

BOARD OF SUPERVISORS

Michael Sanchez, Vice Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jeff Engel, Chair 5th District

**AGENDA FOR REGULAR MEETING OF MAY 8, 2018 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) SHERIFF

Authorize the Auditor to pay invoice of \$4,692 to Department of General Services for services provided without a service contract; and further authorize the Auditor to pay future invoices from the State of California pertaining to the new Plumas County Public Safety & Rehabilitation Center project without a service contract

B) TREASURER/TAX COLLECTOR

Adopt **RESOLUTION** authorizing Investment of County Funds and Funds of Other Depositors; and approve Treasurer's Investment Policy and Guidelines as submitted

C) FARM ADVISOR

Approve and authorize the Chair to sign Amendment No. 4 to Agreement between County of Plumas and the Regents of the University of California to extend the period of performance and funding for FY 2018-2019 and contribute 25% of the salary and benefits for the UCCE 4-H Program Coordinator serving Plumas-Sierra Counties; approved as to form by County Counsel

D) BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Eastern Plumas Chamber/Mohawk Valley Events Committee: Annual Fourth of July activities to be held Saturday, June 30, 2018 and Sunday, July 1, 2018 in and around the Graeagle area)

E) PUBLIC WORKS

Authorize the Department of Public Works to recruit and fill vacant, funded and allocated 1.0 FTE Public Works Maintenance Worker position, Beckwourth District, created by resignation

F) PUBLIC HEALTH AGENCY

- 1) Adopt **RESOLUTION** to accept Standard Agreement Number 18-95002 with the State Department of Health Care Services for the Medi-Cal Administrative Activities Program for Fiscal Years 2018 through 2021; and
- 2) Approve and authorize the Chair to sign Subcontracts related to the program (Eastern Plumas Health Care (MAA1821EPHC); Plumas Crisis Intervention & Resource Center (MAA1819PCIRC); Plumas County Probation (MAA1821PROB); Plumas County Children & Families Commission (MAA1821PCCFC); Plumas District Hospital (MAA1821PDH); and Roundhouse Council (MAA1821RHC)); approved as to form by County Counsel

2. DEPARTMENTAL MATTERS

A) AUDITOR/CONTROLLER – Roberta Allen

Presentation by Smith & Newell, CPA's of Plumas County Audited Financial Report for period ending June 30, 2017; discussion and possible action

B) SHERIFF/OES – Greg Hagwood

Adopt **PROCLAMATION** Proclaiming May 6 – 12, 2018 as Wildfire Awareness Week in Plumas County

C) FACILITY SERVICES/AIRPORTS – Kevin Correia

- 1) Authorize the Department of Facility Services to purchase two tractors, not to exceed \$14,384.22, funding approved in the FY 2018-2019 budget; discussion and possible action
- 2) Continued from May 1, 2018, consider request of Chester Elementary School to waive fees for use of the Almanor Recreation Center on Thursday, June 14, 2018 for their 6th Grade Graduation Party; discussion and possible action
- 3) Continued from May 1, 2018, consider request of Chester Little League for use of the Chester Park for the 2018 Chester Little League season; discussion and possible action
- 4) Continued from May 1, 2018, consider request of Plumas Charter School to waive fees for use of the Quincy Veterans Hall on May 18, 2018 from 7 pm – 11 pm for Spring Formal; discussion and possible action
- 5) Consider request of Quincy Certified Farmers Market to rent Dame Shirley Plaza, Quincy for a total of \$500, including portable toilets, from June 14th – September 6th, 2018; discussion and possible action

D) ENGINEERING – Robert Perreault

Accept replacement of the Substitute Bond Guarantee for the Foxrun Subdivision, Phase 2 issued by SureTec Insurance Company of \$618,000; discussion and possible action

3. BOARD OF SUPERVISORS

A. Adopt **RESOLUTION** approving Membership of the Sierra Climate Adaptation and Mitigation Partnership (CAMP); approved as to form by County Counsel. **Roll call vote**

B. Adopt **RESOLUTION** in Support of the Water Supply and Water Quality Act of 2018; approved as to form by County Counsel. **Roll call vote**

C. Set interview date(s) for the position of Behavioral Health Director

D. Receive report on status of Public Defender Contracts for Attorney's Services Rendered Under Court Appointment; discussion and direction to staff

E. Correspondence

F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

G. Appointments

AIRPORT LAND USE COMMISSION

Appoint Bill Mainland as a "Board appointment" to the Airport Land Use Commission for a four-year term

LOCAL AGENCY FORMATION COMMISSION (LAFCO)

Appoint Supervisor Sanchez to the Local Agency Formation Commission Governing Board replacing Supervisor Goss; and appoint Supervisor Goss as Alternate, replacing Supervisor Sanchez

4. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – Agricultural Commissioner/Sealer of Weights & Measures (Board only)
- B. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (one case)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, May 15, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.



GREGORY J. HAGWOOD
SHERIFF/CORONER
DIRECTOR

Office of the Sheriff

Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

1A

Memorandum

DATE: April 24, 2018
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood
RE: Agenda Items for the meeting of May 8, 2018

It is recommended that the Board:

Authorize Auditor to pay invoice to Department of General Services for services provided without a service contract.

Authorize Auditor to pay future invoices from the State of California as pertaining to the new correctional facility.

Background and Discussion:

The Department of General Services reviewed the County Real Estate Due Diligence package as required by SB844 – Adult Local Criminal Justice Facilities Construction Program. This expense pertains to the building of the new Plumas County Public Safety & Rehabilitation Center.

The Sheriff's Office respectfully requests Board approval to submit invoice #0000001115655 in the amount of \$4,692.00 received from Department of General Services to the Auditor for payment and authorize the Auditor to pay the invoice submitted without a service contract.

The Sheriff's Office respectfully requests Board approval to submit future invoices to be received from the State of California (various State agencies are involved and there are not contracts for services) pertaining to the Plumas County Public Safety & Rehabilitation Center project to the Auditor for payment and authorize the Auditor to pay the invoices submitted without a service contract.

STATE OF CALIFORNIA

VENDOR #

FUND # 0093

[illegible]

W/9 Form Attached Y/N

The undersigned, under penalty of perjury, states: That the above claim and the items as therein set out are true and correct; that no part thereof has been theretofore paid, and that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

4/24/2018
DATE

TITLE

SIGNATURE OF CLAIMANT/VENDOR

Auditor's Use Only		DEPARTMENT/DISTRICT APPROVAL:	
Vendor #		I hereby certify upon my own personal knowledge that the articles or services specified in the above claim were necessary and were ordered by me for the purpose indicated hereon; that the articles have been delivered or the services have been performed by the claimant as set forth with the exception noted.	
Audited			
Input			
Checked			
Date Stamp:			
		Claim is thereby approved for the sum of	\$4,692.00
		Signed	<i>Ron D. Sowers</i>
		Title	<i>Fiscal Officer</i>
		For Districts	
		District	
		If applicable:	
		Second Signature	



GENERAL SERVICES
Department of General
Services

INVOICE

Page 1 of 3

Office Name: RESD-Asset Mgmt. Branch
Type of Service: 2870-RESD-AMB-Real Property Svcs

Customer ID	Customer Name and Address
0B3149	PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS 1834 EAST MAIN ST QUINCY CA 95971

Invoice Date	Invoice ID
13-Apr-2018	0000001115655

Project Title: Plumas County Jail and Day Rep
Address: PLUMAS COUNTY
PLUMAS COUNTY
CA

Service Period: 03-2018 to 03-2018

Bill Line No.	Description	Project	Activity	Transaction Date	Order Number	Quantity	Price/Rate	Amount
1	RPSS Single Hourly Rate	000000000003457	PT	03/14/2018		0.68	138.00	\$93.84
Empl/Supplier: PEEK,JEFFERY								Expenditure Type: REG
2	RPSS Single Hourly Rate	000000000003457	PT	03/14/2018		1.32	138.00	\$182.16
Empl/Supplier: PEEK,JEFFERY								Expenditure Type: REG
3	RPSS Single Hourly Rate	000000000003457	RT	03/02/2018		1.02	138.00	\$140.76
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
4	RPSS Single Hourly Rate	000000000003457	RT	03/05/2018		1.70	138.00	\$234.60
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
5	RPSS Single Hourly Rate	000000000003457	RT	03/06/2018		1.70	138.00	\$234.60
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
6	RPSS Single Hourly Rate	000000000003457	RT	03/07/2018		2.04	138.00	\$281.52
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
7	RPSS Single Hourly Rate	000000000003457	RT	03/08/2018		2.72	138.00	\$375.36
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
8	RPSS Single Hourly Rate	000000000003457	RT	03/02/2018		1.98	138.00	\$273.24



GENERAL SERVICES
Department of General
Services

INVOICE

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Office Name: RESD-Asset Mgmt. Branch
Type of Service: 2870-RESD-AMB-Real Property Svcs

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Invoice Date	Invoice ID
13-Apr-2018	0000001115655

Project Title: Plumas County Jail and Day Rep
Address: PLUMAS COUNTY
PLUMAS COUNTY
CA

Service Period: 03-2018 to 03-2018

Bill Line No.	Description	Project	Activity	Transaction Date	Order Number	Quantity	Price/Rate	Amount
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
9	RPSS Single Hourly Rate	000000000003457	RT	03/12/2018		0.34	138.00	\$46.92
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
10	RPSS Single Hourly Rate	000000000003457	RT	03/14/2018		1.02	138.00	\$140.76
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
11	RPSS Single Hourly Rate	000000000003457	RT	03/26/2018		0.34	138.00	\$46.92
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
12	RPSS Single Hourly Rate	000000000003457	RT	03/12/2018		0.66	138.00	\$91.08
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
13	RPSS Single Hourly Rate	000000000003457	RT	03/14/2018		1.98	138.00	\$273.24
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
14	RPSS Single Hourly Rate	000000000003457	RT	03/26/2018		0.66	138.00	\$91.08
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
15	RPSS Single Hourly Rate	000000000003457	RT	03/05/2018		3.30	138.00	\$455.40
Empl/Supplier: CARDWELL,JILL								Expenditure Type: REG
16	RPSS Single Hourly Rate	000000000003457	RT	03/06/2018		3.30	138.00	\$455.40



GENERAL SERVICES

Department of General
Services

INVOICE

Page 3 of 3

Office Name: RESD-Asset Mgmt. Branch
Type of Service: 2870-RESD-AMB-Real Property Svcs

