



## **BOARD OF SUPERVISORS**

Michael Sanchez, 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, Chair 4<sup>th</sup> District

Jeff Engel, Vice Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF JULY 11, 2017 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**www.countyofplumas.com**

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.**



**REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.**

## STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) ELECTIONS**

- 1) Certify Election Results of the City of Portola Special Tax Election held on June 6, 2017
- 2) Adopt **RESOLUTION** authorizing the County Clerk to Consolidate and Conduct an Election for the Eastern-Plumas Rural Fire Protection District at the November 7, 2017 UDEL Election
- 3) Adopt **RESOLUTION** authorizing the County Clerk to Consolidate and Conduct an Election for the Quincy Lighting District at the November 7, 2017 UDEL Election
- 4) Adopt **RESOLUTION** authorizing the County Clerk to Consolidate and Conduct an Election for the Crescent Mills Lighting District at the November 7, 2017 UDEL Election

#### **B) CLERK OF THE BOARD**

Approve Board minutes for June 2017

#### **C) BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Quincy Chamber of Commerce: 72<sup>nd</sup> Annual Plumas-Sierra County Fair Parade, Saturday, August 12, 2017 at 10:00 a.m., Quincy, CA)
- 2) Approve and authorize the Chair to sign Memorandum of Understanding between County of Plumas and Plumas Superior Court for FY 2017-2018; approved as to form by County Counsel

#### **D) AGRICULTURE/WEIGHTS & MEASURES**

Approve and authorize the Chair to sign Agreement of \$69,783 between County of Plumas and USDA for Wildlife Services; approved as to form by County Counsel

**E) SHERIFF**

- 1) Approve and authorize the Chair to sign Contract between County of Plumas and Susan McCourt of \$80,000 to provide services as a fire prevention specialist; approved as to form by County Counsel
- 2) Authorize the Sheriff to recruit and fill vacant, funded and allocated 1.0 FTE Animal Control Officer I/II position
- 3) Authorize the Auditor/Controller to pay invoice No. 15682 of \$1,864.53 without a contract to Plumas Glass for Courthouse back door
- 4) Authorize the Auditor/Controller to pay invoice No. 41286 of \$2,380 without a contract to Architectural Resources Group, Inc. to prepare a Historic Resource Evaluation for the Dyer Mountain Tower
- 5) Approve and authorize the Chair to sign amendment to contract between County of Plumas and High Sierra Supply dba Sierra Concrete for construction of footing foundation for communication tower and vault at Radio Hill; approved as to form by County Counsel
- 6) Approve and authorize the Chair to sign contract between County of Plumas and Washoe County Regional Medical Examiner's Office to provide forensic autopsies, medical examinations and medicolegal consultations when deemed necessary by the Sheriff; approved as to form by County Counsel

**F) BEHAVIORAL HEALTH**

- 1) Approve and authorize the Chair to sign FY 2017-2018 Contract between County of Plumas and Plumas Rural Services, not to exceed \$9,642, for Suicide Prevention Training; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign FY 2017-2018 Contract between County of Plumas and Vista Pacific, not to exceed \$125,000, for recovery services for individual and special treatment programs; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign FY 2017-2018 Contract between County of Plumas and Sierra Vista, not to exceed \$50,000, for recovery services; approved as to form by County Counsel
- 4) Authorize Behavioral Health to recruit and fill vacant, funded and allocated 1.0 FTE Behavioral Health Unit Supervisor-Nursing; and 1.0 FTE Behavioral Health Case Management Specialist I/II/Senior

**G) INFORMATION TECHNOLOGY**

Approve and authorize the Chair to sign FY 2017-2018 Contract between County of Plumas and Megabyte Systems, not to exceed \$8,819.69 per month, for property tax software; approved as to form by County Counsel

**H) GREENVILLE HIGH SCHOOL BOOSTERS CLUB**

Approve request to waive fees for use of the Greenville Town Hall on Saturday, July 15, 2017 for fundraiser

**I) FACILITY SERVICES & AIRPORTS**

- 1) Approve and authorize the Director of Facility Services to sign 90-Day extension for Rueben Ramirez dba Top Mop Janitorial for custodial maintenance contract for Portola Library and Portola Substation; approved as to form by County Counsel
- 2) Approve and authorize the Director of Facility Services to sign 90-Day extension for Tim Ringo dba Bob's Janitorial for the custodial maintenance contract for the Courthouse Annex; approved as to form by County Counsel
- 3) Approve and authorize the Director of Facility Services to sign Addendum No. 1 with Tim Ringo dba Bob's Janitorial for custodial maintenance contract for the Quincy Memorial Hall; approved as to form by County Counsel
- 4) Approve and authorize the Director of Facility Services/Airports to sign Service Agreement, not to exceed \$2,686.50, between County of Plumas and QT POD for "Extended Warranty and Service Policy Program" of the County Airports Fuel Terminals

**J) BUILDING/CODE ENFORCEMENT**

Authorize the Auditor/Controller to process payment of \$3,382, without a contract, to The Boneyard for abatement services performed to clean up a cannabis site off Highway 70

**K) PUBLIC WORKS**

Approve and authorize the Director of Public Works to execute a three-year service agreement of \$20,880 between County of Plumas and Bob's Janitorial Service for janitorial services for the Public Works building; approved as to form by County Counsel

**L) PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to sign Amendment #SNAP1516PCOE-A1 with Plumas County Office of Education related to the SNAP-Ed Program for Fiscal Year 2017-2018
- 2) Adopt **RESOLUTION** to accept and authorize the Director of Public Health to sign Agreement Amendment Number 14-10530 04 from the California Department of Health, Emergency Preparedness Office (EPO) for the Public Health Preparedness and Hospital Preparedness Programs, Effective June 16, 2017
- 3) Adopt **RESOLUTION** to accept and authorize the Director of Public Health to sign Agreement No. 17-10182 from the California Department of Health, Emergency Preparedness Office (EPO) for the Public Health Preparedness and Hospital Preparedness Programs
- 4) Approve and authorize the Chair to sign the following service agreements related to the Ryan White Part C Program for Fiscal Year 2017-2018; and approve ratification of payments of the services rendered to date.

