



MEETING MINUTES

BOARD OF SUPERVISORS

William Powers, Vice Chair, 1st District

Robert A. Meacher, 2nd District

Sharon Thrall, 3rd District

Rose Comstock, Chair, 4th District

Ole Olsen, 5th District

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON OCTOBER 7, 2008

STANDING ORDERS

ROLL CALL

The meeting is called to order at 10:00 a.m. with Supervisors William Powers, Sharon Thrall, Robert Meacher, Ole Olsen and Chair Rose Comstock present.

INVOCATION AND FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Thrall leads the flag salute.

PUBLIC COMMENT OPPORTUNITY

Jim Murphy, Portola City Manager, presented a letter from the Portola City Council regarding the California Department of Justice Interagency Agreement for CLETS access and requested this matter be put on a future agenda for review and possible action.

Dean Tedford, Chair, Plumas County Alcohol & Drug Advisory Committee, presented a letter of concern regarding future A&D services and requested this matter be put on a future agenda for review and discussion.

Larry Douglas announced he had attended a agriculture workshop and would like the Board to consider alternatives to pesticide use.

John Sheehan, Director, Plumas Corporation made the following announcements:

- 1) Regional meeting of the Upstate California Economic Development Council reception to be held 10/16/08 at Chalet View; requested Board attendance
- 2) an award day at Antelope Cabin: major projects include North Valley Road-fire safety, disabled elderly home projects; 110 acre LaPorte chip project; Little Grass Valley project
- 3) tour of County area with Bridget Luther, Director of State Water Conservation, along with Supervisor Meacher

ACTION AGENDA

1. COUNTY ADMINISTRATIVE OFFICER

A. Legislative Update

1. Jack Ingstad, CAO, announced the passage of Secure Rural Schools (SRS) and PILT funding by Congress. SRS funding will continue to 2011; PILT funding will continue to 2012. The CAO stated he is waiting for clarification on when payments will occur. Discussion followed. Supervisor Olsen stated his appreciation of Supervisor Comstock's efforts to secure this funding.

B. Departmental Matters:

1. COUNTY AMINISTRATIVE OFFICE

Approve and authorize Administrative and Budgetary Furlough Controls for FY 08-09.

Mr. Ingstad reiterated the reasons for the budget adoption of four furlough days. He stated the savings would be approximately \$57,000 in the Road Department and approximately \$140,000 in the General Fund. He noted that the Road Department would not be fully funded even with the current passage of the SRS/PILT funding. He also noted concerns about State funding and the County's interest earnings. He stated his concern about County morale over the furlough issue. Discussion followed. Gayla Trumbo, Human Resources Director, stated the administration of the furlough days would be an added cost for her department and the Auditor's department. She stated she had been contacted by department heads who had concerns over benefits. She stated PERS would be affected, and she will clarify and address this issue.

Supervisor Thrall would like to reexamine furloughs due to the hardships on employees during this economic down turn.

Supervisor Comstock stated she supported the budget as adopted.

Supervisor Meacher requested a cost analysis of the administration of the furloughs.

Lori Simpson, Supervisor-Elect, stated she had been contacted by employees who were opposed to the word "reserves" as the reason for furloughs.

CAO Jack Ingstad requested that Interim County Counsel (Labor) research this issue and the matter be continued to the next week. Consensus of the Board to continue this matter to October 14, 2008.

2. COUNTY CLERK/ELECTIONS

A. Following discussion and recommendation by CAO, motion by Supervisor Meacher, second by Supervisor Thrall to approve and authorize an exemption to the FY 2008-2009 Administrative and Budgetary Controls to be exercised by the CAO regarding limitation on extra and/or temporary help in the Recorder's Office. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None. ABSENT: None Carried and so ordered.