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Invoice Date	Invoice ID
13-Apr-2018	0000001115655

Project Title: Plumas County Jail and Day Rep
Address: PLUMAS COUNTY
PLUMAS COUNTY
CA

Service Period: 03-2018 to 03-2018

Bill Line No.	Description	Project	Activity	Transaction Date	Order Number	Quantity	Price/Rate	Amount
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Empl/Supplier: CARDWELL,JILL

Expenditure Type: REG

17	RPSS Single Hourly Rate	000000000003457	RT	03/07/2018		3.96	138.00	\$546.48
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Empl/Supplier: CARDWELL,JILL

Expenditure Type: REG

18	RPSS Single Hourly Rate	000000000003457	RT	03/08/2018		5.28	138.00	\$728.64
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Empl/Supplier: CARDWELL,JILL

Expenditure Type: REG

Bill Line Subtotal: \$4,692.00
TOTAL AMOUNT DUE: \$4,692.00

For questions concerning this invoice, please contact the RESD-Asset Mgmt. Branch by calling (916) 375-4696

Please return this portion with Payment

Send all Payment Remittance to the address below:

Payable To: Department of General Services Fund: Property Acquisition Law Money

Mail To: P.O. Box 989053 West Sacramento CA 95798-9053 Customer ID: 0B3149 Customer Name: PLUMAS COUNTY Invoice No.: 0000001115655 Invoice Date: 04-13-2018 Please Pay: \$ 4,692.00 Amount Paid: 4692.00

For Credit card use only: Complete the information below indicating invoice(s) and amount(s). Remit to the address above.

Print Name as appears on card: _____ Authorized Signature: _____
Circle Type of Card: MC Visa Discoverer AMEX Phone Number with area code(____) _____
Credit Card Number: _____ Expiration Date: _____



Julie A. White

PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •
E-mail: pcttc@countyofplumas.com
(530) 283 - 6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector
(530) 283 - 6259

1B

DATE: April 26, 2018

TO: The Honorable Board of Supervisors

FROM: Julie A. White, Plumas County Treasurer-Tax Collector/Collections
Administrator

SUBJECT: Resolution Authorizing Investment of County Funds and Funds of other
Depositors, and Approval of Treasurer's Investment Policy and Guidelines

Action Required: 1.) Adopt Resolution Delegating Authority to the Treasurer to Invest County funds and funds of other depositors for 2018, and 2.) Approve the Plumas County Treasurer's Investment Policy and Guidelines as presented.

Background and Discussion: 1.) In accordance with Government Code Sections 53607 and 27000.1, the Board of Supervisors annually delegates the authority to the Treasurer to invest the excess funds available in the treasury. Excess funds are those funds not being expended on any given day. Each day investment decisions are made that enable all available funds to be invested into LAIF, CAMP or long term with PFM Asset Management.

In addition to investing those funds which are under the direction of the Board of Supervisors, the Treasurer is the existing Treasurer for all those local agencies with funds on deposit in the treasury, and invests those funds on behalf of said agencies. Board authority is required to accept funds from outside county agencies for the purpose of investing by the County Treasurer.

2.) Annually, the Board of Supervisors must review and approve the policies and guidelines established by the County Treasurer for the administration of the investment program. The Plumas County Investment Policies and Guidelines were updated by PFM Asset Management, LLC, investment advisors to the Treasurer in 2017. They continue to be aware of changing law to keep our policy up to date.

I respectfully request approval of the Resolution Authorizing the Treasurer to Invest County Funds and funds of other depositors and approve the Plumas County Investment Policy and Guidelines.

Thank you for your time.

COPY

Resolution No. 18-

A RESOLUTION RENEWING DELEGATION OF AUTHORITY TO TREASURER TO INVEST COUNTY FUNDS AND FUNDS OF OTHER DEPOSITORS

WHEREAS, pursuant to Sections 53607 and 27000.1 of the Government Code, the Board of Supervisors has reviewed the delegation of authority to the Plumas County Treasurer-Tax Collector to invest or reinvest the funds of the county and funds of other depositors in the county treasury; and,

WHEREAS, pursuant to Section 53684 of the Government Code, after determination of any excess funds of a local agency by an official responsible for such funds, which excess funds are not required for immediate use, such funds may therefore be deposited into the county treasury for the purpose of investments by the County Treasurer, pursuant to the provisions provided in Sections 53601 and 53635 of the Government Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Plumas as follows:

1. The Plumas County Treasurer-Tax Collector is re-authorized to invest or reinvest the funds of the county and other depositors in the county treasury.
2. Any excess funds of a county agency that have been determined not to be required for immediate use may be deposited into the county treasury for the purpose of investment by the county treasurer.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of the Board held on the 13th day of February, 2018, by the following vote:

AYES: Supervisors

NOES: Supervisors

ABSENT: Supervisors

Chairperson, Board of Supervisors

Attest:

Clerk of the Board

Approved as to form:



1/16/18

Gretchen Stuhr
Deputy Plumas County Counsel

THE PLUMAS COUNTY TREASURER'S OFFICE

INVESTMENT POLICY AND GUIDELINES

Approved by Board of Supervisors December 6, 2016

I. POLICY

Plumas County (County) shall invest public funds in such a manner as to comply with state and local laws; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of the Policy, in priority order of Safety, Liquidity and Return on investment.

II. SCOPE

This policy applies to the investment of short-term operating funds. Longer-term funds, including investments of employees' investment retirement funds and proceeds from certain bond issues, are covered by a separate policy.

III. PRUDENCE

The County Treasurer is a trustee and therefore a fiduciary subject to the "prudent investor" standard. The "prudent investor" standard states that, "when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

IV. OBJECTIVES

The Treasurer's primary goals for the investment of idle funds (the portfolio) are, in order of priority as per California Government Code §27000.5 and 53600.5:

1. Safety – Safety of principal is the foremost objective of Plumas County.
2. Liquidity – The County's portfolio will remain sufficiently liquid to enable the County to meet its cash flow requirements. An adequate percentage of the portfolio should be maintained in liquid short-term securities which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investment in securities with active secondary markets is highly recommended.
3. Return – The investment portfolio shall be designed with the objective of attaining the highest rate of return, taking into consideration income preservation, current market conditions, the present phase of the market cycle, both present and future cash flow needs, and the other primary goals of Safety and Liquidity.

V. DELEGATION OF AUTHORITY

The management responsibility for the County's investment program is hereby delegated to the County Treasurer in accordance with California Government Code Section 27000.1. The Treasurer may delegate investment decision making and execution authority to an investment advisor. The advisor will follow the Investment Policy and such other written instructions as are provided.

VI. INVESTMENT PROCEDURES

The County Treasurer will establish investment procedures for the operation of the County's investment program.

Whenever practical, cash will be consolidated into one bank account and invested on a pooled concept basis. Interest earnings shall be allocated according to fund cash and investment balances on a quarterly basis

Calculations for the Treasurer's administrative fee for costs of investing, depositing, banking, auditing, reporting, or otherwise handling or managing funds, as authorized in Section 27013 of the Government Code, are based upon actual costs and are subtracted from interest earnings on a quarterly basis prior to distribution of interest earnings to all funds.

VII. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process will refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions.

Plumas County Board of Supervisors adopted Resolution No. 92-5423 on December 15, 1992 which established a Conflict of Interest code for Plumas County. The Code states that Subsection 18730(b) of Title 2 of the California Administrative Code are the limits set forth by Plumas County.

The limits set forth in the California Administrative Code are the limits set forth by Plumas County.

In addition, the Board of Supervisors have adopted Rule 22 of the Personnel Rules, entitled "Code of Conduct" which further establishes limitations on the receipt of honoraria, gifts, and gratuities.

VIII. TERMS FOR FUNDS INVESTED WITH THE COUNTY INVESTMENT POOL

Any local agency and other entity not required to deposit funds in the County Treasury may do so for investment purposes according to the terms set forth in section 53684 of the Government Code. In addition, the local agency or other entity must enter into a

contract with the County Treasurer stating the minimum amount to be deposited, the term of the deposit and anticipated cash-flow projection for deposits and withdrawals, agreement to share in the administrative costs as allowed under Section 27013 of the Government Code, and any other deposit terms required of the treasurer.

Before approving any request to withdraw funds, the County Treasurer shall evaluate the request as per Government Code Section 27136 and 27133 (h). The evaluation will be based upon the following criteria:

- (a) legality
- (b) size of request and effect on liquidity of the pool
- (c) effect on earnings rate of the balance of funds in the pool
- (d) assessment of the stability and predictability of the investments in the treasury.

In addition, requests for withdrawal of funds will be at the lower of adjusted cost or market value of the pool at the time of withdrawal—or—to the last available report reflecting market values as of month end.

VIII. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The County Treasurer will maintain a list of approved financial institutions authorized to provide investment services to the County in the State of California. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). A determination should be made to insure that all approved broker/dealer firms, and individuals covering the public agency, are reputable and trustworthy. In addition, the broker/dealer firms should have the ability to meet all of their financial obligations in dealing with the County. The firms, and individuals covering the agency, should be knowledgeable and experienced in County investing and the investment products involved. No public deposit shall be made except in a qualified public depository as established by the established state laws. All financial institutions and broker/dealers who desire to conduct investment transactions with the County must supply the Treasurer with the following: audited financial statements, proof of FINRA certification, trading resolution, proof of State of California registration, completed broker/dealer questionnaire, certification of having read the County's investment policy and depository contracts. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the County invests.

If the County has an investment advisor, the investment advisor may use its own list of authorized broker/dealers to conduct transactions on behalf of the County. The advisor will perform all due diligence for the broker/dealers on its approved list.

The selection of any broker, brokerage, dealer, or securities firm that has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitations contained in Rule G37 of the Municipal Securities

Rulemaking Board, to the Plumas County Treasurer, any member of the Plumas County Board of Supervisors, or any candidate for those offices, shall be prohibited.

Purchase and sale of securities will be made on the basis of competitive bids and offers with a minimum of three quotes being obtained.

IX. AUTHORIZED AND SUITABLE INVESTMENTS

Where this section specifies a percentage limitation for a particular security type, that percentage is applicable only on the date of purchase. Credit criteria listed in this section refers to the credit rating at the time the security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the County Treasurer's investment advisor shall evaluate the quality of that security and provide the Treasurer with a recommended plan of action.

