

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, July 18, 2016

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1A. Roll call is conducted by Bob Perreault

Commissioners in attendance are: Lori Simpson, Susan Scarlett, Kevin Goss and John Larrieu. Sharon Thrall and Bill Powers are absent.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Associate Engineer & Transportation Planner; Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are John Rix, Senior Services; Kelly McElwain, PRS; Gary McFarland, PRS; John Maxwell, Caltrans; Kelly Zolotoff, Caltrans, Stacey Barnes, Caltrans and Belynda Johnson, Majic Consulting.

1B. Public Forum - Public

There being no comments from the public, Chair Goss moves to item 1C

1C. Public Forum - Commissioners

There being no comments from the Commission, Chair Goss moves to item #2

2. Approval of Minutes for June 27, 2016

Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett: to adopt the draft minutes for the June 27, 2016 meeting. Motion passed 4-0.

3. Introduction of Caltrans New Project Manager, Stacey Barnes

Bob Perreault introduced Stacey Barnes, the new Project Manager for Caltrans. Stacey replaces Dena Matagulay as the Greenville/SR89 SB45 Project Manager.

4. Caltrans SB45 Progress Report

Stacey Barnes, Project Manager for SB45 gives a funding report update on the SB45 Project. Stacey stated that the project is underway and is well within the budget. Knife River Construction will begin construction in Mid-August and continue until the construction period ends in October. The project will begin construction again in the spring.

Bob Perreault informed Ms. Barnes that the Chair of the Commission, Kevin Goss, is the County Supervisor for that area.

5. SSTAC Update

5A. Draft SSTAC minutes

John Mannle stated that he lead the meeting in Jim Grahams absence.

Objects discussed were:

1. The relocation of the Plumas Transit Bus stop at the Plumas Pines Shopping Center
2. Discussion of route connections involving Susanville Rancheria and Lassen Rural Bus
3. Discussion of effects to routes resulting from the Hamilton Branch Bridge
4. Discussion of East County Route Modifications

5B. New Transit Schedules

Gary McFarland, PRS, stated that they are postponing printing new schedules until the new location of the bus stop being relocated from Plumas Pines Shopping Center.

Gary also stated that they are proposing to re-route the Portola run through Mohawk-Graeagle areas to provide service to the residential and commercial lands along Graeagle-Johnsville Road and SR 89 at the Graeagle junction.

5C. New Bus Stop – Project Study Report

Bob Perreault informed the Commission that there will be a Project Study Report prepared in regards to the New Bus Stop location. There will be an outreach to FRC to help provide their needs of the location of the bus stop.

6. Resolution 16-17 authorizing payment of RPA Funds (\$1000) as annual dues to the Rural Counties Task Force, as defined within the 2016/17 OWP

John Mannle informed the Commission that this is a recurring request. The funds are utilized to offset the costs incurred by officers attending CTC meetings and other statewide meetings representing the rural counties.

Motion is made by Commissioner Larrieu, seconded by Commissioner Simpson; To authorize payment of the RCTF dues. Motion passed 4-0

7. Triennial Performance Audits

7A. Powerpoint Presentation by Belynda Johnson of Majic Consulting

Ms. Johnson presented a Powerpoint Presentation to the Commission, highlighting the areas where PCTC, PTS and PCST have made substantial improvement and also showing areas that need improvement.

7B. Staff Comments

One of the areas that were highlighted in regards to the PCTC findings was the Policy and Procedure Manual.

John Mannle informed the Commission that the Policy and Procedure Manual will move forward with the direction provided my Majic Consulting.

7C. Commissioner Comments

There being no comments from the Commission, Chair Goss moves on to item 7D.

7D. Schedule of Adoption

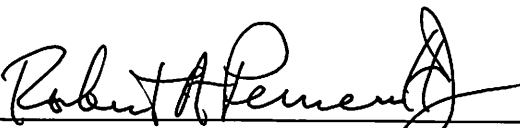
John Mannle informed the Commission that if they have any comments, questions or concerns, they need to contact him. The Triennial Audits will be adopted at the next PCTC meeting being held on Monday, August 15th.

8. Update on the Active Transportation Program (ATP)

Bob Perreault stated that Public Works Staff continues to review the ATP with the Consultants. The ATP should be finalized by the end of the calendar year.

9. Confirmation was made that the next meeting for PCTC will be scheduled for Monday, August 15, 2016 at 1:30 pm.

10. Commissioner Chair Goss adjourned the meeting at 2:06 pm.



Robert Perreault, Jr. Interim Executive Director

SEPTEMBER 19, 2016
Date