



BOARD OF SUPERVISORS

Michael Sanchez, Vice Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, 4th District

Jeff Engel, Chair 5th District

**AGENDA FOR REGULAR MEETING OF JULY 3, 2018 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) CLERK OF THE BOARD

Approve Board minutes for June 2018

B) FACILITY SERVICES/AIRPORTS

- 1) Approve request to waive fees for use of the Chester Memorial Hall on November 3, 2018 for Pamela Birdsall/Suicide Prevention
- 2) Amend "standing" waiver of fees, approved by the Board on April 17, 2007, for the Maidu Bear Dance Event held annually on the third weekend in June (Friday through Monday) at the Taylorsville Campground (lower portion of the campground, including campsites, kitchen area and extending to the creek)

C) PROBATION

- 1) Approve and authorize the Chair to sign contract, not to exceed \$10,000, between County of Plumas and Dale Fry dba Backgrounds and More for the purpose of providing pre-employment background investigations; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign contract, not to exceed \$12,000, between County of Plumas and Plumas Rural Services for Cognitive Behavioral Restructuring Therapy; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign contract, not to exceed \$22,500, between County of Plumas and Plumas Rural Services for Batterer's Treatment Program; approved as to form by County Counsel

D) BEHAVIORAL HEALTH

- 1) Authorize payment of \$4,025 to Aurora Santa Rosa Hospital for placement of resident into facility without a contract
- 2) Authorize payment of \$4,960 to Restpadd Health Corporation for placement of juvenile into facility without a contract
- 3) Approve and authorize the Chair to sign contract between County of Plumas and Horton Tires for vehicle maintenance of county vehicles; approved as to form by County Counsel
- 4) Approve and authorize the Chair to sign contract between County of Plumas and Quincy Tow and Repair for vehicle maintenance of county vehicles; approved as to form by County Counsel
- 5) Approve and authorize the Chair to sign FY 2018-2019 contract, not to exceed \$30,000, between County of Plumas and Empire Recovery Center to provide rehabilitation services; approved as to form by County Counsel
- 6) Approve and authorize the Chair to sign FY 2018-2019 contract, not to exceed \$50,000, between County of Plumas and Willow Glen Care Center to provide rehabilitation services; approved as to form by County Counsel
- 7) Approve and authorize the Chair to sign contract, not to exceed \$350,000, between County of Plumas and Native American Mental Health Services to provide tele-psychiatric services; approved as to form by County Counsel

E) CLERK-RECORDER/ELECTIONS

- 1) Authorize the County Clerk-Recorder to recruit and fill vacant, funded and allocated 1.0 FTE Elections Services Assistant I/II created by promotion; and authorize the Clerk-Recorder to fill the position up to the "C" Step depending on qualifications and experience
- 2) Certify Election Results for the California Direct Primary Election held on June 5, 2018

F) PUBLIC HEALTH AGENCY

- 1) Approve and authorize the Chair to sign Agreement Amendment Number OHP2018ELLIS between County of Plumas and Ellis Planning Associates, Inc., not to exceed \$55,616, to assist in developing a Plan to assess and evaluate oral health needs in Plumas County; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Agreement Number PCPHA2018ELLIS between County of Plumas and Ellis Planning Associates, Inc., no to exceed \$10,000, to assist in developing a Strategic Plan for the Northern Sierra Opioid Safety Coalition, and ratify agreement effective June 19, 2018; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign Agreement Amendment MAA1415CODING-A4 between County of Plumas and Fairbanks, LLC., not to exceed \$42,000, to provide a Random Moment Survey software system and coding services for the Medi-Cal Administrative Activities (MAA) Program for Fiscal Year 2018-2019; approved as to form by County Counsel
- 4) Approve and authorize the Chair to sign agreement MAA1819TSB between County of Plumas and Fiscal Experts, Inc., not to exceed \$18,000, to provide Time Study Buddy software for the Medi-Cal Administrative Program; approved as to form by County Counsel.
- 5) Approve and authorize the Chair to sign Agreement #PCPHA1819MS, not to exceed \$77,400, between County of Plumas and Dr. Mark Satterfield to act as the County Health Officer/Medical Director from July 1, 2018 through June 30, 2019; approved as to form by County Counsel
- 6) Authorize Public Health to recruit and fill vacant, funded and allocated 1.0 FTE Public Health Nurse I/II or Registered Nurse I/II; and 1.0 FTE Fiscal Technical Services Assistant II or III

G) PUBLIC WORKS

Authorize Public Works to recruit and fill vacant, funded and allocated 2.0 FTE Public Works Road Maintenance Worker positions, Quincy District, created by resignation

