

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, March 27, 2017

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Vice Chair Bill Powers with roll call at 1:30 pm in the Conference Room of the Plumas County Public Works Department.

**1A. Roll Call** is conducted by Bob Perreault

Commissioners in attendance are: Lori Simpson, Susan Scarlett, John Larrieu, Bill Powers. Kevin Goss and Michael Sanchez are absent. A quorum is present.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director of Public Works; Jim Graham, Senior Environmental Planner; Angelique Pluff, Recording Secretary.

Others in Attendance are Kelly McElwain – PRS, Stacey Barnes – Caltrans, John Maxwell – Caltrans, John Rix – Seniors Transportation

**1B. Public Forum – Public**

Nothing to address.

**2. Consideration of Draft Minutes of PCTC Meeting conducted on January 23, 2017**

Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett, to adopt the minutes of the February 27, 2017 meeting. Motion passes 4-0.

**3. SB 45 Progress Report on the Greenville Project –Caltrans by Stacey Barnes-Caltrans Project Manager for Plumas County**

The Department of Transportation presented the progress for the Regional Improvement Program (RIP) funded projects on the State Highway system Greenville/SR89. Caltrans is still well within the allocated amount funded. As of March 27, 2017 the Contractor is working on storm drain improvements.

**4. Adopt Resolution 17-05 Authorizing Payment of the Rural Planning Assistance – John Mannle**

Regional Transportation Plan Update Authorizing expenditure of Seventeen Thousand Nine Hundred Eighty Five Dollars \$17,985.00 in Rural Planning Assistance (RPA) funds for biological and archaeological studies in support of the identification of construction and maintenance constraints. Motion is made by Commissioner Larrieu, seconded by Commissioner Simpson. Motion passes 4-0.

**5. Discussion on the proposed High Sierra Music Festival (HSMF) Charter Contract**

**and Extended Local Service – John Mannle**

Motion is made by Commissioner Simpson, seconded by Commissioner Larrieu to recommend that the governing Board of CSA #12 approve the High Sierra Music Festival Contract and extended transit service. Motion passes 4-0.

6. **Authorize execution of ALTA Contract Amendment No. 3 – Bob Perreault**  
Bob Perreault explains that the ALTA Contract Amendment No. 3 extends the term of the ALTA contract to June 1, 2018 and ratifies the contract retroactively to October 1, 2016 including authorization of payment for services provided from October 1, 2016 through the expiration date of ALTA Amendment No. 3. Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett. Motion passes 4-0.
7. **Status Report on the Plumas County Bicycle and Pedestrian Plan – Bob Perreault**  
Bob Perreault reports that Public Works staff has received the Administrative Draft of the plan and is in the process of reviewing this document. The approval of the Final plan is scheduled for approval later this summer.
8. **Final Financial Audits Submitted by Nigro & Nigro of FY 2015/16 discussion analysis and approval – John Mannle**  
**John Mannle reports that the** Fiscal year audits for 2015/16 have been completed and will be submitted to the State Controller's Office for posting. According to the audit, Seniors Transportation did not make the 10% for the fiscal year, 8.14%. John announces auditor did not come across any findings in this audit. John Mannle explains the discrepancy between the fare box ratio as calculated by the Triennial Performance Audit and the Fiscal Audit. Staff will be contacting the State Controller's Office to verify the proper methodology for calculating Senior Transportation's fare box ratio. Motion is made by Commissioner Scarlett, seconded by Commissioner Simpson to approve the 2015/2016 Financial Audits. Motion passes 4-0.
9. **The next PCTC Meeting is scheduled for Monday, April 17, 2017 at 1:30 pm.**
10. **Vice Chair Powers adjourns meeting at 1:49 pm.**



Robert A. Perreault, Jr.  
Interim Executive Director

Date: APRIL 17, 2017