B. Following discussion and recommendation by CAO, motion by supervisor Meacher, second by Supervisor Thrall to approve and authorize an exemption to the FY 2008-2009 Administrative and Budgetary Controls to be exercised by the CAO regarding limitation on extra and/or temporary help in the Elections Division of the Clerk-Recorder's Office. AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

3. PUBLIC HEALTH

Following discussion and recommendation by CAO, motion by Supervisor Meacher, second by Supervisor Thrall to approve and authorize an exemption to the FY 2008-2009 Administrative and Budgetary Controls to be exercised by the CAO regarding limitations on extra and/or temporary help for the classifications of Senior Transportation Drivers, Senior Nutrition Help and Public Health Nursing for jail call back services. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

2. BOARD OF SUPERVISORS

A. Correspondence:

1. Authorize the Chair to sign a letter from Board of Supervisors responding to Grand Jury findings of the Sheriff's Office. No action was taken; this matter continued to a later date.

B. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

2. Supervisor Meacher:
 - a) Presented an overview of the annual Rural Council of Rural Counties Conference. Items discussed: forest wildfire issue, State economic downturn and Prop 13
 - b) Presented an update from Water for California Board meeting

Discussion followed regarding out of basin transfer of water from Plumas County reservoirs. County Counsel suggested further research

 2. Supervisor Thrall:
 - a) Presented a review of the RCRC conference
 - b) Gave an update on health care in California prisons
 2. Supervisor Comstock:
 - a) reported on attendance at Sierra Nevada Conservancy Board of Directors meeting, with discussion on climate change initiative and developing action plan for climate change; State of State budget and Prop 84; report on sub-region committee of S.N.C. projects brought to Plumas County regarding water shed and fire safe matters
 - b) reported on attendance at White House Conference of North American Wildlife Conservation
 - c) will be attending Western Interstate Region conference in Susanville
 2. Supervisor Powers:
 - a) gave an updated report on Lake Davis Water Treatment Plant
 - b) reported on Fair audit; will bring an Audit summary when available
 - c) reported on Fair Sub-committee meeting

2. Brian Morris presented an update on the Forest Stewardship Council/PG&E Bucks Lake issue. Supervisor Meacher excused himself from this discussion. Discussion followed. Supervisor Comstock noted the intent was to keep the status quo with conservation easements. No action taken. Supervisor Meacher returned after discussion.

C. Motion by Supervisor Powers, second by Supervisor Olsen to authorize the termination of PMC contract in regards to Planning Director services and to appoint Randy Wilson as Planning Director effective November 6, 2008, and authorize the Chair to sign an employment contract.

AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

D. Following discussion, motion by Supervisor Olsen, second by Supervisor Powers, to accept letter of retirement from Treasurer/Tax Collector, Ginny Dunbar, effective December 31, 2008.

AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

3. **COUNTY COUNSEL**

A. Motion by Supervisor Powers, second by Supervisor Olsen, to accept the Board of Supervisors Response to Final Report of 07-08 Grand Jury Report, and authorize Interim County Counsel to sign the Response and submit to the Plumas County Superior Court. AYES: Supervisor Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

B. ORDINANCE: LITTLE GRASS VALLEY – Roll Call Vote

Motion by Supervisor Powers, second by Supervisor Olsen, to approve the amendment to the ordinance as presented by County Counsel, first read on May 20, 2008, Amending Section 10-2.02 of Title 10 of the Plumas County Code, and modify as an amendment “the granting document identified as ‘Conveyance and Agreement’ dated October 31, 1969, between Oroville-Wyandotte Irrigation District and Frank J. and Mary M. Anderson, and recorded March 09, 1970, in Volume 193, Page 104 of Official records, Plumas County Records,” and continue to October 14, 2008 as modified for final adoption as amended.

AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

C. Jan Klement, attorney for Wilburn Construction, presented background for payment to Wilburn Construction by BCM Construction from funds held in retention from Health & Human Services annex construction. After discussion, County Counsel recommended a joint check be issued to Wilburn Construction and BCM. Motion by Supervisor Meacher, second by Supervisor Olsen, to authorize the Board to release BMC contract retention funds in the amount of \$14,759.61 as a joint check to Wilburn Construction and BCM for work completed on the Health & Human Services building project. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

4. CLERK OF THE BOARD

Motion by Supervisor Powers, second by Supervisor Thrall, to adopt the Board minutes for August and September 2008. AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

5. FAMILY VIOLENCE PREVENTION COALITION – PROCLAMATION

Joyce Scroggs, Chair, Family Violence Prevention Coalition, gave an update of the Coalition's activities and stated this was the 12th year of the family violence awareness program. She presented the Plumas County Family Violence Prevention Coalition Proclamation which proclaims October 2008 as Domestic Violence Awareness Month in Plumas County. Motion by Supervisor Meacher, second by Supervisor Olsen, to accept the proclamation as presented. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered. Ms. Scroggs then presented certificates of recognition to three local individuals who have worked to end domestic violence in our communities: Ann Krinsky, Program Manager of CASA; Sgt. Chad Hermann, and Heather Caiazzo, therapist for PRS.

6. CONSENT AGENDA – ROLL CALL VOTE

Motion by Supervisor Powers, second by Supervisor Thrall, to approve the following consent agenda items. AYES: Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

A. SHERIFF

Approve and authorize the Under-Sheriff to sign the Consultant Services Agreement between Plumas County Sheriff's Office and Sierra Electronics

B. AGRICULTURE

A. Approve and sign agreement between Plumas County and USDA for FY 2008-2009 Wildlife Services
B. **RESOLUTION 08-7505:** Ratifying the Declaration of a Local Emergency Due to Drought Conditions in Plumas County and Requesting the Governor's Declaration of a Local Disaster Area

C. PUBLIC WORKS

Board of Supervisors sitting as Walker Ranch CSD

Authorize the Manager of the CSD to sign a Services Agreement between Westwood Sanitation and Walker Ranch CSD to supply cleaning and septic system inspections – approved as to form by County Counsel

D. ENGINEERING DEPARTMENT

Approve the Final Map for Bailey Creek Subdivision, Phase4, Unit 2, accept the offer of dedications for the public utility easements, accept the roadways into the County road system and authorize the Chairperson to sign the Subdivision Agreement accepting the security for civil improvements – approved as to form by County Counsel

E. PROBATION

Approve the Supplemental Budget in the amount of \$38,224.00 for Probation's Share of the ADA Grant (Dept. 20370)

F. PUBLIC HEALTH

1. Approve payment to US Foods for a prior year expense of \$176.94 from Budget Unit 20830 (Senior Nutrition)
2. Approve and authorize the Chair to sign various service agreements related to programs within Public Health for FY 08-09 – approved as to form by County Counsel

G. AUDITOR/CONTROLLER

Budget transfer for Probation (Juvenile Justice) from Professional Services back into General Fund Contingencies for FY 08-09

NOON RECESS

7. SOCIAL SERVICES

Elliott Smart presented the Social Services Trends Report for the quarter ending June 2008. Discussion followed. Motion by Supervisor Olsen, second by Supervisor Powers, to accept the report. AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

8. RISK MANAGEMENT - Kelly Stane 4/5 Roll Call Vote

- A. Kelly Stane, Risk Manager, requested a Contingency transfer, discussion followed. Motion by Supervisor Meacher, second by Supervisor Powers, to authorize the request to appropriate \$150,000 from Insurance and Bonds Contingency Dept. 20420 to cover insurance claims. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.
- B. Kelly Stane, Risk Manager, made an amended request for a Contingency transfer, discussion followed. Motion by Supervisor Meacher, second by Supervisor Powers, to authorize the amended request to appropriate \$1,300,000 from Workers' Comp IGS Contingency Dept. 40025 to cover claims, and authorize the request of a supplemental budget of \$90,000 to Dept 40025. AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.
- C. Kelly Stane, Risk Manager, requested a Contingency transfer, discussion followed. Motion by Supervisor Meacher, second by Supervisor Powers, to authorize the request to appropriate \$621,144 from Insurance IGS Contingency Dept. 40040 to cover claims, and authorize a request for a supplemental budget to Dept. 40040. AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

The Board directed Ms. Stane to report back by the end of the month, or beginning of November, with a trends report of the financial status of Workers' Comp and insurances.