The County will limit investments in any one non-government issuer, except investment pools, to no more than 5% regardless of security type.

1. **U.S. Treasury** notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
2. **Federal agency or United States government-sponsored enterprise obligations**, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This will include any mortgage pass through security issued and guaranteed by a Federal Agency with a maximum final maturity of five years. Purchase of Federal Agency issued mortgage-backed securities authorized by this subdivision may not exceed 50% of the County's investment portfolio; all other investments in Federal Agency securities are unrestricted.
3. **Obligations of the State of California or any local agency within the state**, including bonds payable solely out of revenues from a revenue producing property owned, controlled or operated by the state or any local agency, or by a department, board, agency or authority of the state or any local agency.
4. **Registered treasury notes or bonds of any of the other 49 states in addition to California**, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of these states.
5. **Bankers' Acceptances** otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases of bankers' acceptances shall not exceed 180 days' maturity or 40% of the County's portfolio that may be invested pursuant to this section.

- 6. Repurchase Agreements.** The County may invest in overnight and term repurchase agreements with Primary Dealers of the Federal Reserve Bank of New York rated "A" or better by an NRSRO with which the County has entered into a Master Repurchase Agreement. This agreement will be modeled after the Public Securities Associations Master Repurchase Agreement. The maximum maturity will be restricted to 90 days. Purchases of repurchase agreements shall not exceed 20 percent of the portfolio.

All collateral used to secure this type of transaction is to be delivered to a third party prior to release of funds. The third party will have an account in the name of Plumas County. The market value of securities used as collateral for repurchase agreements shall be monitored on a daily basis and will not be permitted to fall below a minimum of 102 percent of the value of the repurchase agreement. Collateral shall not have maturities in excess of 5 years. The right of substitution will be granted, provided that permissible collateral is maintained.

In order to conform with provisions of the Federal Bankruptcy Code which provides for the liquidation of securities held as collateral for repurchase agreements, the only securities acceptable as collateral shall be securities that are direct obligations of and guaranteed by the U.S. Government and Agency securities as permitted under this policy. The County will maintain a first perfected security interest in the securities subject to the repurchase agreement and shall have a contractual right to liquidation of purchased securities upon the bankruptcy, insolvency, or other default of the counter party.

- 7. Commercial Paper** of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper must meet all of the following conditions in either paragraph a or paragraph b:

- a. The entity meets the following criteria: (i) is organized and operating in the United States as a general corporation, (ii) has total assets in excess of five hundred million dollars (\$500,000,000), and (iii) has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
- b. The entity meets the following criteria: (i) is organized within the United States as a special purpose corporation, trust, or limited liability company, (ii) has program-wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond, and (iii) has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO.

Eligible commercial paper will have a maximum maturity of 270 days or less. No more than 40% of the County's portfolio may be invested in commercial paper.

- 8. Non-negotiable Certificates of Deposit** (time CDs) in a state or national bank, savings association or federal association, or federal or state credit union with a branch in the State of California. In accordance with California Government Code

Section 53635.2, to be eligible to receive County deposits, a financial institution will have received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities. Time CDs are required to be collateralized as specified under Government Code Section 53630 et seq. The County, at its discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance. The County will have a signed agreement with any depository accepting County funds per Government Code Section 53649. No deposits will be made at any time in time CDs issued by a state or federal credit union if a member of the Plumas County Board of Supervisors or County Treasurer serves on the board of directors or any committee appointed by the board of directors of the credit union. In accordance with Government Code Section 53638, any deposit will not exceed that total shareholder's equity of any depository bank, nor will the deposit exceed the total net worth of any institution. No more than 20% of the County's portfolio may be invested in non-negotiable CDs.

9. **Negotiable Certificates of Deposit** issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federally- or state-licensed branch of a foreign bank. No more than 30% of the County's portfolio may be invested in negotiable CDs.
10. **Medium-Term Notes**, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Notes eligible for investment under this subdivision shall be rated "A" or its equivalent or better by a NRSRO. No more than 30% of the County's portfolio may be invested in medium-term notes.
11. **Shares of beneficial interest issued by diversified management companies** that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies will either: (i) attain the highest ranking letter or numerical rating provided by at least two NRSROs or (ii) have retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years of experience managing money market mutual funds and with assets under management in excess of \$500,000,000. No more than 20% of the County's investment portfolio may be invested in money market funds.
12. **State of California's Local Agency Investment Fund (LAIF)** an investment pool run by the State Treasurer. The County can invest up to the maximum amount permitted by the State Treasurer.

13. Shares of beneficial interest issued by a joint powers authority (Local Government Investment Pools) organized pursuant to Government Code Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (q) of California Government Code Section 53601, inclusive. Each share will represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

- a. The adviser is registered or exempt from registration with the Securities and Exchange Commission.
- b. The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q) Government Code Section 53601, inclusive.
- c. The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

14. Asset-Backed Securities (ABS) A mortgage passthrough security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable passthrough certificate, or consumer receivable-backed bond of a maximum of five years' maturity. Securities eligible for investment under this subdivision shall be issued by an issuer having an "A" or higher rating for the issuer's debt as provided by an NRSRO and rated in a rating category of "AA" or its equivalent or better by an NRSRO. No more than 20% of the County's investment portfolio may be invested pursuant to this section.

15. Supranationals. United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated "AA" or better by an NRSRO and shall not exceed 30% County's moneys that may be invested pursuant to this section.

X. INVESTMENT POOLS/MONEY MARKET FUNDS

A thorough investigation of investment pools and money market funds is required prior to investing, and on a continual basis.

XI. MAXIMUM MATURITY

Maturities will be based on an analysis of the receipt of revenues and maturity of investments. Maturities will be scheduled to permit the County to meet all disbursement requirements.

The County may not invest in a security whose maturity exceeds five years from the date of purchase unless the Plumas County Board of Supervisors has provided approval for a specific purpose at least 90 days before the investment is made.

XII. PROHIBITED INVESTMENTS

Investments not described herein, including, but not limited to, reverse repurchase agreements, stocks, inverse floaters, range notes, commercial mortgage-backed, interest-only strips, or any security that could result in zero interest accrual if held to maturity are prohibited for investment by the County.

XIII. INTERNAL CONTROL

The County Treasurer will establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

XIV. TREASURY OVERSIGHT COMMITTEE - DISCONTINUED

From 1995 to January 1, 2005, the California Government Code required counties and cities to establish a Treasury Oversight Committee. The purpose of the Committee was to oversee the policies that guide the investment of public funds. The Committee was not to impinge on the day to day operations of the County Treasurer, but rather to review and monitor the Treasurer's investment policy and reporting. In 2005, California Government Code section 27131 made the Committees optional. Plumas County discontinued the operation of its Committee as of February 6, 2007. The Plumas County Treasurer continues to provide reporting to the Plumas County Board of Supervisors, the auditor, school districts, and the community college district. The County's portfolio is also independently audited by an external auditor for compliance with the California Government Code and this Investment Policy.

XV. CUSTODY OF SECURITIES

All securities owned by the County except time deposits and securities used as collateral for repurchase agreements, will be kept in safekeeping by a third-party bank's trust department, acting as an agent for the County under the terms of a custody agreement executed by the bank and the County.

All securities will be received and delivered using standard delivery versus payment procedures.

XVI. REPORTING

The County Treasurer will provide a monthly investment report to the Plumas County Board of Supervisors, the auditor, school districts, and the community college district showing all transactions, type of investment, issuer, purchase date, maturity date, purchase price, yield to maturity, and current market value for all securities.

XVII. POLICY REVIEW

This Investment Policy will be reviewed at least annually to ensure its consistency with:

1. The California Government Code sections that regulate the investment and reporting of public funds.
2. The overall objectives of preservation of principal, sufficient liquidity, and a market return.

Any changes to the Policy must be reviewed and approved by the Board at a public meeting

Glossary

Asset-Backed Security (ABS) is a financial security backed by a loan, lease or receivables against assets other than real estate and mortgage-backed securities.

Bankers' Acceptances are short-term credit arrangements to enable businesses to obtain funds to finance commercial transactions. They are time drafts drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. By its acceptance, the bank becomes primarily liable for the payment of the draft at maturity. An acceptance is a high-grade negotiable instrument.

Broker-Dealer is a person or a firm who can act as a broker or a dealer depending on the transaction. A broker brings buyers and sellers together for a commission. They do not take a position. A dealer acts as a principal in all transactions, buying and selling for his own account.

Certificates Of Deposit

1. **Negotiable Certificates of Deposit** are large-denomination CDs. They are issued at face value and typically pay interest at maturity, if maturing in less than 12 months. CDs that mature beyond this range pay interest semi-annually. Negotiable CDs are issued by U.S. banks (domestic CDs), U.S. branches of foreign banks (Yankee CDs), and thrifts. There is an active secondary market for negotiable domestic and Yankee CDs. However, the negotiable thrift CD secondary market is limited. Yields on CDs exceed those on U.S. treasuries and agencies of similar maturities. This higher yield compensates the investor for accepting the risk of reduced liquidity and the risk that the issuing bank might fail. State law does not require the collateralization of negotiable CDs.

2. **Non-negotiable Certificates of Deposit** are time deposits with financial institutions that earn interest at a specified rate for a specified term. Liquidation of the CD prior to maturity incurs a penalty. There is no secondary market for these instruments, therefore, they are not liquid. They are classified as public deposits, and financial institutions are required to collateralize them. Collateral may be waived for the portion of the deposits that are covered by FDIC insurance.

Collateral refers to securities, evidence of deposits, or other property that a borrower pledges to secure repayment of a loan. It also refers to securities pledged by a bank to secure deposits. In California, repurchase agreements, reverse repurchase agreements, and public deposits must be collateralized.

Collateralized Mortgage Obligation (CMO) is a type of mortgage-backed security in which principal repayments are organized according to their maturities and into different classes based on risk. A collateralized mortgage obligation is a special purpose entity that receives the mortgage repayments and owns the mortgages it receives cash flows

from (called a pool). The mortgages serve as collateral, and are organized into classes based on their risk profile. Income received from the mortgages is passed to investors based on a predetermined set of rules, and investors receive money based on the specific slice of mortgages invested in (called a tranche).

Commercial Paper is a short term, unsecured, promissory note issued by a corporation to raise working capital.

