

WHEREAS the Plumas County District Attorney's Office desires to participate in the Proposition 47 Grant administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

NOW, THEREFORE, BE IT RESOLVED that the Plumas County District Attorney be authorized on behalf of the Plumas County Board of Supervisors to submit the grant proposal for this funding and to accept the award for the attached application from BSCC and sign the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the Plumas County District Attorney's Office agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

IT IS ALSO RESOLVED that grant funds received hereunder shall be deposited with the Plumas County Treasurer and budgeted in accordance with California law and Plumas County policy.

Passed, approved, and adopted by the Plumas County Board of Supervisors in a meeting thereof held on August 15, 2017 by the following:

**Vote: Ayes:** SUPERVISORS ENGEL, THRALL, GOSS, SANCHEZ, SIMPSON

**Noes:** NONE

**Absent:** NONE

Signature: Lori Simpson

Date: 8/15/17

LORI SIMPSON, Chair

Plumas County Board of Supervisors

ATTEST: Nancy Daforno

Date: 8/15/17

NANCY DAFORNO, Clerk of the Board

Plumas County Board of Supervisors

## Proposal Checklist

**A complete Proposition 47 Proposal packet must contain the following (to be submitted in the order listed):**

Required:	Check once Complete (✓)
Proposal Checklist (signed by the applicant)	✓
Section I. Applicant Information Form (with original signature in blue ink)	✓
Section II. Proposal Narrative (up to and not exceeding 15 pages)	✓
Section III. Budget Section (up to and not exceeding 6 pages) <ul style="list-style-type: none"> <li>▪ Budget Table</li> <li>▪ Budget Narrative</li> </ul>	✓
Required Attachments:	
▪ Proposition 47 Local Advisory Committee Member Roster ( <i>Attachment D</i> )	✓
▪ Proposition 47 Local Advisory Committee Letter(s) of Agreement ( <i>Attachment E</i> )	✓
▪ Letter(s) of Agreement for Impacted Local Government Agencies ( <i>Attachment F</i> )	✓
▪ Proposition 47 Project Work Plan ( <i>Attachment I</i> )	✓
▪ List of Partner Agencies/Organizations ( <i>Attachment J</i> )	✓
Optional:	
▪ Governing Board Resolution ( <i>Attachment H</i> ) <i>Note: The Governing Board Resolution is due prior to Grant Award Agreement, <u>not</u> at time of proposal submission.</i>	
Assurance:	
Proposition 47 Grant Funds will not be used for the acquisition of real property or for programs or services provided in a custodial setting.	✓

I have reviewed this checklist and verified that all required items are included in this proposal packet.

X

  
 Public Agency Applicant Authorized Signature (see Applicant Information Form, next page)

## Section I. Applicant Information Form

<b>A. PUBLIC AGENCY APPLICANT</b>		<b>B. TAX IDENTIFICATION NUMBER</b>	
NAME OF PUBLIC AGENCY Plumas County District Attorney		TAX IDENTIFICATION #: 94-600528	
STREET ADDRESS 520 Main Street, Suite 404	CITY Quincy	STATE CA	ZIP CODE 95971
MAILING ADDRESS (if different)		CITY	STATE ZIP CODE
<b>IF A JOINT PROPOSAL, LIST OTHER (NON-LEAD) PUBLIC AGENCIES:</b>			
<b>C. PROJECT TITLE</b>			
Plumas County Proposition 47 Project			
<b>D. REQUIRED SERVICES (Check all that apply)</b>		<b>E. ADDITIONAL SERVICES (Check all that apply)</b>	
<input checked="" type="checkbox"/> MENTAL HEALTH SERVICES <input checked="" type="checkbox"/> SUBSTANCE USE DISORDER TREATMENT <input checked="" type="checkbox"/> DIVERSION PROGRAMS		<input checked="" type="checkbox"/> HOUSING-RELATED SERVICES <input checked="" type="checkbox"/> OTHER COMMUNITY-BASED SUPPORTIVE SERVICES	
<b>F. PROJECT SUMMARY</b>			
To provide a Pretrial Diversion Program combined with mental health, substance use disorder treatment, housing and community-based supportive services including job skills training, intensive case management and civil legal services for participants in the Plumas County criminal justice system.			
<b>G. GRANT FUNDS REQUESTED</b>	<b>H. Amount of Funds Sub-Contracted to Community Organizations</b>		<b>I. Total Amount of Other Funds to be Leveraged</b>
\$1,000,000	\$700,000	70 percent	\$ 750,000
<b>J. PROJECT DIRECTOR</b>			
NAME Stephanie Tanaka	TITLE Program Manager	TELEPHONE NUMBER 530-283-6303	
STREET ADDRESS 520 Main Street, Suite 404		FAX NUMBER 530-283-6340	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS stephaniatanaka@countyofplumas.com
<b>K. FINANCIAL OFFICER</b>			
NAME Roberta Allen	TITLE Plumas Co. Auditor/Controller	TELEPHONE NUMBER 530-283-6246	
STREET ADDRESS 520 Main Street, Suite 205		FAX NUMBER 530-283-6442	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS aud_dep@countyofplumas.com
PAYMENT MAILING ADDRESS (if different)		CITY	STATE ZIP CODE
<b>L. DAY-TO-DAY CONTACT PERSON</b>			
NAME Stephanie Tanaka	TITLE Program Manager	TELEPHONE NUMBER 530-283-6303	
STREET ADDRESS 520 Main Street, Suite 404		FAX NUMBER 530-283-6340	
CITY Quincy	STATE CA	ZIP CODE 95971	EMAIL ADDRESS stephaniatanaka@countyofplumas.com

**M. AUTHORIZED SIGNATURE**

By signing this application, I hereby certify that I am vested by the Public Agency Applicant with the authority to enter into contract with the BSCC, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.

NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
David Hollister	District Attorney	530-283-6303	davidhollister@countyofplumas.com
STREET ADDRESS	CITY	STATE	ZIP CODE
520 Main Street, Suite 404	Quincy	CA	95971
APPLICANT'S SIGNATURE (Blue Ink Only)	DATE		
	February 17, 2017		

**CONFIDENTIALITY NOTICE:**

All documents submitted as a part of the Proposition 47 proposal are considered to be public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal.  
(Gov. Code, §§ 6250 et seq.)

