

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, November 19, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 pm in the Conference Room of the Plumas County Public Works Department.

**1A.** **Roll Call** is conducted by Bob Perreault. Commissioners in attendance are: Bill Powers, Sherrie Thrall, Lori Simpson, Phil Oels. Susan Scarlett and Michael Sanchez are absent. A quorum is present.  
Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Angelique DeCrona, Fiscal Technician; Amanda Higgins, Recording Secretary.

Others in Attendance: John Maxwell, Caltrans; Stacey Barnes, Caltrans; Kelly McElwain, Plumas Transit; Carlos Espana, Plumas Recreation Park.

**1B. Public Forum – Public**

Stacey Barnes handed out information on the new Intersection Safety Project on SR36/A13 and requested that it be placed on next month's meeting.

John Mannle stated that the new bus that was purchased with the Prop 1B and TDA funds was in the parking lot for viewing. The second bus that was purchased with FTA 5339 funds should be here tomorrow. John mentioned that Plumas County will need another new bus since the Plumas Transit fleet is very old.

**1C. Public Forum: Commissioners**

Bill Powers commented on the tragedy of the Camp Fire evacuees. There have been comments about the sincere hospitality of Plumas County.

Sherrie Thrall commented that the evacuees she worked with expressed deep gratitude for the way they were treated.

**2. Consideration of Draft Minutes for PCTC Meeting Conducted on October 19, 2018**

Motion made by Commissioner Thrall, seconded by Commissioner Oels, to adopt the draft minutes of the October 19, 2018 meeting. Motion passes, 4-0. Commissioner Scarlett and Sanchez abstain.

**3. Resolution 18-24 Requesting Commission to authorize 90-day Extension of Time to complete Financial Audits for Fiscal Year 2017/18 for submittal to the State Controller's Office**

John Mannle explained that this is the standard time extension that is requested to finish PCTC audits by December 31, 2018 because PCTC is waiting for the Auditor to complete County paperwork. John is asking for the resolution now in case the Commission doesn't meet in December.

Motion is made by Commissioner Oels, seconded by Commissioner Simpson, to adopt Resolution 18-24. Roll call vote, motion passes 4-0.

**4. Resolution 18-25 Requesting Commission to Authorize Payment of (\$510.00) as Annual Dues to California Association for Coordinated Transportation (CalACT) Annual Membership**

John Mannle explained that CalACT provides the County with resources for transit purposes, like classes on transit planning, classes on management of transit systems along with resources for transit operators. John explained the big advantage of using CalACT is that it allows the PCTC to piggyback contracts for purchasing buses.

Motion is made by Commissioner Thrall, seconded by Commissioner Oels, to adopt Resolution 18-25. Roll call vote, motion passes 4-0.

**5. Regional Transportation Plan (RTP) consultant Request for Qualifications (RFQ) status**

Bob Perreault explained that the RFQ has been posted and published and the deadline is this Wednesday, November 21, 2018 at 5pm. Bob stated that there has been very little interest to date and if there are no submittals, staff will post an addendum to extend the time period to try again.

**6. Consider request by the Almanor Recreation and Park District (ARPD) for the Plumas County Transportation Commission to perform Primary Applicant status for the submittal of ARPD's FY 19/20 Sustainable Communities Competitive Grant Application for State Route 36 through Chester. Application is to be submitted to Caltrans by November 30, 2018.**

Sherrie explained that Carlos may have the potential for a grant that could help by viewing the old plan from 2002, and creating plans that are needed today.

Carlos Espana explained that ARPD is suggesting that a portion of a project in the Plumas County Bike/Pedestrian Plan be submitted for ATP grant funding for Chester SR 36 to update the 2009 Chester Main Street Plan.

John Mannle explained that the application has to be submitted electronically by 5pm on November 30, 2018. John stated that he will need 16 hours of labor next week and will need to work with Carlos to edit and fine tune the application.

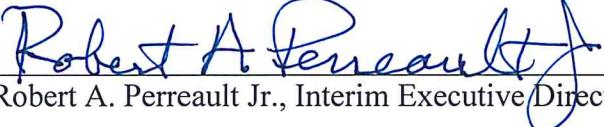
John requested a proposed motion for a minute order to authorize John to sign the FY 19/20 Sustainable Communities Competitive Grant Application due November 30, 2018.. Motion is made by Commissioner Thrall, seconded by Commissioner Oels, to allow John Mannle to sign the FY 19/20 Sustainable Communities Competitive Grant Application. Roll call vote, motion passes 4-0.

**7. PCTC Next Meeting**

The next meeting is tentatively scheduled for Monday December 17, 2018 at 1:30 PM.

**8. Adjournment**

Adjourned at 2:52 PM

  
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Robert A. Perreault Jr., Interim Executive Director

Date: DEC 17, 2018