Federal Agency Obligations are issued by U.S. Government Agencies or Government Sponsored Enterprises (GSE). Although they were created or sponsored by the U.S. Government, most Agencies and GSEs are not guaranteed by the United States Government. Examples of these securities are notes, bonds, bills and discount notes issued by Fannie Mae (FNMA), Freddie Mac (FHLMC), the Federal Home Loan Bank system (FHLB), and Federal Farm Credit Bank (FFCB). The Agency market is a very large and liquid market, with billions traded every day.

Issuer means any corporation, governmental unit, or financial institution that borrows money through the sale of securities.

Liquidity refers to the ease and speed with which an asset can be converted into cash without loss of value. In the money market, a security is said to be liquid if the difference between the bid and asked prices is narrow and reasonably sized trades can be done at those quotes.

Local Agency Investment Fund (LAIF) is a special fund in the State Treasury that local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$50 million for any California public agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly via direct deposit to the agency's LAIF account. The State keeps an amount for reasonable costs of making the investments, not to exceed one-quarter of one per cent of the earnings.

Market Value is the price at which a security is trading and could presumably be purchased or sold.

Maturity is the date upon which the principal or stated value of an investment becomes due and payable.

Medium-Term Notes are debt obligations issued by corporations and banks, usually in the form of unsecured promissory notes. These are negotiable instruments that can be bought and sold in a large and active secondary market. For the purposes of California Government Code, the term "Medium Term" refers to a maximum remaining maturity of five years or less. They can be issued with fixed or floating-rate coupons, and with or

without early call features, although the vast majority are fixed-rate and non-callable. Corporate notes have greater risk than Treasuries or Agencies because they rely on the ability of the issuer to make payment of principal and interest.

Money Market Fund is a type of investment comprising a variety of short-term securities with high quality and high liquidity. The fund provides interest to shareholders and must strive to maintain a stable net asset value (NAV) of \$1 per share.

Mortgage Backed Security (MBS). A type of asset-backed security that is secured by a mortgage or collection of mortgages. These securities must also be grouped in one of the top two ratings as determined by an accredited credit rating agency, and usually pay periodic payments that are similar to coupon payments. Furthermore, the mortgage must have originated from a regulated and authorized financial institution.

Principal describes the original cost of a security. It represents the amount of capital or money that the investor pays for the investment.

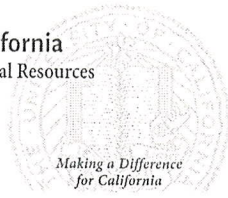
Repurchase Agreements are short-term investment transactions. Banks buy temporarily idle funds from a customer by selling him U.S. Government or other securities with a contractual agreement to repurchase the same securities on a future date at an agreed upon interest rate. Repurchase Agreements are typically for one to ten days in maturity. The customer receives interest from the bank. The interest rate reflects both the prevailing demand for Federal Funds and the maturity of the Repo. Repurchase Agreements must be collateralized.

Supranational is an international organization, or union, whereby member states transcend national boundaries or interests to share in the decision-making and vote on issues pertaining to the wider grouping.

U.S. Treasury Issues are direct obligations of the United States Government. They are highly liquid and are considered the safest investment security. U.S. Treasury issues include:

1. **Treasury Bills** which are non-interest-bearing discount securities issued by the U.S. Treasury to finance the national debt. Bills are currently issued in one, three, six, and twelve month maturities.
2. **Treasury Notes** that have original maturities of one to ten years.
3. **Treasury Bonds** that have original maturities of greater than 10 years.

Yield to Maturity is the rate of income return on an investment, minus any premium above par or plus any discount with the adjustment spread over the period from the date of the purchase to the date of maturity of the bond.



David Lile

County Director, Livestock & Natural Resources Advisor

office: (530) 283-6270 fax: (530) 283-6088

208 Fairground Road

Quincy, CA 95971

dfille@ucanr.edu

<http://ucce-plumas-sierra.ucdavis.edu>

Date: April 26, 2018

To: Honorable Board of Supervisors

From: David Lile, County Director
Plumas-Sierra Cooperative Extension

Re: Amendment No. 4 to Agreement No. Y14-2441 between County of Plumas and The Regents of the University of California.

Recommendation: Approve and authorize the Chair to sign Amendment No. 4 to Agreement No. Y14-2441 between County of Plumas and The Regents of the University of California.

Background and Discussion: Per this Amendment, Plumas County agrees to extend the period of performance and funding for FY 2018-19 and contribute 25% of the salary and benefits for the UCCE 4-H Program Coordinator serving Plumas-Sierra Counties.

PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director




CONSENT AGENDA REQUEST

For the May 8, 2018 meeting of the Plumas County Board of Supervisors

April 30, 2018

To: Honorable Board of Workers

From: Robert Perreault, Director of Public Works 

Subject: Authorization for the Department of Public Works/Road Department to fill the vacancy of one (1) FTE PW Road Maintenance Worker position in the Beckwourth Road Maintenance District.

Background:

A Road Maintenance Worker from the Public Works Department has resigned effective May 10, 2018. As a result, there will be a vacancy for a Road Maintenance Worker in the Public Works Department in the Beckwourth Maintenance District.

This position is funded and allocated in the FY17/18 Public Works budget.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

Recommendation:

The Director of Public Works respectfully recommends that the Board of Workers authorize the Department to fill the vacancy of one (1) FTE PW Road Maintenance Worker in the Beckwourth Maintenance District.

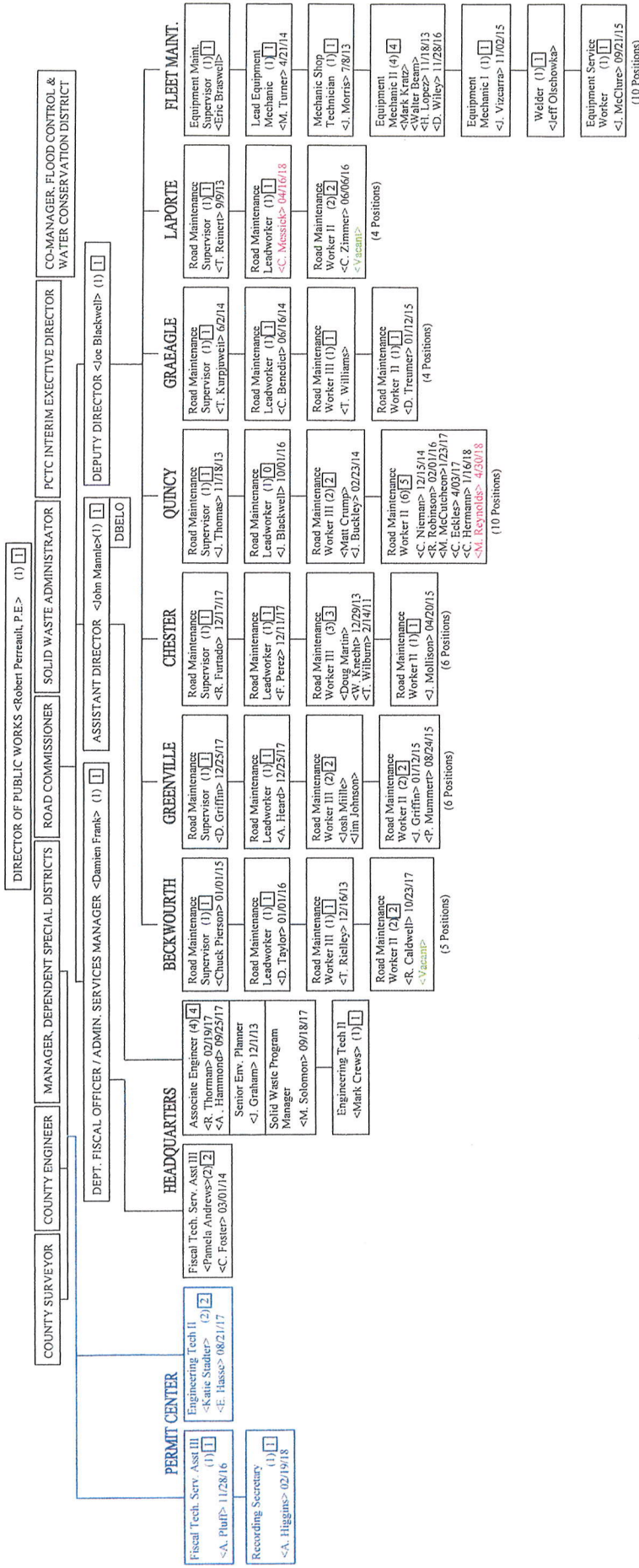
QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Public Works Maintenance Worker I/II Worker Position Beckwourth

- Is there a legitimate business, statutory or financial justification to fill the position?
Maintenance Workers are the workforce for maintenance and construction work on county roads and bridges.
- Why is it critical that this position be filled at this time?
Maintenance Workers are subject to 24 hour "call out" for road related emergencies and snow removal.
- How long has the position been vacant?
Less than one week.
- Can the department use other wages until the next budget cycle?
The department's wage and benefits portion of the 16/17 budget includes funds for this position.
- What are staffing levels at other counties for similar departments and/or positions?
No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.
- What core function will be impacted without filling the position prior to July 1? **N/A**
What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **None**
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**
- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?
None
- Does the department have a reserve? **Yes** If yes, provide the activity of the department's reserve account for the last three years?

14/15	(\$3,070,755)	15/16	(\$1,000,000)	16/17	\$0
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PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS ORGANIZATION CHART



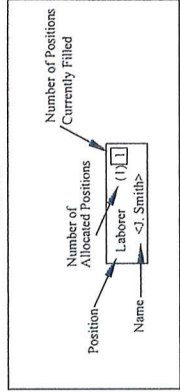
PERSONNEL SUMMARY

Total	Road Dept.	Engineering
Allocations: (60)	(37)	(3)
Currently Filled: (53)	(31)	(2)

*Note: Total Allocated Positions For Combined Road Maint. Workers I-III: (22)

**Note: Total Allocated Positions For Combined Equipment Mechanics I-III / Welder (7)

LEGEND



Director of Public Works
Revision Date: April 26, 2018



Plumas County Public Health Agency

Andrew Woodruff, MPH, Acting Director • Mark Satterfield, M.D, Health Officer
270 County Hospital Road, Suite 206, Quincy, CA 95971 • (530) 283-6337 • Fax (530) 283-6425

1F

Date: April 1, 2018
To: Honorable Board of Supervisors
From: Andrew Woodruff
Agenda: Consent Item for May 8, 2018

Item Recommendation:

- a) Approve the attached Resolution to accept Standard Agreement Number 18-95002 with the State Department of Health Care Services for the Medi-Cal Administrative Activities Program for Fiscal Years 2018 through 2021, and
- b) Approve and direct the Chair to sign the following Subcontracts related to program: Eastern Plumas Health Care (MAA1821EPHC), Plumas Crisis Intervention & Resource Center (MAA1819PCIRC), Plumas County Probation (MAA1821PROB), Plumas County Children & Families Commission (MAA1821PCCFC), Plumas District Hospital (MAA1821PDH) and Roundhouse Council (MAA1821RHC).

