

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, December 18, 2017

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Kevin Goss with roll call at 11:00 am in the Conference Room of the Plumas County Public Works Department.

**1A. Roll Call** is conducted by Bob Perreault Commissioners in attendance are: Bill Powers, Lori Simpson, Susan Scarlett, Phil Oels, Kevin Goss, and Michael Sanchez. A quorum is present.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner; Angelique Pluff, Recording Secretary.

Others in Attendance: John Maxwell – Caltrans

**1B. Public Forum – Public**  
There are no comments.

**1C. Public Forum: Commissioners**  
There are no comments

**2. Consideration of Draft Minutes for PCTC Meeting Conducted on November 20, 2017.**

Motion is made by Commissioner Oels, seconded by Commissioner Powers, to adopt the minutes of the November 20, 2017 meeting. Roll call vote, motion passes 6-0.

**3. Resolution 17-23 Requesting Commission to authorize a 90-day Extension of Time to complete Financial Audits for Fiscal Year 2016/17**  
Motion is made by Commissioner Scarlett, seconded by Commissioner Powers, to adopt Resolution 17-23 to authorize a 90-day extension of time to complete Financial Audits for Fiscal Year 2016/17 for submittal to the State Controller's Office. Roll call vote, motion passes 6-0.

**4. Resolution 17-24 Requesting Commission to Authorize Payment of California Association for Coordinated Transportation (CALACT) Annual Membership**  
Motion is made by Commissioner Simpson, seconded by Commissioner Sanchez, to adopt Resolution 17-24 Requesting Commission to authorize payment of California Association for Coordinated Transportation (CALACT) Annual Membership. Roll call vote, motion passes 6-0.

5. **Resolution 17-25 Request Approval for the State of Good (SGR) Program**  
Motion is made by Commissioner Powers, seconded by Commissioner Oels, to adopt Resolution 17-25, Request approval for the State of Good (SGR) Program project listing for submittal to Caltrans and Authorize staff to execute agreements. Roll call vote, motion passes 6-0.
6. **Resolution 17-26 Request Approval for Amending the FY 17/18 Overall Work Program Budget**  
Motion is made by Commissioner Simpson, seconded by Commissioner Oels, to adopt Resolution 17-26, Request approval for amending the FY 17/18 Overall Work Program budget with remaining funds from FY 16/17. Roll call vote, motion passes 6-0.
7. **Resolution 17-27 Request Authorizing the Execution of the 2017/18 STIP PP&M Fund Transfer Agreement and Authorizing the Deposit of PP&M Funds to District Planning Fund 2027 - John Mannle**  
Motion is made by Commissioner Powers, seconded by Commissioner Oels, to adopt Resolution 17-27, Request Authorizing the Execution of the 2017/18 State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PP&M) Fund Transfer Agreement and Authorizing the Deposit of PP&M Funds to District Planning Fund 2027. Roll call vote, motion passes 6-0.
8. **Comments from the Commissioners on the Plumas County Active Transportation Program – Pedestrian/Bicycle Plan**  
At the November 20, 2017 PCTC meeting, Jim Graham distributed copies of the Plumas County Active Transportation Program – Pedestrian/Bicycle Plan to each Commissioner for review. Commissioner Phil Oels questioned whether or not the River Walk in the City of Portola was located on federal lands. Jim Graham responded that this reference is an excerpt directly from the City of Portola's General Plan and therefore cannot be changed.
9. **Summary of the SSTAC Meeting Conducted on December 11, 2017**  
Jim Graham provides a summary of the SSTAC meeting on December 11, 2017 to the Commissioners. Nine out of ten SSTAC members attended the meeting. Jim provided an explanation as to the definition and purpose of the Social Services Transportation Advisory Council (SSTAC). Jim further explains that SSTAC is an advisory body to the Plumas County Transportation Commission and provides recommendations pertaining to unmet transit needs. Items discussed at the December 11th SSTAC meeting included a recommendation as to where a new eastbound bus shelter should be located in East Quincy, and possibly locating a second bus shelter near the intersection of East Main and Reese Street. The SSTAC recommended locating the bus shelter either in front of the Public Works Building or the Stone House in order to be proximate to the signalized crosswalk and traffic light for safety reasons.

The Reno services was also discussed at the December 11<sup>th</sup> SSTAC Meeting. The Reno runs occur every Thursday. Ridership has generally been good with many riders going to the airport or the Greyhound bus station. Additional topics included the request by Feather River College to locate a bus stop off of Central Avenue in front of the new college housing facility. SSTAC members did not think that this request was necessary because of the stop directly in front of Safeway, one block away. Additionally, the bus would have to reroute around Plumas Pines Shopping Center to serve this stop.

10. **It was confirmed that the next meeting is scheduled Monday, January 22, 2017<sup>8</sup> at 1:30 pm at the Public Works Conference room.**
11. **Meeting adjourned at 11:25 am.**



Robert A. Perreault, Interim Executive Director

Date: JANUARY 22, 2018