

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Friday, December 16, 2016

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

**1A. Roll call** is conducted by Bob Perreault

Commissioners in attendance are: Lori Simpson, Susan Scarlett, John Larrieu, Kevin Goss and Bill Powers. Sherrie Thrall is absent.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner, Angelique Pluff, Recording Secretary.

Others in attendance are Gary McFarland - PRS, Kelly McElwain - PRS, Ida Larrieu, and Steve Wathen - Feather Publishing.

**1B. Public Forum - Public**

There being no comments from the public, Chairman Goss moves to item 1C.

**1C. Public Forum - Commissioners**

Bob Perreault introduces Angelique Pluff as new staff to the PCTC replacing Cinda Leonard who took a new position with the Plumas County Environmental Health Department. The Commission welcomes Ms. Pluff enthusiastically!

**2. Consideration of Draft minutes of PCTC meeting conducted on October 17, 2016**

Motion is made by John Larrieu, seconded by Commissioner Powers: to adopt the draft minutes for the October 17, 2016 meeting. Motion passed 5-0.

**3. Update on the Bus Stops Project at SR 70/Quincy Junction Road Intersection in Quincy – Bob Perreault**

Bob Perreault provides background to the Commission regarding the removal of the bus shelter from the Plumas Pines Shopping Center and the establishment of the temporary bus stops along State Route 70. Mr. Perreault explains that Public Works staff has submitted draft plans to Caltrans for permanent stops. In addition, an application to construct temporary stops was recently approved by Caltrans. Such temporary bus stops will allow for the construction of a concrete pad and the placement of bus shelters from existing inventory. John Mannle informs the Commission that Public Works staff will commence with the construction of the concrete pads and installation of the bus shelters once utility conflicts are cleared and weather conditions improve.

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Gary McFarland informs the Commission of an unused bus shelter in Portola that was used for the past run to Reno that no longer exists. The Commissioner agrees to relocate that shelter to Quincy.

**4. Briefing on State Route 70 SHOPP project meeting – John Mannle & Bob Perreault**

John Mannle reports on the meeting with Caltrans and the representative from the City of Portola and Bob Perreault to discuss State Route 70 improvements proposed between Cromberg and Portola. Portola representative want to insure safe pedestrian and bicycle access through their community. Public Works staff presented issues related to traffic safety improvements including guardrail installation and intersection improvements. Bob Perreault indicated that long-standing issues associated with the Feather River Inn intersection were also presented to Caltrans.

**5. Briefing on the Update of PCTC Title VI Plan – Jim Graham**

Jim Graham reports that an updated Title VI Plan has been prepared and submitted to Caltrans for preliminary comments. The Title VI Plan, referring to Title VI of the Civil Right Act of 1964 is designed to preclude discrimination on the basis of race, color or national origin. The plan includes noticing requirements for individuals who speak English “less than very well”, a public participation plan, limited English proficiency plan, and a complaint procedure and process.

**6. Update on the ATP Bicycle and Pedestrian Plan – Bob Perreault**

Bob Perreault informs the Commission of the components of the plan that have recently been submitted by Alta including the recently submitted Design Guidelines. The Plan is currently on schedule for adoption sometime in early spring following circulation of a draft plan for public and stakeholder comment.

**7. Plumas Transit 1st Quarterly Report FY 16/17– Gary McFarland – PRS**

Gary McFarland reports that ridership is down for this quarter. The reasons for the decline are not immediately clear but Gary and PCTC staff speculate that school related activities and outreach between students may be partly responsible.

**8. Discussion of “California Statewide Local Streets and Roads Needs Assessment,” October 2016 – Bob Perreault**

Bob Perreault reports on the recently completed assessment and provides to links on the internet.

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**9. Resolution 16-22 authorizing Payment of RSTP Funds (\$148) representing Plumas County RTPA's contribution for the preparation of the "California Statewide Local Streets and Roads Needs Assessment" – Bob Perreault.**

Bob Perreault stated that this resolution authorizes payment of Plumas County's share of the cost to prepare the "California Statewide Local Streets and Roads Needs Assessment,"

Motion is made by Commissioner Powers, seconded by Commissioner Larrieu; to approve Resolution 16-22 authorizing proportional share in the amount of One Hundred Forty Eight Dollars and No Cents (\$148.00) from RSTP Fund #2029, towards the effort in support of the positive work that has been done to date, the usefulness of the findings of the report, and the continued use the report will serve as the collective transportation community advocates for scarce transportation revenues. Motion passes 5-0

**10. Resolution 16-23 – Commission to Authorize a 90 day Extension of Time for finalizing the Draft Financial Audits for FY 2015/16 - John Mannle**

Motion is made by Commissioner Scarlett, seconded by Commissioner Powers to grant an extension of time of 90 days for the submittal of the financial audit to the State Controller's Office, said submittal to be submitted to the State Controller's Office no later than March 31, 2016. Motion passes 5-0

**11. Staff recommendations for Bus Acquisition under FTA 5339 Program. Discussion and possible direction to staff – John Mannle**

John Mannle presents the proposal for a new bus purchase under the FTA 5339 Program. The new bus will cost approximately 170 thousand dollars. The program will fund approximately 138 thousand, with the remaining 32 thousand funded by LTF or Prop. 1B funds. Motion is made to proceed with the bus purchase and passes unanimously 5-0.

**13. Confirmation was tentatively made that the next meeting of the Transportation Commission will be held on Monday, January 23, 2016 at 1:30 pm.**

**14. Chairman Goss adjourned the meeting at 2:15 pm.**