



## **BOARD OF SUPERVISORS**

Michael Sanchez, 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jeff Engel, Vice Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF APRIL 4, 2017 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

### PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

## ACTION AGENDA

### 1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### A) CLERK OF THE BOARD

Approve Board minutes for March 2017

#### B) INFORMATION TECHNOLOGY

Authorize payment of \$10,800 to Strategy 7 Corp. without a contract for software support

#### C) SHERIFF

Approve and authorize the Chair to sign contract between County of Plumas and Levi Pence, dba Hi Tech Frame & Finish of \$45,000 for Sheriff vehicle repairs; approved as to form by County Counsel

#### D) ENVIRONMENTAL HEALTH

Adopt **RESOLUTION** authorizing Submittal of an Application to CalRecycle for FY 2017/2018 Local Enforcement Agency Grant; approved as to form by County Counsel

#### E) FACILITY SERVICES

Approve donation of collision damaged "total loss" surplus vehicle from County of Plumas to Quincy Fire Protection District for Fire Academy extrication training

#### F) PUBLIC HEALTH

Authorize Public Health to recruit and fill vacant funded and allocated 1.0 FTE Health Education Coordinator I/II or Health Education Specialist or Community Outreach Coordinator; and .875 FTE Assistant Cook

**G) HUMAN RESOURCES**

Authorize Human Resources to recruit and fill vacant, funded and allocated 1.0 FTE Human Resources Technician I/II position, created by resignation

**H) BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Mohawk Valley Stewardship Council: 9<sup>th</sup> Annual Summerfest Fund Raiser, White Sulphur Ranch, June 24, 2017, Highway 89, Clio)

**2. QUINCY CERTIFIED FARMERS' MARKET**

Consider request to waive use fees (\$1,040) for the Quincy Certified Farmers' Market to be held at the Dame Shirley Plaza, Quincy, running Thursday afternoons June 15<sup>th</sup> – September 7<sup>th</sup>, 2017 from 3:00 p.m. to 8:30 p.m.; discussion and possible action

**3. U.S. FOREST SERVICE-LASSEN NATIONAL FOREST**

State of the Forest Update – Lassen National Forest

**4. DEPARTMENTAL MATTERS**

**A) SOCIAL SERVICES – Elliott Smart**

Adopt **PROCLAMATION** Proclaiming April 2017 as Child Abuse Prevention Awareness Month in Plumas County. **Roll call vote**

**B) PLUMAS-SIERRA COUNTY FAIR – John Steffanic**

Presentation of proposed event (Americana Festival) to be held at the Plumas-Sierra County Fairgrounds over the 2017 Labor Day weekend; discussion and possible action

**C) FACILITY SERVICES – Dony Sawchuk**

Adopt **RESOLUTION** for Exception to the 180-Day Wait Period Pursuant to Government Code §7522.56 & §21224 (Project Coordinator). **Roll call vote**

**D) DISTRICT ATTORNEY – David Hollister**

Authorize the District Attorney to begin a 60 day open recruitment to fill vacant, funded and allocated 1.0 FTE Deputy District Attorney I/II; discussion and possible action

**E) LIBRARY – Lynn Sheehy**

Appropriate \$6,525 from the General Fund Contingency (20980/528400) to Library (20670/523712) to pay invoices of \$10,433.56 for CalPERS retirees of the North State Cooperative Library System; **four/fifths required roll call vote**

**F) ASSESSOR – Charles Leonhardt**

Authorize the Assessor to expend up to \$10,000 from General Services-Professional Services (20020/521900) to retain services of a professional golf course consultant; discussion and possible action

G) **PUBLIC HEALTH AGENCY** – Mimi Hall

- 1) Approve supplemental budget transfer of \$5,000 to cover the purchase of a vehicle, and authorize the Public Health Director to sign the contract; discussion and possible action
- 2) Authorize the Public Health Director to sign a request to the City and County of San Francisco Department of the Environment Safe Program for six medicine disposal kiosks; discussion and possible action
- 3) Authorize the Auditor to pay Invoice #179 to GETrainingSolutions of \$2,200 without a contract for Mental Health First Aid Training; discussion and possible action

H) **HUMAN RESOURCES** – Nancy Selvage

- 1) Adopt **RESOLUTION** to amend the Plumas County Classification for Payroll Specialist I/II; Add New Job Classifications for Human Resources Payroll Specialist I/II; and Amend the FY 2016-2017 Position Allocation for Human Resources Department 20035. **Roll call vote**
- 2) Authorize Human Resources to recruit and fill vacant, funded and allocated 1.0 FTE Human Resources Payroll Specialist I/II position; discussion and possible action

5. **BOARD OF SUPERVISORS**

- A. 10:15 A.M. **PUBLIC HEARING:** Pursuant to Ordinance No. 16-1100 regarding “Outdoor Festivals”, consider application received for outdoor music festival events to be held in Belden Town, CA:
  - **Emission Music Festival – May 19<sup>th</sup> through May 21<sup>st</sup>, 2017**
  - **Priceless Music Festival – June 30<sup>th</sup> through July 3<sup>rd</sup>, 2017**
- B. Approve and authorize the Chair to sign letter to the Honorable Judge Hilde regarding Board of Supervisors response to the FY 2015/2016 Grand Jury Report; discussion and possible action
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

6. **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Administrative Unit; Sheriff’s Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, April 11, 2017, Board of Supervisors Room 308, Courthouse, Quincy, California.