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**RATING FACTOR 1 – PROJECT NEED** This request for funding is the result of a collaboration between the Alternative Sentencing Program (ASP), Plumas County Superior Court, Plumas County Sheriff, Plumas County Public Health, Plumas County Behavioral Health, Plumas Crisis Intervention & Resource Center (PCIRC) and other community-based mental health and substance use disorder partners to expand the Plumas County Pretrial Release Program to create a full Pretrial Diversion Program and expand the ASP Bridges Program for offenders transitioning from incarceration. This project incorporates the principals of restorative justice, trauma-informed care and recidivism reduction while providing early identification and engagement through intensive wraparound case management related to community-based supportive services including physical and mental health, alcohol and drug services and transitional and permanent housing and job skills training. A multi-disciplinary team (MDT) approach will be embedded in all services. In 2014, ASP was successful in receiving one of California's 32 Justice Assistance Grant (JAG) awards from the Board of State & Community Corrections (BSCC) addressing new state strategies to implement Plumas Project HOPE (Helping Offenders Pursue Excellence). Plumas Project HOPE replicates an evidence-based model, Swift and Certain Action, to engage criminal justice partners and community collaborative partners to improve supervision strategies that reduce recidivism, increase partnerships, improve long-term data collection and increase the positive outcomes of offenders, their families and communities. In 2016, Plumas County Superior Court received a Training & Technical Assistance Award from the Judicial Council of California's Recidivism Reduction Fund Court Grant Program. These dollars were used for planning and implementation of a Pretrial Release Program

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launched in September 2016, including the development of new judicial forms for pretrial release and use of an electronic database and a risk assessment tool specific to pretrial. Each of these programs has prepared the county to advance to the next step to address current gaps in the criminal justice model. Plumas County, one of 15 frontier counties in the state, is geographically located in the Northern Sierra Nevada Mountain Range and has a population of approximately 18,409 people covering a rural land area of 2,553 square miles, larger than the state of Rhode Island. Four main communities are spread across the county with most residents living in unincorporated areas. The County does not support a diverse population, as most residents are of Caucasian (83.8%), Hispanic/Latino (8.2%) or Native American descent (2.6%). In 2015, the county's senior population aged 56 and over accounted for 43.9% of the population. Per the California Department of Justice's 10-year crime and clearance data for 2015, Plumas County arrests totaled 843 which included 199 felony offenses, 638 misdemeanor offenses and 6 status offenses. Property crimes account for 78.4% and violent crimes for 21.6%. Violent crimes included aggravated assault (79.3%); rape (14.6%); robbery (4.9%); and homicide (1.2%). The largest age groups of arrestees range as follows: 18-25 = 18.5%; 26-35 = 26.3%; and 36-45 = 22.1%. The average daily population of the Plumas County Jail (a 67-bed facility) between the years 2011-2015 increased from 37.2% to 50.3% with 33.1% of that population consisting of unsentenced inmates in 2015 (81.3% male and 18.5% female).<sup>i</sup> California costs per inmate are among the highest in the nation. In 2012, the per capita cost of incarcerating an inmate in the county jail on average was about \$41,563 per year.<sup>ii</sup> While there is no current data available on the number of inmates presenting with some level of mental

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illness or alcohol and drug addiction, ASP estimates that between 15%-20% of inmates could benefit from intensive services as part of each individual's diversion and transition plan. Plumas County Behavioral Health served 410 residents in the 2015-16 service years.<sup>iii</sup> Plumas County had the highest rate of opioid associated accidental death in the state of California for the period 2005-2016 totaling 50 deaths. In addition, the Center for Disease Control (CDC) identified Plumas County as one of two California counties at high-risk of developing an epidemic of intravenous injection (IV) street drug-related Human Immunodeficiency Virus (HIV) and Hepatitis C. In 2014, the California Department of Public Health (CDPH) placed opioid overdose death rate per 100,000 Plumas residents at 20.5%.<sup>iv</sup> The Northern Sierra Opioid Safety Coalition, involving Plumas, Lassen, Sierra, Modoc, and Siskiyou Counties was formed to address these issues. Improved access to Medication Assisted Treatment (MAT) of addiction is considered one of the prime strategies to help address these challenges and a limited pilot project has been implemented. PCIRC, the lead provider of homeless services in the county since 1983, and a member of the Redding/Shasta Continuum of Care, conducted the 2017 Housing & Urban Development (HUD) Point in Time Count on January 24, 2017. Statistics show that 82 individuals were homeless in the county on that day with approximately 70% of this population related to the criminal justice and mental health systems.<sup>v</sup> Plumas County Office of Education/s Homeless Youth Program reported 142 children in homeless families in the district in 2015-2016.<sup>vi</sup> The median gross income for households in Plumas County is \$48,032 a year, or \$4,003 a month. The median rent for the county is \$824 a month. Households who pay more than thirty percent of their gross income are considered to be Rent Overburdened. In Plumas

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County, a household making less than \$2,747 a month would be considered overburdened when renting an apartment at or above the median rent - 47.14% of households who rent are overburdened in Plumas County.<sup>vii</sup> Affordable housing units are very limited. While PCIRC and community partners have been able to establish several housing models over the past year to assist with transitioning offenders and homeless residents, there remains a significant gap in access to immediate temporary housing as well as funding for rapid re-housing services for diversion and transition participants of ASP. The path to successful participation, in both a pretrial diversion program and re-entry program, are riddled with obstacles including poverty, substance use disorders, chronic medical conditions, mental health issues, homelessness and a lack of affordable housing. The needs of this project are identified by current gaps in services which serve as barriers to success. This Proposition 47 Project will continue to build and expand on the successes of Plumas Project HOPE, a post plea/conviction model, while expanding to a pre-plea/pre-conviction model to address the needs of those individuals who are eligible for pretrial diversion but unlikely to succeed without intensive supportive services. PCIRC will address the housing and case management needs of offenders across all programming in collaboration with the ASP Bridges Program. ASP and community-based partners utilize a multi-disciplinary team approach, evidence-based treatment modalities, shared assessments and intensive case management planning and implementation. Each individual is connected to services that best meet their needs with special attention given to specific demographics as identified with respect to race, ethnicity, gender, sexual orientation or immigration status. ASP works in close collaboration with Greenville Rancheria and