H) **SHERIFF**

- 1) Approve and authorize the Chair to sign Service Agreement between County of Plumas and Susan McCourt, Contract Fire Prevention Specialist; approved as to form by County Counsel
- 2) Approve and authorize the Sheriff to sign Servicer Contract, not to exceed \$100,000, between County of Plumas and Mission Critical Partners for communications site related work; approved as to form by County Counsel
- 3) Authorize the Sheriff to test, establish a list and recruit and fill 1.0 FTE Sheriff's Office Dispatcher position created by resignation

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts and county service areas in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

Convene as the Flood Control & Water Conservation District Governing Board

2. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault

- A. Approve supplemental budget of \$30,000 to increase the Lake Davis Construction Project expense (545310); and increase the Reimbursements/Refund Revenue Account (46251); discussion and possible action

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors

3. **DEPARTMENTAL MATTERS**

A) **PUBLIC WORKS** – Robert Perreault

Authorize the purchase of one cold planer of \$10,894.46 (fixed assets) prior to adoption of the FY 2018-2019 budget; discussion and possible action

B) **PUBLIC HEALTH AGENCY** – Andrew Woodruff

- 1) Approve Budget Transfers to cover costs for the remainder of the fiscal year: Budget Transfer in Department (20480) Senior Transportation of \$2,500 from Retirement (51080) and \$2,500 from Group Insurance (51090) to Fuel-Vehicle (521102) to cover fuel costs; and Budget Transfer in Department (20830) Senior Nutrition of \$4,000 from Food (520300) to Retirement (51080) to cover additional retirement costs; discussion and possible action
- 2) Adopt **RESOLUTION** to Amend the FY 2017-2018 County Personnel Allocation in Budget Units 70559 and 70560 due to changes in grant approved budgets. The following shifts to 70559 from 70560 are required, effective April 1, 2018 for Public Health Program Chief $0.45 - 0.45 = 0.0$ FTE; Health Education Coordinator II $.40 + .08 = .48$ FTE; Management Analyst II $.091 + .019 = .11$ FTE; and LVN I $.009 + .05 = .14$ FTE. **Roll call vote**

C) **AUDITOR/CONTROLLER** – Roberta Allen

- 1) Approve and authorize the Chair to sign Services Agreement between County of Plumas and Rodney Craig Goodman, Jr., not to exceed \$40,000, for Chart of Accounts Restructure required for the General Ledger software conversion with no additional cost to the county general fund; approved as to form by County Counsel; discussion and possible action
- 2) Approve Addendum to Professional Services Contract, not to exceed \$123,180 for two years, between County of Plumas and Smith & Newell, CPA's for auditing services; approved as to form by County Counsel; discussion and possible action
- 3) Approve Supplemental Budget for Dept. 40044 Tobacco Settlement of \$23,000, and increase account 580000 by \$23,000 for debt service; discussion and possible action

D) **SHERIFF** – Greg Hagwood

Consider request of the Sheriff to have Human Resources begin the process to reclassify four positions in the Sheriff's Office to include cannabis code enforcement duties (1.0 FTE Investigations Sergeant; 1.0 FTE Investigator; 1.0 FTE Sheriff Services Assistant II/Evidence Clerk; and 1.0 FTE Training/Policy Deputy); and increase the Plumas County position allocation by 1.0 FTE Sheriff Services Assistant/Cannabis Code Compliance position for FY 2018-2019; discussion and possible action

E) **COUNTY COUNSEL** – Craig Settemire

Hearing Officer for Cannabis Cultivation Code Enforcement proceedings:

- 1) Approve "Agreement between County of Plumas and Lynn Strom" for services as Hearing Officer in cannabis cultivation code enforcement proceedings at the rate of \$80.00 per hour including travel time, not to exceed \$25,000; approved as to form by County Counsel.
- 2) Appoint Lynn Strom, Attorney at Law, as Plumas County Hearing Officer, pursuant to Plumas County Code Section 1-9.09 and Government Code sections 27720 and following; discussion and possible action

4. BOARD OF SUPERVISORS

- A. Set schedule for interviews of Social Services Director/Public Guardian Public Conservator
- B. Appoint Leslie Mohawk as Interim Social Services Director/Public Guardian Public Conservator; discussion and possible action
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- E. Appointments

COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

Appoint Tony Hobson, Behavioral Health Director to the Plumas County CCP Executive Committee to replace Louise Steenkamp as recommended

LASSEN-PLUMAS-SIERRA COMMUNITY ACTION AGENCY

Appoint Bill Powers to the Lassen-Plumas-Sierra Community Action Agency to replace Elliott Smart

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – County Counsel (Board only)
- B. Conference with Legal Counsel: Claim against the County filed by Yulia Oleynikova on May 23, 2018
- C. Conference with Legal Counsel: Claim against the County filed by PG&E on May 21, 2018; and by AT&T on May 31, 2018
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (one case)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, July 10, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.