Background Information: Plumas County Public Health Agency has participated in the Medi-Cal Administrative Activities (MAA) Program for the past several years. This program allows counties, through a system of time studies and cost reports to enhance existing time and activities performed by specific staff relating to administration of Medi-Cal related services. Staff time and activities are enhanced with Federal funds using a formula based on staff classification, organizational structure and duty statements. The goal of the Medi-Cal Administrative Activities Program is to ensure that local assistance is provided to Medi-Cal eligible individuals, and their families in facilitating their receipt of services and activities from the Med-Cal Program.

Fiscal Impact: The subcontracts provide for a pass-through of federal Medicaid funds for MAA undertaken by the organizations that result in increased health care coverage and utilization of health care services. PCPHA recovers the costs of administering the MAA claims by withholding 15 percent of the gross amount of Medi-Cal reimbursement received. The payments are contingent upon the County's actual receipt of Medi-Cal reimbursement from the State. Thus, there is no risk to the County if all or part of the anticipated federal revenue is not realized. This arrangement provides a unique opportunity to support enhanced community services at no risk to the County.

The Standard Agreement and subcontracts were reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review. Please contact me should you have any questions or need additional information. Thank you.

C:\Documents and Settings\rosieolney\My Documents\BOS\MAA Contract & Resolution 2018-2021.doc

BOARD OF SUPERVISORS, COUNTY OF PLUMAS, STATE OF CALIFORNIA

RESOLUTION NUMBER 18-

RESOLUTION APPROVING THE MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA) STANDARD AGREEMENT NUMBER 18-95002 WITH THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES FOR THE MEDI-CAL ADMINISTRATIVE PROGRAM (MAA) FROM JULY 1, 2018 THROUGH JUNE 30, 2021 IN THE AMOUNT OF \$4,500,000.00.

WHEREAS, Plumas County Public Health Agency will perform Medi-Cal Administrative Activities (MAA) on behalf of the State Department of Health Care Services to assist in the proper and efficient administration of the Medi-Cal Program by improving the availability and accessibility of Medi-Cal Services to Medi-Cal eligible and potentially eligible individuals and their families; and

WHEREAS, Plumas County Public Health Agency will subcontract with local resource centers and hospitals to provide local assistance to Medi-Cal eligible individuals, and their families in facilitating their receipt of services and activities from the Medi-Cal Program; and

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors, County of Plumas, State of California, as follows:

1. Approve Standard Agreement Number 18-95002 with the California Department of Health Care Services for the Medi-Cal Administrative Activities Program from July 1, 2018 through June 30, 2021 in the amount of \$4,500,000.00, and
2. Authorize the Acting Director of Public Health to sign said agreement as stated above and any necessary amendments and subsequent documents to said agreement.

The forgoing Resolution was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting thereof on the 8th day of May 2018, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Chair, Plumas County Board of Supervisors

Attest:

Clerk, Plumas County Board of Supervisors

Approved as to Form:



4/29/18

Gretchen Stuhr, Deputy County Counsel III



GREGORY J. HAGWOOD
SHERIFF/CORONER
DIRECTOR

Office of the Sheriff

Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

2B

Memorandum

DATE: April 30, 2018
TO: Honorable Board of Supervisors
FROM: Sheriff / Director of Emergency Services Greg Hagwood
RE: Agenda Item for the meeting of May 8, 2018

It is recommended that the Board:

Approve a Proclamation in support of Wildfire Awareness Week May 6 thru May 12, 2018

Background and Discussion:

Wildfire Awareness Week is a state recognized public information program designed to make residents aware of the beginning of fire season (May – October) and to take steps to lessen fire threats to their homes. Counties throughout California are continually fighting uncontrolled wildfires during fire season; Plumas County has experienced a number of serious uncontrolled wildfires in the past that have threatened homes and the lives of citizens and firefighters. The theme of this year's Wildfire Awareness Week is "Prepare Now! Wildfire knows no season."

Some examples of fires that have occurred throughout the year include:

- Minerva Fire, Quincy area, 4310 acres July, 2017
- Ward Fire near Greenville, 137 acres April 2015
- Chips Fire, Feather River canyon and West Lake Almanor area threatened, 75,431 acres, July 2012
- Moonlight Fire near Greenville, 64,997 acres, September 2007

In response, representatives of Plumas County's local, state, and federal firefighting agencies, Plumas County Office of Emergency Services, the Plumas Firesafe Council and Plumas County's Firewise Communities support this year's wildfire awareness campaign "**Prepare Now! Wildfire knows no season.**"

Some tips to help you prepare year round include:

- Winter is the perfect time to complete a home inventory, prepare an evacuation plan for you and your household, and prepare a "to-go" bag.
- Spring is the time when you can begin working on your defensible space clean-up, check structures for any needed improvements to prevent ember entry, and practice a family evacuation.

- Summertime is a good time to connect with your neighbors to encourage community projects to help reduce the wildfire threat, maintain your defensible space, and register your cell phones for our county local emergency alert system (CODE RED) through the Plumas County Sheriff's Office.
- Fall provides the opportunity to check areas where burning embers might accumulate on your property during a wildfire. The places where the leaves pile up, also tend to be where embers would too, during a wildfire. Remove any easily ignited materials such as dried grass from around these areas, and clean out leaves, needles and debris from your rain gutters.

During the month of May and all year long, we encourage you to prepare now because wildfire knows no season. Learn more ways to get prepared at www.readyforwildfire.org, www.firewise.org or the Plumas Firesafe Council www.plumasfiresafe.org.

**PLUMAS COUNTY PROCLAMATION
IN SUPPORT OF
WILDFIRE AWARENESS WEEK MAY 6 through 12, 2018**

WHEREAS, uncontrolled wildfire has significantly impacts on Plumas County's environmental, economic and social well-being; and

WHEREAS, residents of Plumas County's fire-prone communities need to accept responsibility for living in high fire-hazard areas; and

WHEREAS, residents must prepare to survive uncontrolled wildfires by ensuring proper management of vegetation surrounding the home and appropriate home construction and maintenance to resist ignition; and

WHEREAS, uncontrolled wildfires can occur during any month; and

WHEREAS, residents must stay continuously vigilant and prepared for wildfire throughout the year.

NOW, THEREFORE, be it proclaimed, that the Plumas County Board of Supervisors supports the week of May 6 through 12, 2018 AND adopts it as Wildfire Awareness week and this year's theme:

**Prepare Now -
Wildfire Knows No Season!**

as a means for education and a call for residents of Plumas County to take action now to reduce the wildfire threat and prepare their homes, families and community for wildfire, and stay prepared throughout the year.

Attest:

Jeff Engel, Chair
Plumas County Board of Supervisors

Date



DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103

201

Kevin Correia
Interim Director

Board Date: May 7, 2018

To: The Honorable Board of Supervisors

From: Kevin Correia, Interim Director

Subject: Authorize the Department of Facility Services to purchase two tractors in the amount of \$14,384.22.

Background

As part of our yearly budget, we have included money allocated to replace our larger equipment as reaches the end of its useful life. By replacing a couple pieces each year, we make sure that we have a good rotation of reliable equipment. This year, we needed to replace two of our tractors that are used to do yardwork at the various County facilities. These tractors came in under our original budget of \$18,000 for equipment replacement.

Recommendation

Authorize the Department of Facility Services to purchase two tractors in the amount of \$14,384.22.



Invoice

Remittance Address:

Deere & Company
Ag & Turf CBD & Government Sales
21748 Network Place
Chicago, IL 60673-1217
800-358-5010

Bill To: 2110330

County of Plumas
Lindsay Driscoil Fiscal Officer
198 Andys Way
Quincy CA 95971-9645

Ship To: 2110330

County of Plumas Facility Services
JD Moore
198 Andys Way
Quincy CA 95971-9645

Information

Invoice Number	116175725
Invoice Date	04/09/2018
Invoice Due Date	05/10/2018
Payment Terms	Net 30 Days
Purchase Order No.	0218
Reference#	2813478
Sold To	2110330
Servicing Dealer	000S078831
JD FID No.	36-2382580

Page 1 of 3

Invoice Details

Item	Material	Description	Qty/Wt	Unit Price	Amount
0010	5343M	Select Series X570 Tractor Less Mower De Contract Description:NJPA 062117-DAC Serial Number: 1M0X570DCHM130003	1 PC	5,099.00	5,099.00
0020	BG20749	High-Performance Blower Assembly for 54A	1 PC	541.41	541.41
0030	BM21679	7 Bushel Hopper Assembly	1 PC	441.91	441.91
0040	BM21682	Power Flow chute (14 bu)	1 PC	141.24	141.24
0050	5343M	Select Series X570 Tractor Less Mower De Contract Description:NJPA 062117-DAC Serial Number: 1M0X570DHMM130001	1 PC	5,099.00	5,099.00
0060	BG20749	High-Performance Blower Assembly for 54A	1 PC	541.41	541.41
0070	BM21679	7 Bushel Hopper Assembly	1 PC	441.91	441.91
0080	BM21682	Power Flow chute (14 bu)	1 PC	141.24	141.24

20120
~~544630~~

The above items are sold according to the terms on the face and reverse side hereof, including those limiting warranties and sellers liabilities, any federal, state or city sales or use taxes are to be paid by purchaser. The above goods are made in accordance with the Fair Labor Standard Act of 1938, as amended, proof of delivery must be requested within sixty days of invoice date.



