



## **BOARD OF SUPERVISORS**

Michael Sanchez, Vice Chair 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, 4<sup>th</sup> District

Jeff Engel, Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF AUGUST 21, 2018 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

**9:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Director of Public Health to sign Agreements between County of Plumas and Chico Research Foundation to provide services for senior citizens: Nutrition Services (IIIB-0412-19), not to exceed \$156,119; and Transportation Services (IIIC-045-19), not to exceed \$30,000; approved as to form by County Counsel
- 2) Approve submission of the California Children's Services and Child Health and Disability Prevention Plans for FY 2018-2019, and authorize the Chair to sign the Certification Statements for the California Children's Services and Child Health and Disability Prevention Programs

#### **B) BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Plumas-Sierra Rural Electric Cooperative Annual Meeting, September 8, 2018 at 73233 State Route 70, west of Portola)

## 2. **DEPARTMENTAL MATTERS**

### A) **SHERIFF** – Greg Hagwood

Approve and authorize the Sheriff to sign contract between County of Plumas and Biometrics4All; and authorize the purchase of fixed assets prior to adoption of the FY 2018-2019 budget (two new live scan fingerprint devices totaling \$49,461); and authorize the Auditor/Controller to pay invoices; approved as to form by County Counsel; discussion and possible action

### B) **FACILITY SERVICES/AIRPORTS** – Kevin Correira

Approve and authorize the Chair to sign Repair-Construction Agreement between County of Plumas and MSI Fuel Management, Inc., not to exceed \$49,611.38, for the purchase of fixed assets prior to adoption of the FY 2018-2019 budget (QT POD M4000 fuel dispensing car lock system for all three Plumas County Airports); approved as to form by County Counsel

### C) **HUMAN RESOURCES** – Nancy Selvage

Adopt **RESOLUTION** to amend the Plumas County Job Classification Plan for Chief Deputy Public Guardian/Conservator, Range 2397, Department 20430; and authorize the Department of Social Services to recruit and fill the 1.0 FTE allocated position. **Roll call vote**

### D) **PUBLIC WORKS** – Robert Perreault

Authorize Public Works to award a bid to the lowest responsible bidder, not to exceed \$40,500, to be determined on August 16, 2018 for furnishing aggregate base materials at the source for use on Seneca Road, CR 306; discussion and possible action

## 3. **BOARD OF SUPERVISORS**

A. Approve and authorize the Chair to sign Employment Agreement between County of Plumas and Neal M. Caiazzo, Social Services Director/Public Guardian/Public Conservator (\$84,157 annually); approved as to form by County Counsel; discussion and possible action

B. Ratify Lease Agreement for Office Space between County of Plumas and Sierra Butte Trails Stewardship for lease of the old Plumas Corporation building located at 560 Crescent St., Quincy; approved as to form by County Counsel; discussion and possible action

C. Discussion, possible action and/or direction to the Treasurer/Tax Collector regarding an audit of the Transient Occupancy Tax (TOT)

D. Approve and authorize the Chair to sign letter in support of the Secretaries of the U.S. Department of Agriculture and the Department of Interior's efforts in managing federal property to prevent catastrophic wildfires; discussion and possible action

E. Correspondence

F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

G. Appointments

### **INTEGRATED WASTE MANAGEMENT TASK FORCE**

Appoint Terry Swofford to the Integrated Waste Management Task Force to fill a vacancy

1:00 P.M. **AFTERNOON SESSION**

**4. BOARD OF SUPERVISORS**

Report and update by Susan Scarlett, Budget Consultant on the FY 2018-2019 Budget; discussion and possible action regarding various county departments and programs

**5. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Chief Probation Officer
- B. Conference with Legal Counsel: Existing litigation - “Adler, et al., Petitioners v. County of Plumas, et al., Respondents, and Genesee Valley Ranch, LLC, et al., Real Parties in Interest,” Plumas Superior Court Case No. CV17-00152
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 – High Sierra Rural Alliance v. County of Plumas, Plumas Superior Court Case No. CV14-00009, Court of Appeal Third Appellate District Case No. C082315
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (two cases)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Administrative Unit; Sheriff’s Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, September 4, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.