



## **BOARD OF SUPERVISORS**

Michael Sanchez, 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jeff Engel, Vice Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF NOVEMBER 14, 2017 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

10:00 A.M. CALL TO ORDER/ROLL CALL

**ACTION AGENDA**

**1. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Environmental Health Director
- B. Conference with staff regarding labor negotiations: In-Home Supportive Services providers represented by the California United Homecare Workers Union, Local 4034, AFSCME/SEIU
- C. Personnel: Public employee discipline/dismissal/separation
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**STANDING ORDERS**

11:00 A.M. PLEDGE OF ALLEGIANCE

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

**DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) BEHAVIORAL HEALTH**

Approve and authorize the Interim Behavioral Health Director to sign the following contracts:

1. West Hills Hospital, not to exceed \$75,000, approved as to form by County Counsel
2. California Human Development, not to exceed \$20,000, approved as to form by County Counsel
3. Plumas Rural Services Whole Person Care Housing Navigations, no to exceed \$63,090; approved as to form by County Counsel
4. Ken Crandall, not to exceed \$16,000, to provide field supervision as Assigned Field Instructor; approved as to form by County Counsel
5. Memorandum of Understanding with San Benito County and Mariposa County regarding Whole Person Care Pilot Project; approved as to form by County Counsel

#### **B) PROBATION**

Authorize the Auditor/Controller to pay claim of \$2,322.85 to Plumas Superior Court for 5 Sustain Licenses without a contract

#### **C) CLERK/RECORDER**

Adopt **RESOLUTION** Requiring the County Recorder to Discontinue Collection of the One Dollar Fee for Social Security Number Truncation, effective December 31, 2017

#### **D) SOCIAL SERVICES**

Approve and authorize the Director of Social Services to sign non-financial with the California Department of Social Services for legal representation in matters connected with the appeals of Notices of Action issued in the Resource Family Approval Program operated by the Plumas County Department of Social Services; approved as to form by County Counsel

#### **E) PUBLIC WORKS**

- 1) Ratify execution of a Professional Services Agreement, not to exceed \$3,800 between the County of Plumas and M.T. Hall & Associates, Inc. to perform binder grade and content determination for two cold mix asphalt samples and provide a report indicating test findings
- 2) Adopt **RESOLUTION** authorizing the Department of Public Works to enter into a Land-Use Contract with the California State Parks and Recreation Department to provide snow plowing and sanding services from County Roads to State Over-Snow Trailheads
- 3) Authorize the Department of Public Works to recruit and fill vacant, funded and allocated 2.0 FTE Public Works Road Maintenance Worker positions
- 4) Authorize the Department of Public Works to extend the term of an Extra-Help employee from 30 days to 90 days, ending January 21, 2018
- 5) Approve and authorize the Chair to sign agreement between County of Plumas and Bob's Janitorial, not to exceed \$20,880, for maintenance of Public Works headquarters building through June 30, 2020; approved as to form by County Counsel
- 6) Adopt **RESOLUTION** authorizing Execution of Amendment No. 1 to Caltrans Cooperative Agreement No. 02-0146 for Utilization of County Route A-13 as a detour during the construction of the Hamilton Branch Bridge Replacement Project-Detour

**F) FACILITY SERVICES**

Approve and authorize the Director of Facility Services to sign Construction Agreement, not to exceed \$137,250, between County of Plumas and SHI Roofing for the repair and re-roof of the One Stop Permit Center; approved as to form by County Counsel

**G) DISTRICT ATTORNEY**

- 1) Approve and authorize the District Attorney to sign a multi-year contract with Thomson Reuters for on-line legal research and documents generation; approved as to form by County Counsel
- 2) Approve and authorize the District Attorney to sign a multi-year contract with Thomson Reuters for investigations and the public administrator for access to a real-time public records tool for locating people and assets; approved as to form by County Counsel

**3. DEPARTMENTAL MATTERS**

**A) SOCIAL SERVICES – Elliott Smart**

Presentation of Social Services Trends Report for quarter ending September 30, 2017

