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**PLUMAS COUNTY  
PLANNING COMMISSION**  
Minutes of the Meeting of October 6, 2016

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**PLANNING COMMISSION MEMBERS:**

**Dr. Robert Abbott**, *Commissioner* (District 1)  
**Dr. Shauna Rossington**, *Vice Chair* (District 2)

**Larry Williams**, *Chair* (District 4)  
**John Olofson**, *Commissioner* (District 5)

**I. CALL TO ORDER**

The Plumas County Planning Commission (the *Commission*) convenes in a meeting on October 6, 2016, at 10:10 a.m. in the Planning and Building Services Conference Room, Quincy, CA;

**II. SALUTE TO THE FLAG**

**III. ROLL CALL**

**Commissioners Present:** Dr. Robert Abbott, Dr. Shauna Rossington, Larry Williams, John Olofson

**Commissioners Absent:**

**Also in attendance** (*Supervisors and staff*)  
Randy Wilson, Planning Director  
Rebecca Herrin, Senior Planner

**IV. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

*There are no additions to or deletions from the agenda.*

**V. PUBLIC COMMENT OPPORTUNITY**

*No public comment.*

**VI. PLANNING DIRECTOR'S REPORT**

Randy Wilson announces that the Board of Supervisors formed a cannabis working group committee and appointed the following members from each supervisorial district:

Kim Scott, District 1  
Mat Fogerty, District 2  
Michael James, District 3  
Cindy Robinson, District 4  
Debbie Thompson, District 5

Supervisors Kevin Goss and Jeff Engel represent the Board of Supervisors on the committee. County staff representatives are County Counsel Craig Settlemyre, Sheriff Greg Hagwood,

Agriculture Commissioner Tim Gibson, and Planning Director Randy Wilson. The first meeting will be on October 20, 2016 at 1:00 pm.

Randy Wilson announces that he has made handouts available on the ongoing state cannabis rulemaking process: CA Department of Food and Agriculture's Notice of Preparation on the Environmental Impact Report for rulemaking, information on cultivation permits and track and trace programs. The rulemaking process by state agencies will typically take one year. The rules must be in place by Fall of 2017 and much will remain unknown until then.

Should Proposition 64 pass in November, another rulemaking process will be required.

The California Department of Food and Agriculture can contract with local county agriculture commissioners to issue state permits. Tim Gibson, the county Agriculture Commissioner, may be open to taking on this responsibility, but there is not enough staff.

Wilson shares two websites with cannabis information: Muniservices.com, and Calmarijuanapolicy.org which contains all cannabis ordinances in the state.

Commissioner Olofson shares another website: nationalfamilies.org. The goal of this organization, according to the website is to "Educate the public about the science that underlies addictive drugs and work to prevent their industries from targeting children."

<http://www.nationalfamilies.org/>

Wilson shares information on the IRWM update. The Board of Supervisors has formed an Economic Development committee with members Supervisors Simpson and Engel and Assessor Chuck Leonhardt.

Rebecca Herrin shares a handout from the Sierra Valley Art and Ag event that she attended. It was very well received and will most likely now be an annual event. Kristi Jamason, who was a participant in the working groups and the Food Policy Council that helped in the development of the General Plan Update, was the organizer. Herrin states that events such as this were anticipated in the General Plan as a support to agriculture and to ranchers.

Wilson adds that Kristi Jamason has been working with the Sierra Valley Groundwater Management District on land use issues through a grant associated with the University of California, Davis study.

Coordinating Council will be looking at addressing the designation of critical habitat for the Mountain Yellow-Legged frog. California Department of Fish and Wildlife is charged with developing a recovery plan for the frog which includes identifying lakes for fish eradication. The Foothill Yellow-Legged frog has been identified in the Cresta and Poe reaches of the Feather River. The Coordinating Council will be notifying the CDFW that the agency needs to coordinate in decision making.

**VII. PLANNING COMMISSIONERS' ANNOUNCEMENTS/REPORTS:** *Brief announcements by, or brief reports on their activities by, Planning Commission members.*

Chair Larry Williams announces that he is back.

**VIII. AGENDA ITEM SUBMITTAL POLICY:**

The Commission is looking at adoption of a policy similar to the Board of Supervisors' policy. Commissioner Olofson suggests that it does not need to be as detailed; perhaps a one page document is sufficient. Commissioners would submit items to the Chair, who would provide direction to staff. Staff will work on a simplified document to bring back to the Commission.

Commissioner Abbott asks who can recommend items for the agenda. Wilson responds that typically it would be individual commissioners rather than the public. The public can bring up issues during public comment opportunity that then the Commission could put on the agenda.

**IX. USE OF SPEAKER FORMS-PUBLIC HEARINGS:**

Commissioner Williams is in favor of the use of the form; it stipulates if there is a group, that there be a designated spokesperson rather than many individual speakers.

Commissioner Rossington asks if there can be flexibility; for example, use this form in larger public hearings with more contentious issues. Discussion ensues on requirement of name and address on the form; that is optional according to Counsel. Three minutes per comment is standard, but the Chair or Vice-Chair can elect to let the speaker speak longer. Separate sheets should be used for agenda vs. non-agenda items. Commissioner Williams suggests that the forms be brought back to the Commission for review and adoption.

**X. WORKSHOP: *Introduction to the Plumas County Geographic Information System (GIS), including the online browser.***

Randy Wilson provides presentation on the GIS system.

**XI. WORKSHOP: *Introduction to the existing Plumas County Planning and Zoning Code (Title 9 of the Plumas County Code) and discussion of the continuing update.***

Randy Wilson provides presentation. In discussion of the definitions in the zoning code; not all zoning codes contain this level of detail. Most use dictionary definitions rather than specific code definitions.

Wilson notes that in the listing of the zones, there is no school zone. Herrin adds that the General Plan Update has a Public Facilities zone that will be added to the code and used to identify public facilities. Discussion of elimination of opportunity areas and opportunity area development standards that will need to be addressed in the update using the new planning area designations. Wilson discusses uses allowed by right in residential zones, such as Child Day Care facilities, as the State requires they be allowed with residences.

Commissioner Williams inquires how the update will take place. Wilson responds that staff will develop some options and bring those back to the Commission for discussion as a future agenda item. Discussion of mixed-use development, parking requirements, Design Review in commercial areas. Special Plans or Master Plans in the community planning areas are anticipated by the General Plan Update. Discussion of discretionary vs. ministerial uses.

Wilson encourages the Commissioners to attend the Zoning Administrator meetings. It is possible that discretionary project approvals could eventually come before the Commission.

**XII. ADJOURNMENT**

There being no further business, motion is made by Commissioner Abbott, seconded by Commissioner Rossington, with a unanimous affirmative vote recorded, to adjourn the meeting of October 6, 2016, at 12:10 p.m.

  
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Rebecca Herrin, Senior Planner

  
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Larry Williams, Chair  
Plumas County Planning Commission