



## **MEETING MINUTES**

### **BOARD OF SUPERVISORS**

William Powers, Vice Chair, 1<sup>st</sup> District

Robert A. Meacher, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Rose Comstock, Chair, 4<sup>th</sup> District

Ole Olsen, 5<sup>th</sup> District

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 19, 2008**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 9:00 a.m. with Supervisors William Powers, Sharon Thrall, Ole Olsen and Chair Rose Comstock present. Supervisor Robert Meacher was absent.

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Thrall leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton stated he had been contacted by his insurance company, USAA, who informed him they will be cancelling insurance policies they carry for those in fire danger areas throughout California.

Chuck Spencer addressed the Board regarding LAFCo. He suggested the County and City of Portola research the possibility of a combined proposal from both entities to LAFCo.

Shawn Montgomery, Plumas County Auditor, stated she was contacted by Supervisor Robert Meacher regarding Item 6B (loan agreement with Indian Valley Community Services District). She requested that Item 6B be removed from the Consent Agenda and referred to County Counsel.

Jay Newman addressed the Board to introduce himself as the new CalFire manager for this area.

Terry Swofford addressed the Board with an update on the recently held Plumas County Fair.

### **ACTION AGENDA**

#### **1. BUILDING DEPARTMENT – John Cunningham**

This matter is on for a continued public hearing for adoption of an ordinance, amending Title 8, Building Regulations of the Plumas County Code, first read on August 12, 2008. John Cunningham, Plumas County Building Official, submitted a clarifying addendum as to the purpose of the ordinance. There was no public comment. Public comment is closed and before the Board for decision.

Upon the report and recommendation of John Cunningham, and following discussion by the Board, motion by Supervisor Powers, second by Supervisor Thrall to waive the reading of the addendum and continue the matter until September 23, 2008 for adoption of the ordinance with addendum. **Roll call vote.** Ayes: Supervisor Powers, Thrall, Olsen, Comstock. Noes: None. Absent: Supervisor Meacher Carried and so ordered.

**2. COUNTY ADMINISTRATIVE OFFICE**

A. Legislative Update: None

B. Budget Briefing

Jack Ingstad, CAO, gave a revised budget update to the Board based on departments making adjustments to their departmental budgets. He discussed budget options the Board could take after the departments have made budget reductions.

Supervisor Powers noted the State contributes a significant amount to the county budget.

C. Weekly report of meetings attended, key topics and project updates: None

D. Departmental Matters:

Ginny Dunbar, Plumas County Treasurer, announced to the Board she would be resigning at the end of this year. She stated her decision was based in part to save a position in her department, which would be reflected in her budget. Discussion followed.

Sheryl Austin, Veterans' Service Officer, requested that budget cuts to her department not be implemented due to the implications those cuts would have to the services the department provides to over 1,000 veterans in Plumas County. Discussion followed.

The State budget deficit and its effect on the county was discussed.

Further discussion followed regarding the effect on county services if furloughs or work force reductions occurred. Supervisor Powers suggested the possibility of regionalizing some departments with other counties if funding reductions eliminate services.

Supervisor Comstock suggested all department heads be present at the public budget hearing on August 26<sup>th</sup>.

**3. BOARD OF SUPERVISORS**

A. Correspondence: None

B. Quincy Lighting District

Sitting as the Quincy Lighting District Board, the Board heard an overview by Joe Wilson, Interim Facilities Director, regarding the MOU for the Quincy Lighting District for the Time/Temperature Sign in Quincy. Discussion followed

Motion by Supervisor Olsen, second by Supervisor Powers to authorize the Chair to sign a Memorandum of Understanding between Kenneth and Kathe Roper and the Quincy Lighting District for operation of the Time/Temperature Sign in Quincy, subject to approval by County Counsel. Carried and so ordered.

C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

Supervisor Powers: reported on the Portola Railroad Days kickoff and the Plumas County Fair.

Supervisor Comstock: reported attending the fuel reduction and forest management forum, as well as the Tahoe Summit where Senator Feinstein addressed the group.

4. **SOCIAL SERVICES** – Elliott Smart presented further information and background regarding the positions requested. Discussion followed.  
Motion by Supervisor Powers, second by Supervisor Olsen, and carried to authorize the Department of Social Services to fill three vacant positions: Senior Social Worker/ Social Worker I/II/III (Child Protective Services); Office Assistant I/II; Benefits Assistance Counselor I/II (Medi-Cal Eligibility).  
Ayes: Supervisors Powers, Thrall, Olsen, Comstock. Noes: None. Absent: Supervisor Meacher Carried and so ordered.