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Roundhouse Council to meet the needs of Native American participants; and utilizes local translators to bridge communications with Hispanic/Latino populations presenting with language barriers. The project's target population includes individuals who have been arrested, charged with or convicted of a criminal offense; are currently eligible for a diversion program in Plumas County; and have a history of mental health issues and/or substance use disorders. Populations who screen positive for mental health and/or substance use disorders will also be included for services. For clarity, a person has a history of mental health issues or substance use disorders if the person has a mental health issue or substance abuse disorder that limits one or more of their life activities; has received services for a mental health or substance abuse disorder; has self-reported to a provider that they have a history of mental health issues or substance abuse disorders, or both; or has been regarded as having a mental health issue or substance abuse disorder. Since the beginning of the Pre-Trial Release Program in September, 136 referrals (128 unduplicated) were received by the program. Of those numbers 58 or 45% reported to have suffered from a mental illness in their life; 101 or 78.9% reported struggling with addictions to substances; 16 or 12.5% of the 101 reporting addictions to substances were in custody for DUI of drugs or alcohol; without the DUI data, 66.4% reported to struggling with substance-related issues; 27 or 21% were homeless; 42 or 32.8% reported that they do not have a primary care physician; 42.96% of those interviewed through the Pretrial Release Program were released from custody as a result of the program; 25.78% of those interviewed were detained and remained in custody; 8.59% were eligible for pretrial release based on current charges; 7.81% refused to participate in pretrial release interview and program; 4.68% bailed

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after being interviewed.<sup>viii</sup> These statistics provide a valuable snapshot of approximately ¼ of the year for this new program and are aligned with the identified needs proposed. The development of a Pretrial Diversion Program (PDP) under ASP will assist participants in maintaining housing and jobs; accessing early intervention to primary health care, mental health services, substance use disorder services and other civil legal supports. The homeless will be safely housed through a variety housing option and participants will be matched with medical homes and intensive wraparound case management will assist in reducing county recidivism rates.

**RATING FACTOR 2 – COMMUNITY ENGAGEMENT** - A completed Proposition 47 Local Advisory Committee Membership Roster is included herein and members and their affiliations can be viewed in Attachment D. Membership includes individuals who were formerly incarcerated and/or impacted by the criminal justice system. ASP held three community stakeholder meetings in January and February and invited community partners to come together to plan and discuss the criminal justice needs of Plumas County as they relate to the Guiding Principles for the Proposition 47 Grant. Dates and times were selected by attendees who were sufficiently and publicly noticed and who provided vital input into identifying gaps in services and priority areas. Membership to this committee is aligned with the Plumas JAG Steering Committee with the addition of several new members to assist in meeting the unmet health and housing needs of our county as outlined in this proposal. No minimum or maximum membership number was established as all stakeholders were invited and welcomed to participate. The community engagement process was fair, inclusive, comprehensive and transparent and drew from a large sampling of community stakeholders. Partners were solicited

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based on their history, expertise and ability to address gaps and develop partnerships.

Completed Letters of Agreement are signed and included herein in Attachment E.

**RATING FACTOR 3 – PROJECT DESCRIPTION** - This Proposition 47 Project will address service gaps by providing a comprehensive array of pretrial diversion and re-entry services for transitioning offenders including mental health and alcohol and drug services, housing and related supports, intensive case management and job skills training through community partnerships that work to compliment and leverage existing resources, promote a regional approach and are trauma-informed and recidivism reduction minded. Through this range of intensive services, participants will follow a six-step process toward successful completion both in the pretrial diversion and transitioning offenders' programs as follows: **Step One – Outreach & Assessments** – ASP staff in collaboration with the Plumas County District Attorney's Office and the Plumas County Sheriff will identify and engage potential participants, by conducting assessments and screenings to , identify risks for recidivism, mental health diagnoses, substance use disorders and eligibility for intensive case management and community support services at the time of arrest and booking in alignment with Penal Code 1001.85, the Law Enforcement Assisted Diversion (LEAD) model . The District Attorney's Office will make final decisions on eligibility for diversion programs. ASP utilizes evidence-based assessment tools referenced herein in Rating Factor 4, using those tools as the mechanism for referrals and creation of each participants individualized multidisciplinary team. **Step Two – ASP Pretrial Diversion Program** – The implementation of evidence-based practices begins immediately at intake utilizing a validated pretrial assessment tool to identify those that are eligible for release through

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the Plumas County Pretrial Release Program. The Pretrial Assessment Tool (PAT) one of the tools in the Ohio Risk Assessment System (ORAS) was designed to be quick to administer, but at the same time be predictive of both a defendant's failure-to-appear and risk of violating pretrial probation with a new offense. The PAT can be used on a stand-alone basis or as part of the suite of assessments provided in the ORAS. The Bridges Project plans to implement the full ORAS system to create a consistent and comprehensive continuum of care for participants. ORAS was designed to predict recidivism at different points in the criminal justice system. In all, five instruments were constructed: The Pretrial Assessment Tool (PAT), the Community Supervision Tool (CST), the Community Supervision Screening Tool (CSST), the Prison Intake Tool (PIT), and the Reentry Tool (RT). Additionally, the use of a standardized assessment tool allows consistency in the assessment of risk. The purpose of ORAS is to promote consistent and objective assessment of the risk of recidivism for offenders. Another advantage of using a risk assessment system that follows offenders through the criminal justice systems is that it improves communication and avoids duplication of information. In fact, many of the items in the individual assessments carry over into assessments at later dates. The total number of risk items that are collected from all assessment instruments is 63. Of these, 24 items are used on at least two, if not more assessment instruments. Further, since ORAS will be automated, items that are assessed at earlier stages have the potential to auto-populate into assessments at future dates. ORAS has long supported supervision and programming practices rooted in the ever-growing body of the "what works" literature. The O.R.A.S. tools can be used at pretrial, prior to or while on community supervision, at intake, and in preparation for re-entry just prior to

