13 Intersection Safety Project has no new developments as it has been presented to Caltrans Headquarters Safety Unit. Stacy stated that Caltrans is investigating another safety concern on Highway 147 and 36.

B. The Cromberg Project is 20 miles long from Cromberg through Portola, with curve correction, ripple curves in front of the Chalet View and drainage concerns through Portola. Construction expected to begin in 2022.

4. Plumas Transit 1st and 2nd Quarter Report FY 18/19 and Ridership trends

Kelly McElwain reported that the ridership have decreased in last two quarters. The Feather River College (FRC) ridership has decreased in the last two quarters and that it may be from the Equine Program has increased and they bring their own trucks and trailers. The disabled ridership have increased. Kelly explained that January ridership was up and February was down possibly due to the snow.

Kelly will be meeting with FRC regarding the next ridership contract.

John Mannle explained the FRC ridership trends over the last 3 years have decreased. The fair box ratio has not changed and that every year FRC renews the same contract for the same value even though the ridership numbers have gone down.

Jim Graham suggested to budget for marketing of the Transit System, that there is no marketing other than the schedules and the radio.

John stated that the monthly pass fee needs to be revisited, that the transit rates have not been raised 12 years. That the monthly pass is 25 dollars a month and the people using the passes coming from Chester and Portola are averaging about 2 trips a day.

John explained that

5. FY17/18 Financial Audits for the Commission and the Transit Operators

John Mannle explained that the Financial Audits are not quite finished and are due on the 31st to the State Controller's Office. John stated that every year the questions get lengthy, the process becomes longer and they don't get anything done on time.

John explained that there is a tremendous amount of requests for information and he is on this 3rd Fiscal Tech in the last 2 ½ years as well as a lot of turnover in the Auditors office.

Roberta Allen explained that the Auditors office was down 2 employees and that 2 were doing the work of 4. She stated that this year the County had to have an Other Post-Employment Benefits (OPEB) study that also needed to go into the financial statements. Roberta stated that she had never experienced the amount of questions from a financial auditor as she has with Vasquez.

John requested approval from the Commission to submit the Financial Audits to the State Controller's Office as soon as they are finalized. John informed the Commission that he would email the financial statements as soon as they are available.

6. Update on the 2019 Regional Transportation Plan (RTP) Project

Jim Graham explained that the RTP Project with Green Dot is moving forward and that Plumas County is in the process of working on the outreach strategy. Green Dot has suggested various workshops to present the update and has determined that best strategy would be kick off meetings in Chester, Quincy and Portola and one update meeting centrally located in Quincy. Jim stated there will be a website as part of the outreach strategy where the community will have an opportunity to comment. Jim stated that there will be pop up events at Gold Diggers in Greenville, the Plumas County Fair and the Bike Race in Portola.

7. Status of Transit Operators Contract and Request for Proposal (RFP)

Bob Perreault stated that the RFP contract has been publically posted. Bob stated that PRS is the current contractor and is in the 6th year of a 6 year contract and as of July 1, 2019 there needs to be a new contract in place. Bob stated that Plumas County has issued an addendum to the RFP to clarify some typos and to incorporate the draft contract that will be needed for the awarded contract and that has County Counsel's comments. Bob stated that the proposals are due on April 5, 2019. Bob explained that in the past during the selection committee there has been two Commissioners participating in review of proposals.

Sherrie Thrall and Bill Powers have agreed to sit on the Transit Operators Contract RFP selection committee.


Bob stated that the Selection Committee could be scheduled around April 12, 2019.

8. PCTC Next Meeting

The next meeting is tentatively scheduled for Monday April 15, 2019 at 1:30 PM

9. Adjournment

Adjournment at 11:15 AM


Robert A. Perreault Jr., Interim Executive Director

Date: APRIL 15, 2019