• Great Northern Services	PARTC1718GNC	\$ 21,500
• Karuk Tribal Health Center	PARTC1718KARUK	21,010
• Lassen County Public Health	PARTC1718LCPH	16,169
• Northeastern Rural Health Center	PARTC1718NRHC	16,250
• Plumas District Hospital	PARTC1718PDH	20,000
• Siskiyou County Public Health	PARTC1718SCPH	10,700
• Staszek, Michael	PARTC1718STASZEL	22,500
• UC Davis	PARTC1718UCD	12,800

- 5) Approve and ratify payments for services rendered to date for the following MOU's between Public Health and Behavioral Health: A&D1617SAPT of \$102,277; A&D1617FNL of \$6,000 for Alcohol & Other Drug Prevention Services and authorize the Chair to sign

## **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts and county service areas in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

### **Convene as the Quincy Lighting District Governing Board**

#### **2. QUINCY LIGHTING DISTRICT – Robert Perreault**

Approve FY 2016-2017 supplemental budget of \$20,000 for Contribution from Road Fund (26040/45138) to Utilities (26040/527800) to cover PG&E bills; **four/fifths required roll call vote**

### **Adjourn as the Quincy Lighting District Governing Board and reconvene as the Board of Supervisors**

#### **3. DEPARTMENTAL MATTERS**

##### **A) SHERIFF – Greg Hagwood**

Approve and authorize the Sheriff to sign Contract between County of Plumas and Fritz and Company, not to exceed \$29,985, for replacement of emergency stand-by generator at the Sheriff's Office, Quincy; approved as to form by County Counsel

##### **B) TREASURER/TAX COLLECTOR – Julie White**

Approve mutually acceptable date of July 11, 2017 for removal of Grizzly Ranch Community Services District funds from the County Treasury pool; discussion and possible action

##### **C) HUMAN RESOURCES – Nancy Selvage**

- 1) Adopt **RESOLUTION** to amend the Plumas County Job Classification for the Director of Building Services. **Roll call vote**
- 2) Adopt **RESOLUTION** to amend the Plumas County Job Classification Plan and Wage Range for the County Librarian (20670). **Roll call vote**
- 3) Adopt **RESOLUTION** to amend the Plumas County Job Classifications Plan and Wage Ranges for the Social Services Department (70590). **Roll call vote**

##### **D) PUBLIC WORKS/ENGINEERING – Robert Perreault**

Authorize the Department of Public Works to hire an Engineering Tech II at the salary Step "D"; discussion and possible action

##### **E) PUBLIC HEALTH AGENCY – Mimi Hall**

- 1) Informational presentation and update on Plumas County illegal sales of tobacco to minors
- 2) Authorize Public Health to hire above the "B" Step for the position of Health Education Specialist; discussion and possible action

##### **F) FACILITY SERVICES/SIERRA INSTITUTE – Dony Sawchuk/Johnathan Kusel**

Informational power point presentation on the biomass heating system to be installed at the Health & Human Services Center

#### **4. BOARD OF SUPERVISORS**

- A. 11:15 A.M. **PUBLIC HEARING:** Pursuant to Ordinance No. 16-1100 regarding "Outdoor Festivals", consider application received for outdoor music festival events to be held in Belden Town, CA;
  - **"For the Funk of It" Music Festival – August 11<sup>th</sup> through August 13<sup>th</sup>, 2017**
- B. Acknowledge receipt of the FY 2016-2017 Grand Jury Report; and discussion and possible action for the preparation of the Board of Supervisors response to the Final Report of the 2016-2017 Grand Jury
- C. Accept letter of resignation from Mimi Hall, Director of Public Health, effective July 18, 2017; discussion and possible action
- D. Discussion and possible action regarding Alternative Sentencing Program and Day Reporting Center
- E. Introduce and waive first reading of an **ORDINANCE**, amending Article 2 of Chapter 5 of Title 2 of the Plumas County Code (Salaries: Elected Officials). **Roll call vote**
- F. Approve and authorize the Chair to sign Second Amendment to Legal Services Agreement between County of Plumas and Michael Jackson, Attorney at Law for special legal counsel in the natural resource and water matter (Lake Oroville relicensing); approved as to form by County Counsel
- G. Correspondence
- H. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

#### **1:00 P.M. AFTERNOON SESSION**

#### **5. CLOSED SESSION**

##### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Director of Building Services
- B. Personnel: Public employee appointment or employment – Engineering Tech II
- C. Personnel: Public employee appointment or employment – Health Education Specialist
- D. Personnel: Public employee performance evaluation – Planning Director (Board only)
- E. Personnel: Public employee performance evaluation – Director of Social Services
- F. Personnel: Public employee appointment or employment – Director of Public Health
- G. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 (Workers Compensation Case No. TIBT-600046)
- H. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- I. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

##### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

##### **ADJOURNMENT**

Adjourn meeting to Tuesday, July 18, 2017, Board of Supervisors Room 308, Courthouse, Quincy, California.