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release from custody. The benefits of ORAS include: provides reliable assessment instruments with consistent meaning; reduces duplication and enhances communication and sharing of information; gathers information regarding potential barriers to treatment; creates a system that expands as the offender moves through different processing stages; provides fully automated tools with potential for auto-population to other IT systems; provides thorough and useful information to aid in informed decision-making; allows for professional discretion and overrides; relies on instruments able to significantly distinguish between risk levels; assists in more efficient allocation of supervision and treatment resources; generates case plans that identify and prioritize individual offender needs and specific treatment domains; and predicts likelihood of re-arrest and recidivism at different points in the criminal justice system. ASP believes this process of prioritization and the development of detailed individualized plans will lead to greater successes for participants and a significant reduction in recidivism. Individuals will work with ASP diversion staff and community-based partners to receive intensive case management through coordinated MDTs. ASP Bridge Program services will also be offered to offenders exiting the criminal justice system that are in need of intensive case management, treatment, housing support and educational and workforce development services through additional diversion programs such as Prop 36, Community Justice Court, Anger Management and Petty Theft/Bad Check Program. ASP staff will take this opportunity to assess and redesign program components that meet the needs of the Proposition 47 target population and bridge gaps in local justice services. **Step Three – ASP Bridges Program & Intensive Case Management & Treatment –** The Plumas County Public Health Agency (PCPHA) is supported by the

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California Health Care Foundation and California Department of Public Health, Safe and Active Communities Branch to convene and support a 4-county regional coalition. The Northern Sierra Opioid Safety Coalition was launched in January 2016 and now includes over 70 members. The effort is further supported by the 20,000 Lives Program, an effort in community collective impact and the way that Plumas County implements its Community Health Improvement Plan (CHIP). There are three action teams in the coalition including the Medication Assisted Treatment Team, the Naloxone Access Team and the Safe Prescribing Team. PCPHA will serve as a partner in this project to continue to strengthen the coalition, sustain newly launched Naloxone and Medication-Assisted Treatment (MAT) and align community efforts across the spectrum of prevention. MAT is the use of medications with counseling and behavioral therapies to treat substance use disorders and prevent opioid overdose. Through the development of a diverse pathway of treatment systems for participants in need of mental health services and/or substance use disorders, program components will include: individual and group counseling, contracted inpatient and residential treatment, intensive outpatient treatment, medication, peer support and intensive case management services. Restorative justice components will provide an opportunity for participants to engage in financial restitution activities to make victims whole, complete community service hours and promote the well-being of the communities where they reside. This project will also allow ASP to work closely with medical providers and participants to create medical homes for participants that upon entrance do not have a primary care provider. These expanded services with community-based mental health and substance use disorder providers, as well as new housing opportunities, will increase ASP's

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capacity and create a system change that allows participants immediate engagement in much needed services. ASP will also utilize this opportunity to redesign its Day Reporting Center options of group treatment activities to further address the needs of the Proposition 47 population. ASP fully adopts SAMHSA's concept of trauma-informed care and its six key principals in recognizing the impact of trauma in clients and families involved in the system while developing an array of services, policies and procedures that offer multiple paths for recovery, work collaboratively and mutually with partners and actively resist re-traumatization for those we serve. **Step Four – Civil Legal Services** - In addition to the criminal legal issues addressed by the District Attorney's Office, some participants may also have civil legal problems which serve as barriers to their success. The Proposition 47 Project will work in collaboration with Legal Services of Northern California to assist participants in addressing any non-criminal barriers to accessing basic needs such as housing, healthcare, government benefits, employment and educational services. **Step Five - Permanent Housing Assistance** – Diversion and re-entry participants who are homeless or unstably housed will be offered an array of housing services led by PCIRC, the lead agency in a coordinated entry process which meets the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Plumas County currently supports 42 beds available for the homeless, mentally ill and victims of domestic violence, of which many are not available for CJS use. The Proposition 47 Project will support the expansion of the following housing models and introduce a new model specific to high-risk, high-need transitioning offenders: **Bridge Housing** - Due to a lack of emergency housing options and no dedicated homeless shelters in the county for adults, PCIRC utilizes an emergency

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motel sheltering model through the Mac Homeless Program. Participants receive short-term stays while transitional or permanent housing is still being arranged. **Mac Homeless Prevention Program** – Provides emergency rent/utility assistance to prevent individuals from becoming homeless, thereby sustaining existing permanent housing. **Transitional Housing** – Ohana House Emergency & Transitional Shelter offers housing and intensive case management services for youth aged 15-24; Bridges House will be a new home following the Ohana model but address the needs of older adults aged 25-up offering housing and intensive case management services. Each program addresses whole-person care, provides 24/7 supervision with curfew and life skills training, onsite treatment and ATOD services, higher education and workforce development support and prepares residents for transition to independent living and permanent housing. Bridges Family Cottage will provide a third transitional housing site to meet the specific needs of families. **Sober Living Home** - Bridges Transitional Sober Living Home – will be a new home providing a supportive alcohol and drug-free living environment for individuals attempting to maintain abstinence from alcohol and drugs. This model offers Intensive case management and supports listed above minus the 24/7 caretaker. Participants are required to present for daily check-ins and TSLE site visits are conducted continually. Through the addition of these housing models, Plumas County will increase the number of available beds specifically for ASP use by 21 beds. PCIRC has 30 years of housing delivery with high outcome rates (HUD-CA-HCD-PCHCD). **Rapid Re-Housing Case Management & Services** - An intervention designed to help diversion and transitioning participants and families quickly exit homelessness and return to permanent housing. Services are offered without

