

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION

1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, October 17, 2016

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1A. Roll call is conducted by John Mannle

Commissioners in attendance are: Lori Simpson, Susan Scarlett, John Larrieu and Bill Powers are in attendance. Kevin Goss and Sherrie Thrall are absent.

Staff Attendees: John Mannle, Associate Engineer & Transportation Planner; Jim Graham, Senior Environmental Planner; Cinda Leonard, Recording Secretary.

Others in attendance are Gary McFarland, PRS; Kelly McElwain, PRS; John Maxwell, Caltrans; John Rix, Seniors Transportation and Delaine Fragnoli, Feather Publishing.

1B. Public Forum - Public

There being no comments from the public, Vice-Chair Powers moves to item 1C.

1C. Public Forum - Commissioners

Commissioner Simpson reported that Caltrans has responded to her request made at the last PCTC meeting about having the storm drain inlets cleaned out. She requested that John Maxwell pass on her appreciation to Dave Moore, District Director of Caltrans, District 2.

2. Consideration of Draft minutes from PCTC meeting conducted on September 19, 2016


Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett: to adopt the draft minutes for the September 19, 2016 meeting. Motion passed 4-0.

3. Update on the relocation of the Plumas Pines Shopping Center Bus Stop

John Mannle gave the Commissioners an update on the proposed temporary bus stops. John informed the Commission that there will be field surveying performed on the intersection of SR70 and Quincy Junction Road. In conjunction with working with Caltrans, John stated that after securing a Caltrans Encroachment Permit, concrete pads will be poured and bus shelters installed before winter hits.

Commissioner Simpson stated that she had several concerned constituents regarding the temporary arrangements. She is relieved that the process is moving forward.

4. **Financial Audit Contract Award to Nigro & Nigro Accounting Firm**
John Mannle reported that staff solicited Requests for Qualifications for the annual financial audits. One proposal was received. After reviewing the qualifications and receiving comments from the references listed, staff finds that the Accounting Firm Nigro & Nigro were determined by staff to be highly qualified.
John requested a minute order authorizing the Interim Executive Director to sign the contract with Nigro & Nigro after approval by County Counsel.
Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett; to authorize the Interim Executive Director to sign the contract with Nigro & Nigro for auditing the financials for PCTC for fiscal years 15/16, 16/17 and 17/18. Motion passed unanimously.
5. **Discussion and possible action on Bus #339's engine failure and possible replacement.**
John Mannle reported on the status of Bus #339's condition. Bus #339 is used primarily for the Quincy town route since it is the smallest of the bus fleet. The cost to replace the bus would be approximately \$90,000 - \$100,000 and it would take approximately 4 months to receive the new bus. The cost to replace the motor is estimated to be approximately \$8,000.
After discussion, John requests a minute order from the Commission whether to repair the engine or replace the bus.
Motion is made by Commissioner Scarlett, seconded by Commissioner Larrieu; to repair the engine of Bus #339. Motion passed unanimously.
6. **Resolution 16-21 revising previous Resolution 16-20 for Authorizing the Execution of the 2016/17 STIP PP&M Fund Transfer Agreement and the Deposit of PP&M Funds to District Planning Fund 2017.**
Motion is made by Commissioner Larrieu, seconded by Commissioner Simpson; to approve Resolution 16-21 authorizing the execution of the STIP PP&M Agreement and authorizing the deposit of said funds.
7. **Update on the ATP Bicycle and Pedestrian plan**
Jim Graham informs the Commission of the components of the plan that have recently been submitted by Alta. Staff has reviewed and provided comments on the following documents: Demand Analysis Maps, Project Evaluation Criteria, and Project Mapping. Jim Graham reports that Alta will now be applying the Evaluation Criteria to the identified projects to develop a listing and ranking of recommended projects.
8. **Next Meeting**
Confirmation was tentatively made that the next meeting of the Transportation Commission will be held on Monday, November 21, 2016 at 1:30 pm. Staff will poll the absentee Commissioners to evaluate their schedules
9. **Adjournment**
Vice-Chair Powers adjourned the meeting at 2:52 pm.


INTERIM EXECUTIVE DIRECTOR
12/16/2016