**B) PUBLIC HEALTH AGENCY – Andrew Woodruff**

Power Point presentation – Opiate Drug Update

**C) BEHAVIORAL HEALTH – Louise Steenkamp**

- 1) Approve and authorize the Chair to sign Service Agreement between County of Plumas and Plumas Crisis Intervention and Resource Center (PCIRC), not to exceed \$79,133, to provide MHSA Community Services and Supports funding for operating expenses at the Wellness and Family Resource Centers; discussion and possible action; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign agreement, not to exceed \$11,000, between County of Plumas and Ken Roper & Associates for design plans for remodel of the Sierra House, Quincy; approved as to form by County Counsel

**D) HUMAN RESOURCES – Nancy Selvage**

Adopt **RESOLUTION** amending the Memorandum of Understanding between the County of Plumas and the Probation Associations and the Mid-Management Probation Association. **Roll call vote**

**E) SHERIFF – Greg Hagwood**

Discussion and possible action regarding site plan for construction of the new Plumas County Correctional Facility (Jail)

**4. BOARD OF SUPERVISORS**

- A. Discussion and possible action regarding Plumas County Drug Court; and authorize the Chair to sign Memorandum of Agreement as presented
- B. Approve and authorize the Chair to sign letter to Caltrans regarding proposal to Vacate a Portion of State Highway Right-of-Way in Greenville; discussion and possible action
- C. Introduce and waive first reading of an **ORDINANCE** Amending Article 2 of Chapter 5 of Title 2 of Plumas County Code (Salaries: Elected Officials). **Roll call vote**
- D. Discussion, possible action and/or direction to staff regarding County Administrative Officer Job Description
- E. Discussion and possible action to consider re-assignment of Risk Management function from the Auditor/Controller to the Board of Supervisors
- F. Economic Development Committee: Presentation by John Steffanic of Plumas County Economic Development strategy; discussion and possible action
- G. Correspondence
- H. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

I. Appointments

**SIERRA VALLEY FIRE DISTRICT**

Appoint Laurel Colberg, Ron Matlock, and Rick Allison to the Sierra Valley Fire District Governing Board to form a quorum necessary to conduct business

1:00 P.M. **AFTERNOON SESSION**

**SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts and county service areas in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

**Convene as the Governing Board for Quincy Lighting District and Crescent Mills Lighting District**

5. **QUINCY LIGHTING DISTRICT/CRESCENT MILLS LIGHTING DISTRICT**

Consider results of Special Parcel Tax Election held on November 7, 2017; discussion, possible action and/or direction to staff

**Adjourn as the Governing Board for Quincy Lighting District and Crescent Mills Lighting District and reconvene as the Board of Supervisors**

6. **BECKWOURTH COUNTY SERVICE AREA** – Robert Perreault

Adopt Engineers Report and **RESOLUTION** Establishing Procedures Under Proposition 218, Calling for a Proposed Increase of the Beckwourth County Service Area Sewer Rate and Protest Hearing. **Roll call vote**

7. **PUBLIC WORKS** – Robert Perreault

- A. Greenville Water and Sewer Systems Repair Project Department of Public Works: Consider acceptance of construction by the Contractor; and conditionally authorize the remaining amount of \$91,738.29 to be released by the Director of Public Works to the Indian Valley Community Services District; discussion and possible action
- B. Report and update on the proposal to abandon Sierra Valley McNella Lane (County Road 117A); discussion and possible action
- C. State Route 70 Pedestrian Improvement Project, East Quincy: Authorize execution of Amendment No. 4 to the Professional Services Agreement between County of Plumas and Dokken Engineering, not to exceed \$111,898.57, for the design and construction management services; discussion and possible action
- D. Introduce and waive first reading of an **ORDINANCE** amending Sections of the Plumas County Code Pertaining to the Addition of Parking Restrictions along Bucks Lake Road in the Vicinity of Plumas District Hospital, Quincy. **Roll call vote**

**ADJOURNMENT**

Adjourn meeting to Monday, November 27, 2017, Board of Supervisors Room 308, Courthouse, Quincy, California.