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preconditions and assistance is tailored to each individual case and household. Support includes housing identification, rent and move-in assistance and intensive case management services. Each of these programs provides Plumas County, ASP and PCIRC the flexibility to meet the housing needs of program participants that offer the best avenue for success. This proposal will not supplant but complements existing housing funds leveraged and outlined in the budget. **Step Six – Higher Education/Workforce Development** - ASP works in collaboration with the Alliance for Workforce Development (AFWD) and Plumas Business & Career Network to enhance the skills of participants and connect them to potential employment opportunities. General Assessment of Instructional Needs (GAIN), is the chosen timed assessment tool of Plumas County Adult Education Consortium (PCAEC), and is administered by AFWD in English and Math and then scored. The test results are recorded in the Cal Jobs database along with client information collected on the Workforce Innovation & Opportunity Act application intake form. Additional workshops provide participants the opportunity to learn resume writing and interview skills. One-on-one advocacy is provided by AFWD staff to support participants in connecting with job openings throughout the county. ASP also partners with PCIRC's Foster & Homeless Youth Success (FHYS) Program funded by PCAEC. The goals of these services are to improve adult learners' transition into postsecondary education or the workforce through one-on-one and group services; the delivery of lifeskills, financial literacy and culinary workshops; engagement in career planning and college activities; and access to leadership and experiential learning opportunities. Site-based work at Ohana House & Bridges Home will be conducted weekly. PCIRC staff and the FHYS Liaison further

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assist participants in accessing eligible benefits such as CalFresh, REACH/ HEAP, Medi-Cal, food vouchers and food pantry, Salvation Army, FAFSA, scholarships, job applications and additional PCIRC programs and those of other community partners. Daily intensive case management provides participants with transportation and advocacy through accompaniment to assure needed tasks are completed and timely.

**RATING FACTOR 4 – PROJECT EVALUATION PLAN** - CJS currently utilizes CaseloadPro, a full featured Probation Case Management system. This system meets the data collection needs for this project while efficiently collecting and managing client-level data while maintaining confidentiality and meeting HIPPA and 42 CFR Part 2 requirements. The Risk and Needs Triage (RANT) is an evidence-based assessment and intervention classification tool that evaluates an offender's criminogenic risks and clinical needs to determine the level and type of criminal justice supervision and treatment services where research suggests the offender stands the best chance of success. The Static Risk and Offenders Needs (STRONG) is an evidence-based risk and needs assessment/supervision planning system for adult offenders. An advanced feature of this tool is that it predicts recidivism based on a particular type of crime which allows probation and corrections professionals to make better supervision, placement and re-entry decisions. Additional evidence-based programs utilized by staff and mental health partners through ASP include: Mental Health Screening Form III (MHSF3); Modified Mini Screen; AOD Screening; Socrates Readiness to Change; Moral Reconation Therapy (MRT) approved by SAMHSA's NREPP National Register of Evidence-Based Programs; and Mindfulness-Based Cognitive Therapy (MBCT), Acceptance and Commitment Therapy and Mindfulness-Based Stress Reduction. All

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program services information will be documented by staff utilizing CaseloadPro. The Proposition 47 Project Manager will be responsible for all data collection activities, performance measures, data storage and protection. Program statistics and participant feedback will guide the program toward additions and improvements in services. ASP will outreach to regional higher education partners such as University of Nevada Reno or University of California Chico to contract with an independent qualified program evaluator to assess this project as required.

**RATING FACTOR 5 - GUIDING PRINCIPALS** - ASP has developed a proposal that fully addresses and meets the needs and gaps in services of a rural county while addressing the guiding principles envisioned by the Proposition 47 Executive Committee.. ASP and partners support diverse staffing including those who have been system-impacted with varying skills and life experiences. This model values partnerships and collaboration and increases early interventions and supports for participants through wraparound treatment and intensive case management that is immediate and responsive, culturally respectful, client-focused/client-centered and mindful of geographic needs and community engagement of all members to shape services, goals and solutions. Activities proposed herein have been leveraged by federal, state and local funding secured by the applicant and by its housing partner, PCIRC, to assure success and reduce duplication of effort. This intensive project provides ASP the opportunity to change and improve lives of program participants at an individualized level while providing better outcomes in the Plumas County criminal justice system.

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**BIBLIOGRAPHY**

- <sup>i</sup> Board of State & Community Corrections, Publicly Accessible Data Sets, Plumas County
- <sup>ii</sup> Vera Institute – The Price of Prison: What Incarceration Costs Taxpayers. California Governor’s 2014 Corrections Budget
- <sup>iii</sup> Plumas County MHSA 2016-2017 Annual Update
- <sup>iv</sup> California Department of Public Health, Vital Statistics Death Statistical Master and Multiple Cause of Death files. Prepared by CDPH, Safe and Active Communities Branch, May 2015
- <sup>v</sup> Plumas Crisis Intervention & Resource Center – HUD Point in Time Count Data 2017 – Redding/Shasta Continuum of Care
- <sup>vi</sup> Plumas County Office of Education – California Department of Education - McKinney-Vento Homeless Program Services 2015-2016
- <sup>vii</sup> Plumas County Community Development Commission – Median Gross Income and Rent Overburden - Data derived from 2010 Census and 2014 5-Year American Community Survey
- <sup>viii</sup> Plumas County District Attorney – Alternative Sentencing Program 2015-16 Pre-Trial Release Program

## Proposition 47 Budget Table

### Blank Budget Table Template

Budget Line Item	A. Grant Funds: Year 1 (14 months)	B. Grant Funds: Year 2 (12 months)	C. Grant Funds: Year 3 (12 months)	D. Total Grant Funds Requested (A+B+C)	E. Other Funds Leveraged	F. Total Project Value (D+E)
1. Salaries and Benefits ( <i>Lead Agency only</i> )	\$81,688	\$83,606	\$83,606	\$248,900	\$345,867	\$594,767
2. Services and Supplies	\$0	\$0	\$0	\$0	\$78,000	\$78,000
3. Professional Services/Public Agency Subcontracts	\$0	\$0	\$0	\$0	\$0	\$0
4. Community-Based Organization Subcontracts*	\$300,000	\$200,000	\$200,000	\$700,000	\$320,133	\$1,020,133
5. Indirect Costs**	\$0	\$0	\$0	\$0	\$0	\$0
6. Data Collection and Evaluation***	\$20,000	\$15,000	\$15,000	\$50,000	\$0	\$50,000
7. Fixed Assets/Equipment	\$0	\$0	\$0	\$0	\$0	\$0
8. Other (Travel, Training, etc.)	\$550	\$550	\$0	\$1,100	\$6,000	\$7,100
<b>TOTALS</b>	<b>\$402,238</b>	<b>\$299,156</b>	<b>\$298,606</b>	<b>\$1,000,000</b>	<b>\$750,000</b>	<b>\$1,750,000</b>