9. BOARD OF SUPERVISORS

Board of Supervisors sitting as the Quincy Lighting District

- A. Mary Henrici, Manager E. Quincy Services District, requested the Quincy Lighting District reimburse E. Quincy Services District for street lighting expense. Discussion followed. Motion by Supervisor Meacher, second by Supervisor Powers to authorize payment to E. Quincy Services District for street lighting expense and provide Bob Perreault, Public Works Director, with a Minute Order approving payment of reimbursement. AYES: Supervisors, Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.
- B. Mary Henrici requested from E. Quincy Services District an assignment of a tax negotiation committee and set a date for tax negotiations. Discussion followed. Consensus of the Board that Supervisors Powers and Thrall would set a date and meet with Ms. Henrici regarding tax negotiations.
- C. Motion by Supervisor Meacher, second by Supervisor Powers to appoint Public Works Director, Robert Perreault, as the Quincy Lighting District Manager. Mr. Perreault accepted. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

10. PUBLIC WORKS – Bob Perreault Roll Call Vote

A. After discussion, motion by Supervisor Powers, second by Supervisor Thrall, to accept the additional Proposition 1B Local Streets and Road Improvement Funds in the amount of \$301,514.50. AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

B. After discussion, motion by Supervisor Meacher, second by Supervisor Olsen, to authorize the Board to approve Supplement #1 to Contract Change Order #1 and Contract Change Order #5 for Contract #SR25 (Pedestrian and Bicycle Facilities in Quincy/East Quincy). AYES: Supervisors Powers, Thrall, Meacher, Olsen, and Comstock. NOES: None ABSENT: None Carried and so ordered.

C. After discussion, motion by Supervisor Powers, second by Supervisor Olsen, to authorize the Board to Authorize the Road Commissioner to perform improvements to County Roads in two locations by force account and to adopt both resolutions as presented and as follows:

RESOLUTON, 08-7506, of the Plumas County Board of Supervisors Authorizing Improvements to a Portion of Bucks Lake Road, CR.R. 414, P.M. 2.10-3.60, Near Tollgate

RESOLUTION, 08-7507, of the Plumas County Board of Supervisors Authorizing Improvements to County Roads Within the Landon Addition of Greenville

AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

11. HUMAN RESOURCES – Gayla Trumbo Roll Call Vote

A. Following discussion, motion by Supervisor Meacher, second by Supervisor Powers to adopt **RESOLUTION -08-7504** to Delegate the Authority to the Human Resources Director to issue the Certification to CalPERS with the Board of Supervisors Determination to Grant or Deny Industrial Disability Retirement of a Local Safety Officer. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

CLOSED SESSION

The Board of Supervisors meets in closed session from 2:30 p.m. to 3:00 p.m.

BOARD OF SUPERVISORS

- Personnel – Public Employee – discipline/dismissal/separation

COUNTY COUNSEL

Potential Litigation (Govt. Code §54956.9(b)(3)(A) – number of cases – 1

URGENCY ITEM – BOARD OF SUPERVISORS

ALCOHOL & DRUG – Settlement Agreement

Motion by Supervisor Powers, second by Supervisor Meacher to add this matter to the agenda as an urgency matter because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None ABSENT: None Carried and so ordered.

Motion by Supervisor Powers, second by Supervisor Meacher to authorize the settlement agreement between California Department of Alcohol and Drug Programs and Plumas County Alcohol and Drug for the audit exception filed for FY 01-02 in the amount of \$25,438.00. **Roll Call Vote** AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock NOES: None ABSENT: None Carried and so ordered.

ADJOURNMENT

The Board adjourns at 3:00 p.m. to meet again on October 14 at 9:00 a.m. for all purposes.

I, C. CASKIE, DEPUTY CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON OCTOBER 7, 2008 ARE CORRECT AS RECORDED.

C. Caskie, Deputy Clerk of the Board