Invoice

Remittance Address:

Deere & Company
Ag & Turf CBD & Government Sales
21748 Network Place
Chicago, IL 60673-1217
800-358-5010

Bill To: 2110330

County of Plumas
Lindsay Driscoll Fiscal Officer
198 Andys Way
Quincy CA 95971-9645

Ship To: 2110330

County of Plumas Facility Services
JD Moore
198 Andys Way
Quincy CA 95971-9645

Information

Invoice Number 116175725
Invoice Date 04/09/2018
Invoice Due Date 05/10/2018
Payment Terms Net 30 Days
Purchase Order No. 0218
Reference# 2813478
Sold To 2110330
Servicing Dealer 000S078831
JD FID No. 36-2382580

Page 2 of 3

Invoice Details

Item	Material Description	Qty/Wt	Unit Price	Amount
0090	5373M 54-in. Accel Deep Mower Deck (54A) Contract Description:NJPA 062117-DAC Serial Number: 1M054A0ALHM020514	1 PC	1,300.00	1,300.00
0110	5373M 54-in. Accel Deep Mower Deck (54A) Contract Description:NJPA 062117-DAC Serial Number: 1M054A0AAHM020513	1 PC	1,300.00	1,300.00
0130	BM20714 Click-N-Go brackets	1 PC	116.63	116.63
0140	BM20714 Click-N-Go brackets	1 PC	116.63	116.63
0150	CATire Fee Contract Description:NJPA 062117-DAC	1 PC	14.00	14.00
0160	Delivery Fee Contract Description:NJPA 062117-DAC	1 PC	768.00	768.00

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Reference#	2813478
Sold To	2110330
Servicing Dealer	000S078831
JD FID No.	36-2382580

Page 3 of 3

Invoice Details

Item	Material	Description	Qty/Wt	Unit Price	Amount
				MSRP%Discount Tax Amount.....	2,597.66- 919.50
				TOTAL	14,384.22 Pay This Amount

When paying by check, please reference Invoice Number above.
Payment must be made to the remittance address listed above.

**When paying by check, please reference Invoice Number above.
Payment must be made to the remittance address listed above.**

Payment should not be made to a dealership or any other remittance addr.
To pay by credit card, please contact us at 1-800-358-5010 option 1.

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2C2,3,4 X



Chester Elementary School



158 Aspen St/PO BOX 826

Chester, CA 96020

(530) 258-3194

Better Together!

April 9, 2018

Almanor Recreation and Parks District
101 Meadowbrook Loop
Chester, CA 96020

To whom it may concern;

The Chester Elementary School 6th grade class of 2018 is requesting the use of the Almanor Recreation and Parks Department building for their 6th grade graduation party on Thursday, June 14, 2018 and returning the facility keys on June 15th after clean up. As you have done in the past, we would again like to request the fees be waived for this school event.

On behalf of the 6th grade class of 2018, we appreciate and are grateful for your support.

Sincerely,

Sally McGowan
Principal, Chester Elementary School



Chester Little League

District 48

To: The Plumas County Board of Supervisors

From: Christopher L. Dean

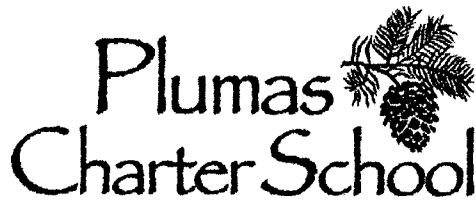
Date: 4/12/2018

RE: Request Fee Waiver for Chester Little League

My name is Chris and I am a parent and coach with Chester Little League. I have been asked by the Little League Board to request a waiver of fees for the use of Chester Park. I have been in contact with Lindsay at Facility Services and she informed me that it would be the decision of our Plumas County Board of Supervisors. I was able to reach out to Nancy and request this be put before you as an agenda item. The process was simple and I would like to thank those who assisted me in getting this request to you.

Every season Chester Little League coordinates with Cal-Fire to get a fire crew for multiple days to work on park and field clean-up. The stores within Chester donate paint and other needed supplies for the crews to work with. After the crews take care of the more difficult work all Chester Little League parents, coaches and board members hold an annual field cleanup day to "fine tune" the work of the fire crews. On average a total of 24 volunteer hours a year are committed to improving the park and field. In addition to these hours Chester Fire Department has on multiple occasions used the ladder truck to fix or replace lights and have even had PG&E assist.

Little League provides a positive, safe, recreational opportunity for over 150 children in the greater Chester area. Little League strives to instill character, courage and loyalty all while allowing kids to participate in a fun and active sport. We ensure that all children that desire to play have the opportunity regardless of the families' ability to pay. By waving the county park use fee you will be helping our organization continue in this effort.



175 N. Mill Creek Road Quincy, CA 95971
530.283.3851 530.283.3841 FAX
www.plumascharterschool.org

Dear Lori Simpson,

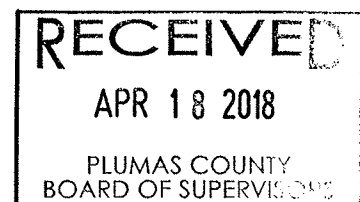
The Spring Formal dance committee at the Quincy Learning Center, Plumas Charter School is hosting our first Spring Formal for 9th-12th graders, on May 18th, 2018 from 7pm-11pm.

We have reserved the Veterans Hall here in downtown Quincy for our venue. We are writing to you to request a waiver of the rental fee and security deposit for the Veterans Hall.

Thank you for your consideration,

Kylie Anderson,
Spring Formal committee member

A handwritten signature in cursive script, appearing to read 'K. Anderson'.





2c5

QUINCY CERTIFIED FARMERS MARKET

April 30, 2018

Dear Plumas County Board of Supervisors,

The Quincy Certified Farmers' Market (QCFM) would like to request the use of Dame Shirley Plaza for its annual summer market taking place this year from June 14th - September 6th. We are requesting use of the Plaza from 3:00pm - 8:30 pm on Thursday afternoons. This would be the market's third season at the Dame Shirley Plaza location.

The Quincy Farmers' Market continues to run as a not-for-profit operation funded generously by community donations. We offer low vendor fees and an easy entry point for small businesses to have access to the local market, as well as a free platform for organizations to provide community education. This will be the Market's 19th year of operation.

QCFM is requesting that the Board of Supervisors again support the Farmers' market by renting Dame Shirley Plaza for a total of \$500.00, including portable toilets, as was offered to us last year. With the support of dedicated volunteer hours and generous community donations, the market continues to be a vital and vibrant summer event in Plumas County. We sincerely appreciate your continued support.

Thank you,

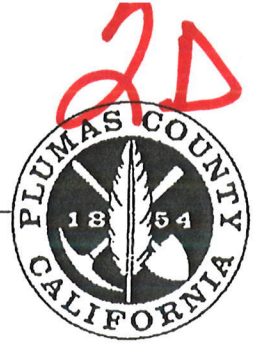
Tom Kraus
Quincy Certified Farmers' Market Manager

QUINCYFARMERSMARKET.ORG

269 MAIN STREET | QUINCY, CA 95971 | 530-487-4386 | MANAGER.QCFM@GMAIL.COM

ENGINEERING DEPARTMENT

555 West Main Street • Quincy, CA 95971 • (530) 283-6209 • Fax (530) 283-6134



Robert A. Perreault, Jr.,
Plumas County Engineer

AGENDA REQUEST

For the May 8, 2018 Meeting of the Plumas County Board of Supervisors

April 30, 2018

To: Honorable Governing Board

From: Robert Perreault, County Engineer

A handwritten signature in black ink, reading "Robert A. Perreault, Jr.", is written over the "From:" line.

Subject: Consideration of Substitute Bond Guarantee for the Foxrun Subdivision, Phase 2; discussion and possible action.

Background:

On December 14, 2005, the Plumas County Zoning Administrator conditionally approved a Tentative Subdivision Map, Entitled, "Tentative Subdivision Maps for Foxrun, Phase 2, A Portion of Foxwood." The subdivision consisted of 15.16 acres, divided into 11 lots for single-family use. The subdivision is located in Section 18, T22N, R8E MDB&M.

Thereafter, the Developer, Foxwood Almanor LLC, prepared a Set of Improvement plans, dated August 1, 2006, which was reviewed and approved by the County Engineer. At that time, the Developer commenced construction.

On August 8, 2006, the Board of Supervisors authorized security, in the form of bonds in the amount of \$499,943.

Foxwood Almanor LLC is requesting to substitute replacement bonds due to the current bonding company no longer providing bonding services. The existing bond is for \$499,943 by Insurance Company of the West. The replacement bonds are for \$618,000 and are issued by SureTec Insurance Company. The increase in bond amount is due to revised Engineer's Estimate by NST Engineering, dated February 14, 2018. The substitute Labor and Material Payment and Performance Bonds have been reviewed and approved by County Counsel.

Recommendation:

The County Engineer respectfully recommends that the Plumas County Board of Supervisors adopt a motion to accept the replacement of the substitute bonds for the subject subdivision.

Attachments:

Labor and Material Payment Bond and Performance Bond, Insurance Company of the West
Labor and Material Payment Bond and Performance Bond, SureTec Insurance Company

I.C.W. GROUP

☒ INSURANCE COMPANY OF THE WEST
☐ THE EXPLORER INSURANCE COMPANY
☐ INDEPENDENCE CASUALTY AND SURETY COMPANY
11455 EL CAMINO REAL, SAN DIEGO, CA 92130
P.O. BOX 85563 SAN DIEGO, CA 92186-5563
(619) 350-2400 FAX (619) 350-2707

Subdivision Bond
(California)

LABOR AND MATERIAL PAYMENT BOND

Bond No.: 2167359
Premium: included in
performance bond

Whereas, County of Plumas, State of California (hereinafter designated as "Obligee"), and Foxglenn Almanor LLC (hereinafter designated as "Principal") have entered into an agreement whereby Principal agrees to install and complete certain designated public improvements, which said agreement, dated _____, and identified as project Foxrun Phase 2 is hereby referred to and made a part hereof; and

Whereas, under the terms of said agreement, Principal is required, before entering upon the performance of the work, to file a good and sufficient Payment Bond with the Obligee to secure the claims to which reference is made in Title 15 (commencing with Section 3082) of Part 4 of Division 3 of the Civil Code of the State of California.