\*minimum 50 percent of grant funds requested

\*\*not to exceed 10 percent of grant funds requested

\*\*\*minimum 5 percent [or \$25,000, whichever is greater] not to exceed 10 percent of grant funds requested

### Sample Proposition 47 Budget

Budget Line Item	A. Grant Funds: Year 1	B. Grant Funds: Year 2	C. Grant Funds: Year 3	D. Total Grant Funds Requested (A+B+C)	E. Other Funds Leveraged	F. Total Project Value (D+E)
1. Salaries and Benefits ( <i>Lead Agency only</i> )	\$100,000	\$250,000	\$0	\$350,000	\$0	\$350,000
2. Services and Supplies	\$0	\$1,076,000	\$0	\$1,076,000	\$0	\$1,076,000
3. Professional Services/Public Agency Subcontracts	\$250,000	\$250,000	\$0	\$500,000	\$2,500,000	\$3,000,000
4. Community-Based Organization Subcontracts	\$750,000	\$1,000,000	\$1,250,000	\$3,000,000	\$0	\$3,000,000
5. Indirect Costs	\$200,000	\$200,000	\$200,000	\$600,000	\$0	\$600,000
6. Data Collection and Evaluation	\$176,000	\$200,000	\$50,000	\$426,000	\$0	\$426,000
7. Fixed Assets/Equipment	\$22,000	\$22,000	\$0	\$44,000	\$0	\$44,000
8. Other (Travel, Training, etc.)	\$2,000	\$2,000	\$0	\$4,000	\$0	\$4,000
<b>TOTALS</b>	<b>\$1,500,000</b>	<b>\$3,000,000</b>	<b>\$1,500,000</b>	<b>\$6,000,000</b>	<b>\$2,500,000</b>	<b>\$8,500,000</b>

## Rating Factor 6b: Budget Narrative

**Instructions:** The purpose of the Budget Narrative is to support the amounts requested in the Budget Table. The Budget Narrative must be submitted in Arial 12-point font with one-inch margins on all four sides. The narrative must be double-spaced and cannot exceed **6 pages** in length. Provide the information listed under each line item below with narrative to explain how the requested grant funds and outside leveraged funds will be used to achieve project goals.

- 1. Salaries and Benefits:** List each Lead Agency staff to be funded by the grant. For each, provide the classification/title, percentage of time, salary/hourly rates, and benefits. Note: salaries and benefits of all other contracted staff go under the appropriate line item, either Professional Services or Community-Based Organization contracts.

- a. Total Grant Funds Requested: \$248,900**

**Narrative Detail:** ASP will use Proposition 47 grant funds to support the following staff:

Project Coordinator – Stephanie Tanaka – will provide oversight on entire award providing .75 FTE of her time to this project in the first 14 months – supervising and training staff and community partners. The annual base salary for this position is \$63,294 and benefits @ 32% = \$83,605. In year 2 and 3, a total of \$167,210 will be applied to this position for 1 FTE each.  
Total = \$229,914.

Case Manager – Lori Beatley – will assist with program support to Project Coordinator and provide direct services to participants using 31% of her time on this project in the first 14 months. The annual base salary for this position is \$45,947 and benefits @ 34% = \$61,577. In year 2, \$92.00 will be applied to this position.

Total = \$18,986

Additional program staff is supported by local funding.

- b. Other Funds Leveraged: \$429,897**

**Narrative Detail:** ASP is currently supported by additional funders who provide leverage to this project which include: Community Corrections Partnership - \$185,839; Administrative Office of the Courts - \$26,000; JAG - \$207,028; and Judicial Council of California and Training & Technical Assistance - \$11,000 totaling \$429,867.

- 2. Services and Supplies:** Itemize all services and supplies.

- a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$78,000**

**Narrative Detail:** These funds are provided to ASP by the Judicial Council of California and used annually (\$26,000) for direct client services to meet emergency and general needs such as clothing, etc. Funds are also used as incentives for program participation.

**3. Professional Services/Public Agency Subcontracts:** List the names of all professional service contracts (e.g., contracts with other governmental entities or consultants). Itemize the services that will be provided by each and show funds allocated to each. Show hours and billing rates for all contracted staff.

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**4. Community-Based Organization Subcontracts:** The Lead Agency must subcontract with one or more non-governmental, community organizations for a **minimum of 50 percent** of the total grant award. Additional points will be added to the final score for applicants that pass through 60 percent or 70 percent, etc.

List the names of all non-governmental community organizations, itemize the services that will be provided by each and show funds allocated to each. Show hours and billing rates for all community organization staff.

If a community partner has not been selected as of the date of the submission of the application, clearly identify the amount of grant funds that will be allocated as a placeholder.

**a. Total Grant Funds Requested: \$700,000**

**Narrative Detail:** Plumas Crisis Intervention & Resource Center will provide an array of housing services for ASP program participants, participate in MDT and intensive case management –

Executive Director – Johanna A. Downey – will provide oversight of grant award providing .05% of her time to this project – supervising staff and program and grant compliance consultant. The annual base salary for this position is \$62,400 and benefits at \$15,193 = \$3,880 per year.

Total = \$11,640.

Administrative Director – Scott Corey – will provide fiscal oversight of grant providing .05% of his time to this project – activities include all fiscal activities and check preparation, monitoring of leases and insurance, and work with accountant. The annual base salary for this position is \$56,160 and benefits of \$14,404 = \$3,528 per year.

Total = \$10,584.

Program & Grant Compliance Officer Consultant – will provide housing management services, entry intakes, intensive case management, exit interviews, participation in MDT and resource and referral assistance. The annual cost for this contract is 8 hours per week x \$50.00 per hour = \$20,800. Total = \$62,400.

Direct housing services across multiple housing options including emergency motel sheltering, TSLE, supervised housing models, family cottage and rapid re-housing services. Costs will be balanced over the timeframe of the grant. Total = \$380,376.

Medication Assisted Therapy – PCIRC will contract with a local community clinic to provide this services for program participants. This is a place holder until the clinic can be identified. Costs will be balanced over the timeframe of the grant.

