

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, September 17, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 pm in the Conference Room of the Plumas County Public Works Department.

- 1A. Roll Call** is conducted by Bob Perreault. Commissioners in attendance are: Bill Powers, Michael Sanchez, Susan Scarlett, Phil Oels, and Sherrie Thrall. Lori Simpson is absent. A quorum is present.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner; Angelique DeCrona, Fiscal Technician; Amanda Higgins, Recording Secretary.

Others in Attendance: Kelly McElwain, Plumas Transit; John Maxwell, Caltrans; John Rix, Seniors Transportation; Stacey Barnes, Caltrans

**1B. Public Forum – Public**

Stacey Barnes updated the commission on various state construction projects. Lake Almanor Spillway Bridge project has closed the highway down as of September 17<sup>th</sup> for two weeks to allow for dismantling of the detour over the spillway. The opening of the bridge for traffic is anticipated for around the 28<sup>th</sup> of September. Yellow Creek Bridge project continues with delay issues due to drilling through the solid rock. They have brought in a second crew to help with the drilling. Spring Garden Bridge is on track, the deck is being poured between September 17<sup>th</sup> and the 28<sup>th</sup> of September, expect 30 minute traffic delays. Paving is anticipated to begin on October 4<sup>th</sup>; the bridge is anticipated to be open by November 15, 2018. Hamilton Branch Bridge is complete and open. John Mannle informed the commission that the D.E.A.L. meeting is in Susanville on Friday September 21, 2018 at the Board of Supervisors building. John stated that the SB1 Reports are due by 10/1/2018.

**1C. Public Forum: Commissioners**

Susan Scarlet had a question about Adopt a Highway and who was responsible for the East Quincy section of the highway. Stacey Barnes informed the Commission that Saedra Stallings is now in charge of the Adopt a Highway Program in Redding and may be reached at 530-225-3144.

**2. Consideration of Draft Minutes for PCTC Meeting Conducted on August 20, 2018**

Motion made by Commissioner Scarlett, seconded by Commissioner Thrall, to adopt the minutes of the August 20, 2018 meeting. Motion passes, 5-0.

**3. Plumas Rural Services 4<sup>th</sup> Quarter Report FY 17/18 for Plumas Transit Operations**

Kelly McElwain reported an increase in ridership this quarter. Chester and Quincy ridership has increased. Senior ridership increased as well, probably due to Seniors Transportation is still short a bus driver.

**4. Resolution 18-20 Approving and Adopting the 2018 Transit Asset Management Plan (TAM)**

John Mannle explained that the requirement to implement a Transit Management Plan (TAM) was required by FTA to manage assets, goals for replacing them, and to report back as to how your goals are being met over time. This plan needs to be adopted by October 1, 2018.

Motion is made by Commissioner Oels, seconded by Commissioner Sanchez, to adopt Resolution 18-20. Roll call vote, motion passes 5-0.

**5. Regional Transportation Plan (RTP) consultant Request for Qualification (RFQ) status**

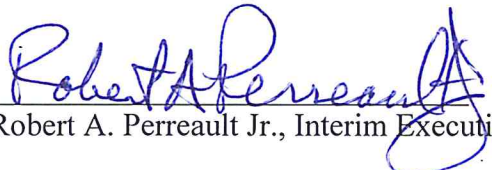
Bob Perreault stated that the RFQ for selecting a consultant to prepare the Regional Transportation Plan is almost finalized. PCTC will be publicly issuing the RFQ before the next PCTC Meeting.

**6. New Transit Operations Contract and RFP status**

Bob Perreault explained that Plumas Transit is in the 6<sup>th</sup> year of their operations contract and that it expires June 30, 2019. It is time to issue a new RFP. Once the document is finalized by Public Works it will be sent to County Counsel and Caltans for the final review. Thereafter, Public Works will issue a public call for the RFP.

**7. PCTC Next Meeting**

The meeting is scheduled for Monday October 15, 2018 at 1:30PM.

  
Robert A. Perreault Jr., Interim Executive Director

Date: OCTOBER 15, 2018