

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, July 16, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:29 pm in the Conference Room of the Plumas County Public Works Department.

1A. Roll Call is conducted by John Mannle

Commissioners in attendance are: Bill Powers, Michael Sanchez, Susan Scarlett, Lori Simpson, Phil Oels, and Sherrie Thrall. A Quorum is present

Staff Attendees: John Mannle, Assistant Director; Angelique Pluff, Fiscal Technician; Amanda Higgins, Recording Secretary.

Others in Attendance: John Maxwell, Caltrans; Kelly McElwain, Plumas Transit; John Rix, Seniors Transportation; Stacy Barnes, Caltrans; Dawn Baker, Caltrans.

1B. Public Forum – Public

Stacy Barnes reported on the Caltrans bridge projects. The Lake Almanor Spillway Bridge construction is on hold due to the rebar failing a test. The contractor is waiting for the new materials to arrive. The Yellow Creek Bridge replacement demolition will restart this week. Due to construction being behind schedule, the contractor plans to work late hours to make up the time. The Spring Garden Bridge project is running on time and should be fully opened by Thanksgiving if everything goes as planned. Hamilton Branch Bridge project has a couple more weeks of one-way traffic control. The Canyon Dam and Lee Summit overlay projects should be completed by the end of August.

1C. Public Forum: Commissioners

Commissioner Scarlett had a question regarding the North Loop Project missing a deadline for allocation request. John Mannle replied that he would check the deadlines and get an answer.

2. Consideration of Draft Minutes for PCTC Meeting Conducted on June 18, 2018

Motion made by Commissioner Oels, seconded by Commissioner Thrall, to adopt the minutes of the June 18, 2018 meeting. Roll call vote, motion passes 6-0.

3. Financial Audit Contract Award to Vasquez & Company – authorize staff to execute three-year contract for financial audits

John Mannle requested a minute order to authorize Interim Executive Director to execute a contract approved as to form by County Counsel. Motion is made by Commissioner Scarlett, seconded by Commissioner Oels, Roll call vote, motion passes 6-0.

**4. Triennial Performance Audit Contract Award to Michael Baker International-
authorize staff to execute a contract for triennial performance audits for Plumas
Transit, Seniors Transportation, and the Commission**

John Mannle requested a minute order to authorize Interim Executive Director to execute a contract approved as to form by County Counsel. Motion is made by Commissioner Thrall, seconded by Commissioner Sanchez. Roll call vote, motion passes 6-0.

5. Regional Transportation Plan Update – Status report

John Mannle reported that Caltrans headquarters is requesting a re-adoption of the existing 2010 RTP for 2018 in order to meet the 5 year rule in state statutes. John will bring an agenda item to the next commission meeting. A new RTP will still need to be adopted using the 2017 guidelines in early spring. John has a request to see if the on-call environmental consultant is eligible to be used to begin work on the RTP and the associated CEQA document. If they are not eligible to contract with we will have to put out RFQ for a different consultant.

John informed the commission that the State is requesting new community outreach that typically includes 6 documented public meetings in each of the larger communities. John handed out a copy of Caltrans letter to the commissioners for their records.

6. High Sierra Music Festival - Report on transit use during the event

Kelly McElwain reported on transit use during the weekend. The extended service numbers went up compared to the last two years. There was a total of 1,051 riders over the two days with 208 riders being local.

**7. Edits to June Budget Briefing Documents – revisions and notes requested by
Commissioners**

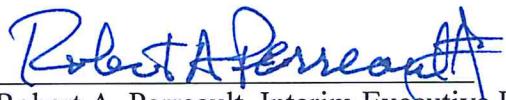
John Mannle discussed the edits that were made to last month's Budget Briefing and requested that the commissioners review it and let him know at next month's meeting of any further edits that may need to be made.

8. PCTC Next Meeting

The meeting is scheduled for Monday, August 20, 2018 at 1:30 PM

9. Adjournment

Meeting adjourned at 1:45 P.M.



Robert A. Perreault, Interim Executive Director

Date: AUGUST 20, 2018