Total = \$75,000

Rethink Industries – PCIRC will contract with this local provider of mental health and substance use services to provide direct services for program participants. Costs will be balanced over the timeframe of the grant.

Total = \$125,000

In-Direct Cost – PCIRC will utilize 5% of its award for this cost to cover administrative overhead and agency costs including site insurance, accountant and auditor to be balanced over the timeframe of the grant.

Total = \$35,000.

**b. Other Funds Leveraged: \$320,133**

**Narrative Detail:** PCIRC, as the provider of housing in Plumas County, will leverage current housing awards toward this project: Community Corrections Partnership Pathways Home Program – \$40,000; California Department of Housing & Community Development Emergency Solutions Grant - \$30,133; Lassen-Plumas-Sierra Community Action Agency Mac Homeless Program - \$10,000; Plumas County Behavioral Health Transitional Sober Living Homes - \$70,000; Ohana House Emergency & Transitional Shelter for young adults - \$75,000; PCIRC Staff - \$95,000. Total = \$320,133.

**5. Indirect Costs:** Itemize all indirect costs. This total may not exceed 10 percent of the grant funds requested. The ESC will consider appropriate limits for administrative costs and overhead.

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** ASP is not requesting indirect costs. Our community partner, PCIRC, has included indirect costs in their contract.

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**6. Data Collection and Evaluation:** Itemize all costs associated with data collection and evaluation efforts for this project. Applicants must dedicate a minimum of 5 percent (or \$25,000, whichever amount is greater) up to a maximum of 10 percent of total grant funds requested to this line item. Even if Data Collection and Evaluation efforts will be performed by Professional Service consultants they must be listed here. Applicants are strongly encouraged to use outside evaluators or otherwise address conflict of interest considerations.

**a. Total Grant Funds Requested: \$50,000**

**Narrative Detail:** This is a place holder to contract with a university-based evaluator with the University of Nevada – Reno or California State University at Chico.

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**7. Equipment/Fixed Assets:** Itemize all equipment and fixed assets. Equipment and fixed assets are defined in the *BSCC Grant Administration Guide*.

**a. Total Grant Funds Requested: \$0**

**Narrative Detail:** N/A

**b. Other Funds Leveraged: \$0**

**Narrative Detail:** N/A

**8. Other (Travel, Training, etc.):** Itemize all costs associated with travel and training. Applicants should budget for two trips to Sacramento for grantee meetings.

**a. Total Grant Funds Requested: \$1,100**

**Narrative Detail:** These travel costs will support the mandatory training in Sacramento required by the Proposition 47 grant. Estimates include \$600 for hotel; \$318 for mileage; and \$180 for per diem. Costs will support two people.

**b. Other Funds Leveraged: \$6,000**

**Narrative Detail:** ASP utilizes these funds for annual professional development for staff – to be determined.

**Attachment D**  
**Proposition 47 Local Advisory Committee Membership Roster**

**Lead Public Agency:** Plumas County District Attorney – Alternative Sentencing Program

<b>Individual Name</b>	<b>Job Title</b>	<b>Agency/Organization</b>
David Hollister	District Attorney	Plumas County Office of the District Attorney
Hon. Ira Kaufman	Superior Court Judge	Plumas County Superior Court
Stephanie Tanaka	Program Manager	Alternative Sentencing Program
Johanna A. Downey	Executive Director	Plumas Crisis Intervention & Resource Center
Dr. Mark Satterfield	Physician	Plumas District Hospital – PCDPH
Mimi Hall	Director	Plumas County Public Health
Greg Hagwood	Sheriff	Plumas County Sheriff
Bob Brunson	Director	Plumas County Behavioral Health
Douglas Prouty	Attorney	Plumas County
Allison Davis	Licensed Marriage & Family Therapist	Re-Think Industries
Tracey Holt	Executive Director	Alliance for Workforce Development
Cathy Rahmeyer	Program / Grant Compliance Officer	Plumas Crisis Intervention & Resource Center
Ryan Mikaelson	Program Participant	Plumas County
Pat Walters	Program Participant	Plumas County

**Attachment E**  
**Proposition 47 Local Advisory Committee Letter of Agreement**

*Note: This letter is to be signed by Lead Agency and all members of the Proposition 47 Local Advisory Committee. Photocopies of signatures are acceptable. Include additional signature lines as necessary.*

February 14, 2017

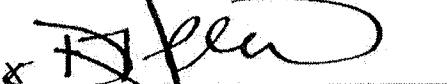
This is a letter of agreement between **Plumas County District Attorney's Office Alternative Sentencing Program** and all organizations listed herein for the purposes of applying for the Proposition 47 Grant. All organizations listed herein agree to participate on the local **Proposition 47 Local Advisory Committee** led by **Plumas County District Attorney's Office Alternative Sentencing Program** using a collaborative approach. This advisory body will, at a minimum, advise the Lead Agency on:

- How to identify and prioritize the most pressing needs to be addressed (to include target population, target area, etc.);
- How to identify the strategies, programs and/or services to be undertaken to address those needs;
- The development of the grant project; and
- Ongoing implementation of the grant project.

*(Note: Applicants may provide additional information; e.g., explain the detail of collaboration, list the services or support, provide dates and timelines, etc.)*

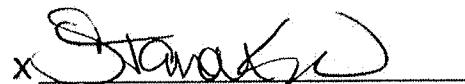
Signed in mutual agreement,

**LEAD PUBLIC AGENCY SIGNATURE**

  
X \_\_\_\_\_

Signature

**David Hollister, District Attorney**  
**Plumas County District Attorney's Office**  
**520 Main St. # 404, Quincy, Ca 95971**

