

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, December 17, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 pm in the Conference Room of the Plumas County Public Works Department.

**1A.** **Roll Call** is conducted by Bob Perreault. Commissioners in attendance are: Bill Powers, Lori Simpson, Phil Oels, Susan Scarlett, Michael Sanchez. Sherrie Thrall is absent. A quorum is present.  
Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Amanda Higgins, Recording Secretary.

Others in Attendance: John Rix; Senior Transportation and Kelly McElwain, Plumas Transit

**1B. Public Forum – Public**  
Bob mentioned that the Almanor Parks and Recreation application documents have been submitted to Caltrans.

**1C. Public Forum: Commissioners**  
No comments

**2. Consideration of Draft Minutes for PCTC Meeting Conducted on November 19, 2018**  
Motion made by Commissioner Oels, seconded by Commissioner Simpson, to adopt the minutes of the November 19, 2018 meeting. Motion passes, 5-0.

**3. Authorize the execution of a contract with Green Dot Transportation Solutions for the preparation of the 2019 Regional Transportation Plan and Environmental Document**  
Bob Perreault explained that one response was received, from Green Dot Transportation Solutions, in regards to the public solicitation for project Request for Qualifications (RFQs). John Mannle and Bob have reviewed the proposal.  
Motion is made by Commissioner Simpson, seconded by Commissioner Sanchez, authorizing the execution of a contract with Green Dot Transportation Solutions, subject to approval as to form by County Counsel. Motion passes, 5-0.

**4. Authorization to amend the contract with Vasquez for FY 2017/18, in the amount of \$2500.00 for additional cost for the preparation and submission of the 2017-18 Transportation Transaction Reports**  
Motion is made by Commissioner Scarlett, seconded by Commissioner Oels, authorizing execution of an amendment of the FY17/18 contract with Vasquez for additional cost for the preparation and submission of reports to the State in the amount of \$2500.00.

5. **Project Presentation of Caltrans State Route 36/County Route A13 Intersection Safety**  
 Stacy Barnes of Caltrans was unable to attend this meeting. She requested to reschedule to the January Meeting.  
 Additionally, Stacy wants to discuss Highway 70 west of Portola. The SR 70 project involves highway improvements and mitigation of existing flooding.

6. **Discussion on the CalAC Training Session on ADA Issues for Transit Operators**  
 Kelly explained that when the Navajo Nation hits an animal with a bus, the Nation must get rid of that bus. Plumas County could look into the availability of buses at a discount. Additionally, Kelly mentioned that service/comfort animals are becoming a concern on the buses.

7. **Plumas Transit Systems proposed modifications to the Quincy Local Bus Route**  
 Kelly stated that the proposed modifications being considered for the Quincy Route involves adding an extra loop in the AM and PM, thus alleviating multiple 30-minute breaks and overtime at the end of the day.  
 John explained to the commission that this proposal has to go before the SSTAC for any route changes.

8. **Update on the FY 17/18 Financial Audits for the Commission and the Operators**  
 John explained the Commission is still waiting for final documents from the auditors and some documents from Seniors.

9. **Update on the FY 17/18 Financial Audits for the Commission and the Operators**  
 Update on the FY 17/18 Terminal Performance Audits for the Commission and the Operators  
 John explained that the auditors are in the process of preparing a draft document that will hopefully be available in January.

10. **PCTC Next Meeting**  
 The next meeting is tentatively scheduled for Monday January 29, 2018 at 1:30 PM.

11. **Adjournment**  
 Adjourned at 1:45 PM

Robert A. Perreault Jr., Interim Executive Director

Ass't Dir + Director  
W. L. Williams  
W. L. Williams