



BOARD OF SUPERVISORS

Michael Sanchez, Vice Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, 4th District

Jeff Engel, Chair 5th District

**AGENDA FOR REGULAR MEETING OF MARCH 6, 2018 TO BE HELD AT 11:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Christian Encounter Ministries: 36th Annual Agony Ride in the Sierra Valley, July 27-28, 2018)

B) CLERK OF THE BOARD

Approve Board minutes for February 2018

C) INFORMATION TECHNOLOGY

Approve payment of software support fees of \$10,800, without a contract, to Strategy 7 Corp (IBM Genero Software Support); and \$3,846.38 to CDW (E-mail Security Software), included in the FY 17-18 budget

D) PUBLIC HEALTH AGENCY

Approve and authorize the Chair to sign the following service agreements related to the Ryan White Part B & PART C Programs for Fiscal Year 2018-2019:

• Lassen County Public Health (PARTB1819LCPH)	\$10,889.00
• Lassen County Public Health (PARTC1819LCPH)	\$11,260.00
• Siskiyou County HIV/AIDS Foundation (PARTC1819SCAF)	\$10,900.00

E) SOCIAL SERVICES

Approve and authorize the Director of the Department of Social Services and the Acting Public Health Director to execute and agreement for the provision of public health nursing services in the Department of Social Services Child Welfare Services programs; and authorize the Department of Social Services and the Public Health Agency to execute extensions of the agreement annually provided that the Department of Social Services budgets funds for these purposes; approved as to form by County Counsel

2. ALLIANCE FOR WORKFORCE DEVELOPMENT – Traci Holt

Report and update on business and job seeker services provided to Plumas County residents

Convene as the Plumas County Board of Equalization

3. BOARD OF EQUALIZATION

Set dates for hearing of Assessment Appeals; discussion and possible action

Adjourn as the Plumas County Board of Equalization and reconvene as the Board of Supervisors

4. DEPARTMENTAL MATTERS

A) 11:15 A.M. PUBLIC WORKS – Robert Perreault

PUBLIC HEARING: Adopt **RESOLUTION** amending Portions of the Master Fee Schedule to Establish New, and amend Existing Public Works Department Fees for Development Applications, Encroachments Permits, Transportation Permits and Disposal Fee; approved as to form by County Counsel. **Roll call vote**

B) PUBLIC HEALTH AGENCY – Andrew Woodruff

1) Accept funding of \$79,548 from Aegis Treatment Centers, LLC to support ongoing efforts of the Northern Sierra Opioid Safety Coalition; and approve supplemental budget of \$30,500 for receipt of unanticipated revenues for Fiscal Year 2017-2018; **four/fifths required roll call vote**

2) Pursuant to provision of the County Purchasing Policy 3-1(n) allow an exception to the competitive bid process due to time constraints; and authorize Public Health to purchase a Class B Camper Van from Quincy Auto not to exceed \$80,000; adopt **RESOLUTION** to accept Standard Agreement Amendment #15-11068 A01 from the California Department of Public Health, Office of AIDS for the Ryan White HIV Care Program; approve supplemental budget of \$80,000 into Budget Unit 70560 (Public Health) line Item 541500 (Vehicle) for receipt of unanticipated revenue in FY 2017-2018; and authorize the Acting Director of Public Health to sign all related contracts and any other necessary documents; **four/fifths required roll call vote**

C) AUDITOR/CONTROLLER – Roberta Allen

Authorize the Auditor/Controller to process budget transfers for FY 2017-2018 mid-year budget; discussion and possible action

D) SHERIFF – Greg Hagwood

Adopt **RESOLUTION** to amend Fiscal Year 2017-2018 Job Classification Plan and Position Allocation for Jail Commander Job Description, Range 3072 for Sheriff Department 70330. **Roll call vote**

E) HUMAN RESOURCES – Nancy Selvage

Adopt **RESOLUTION** to amend Fiscal Year 2017-2018 Job Classification for Director of Facility Services, Department 20120. **Roll call vote**

F) ENVIRONMENTAL HEALTH – Jerry Sipe

Presentation of 2017 Annual Report on Environmental Health Programs and Activities

5. BOARD OF SUPERVISORS

- A. Presentation by Plumas County students of "Rural to Rural"; Supervisor Goss
- B. Discussion and possible action regarding the position of County Administrative Officer and supporting job description
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- E. Appointments

CRESCENT MILLS FIRE DISTRICT

Appoint Marsha Ebersole to the Crescent Mills Fire District Board of Directors to form a quorum necessary to conduct business

PLANNING COMMISSION

Appoint Bob Orange to the Plumas County Planning Commission, representing District 2

EASTERN PLUMAS RURAL FIRE PROTECTION DISTRICT

Appoint Glen Mallory and Vanessa Fatheree to the Eastern Plumas Rural Fire Protection District Board to form a quorum necessary to conduct business

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment
 - Behavioral Health Director
 - Behavioral Health Deputy Director
 - Public Health Director
 - Director of Facility Services
- B. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code §54956.9
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, March 13, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.