  
X \_\_\_\_\_

Signature

**Stephanie Tanaka, Program Manager**  
**Alternative Sentencing Program**  
**520 Main –St.#404, Quincy, CA 95971**

**PROPOSITION 47 LOCAL ADVISORY COMMITTEE MEMBER SIGNATURES**

  
X \_\_\_\_\_

Signature

**Honorable Ira Kaufman,**  
**Plumas Co. Superior Court Judge**  
**520 Main St., Quincy, CA 95971**

  
X \_\_\_\_\_

Signature

**Greg Hagwood, Sheriff**  
**Plumas County Sheriff's Office**  
**1400 East Main St. Quincy, Ca 95971**

X

Signature

**Dr. Mark Satterfield, Physician**  
**Plumas County Physician**  
**1065 Bucks Lake Road**  
**Quincy, CA 95971**

X

Signature

**Bob Brunson, Director**  
**Plumas County Behavioral Health**  
**270 County Hospital Road**  
**Quincy, CA 95971**

X

Signature

**Douglas Prouty, Esquire**  
**Plumas County Attorney**  
**17 Buchanan Street**  
**Quincy, CA 95971**

X

Signature

**Tracey Holt, Executive Director**  
**Alliance for Workforce Development**  
**7 Quincy Junction Road**  
**Quincy, CA 95971**

X

Signature

**Ryan Mikaelson, Participant**  
**586 A Edwards Street**  
**Quincy, CA 95971**

X

Signature

**Mimi Hall, Director**  
**Plumas County Public Health Dept.**  
**270 County Hospital Rd. #27**  
**Quincy, CA 95971**

X

Signature

**Johanna Downey, Executive Director**  
**Plumas Crisis Intervention &**  
**591 W. Main Street**  
**Quincy, CA 95971**

X

Signature

**Allison Davis, LMFT**  
**Rethink Industries**  
**231 Main Street Suite 206**  
**Quincy, CA 95971**

X

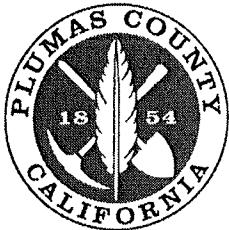
Signature

**Cathy Rahmeyer**  
**PCIRC – Program/Grant Compliance**  
**591 W. Main Street**  
**Quincy, CA 95971**

X

Signature

**Pat Walters, Participant**  
**56 Harbison Street**  
**Quincy, CA 95971**



## OFFICE OF THE DISTRICT ATTORNEY

520 Main Street, Room 404 • Quincy, California 95971  
(530) 283-6303 • Fax (530) 283-6340  
E-mail: [stephanietaanaka@countyofplumas](mailto:stephanietaanaka@countyofplumas)

**DAVID HOLLISTER**

DISTRICT ATTORNEY &  
PUBLIC ADMINISTRATOR

February 16, 2017

To Whom It May Concern:

The Pretrial Diversion and Bridge Program proposed in this Prop 47 request will not impact any other local government agency.

This project utilized community engagement, innovation and financial leveraging as avenues for our steering committee to develop the project that best fit our needs. In supporting this approach, the members of the steering committee recognized that our current Memorandums of Understanding and referral systems were sufficient as we are not increasing our partner's workload but rather engaging them at an earlier point in the process. The infrastructure for services is there, we only need the opportunity to create an early diversion and reentry program that allows us to bring in additional outside service providers.

Because we are a small county with limited resources and staff, a high level of collaboration is needed daily for our systems to operate and ensure we are serving our communities in the best way possible. This project does not duplicate any service being offered in Plumas County it only changes the time of entry for participants and allows the Alternative Sentencing Program and community partners the ability to identify and engage as early as possible. The proposed project will continue to build on growing relationships.

A handwritten signature in black ink, appearing to read "David Hollister".

David Hollister, District Attorney

## Proposition 47 Project Work Plan

<b>(1) Goal:</b>	Develop the Plumas County Pretrial Diversion Program		
Objectives:	To increase the capacity of ASP to offer early diversion services that meet current gaps the local criminal justice system.		
Project activities that support the identified goal and objectives	Responsible staff/partners	Timeline	
		Start Date	End Date
Develop/Implement Pretrial Diversion Program	ASP Staff/Partners	6/16/17	9/16/17
Develop community-based partnerships and contracts	ASP Staff/Partners	6/16/17	9/16/17
Research/select university evaluator	ASP	6/16/17	9/16/17
Implement data tracking/reporting	ASP	6/17/17	9/16/17
Develop ASP Redesign of services	ASP	6/17/17	12/31/17

<b>(2) Goal:</b>	Identify & Engage Program Participants in Early Services of PDP & ASP Bridges Program		
Objectives:	Create a system change in positive outcomes for program participants.		
Project activities that support the identified goal and objectives	Responsible staff/partners	Timeline	
		Start Date	End Date
Outreach, identify & assess offenders	Jail Staff/ASP Staff	9/16/17	8/15/20
Accept participants into program	District Attorney	9/16/17	8/15/20
Develop individual case plans/services	ASP Staff/Partners	9/16/17	8/15/20
Engage in comprehensive direct services	ASP Staff/Partners	9/16/17	8/15/20

<b>(3) Goal:</b>	Improve Participant Outcomes / Reduce Recidivism / Increase Jail Beds in Plumas County		
Objectives:	Reduce recidivism, increase jail beds and improve criminal justice system.		
Project activities that support the identified goal and objectives	Responsible staff/partners	Timeline	
		Start Date	End Date
Track participant outcomes/successes	ASP Staff/Partners	9/16/17	8/15/20
Work with Program Evaluator	ASP Staff/Partners	9/16/17	8/15/20
Monitor jail bed availability changes	ASP Staff/Evaluator	9/16/17	8/15/20
Track recidivism rates in county	ASP Staff/Evaluator	9/16/17	8/15/20
Prepare required reports/evaluation	ASP Staff/Evaluator	9/16/17	8/15/20
Share outcomes with community	ASP Staff	ongoing	8/15/20

**Lead Public Agency:** Plumas County District Attorney – Alternative Sentencing Program

**Other Public Agency Partners**

	<b>Name of Agency</b>	<b>2-3 sentence description of services to be provided</b>
1	Plumas County Behavioral Health	Mental health / alcohol & drug services, inpatient treatment – MDT participation
2	Plumas County Public Health	Medication Assisted Treatment (MAT) – MDT participation
3		
4		
5		

**Non-Governmental, Community-Based Partners (if known)**

	<b>Name of Organization</b>	<b>2-3 sentence description of services to be provided</b>
1	Plumas Crisis Intervention & Resource Center	Multiple housing options – MDT participation, intensive case management
2	Re-Think Industries	Mental health / alcohol & drug services – MDT participation
3		
4		
5		

*\*Add additional rows as needed.*