Now, therefore, said Principal and Insurance Company of the West (hereinafter designated as "Surety") are held and firmly bound unto the Obligee and all contractors, subcontractors, laborers, materialmen and other persons employed in the performance of the aforesaid agreement and referred to in the aforesaid Code of Civil Procedure in the sum of four hundred ninety nine thousand nine hundred forty three and 00/100 (\$499,943.00), for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to such work or labor, that said Surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by Obligee in successfully enforcing such obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this bond shall inure to the benefit of any and all persons, companies and corporations entitled to file claims under Title 15 (commencing with Section 3082) of Part 4 of Division 3 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of said agreement or the specifications accompanying the same shall in any manner affect its obligations on this bond, and it does hereby waive notice of any such change, extension, alteration or addition.

In witness whereof, this instrument has been duly executed by the Principal and Surety above named, on **July 14, 2005**.

Attest or Witness:

Foxglenn Almanor LLC,
a California limited liability company

Insurance Company of the West

By: Roger L Shober (Seal)
PRINCIPAL

By: Lezah Price
Lezah Price, Attorney-In-Fact

ICW GROUP
Power of Attorney

Insurance Company of the West

The Explorer Insurance Company

Independence Casualty and Surety Company

KNOW ALL MEN BY THESE PRESENTS: That Insurance Company of the West, a Corporation duly organized under the laws of the State of California, The Explorer Insurance Company, a Corporation duly organized under the laws of the State of Arizona, and Independence Casualty and Surety Company, a Corporation duly organized under the laws of the State of Texas, (collectively referred to as the "Companies"), do hereby appoint

KEVIN J. VALINE, BILLY G. BERGAN, R. W. REYNOLDS, LEZAH PRICE

their true and lawful Attorney(s)-in-Fact with authority to date, execute, sign, seal, and deliver on behalf of the Companies, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

In witness whereof, the Companies have caused these presents to be executed by its duly authorized officers this 16th day of January, 2001.



John H. Craig

John H. Craig, Assistant Secretary

INSURANCE COMPANY OF THE WEST
THE EXPLORER INSURANCE COMPANY
INDEPENDENCE CASUALTY AND SURETY
COMPANY

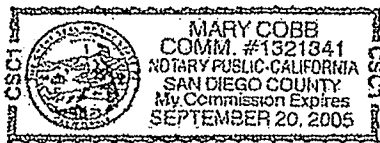
John L. Hannum

John L. Hannum, Executive Vice President

State of California }
County of San Diego } ss.

On December 5, 2003, before me, Mary Cobb, Notary Public, personally appeared John L. Hannum and John H. Craig, personally known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument, the entity upon behalf of which the persons acted, executed the instrument.

Witness my hand and official seal.



Mary Cobb

Mary Cobb, Notary Public

RESOLUTIONS

This Power of Attorney is granted and is signed, sealed and notarized with facsimile signatures and seals under authority of the following resolutions adopted by the respective Boards of Directors of each of the Companies:

"RESOLVED: That the President, an Executive or Senior Vice President of the Company, together with the Secretary or any Assistant Secretary, are hereby authorized to execute Powers of Attorney appointing the person(s) named as Attorney(s)-in-Fact to date, execute, sign, seal, and deliver on behalf of the Company, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

RESOLVED FURTHER: That the signatures of the officers making the appointment, and the signature of any officer certifying the validity and current status of the appointment, may be facsimile representations of those signatures; and the signature and seal of any notary, and the seal of the Company, may be facsimile representations of those signatures and seals, and such facsimile representations shall have the same force and effect as if manually affixed. The facsimile representations referred to herein may be affixed by stamping, printing, typing, or photocopying."

CERTIFICATE

I, the undersigned, Assistant Secretary of Insurance Company of the West, The Explorer Insurance Company, and Independence Casualty and Surety Company, do hereby certify that the foregoing Power of Attorney is in full force and effect, and has not been revoked, and that the above resolutions were duly adopted by the respective Boards of Directors of the Companies, and are now in full force.

IN WITNESS WHEREOF, I have set my hand this 14 day of July, 2005.

John H. Craig

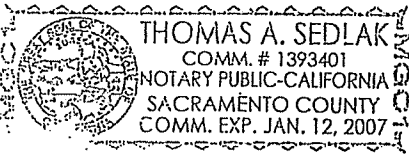
John H. Craig, Assistant Secretary

To verify the authenticity of this Power of Attorney you may call 1-800-877-1111 and ask for the Surety Division. Please refer to the Power of Attorney Number, the above named individual(s) and details of the bond to which the power is attached. For information or filing claims, please contact Surety Claims, ICW Group, 11455 El Camino Real, San Diego, CA 92130-2045 or call (858) 350-2400.

State of California
County of Sacramento

On July 14, 2005, before me, Thomas A. Sedlak, Notary Public personally appeared Lezah Price

☒ Personally known to me - or - ☐ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies) and that by his /her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Thomas A. Sedlak

Signature of Notary Public

Optional

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) claimed by Signer(s)

Signer's Name:

☐ Individual

☐ Corporate Officer

Title(s):

☐ Partner- ☐ Limited ☐ General

☐ Attorney-in-Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other : _____

☐ Individual

☐ Corporate Officer

Title(s):

☐ Partner- ☐ Limited ☐ General

☐ Attorney-in-Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other : _____

RIGHT THUMBPRINT
OF SIGNER

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RIGHT THUMBPRINT
OF SIGNER

Top of Thumb Here

Signer is Representing: _____

Signer is Representing: _____

Signer's Name: _____

I.C.W. GROUP

☒ INSURANCE COMPANY OF THE WEST

☐ EXPLORER INSURANCE COMPANY

☐ INDEPENDENCE CASUALTY AND SURETY COMPANY

11455 EL CAMINO REAL, SAN DIEGO, CA 92130-2045

P.O. BOX 85563, SAN DIEGO, CA 92186-5563

(619) 350-2400 FAX (619) 350-2707

Bond # 2167359

Premium: \$ 6,999.

PERFORMANCE BOND

WHEREAS, The Board of Supervisors of the County of Plumas, State of California, and Foxglenn Almanor, LLC. (hereinafter designated as "Principal") have entered into an agreement whereby principal agrees to install and complete certain designated public improvements, which said agreement, dated _____, and identified as project Foxrun phase 2 is hereby referred to and made a part hereof; and

WHEREAS, Said principal is required under the terms of said agreement to furnish a bond for the faithful performance of said agreement;

NOW, THEREFORE, We, the principal and Insurance Company of the West, as surety, are held and firmly bound unto the County of Plumas, hereinafter called "The County", in the penal sum of four hundred ninety nine thousand nine hundred forty three and 00/100 (\$499,943.00) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, successors, executors and administrators, jointly and severally firmly by these presents.

The condition of this obligation is such that if the above bound principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the said agreement and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the County, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by county in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

The surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the agreement or to the work to be performed thereunder or the specification accompanying the same shall in any wise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the agreement or to the work or to the specifications.

IN WITNESS WHEREOF, this instrument has been duly executed by the principal and surety above named, on July 14, 2005.

Foxglenn Almanor, LLC.,
a California Limited Liability Company

Insurance Company of the West

By: Roger L. Shohren
PRINCIPAL

By: Lezah Price
Lezah Price, Attorney-In-Fact

I.C.W. GROUP

Insurance Company of The West
The Explorer Insurance Company
Independence Casualty and Surety Company
11455 El Camino Real, San Diego, CA 92130-2045
P.O. BOX 85563, San Diego, CA 92186-5563
(858) 350-2400 FAX (858) 350-2707
www.icwgroup.com

Bond Number: 2167359

Terrorism Risk Rider

This rider addresses the requirements of the Terrorism Risk Insurance Act of 2002.

In accordance with the above Act, we are providing this disclosure notice for all bonds on which one or more of the above identified companies is a surety.

Coverage for certified acts of terrorism is included in the attached bond and will be partially reimbursed by the United States under a formula established by the Act. The United States will pay 90% of covered terrorism losses in excess of a statutory established deductible to the insurance company issuing the bond.

In no way will the payment for loss on this bond exceed the limit of liability under this bond. This rider does not provide coverage for any loss that would otherwise be excluded by the terms of this bond.

The portion of the premium, for this bond, attributable to coverage for certified acts of terrorism under the Act is One Dollar (\$1.00).

Important Notice: The cost of terrorism coverage is subject to change on any bond that premium is charged annually.

ICW GROUP
Power of Attorney
Insurance Company of the West

The Explorer Insurance Company Independence Casualty and Surety Company

KNOW ALL MEN BY THESE PRESENTS: That Insurance Company of the West, a Corporation duly organized under the laws of the State of California, The Explorer Insurance Company, a Corporation duly organized under the laws of the State of Arizona, and Independence Casualty and Surety Company, a Corporation duly organized under the laws of the State of Texas, (collectively referred to as the "Companies"), do hereby appoint

KEVIN J. VALINE, BILLY G. BERGAN, R. W. REYNOLDS, LEZAH PRICE

their true and lawful Attorney(s)-in-Fact with authority to date, execute, sign, seal, and deliver on behalf of the Companies, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

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John H. Craig

John H. Craig, Assistant Secretary

**INSURANCE COMPANY OF THE WEST
 THE EXPLORER INSURANCE COMPANY
 INDEPENDENCE CASUALTY AND SURETY
 COMPANY**

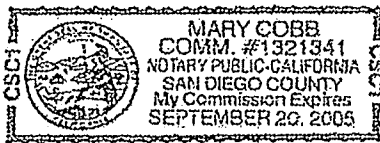
John L. Hannum

John L. Hannum, Executive Vice President

State of California }
 County of San Diego } ss.

On December 5, 2003, before me, Mary Cobb, Notary Public, personally appeared John L. Hannum and John H. Craig, personally known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument, the entity upon behalf of which the persons acted, executed the instrument.

Witness my hand and official seal.



Mary Cobb

Mary Cobb, Notary Public

RESOLUTIONS

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John H. Craig

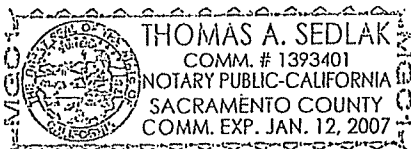
John H. Craig, Assistant Secretary

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State of California
County of Sacramento

On July 14, 2005, before me, Thomas A. Sedlak, Notary Public personally appeared Lezah Price

☒ Personally known to me - or - ☐ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies) and that by his /her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Thomas A. Sedlak

Signature of Notary Public

Optional

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) claimed by Signer(s)

Signer's Name:

☐ Individual

☐ Corporate Officer

Title(s):

☐ Partner- ☐ Limited ☐ General

☐ Attorney-in-Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other : _____

☐ Individual

☐ Corporate Officer

Title(s):

☐ Partner- ☐ Limited ☐ General

☐ Attorney-in-Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other : _____

RIGHT THUMBPRINT
OF SIGNER

Top of Thumb Here

RIGHT THUMBPRINT
OF SIGNER

Top of Thumb Here

Signer is Representing: _____

Signer is Representing: _____

Signer's Name: _____

Bond Number: 4402597

Premium: \$6,135.00

PERFORMANCE BOND

WHEREAS, The Board of Supervisors of the County of Plumas, State of California, and Foxrun Almanor, LLC (hereinafter designated as "Principal") have entered into an agreement whereby principal agrees to install and complete certain designated public improvements, which said agreement, dated _____, and identified as project Foxrun, Phase 2 is hereby referred to and made a part hereof; and

WHEREAS, Said principal is required under the terms of said agreement to furnish a bond for the faithful performance of said agreement;

NOW, THEREFORE, We, the principal and SureTec Insurance Company, as surety, are held and firmly bound unto the County of Plumas, hereinafter called "The County", in the penal sum of *Six Hundred Eighteen Thousand and No/100* ****\$618,000.00**** lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, successors, executors and administrators, jointly and severally firmly by these presents.

The condition of this obligation is such that if the above bound principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the said agreement and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the County, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by county in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

The surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the agreement or to the work to be performed thereunder or the specification accompanying the same shall in any wise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the agreement or to the work or to the specifications.

IN WITNESS WHEREOF, this instrument has been duly executed by the principal and surety above named, on March 5, 2018

Foxrun Almanor, LLC,
a California limited liability company

By: 

PRINCIPAL

SureTec Insurance Company

By: 

Sandra R. Black, Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

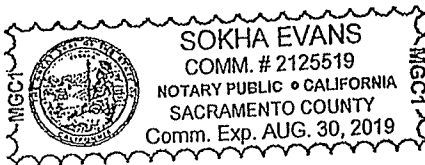
STATE OF CALIFORNIA

County of Sacramento

On 3/5/18 before me, Sokha Evans, Notary Public,
Date Insert Name of Notary exactly as it appears on the official seal

personally appeared Sandra R. Black

Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature

Sokha Evans
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of the form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Sandra R. Black

- ☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner ☐ Limited ☐ General
☒ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER

Top of thumb here

Signer is Representing:
SureTec Insurance Company

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER

Top of thumb here

Signer is Representing: _____

SureTec Insurance Company

LIMITED POWER OF ATTORNEY

Know All Men by These Presents, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Sharon J. Rusconi, Sandra R. Black

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for, providing the bond penalty does not exceed

Five Million and 00/100 Dollars (\$5,000,000.00)

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment shall continue in force until 12/31/2018 and is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. (Adopted at a meeting held on 20th of April, 1999.)

In Witness Whereof, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 20th day of February, A.D. 2017.

SURETEC INSURANCE COMPANY

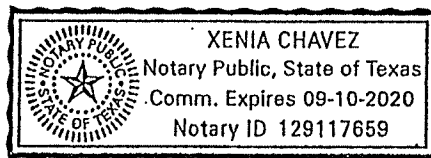
By: John Knox Jr., President

State of Texas
County of Harris

ss:



On this 20th day of February, A.D. 2017 before me personally came John Knox Jr., to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.



Xenia Chavez
Xenia Chavez, Notary Public
My commission expires September 10, 2020

, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 5th day of March 2018, A.D.

M. Brent Beaty
M. Brent Beaty, Assistant Secretary

any instrument issued in excess of the penalty stated above is totally void and without any validity.
or verification of the authority of this power you may call (713) 812-0800 any business day between 8:00 am and 5:00 pm CST.

Bond Number: 4402597

Premium Included in Performance Bond

LABOR AND MATERIAL PAYMENT BOND

Whereas, County of Plumas, State of California (hereinafter designated as "Obligee"), and SureTec Insurance Company (hereinafter designated as "Principal") have entered into an agreement whereby Principal agrees to install and complete certain designated public improvements, which said agreement, dated , and identified as project Foxrun, Phase 2 is hereby referred to and made a part hereof; and

Whereas, under the terms of said agreement, Principal is required, before entering upon the performance of the work, to file a good and sufficient Payment Bond with the Obligee to secure the claims to which reference is made in Title 15 (commencing with Section 3082) of Part 4 of Division 3 of the Civil Code of the State of California.

Now, therefore, said Principal and SureTec Insurance Company (hereinafter designated as "Surety") are held and firmly bound unto the Obligee and all contractors, subcontractors, laborers, materialmen and other persons employed in the performance of the aforesaid agreement and referred to in the aforesaid Code of Civil Procedure in the sum of *Six Hundred Eighteen Thousand**** (\$618,000.00), for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to such work or labor, that said Surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by Obligee in successfully enforcing such obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this bond shall inure to the benefit of any and all persons, companies and corporations entitled to file claims under Title 15 (commencing with Section 3082) of Part 4 of Division 3 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of said agreement or the specifications accompanying the same shall in any manner affect its obligations on this bond, and it does hereby waive notice of any such change, extension, alteration or addition.

In witness whereof, this instrument has been duly executed by the Principal and Surety above named, on March 5, 2018.

Foxrun Almanor, LLC

a California limited liability company

By: Roger Shokeen (Seal)
PRINCIPAL

SureTec Insurance Company

By: Sandra R. Black
Sandra R. Black, Attorney-in-Fact

**SUPPORT FOR THE COUNTY OF PLUMAS TO BECOME A SIERRA
CAMP MEMBER**

*A resolution of the Plumas County Board of Supervisors approving membership
in the Sierra Climate Adaptation and Mitigation Partnership.*

WHEREAS, the Sierra Climate Adaptation and Mitigation Partnership (CAMP) seeks to empower, mobilize and collaborate with a diverse set of agencies in Sierra Nevada to address climate change mitigation and adaptation and state representation for rural Sierra Nevada; and

WHEREAS, Sierra CAMP aims to educate, provide resources for, and facilitate engagement with Sierra leaders and communities about the increasing risk of disasters including wildfire, atmospheric floods and drought - consequences of an insidious web of factors occurring under the umbrella of climate change; and

WHEREAS, Sierra CAMP operates under the firm belief that Sierra Nevada must adapt to a changing climate through collaboration in order to overcome devastating tree mortality rates, reduced snowpack, drought and increased economic instability within the region due to these environmental factors; and

WHEREAS, Sierra CAMP stays informed through science-based research conducted by a vast array of academic institutions, public organizations, and state and national agencies as a way to provide information to members for decision-making; and

WHEREAS, the County of Plumas is undertaking policies, programs and activities to collaborate with and work in tandem with Sierra CAMP; and

WHEREAS, these policies, programs and activities conserve natural resources, save energy and money, and promote sustainable land use and transportation planning in the community; and

WHEREAS, cities and counties statewide are leading by example by adopting innovative sustainability programs and policies, including working with community residents, business groups and others; and

WHEREAS, Sierra CAMP provides a mechanism for Sierra leaders to engage and collaborate with urban populations, state agencies, and other statewide collaboratives through the Alliance of Regional Collaboratives for Climate Adaptation; be it

RESOLVED, that the County of Plumas become a member of Sierra CAMP; and be it further

RESOLVED, that the County of Plumas will work towards climate change mitigation, resilience and adaptation through this partnership.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2018, by the following vote, to wit:

AYES:

NOES:

ABSENT:


ABSTAIN:

Chair, Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board



County Counsel

3B

**A RESOLUTION OF THE PLUMAS COUNTY
BOARD OF SUPERVISORS IN SUPPORT OF THE
WATER SUPPLY AND WATER QUALITY ACT OF 2018**

Whereas, in our frequently very dry state, our high-tech, agricultural and urbanized economy relies on an uninterrupted and high-quality water supply. By making water use more efficient, reducing the demand for water, providing new and diverse water supplies, improving the quality of our source watersheds, and protecting key environmental uses of water, this measure will assure that the economic and environmental engines of California are not derailed by a shortage of water;

Whereas, California's water situation requires implementation of the Governor's Water Action Plan to provide for the water needs of people, agriculture and the environment. This measure will help provide a more reliable water supply by reducing waste, increasing the amount of water available to meet our needs, and improving water quality. This measure also provides additional protection for our communities from floods;

Whereas, this measure provides a fair and reasonable distribution of funds directly and indirectly benefitting every region of the state;

Whereas, severe fire conditions can lead to significant erosion, reduced water quality and impacts on water infrastructure. This division provides funding to manage forests and watersheds to reduce fire danger, mitigate the effects of wildfires on water supply and quality, and enhance water supplies;

Whereas, the State Water Resources Control Board, the Department of Fish and Wildlife, and many other agencies have recognized that providing funding for fish habitat enhancement is vital to restoring native California fish populations, and that relying solely on flow to restore those populations will not be sufficient. Providing funding for fish habitat enhancement is a vital complement to reasonable flows to protect fish;

Whereas, California has lost ninety-five percent (95%) of its historical wetlands. These wetlands provide food, water and cover for migratory and other birds, fish, mammals, reptiles, amphibians and a vast number of plant species. Many species may become endangered or threatened without wetlands and many more survive only due to wetlands available today. This division combines work to sustain and protect current wetlands with the potential to increase wetlands in California to support a thriving flora and fauna;

Whereas, this measure allocates \$350 million directly to forest health, restoration, conservation, water quality, and fuel reduction projects in the Sierra Nevada region;

1 Whereas, this measure allocates \$675 million to implement the Sustainable
2 Groundwater Management Act to stabilize groundwater levels in overdraft groundwater
3 basins;

4 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF**
5 **PLUMAS RESOLVES** that the County of Plumas does hereby support THE WATER
6 SUPPLY AND WATER QUALITY ACT OF 2018.

7 **PASSED, APPROVED and ADOPTED** this _____ day of _____, 2018,
8 by the following vote, to wit:

9 **AYES:**

10 **NOES:**

11 **ABSENT:**

12 **ABSTAIN:**

13
14
15 _____
16 Chair
17 Plumas County Board of Supervisors

18
19 **ATTEST:**

20 **APPROVED AS TO FORM:**

21
22 _____
23 Clerk of the Board

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County Counsel