5. **COMMUNITY DEVELOPMENT COMMISSION** – John Sheehan  
Mr. Sheehan presented revised resolutions to approve the application for funding and the execution of a Grant Agreement and any amendments thereto from the Planning Technical Assistance Economic Development Allocation of the State CDBG Program; and the General Allocation of the State CDBG Program. The public hearing was opened. No public comments were presented. The public hearing was closed. Discussion followed by the Board. Motion by Supervisor Powers and second by Supervisor Thrall to approve the staff recommendation and authorize the Chair to sign Resolution 08-7496 approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments thereto from the Planning Technical Assistance **Economic Development** Allocation of the State CDBG Program; and to authorize the Chair to sign Resolution 08-7497 approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments thereto from the Planning Technical Assistance **General** Allocation of the State CDBG Program. **Roll call vote.** Ayes: Supervisors Powers, Thrall, Olsen, Comstock. Noes: None. Absent: Supervisor Meacher Carried and so ordered.

6. **CONSENT AGENDA**

Motion by Supervisor Powers, second by Supervisor Olsen and carried to remove consent agenda item 6B-Auditor/Controller from the consent agenda to allow for discussion and county counsel review.

Motion by Supervisor Thrall and second by Supervisor Powers to approve the following consent agenda matters. Ayes: Supervisors Powers, Thrall, Olsen, and Comstock. Noes: None. Absent: Supervisor Meacher. Carried and so ordered. **Consent Agenda matter B – Auditor Controller is removed from the Consent Agenda to allow for discussion.**

**A. FACILITY SERVICES**

Approve Contract Addendum with J. Lewis Enterprises for Custodial Service to the Quincy Courthouse and Health & Human Services Center, and authorize the CAO to sign. Approved as to form by County Counsel.

**B. AUDITOR/CONTROLLER**

Approve first amendment to Loan Agreement for \$200,000 with Indian Valley Community Services District, and authorize the Chair to sign.

**At the request of Shawn Montgomery, this matter is removed from the consent agenda to allow for further discussion because Supervisor Meacher and representatives of the District are not present. Ayes: Supervisors Powers, Thrall, Olsen and Comstock. Noes: None. Absent: Supervisor Meacher.**

**This item is re-introduced by Supervisor Comstock at the direction of County Counsel. County Counsel presented background on the amended loan agreement of \$200,000 to Indian Valley Community Services District. County Counsel further stated a compromise agreement was reached and it had been approved as to form by County Counsel. Discussion followed. Motion by Supervisor Powers, second by Supervisor Thrall to approve and authorize the Chair to sign the first amendment to Loan Agreement for \$200,000 with Indian Valley Community Services District. Ayes: Supervisors Powers, Thrall, Olsen and Comstock. Noes: None. Absent: Supervisor Meacher Carried and so ordered.**

## C. SOCIAL SERVICES

- 1) Approve and authorize the Director of Social Services to sign Continuing Contract with Plumas Rural Services for CalWORKs child care services for FY 2008-2009. Approved as to form by County Counsel.
- 2) Approve MediCal Data Privacy and Security Agreement between the Department of Health Services and Plumas County. Approved as to form by County Counsel.

#### **D. PUBLIC HEALTH AGENCY**

Environmental Health - Approve Amendment 01 to Agreement No. 2005-153 for hazardous materials services to Sierra County, and authorize the Director of Public Health to sign. Approved as to form by County Counsel.

## E. BOARD OF SUPERVISORS

## Approve expenditures from Community Services Funds

Department 20740 – Supervisor Comstock

Quincy Little League – Donation \$2,000.00

#### **F. DISTRICT ATTORNEY**

Approve contract for \$23,996 with Del-Tech Environmental for Biological Abatement of property of the Estate of Fletcher; and allow the Estate of Fletcher to go into the negative in the amount of \$13,314 for the time it takes to sell the property.

## NOON RECESS

## 7. PLANNING DEPARTMENT - Randy Wilson

A. Randy Wilson addressed the Board regarding the General Plan update. Derek Cole, Interim Deputy County Counsel, addressed the Board asking direction from the Board as to the selection of the consultant who shall oversee the General Plan process. Discussion followed regarding submitting the General Plan to RFP/RFQ and utilizing a competitive bidding process. Motion by Supervisor Powers, second by Supervisor Thrall and carried directing County Counsel to prepare a Request for Proposal/Qualifications (RFP/Q), for approval by the Board on September 23, 2008, to initiate a competitive bidding process for revision of the Plumas County General Plan. The RFP/Q shall address qualifications and conceptual scope of work; optional elements such as water and agriculture; and outline parameters of budget constraints.

B. Following presentation by Derek Cole, Interim Deputy County Counsel, discussion by the Board and comments by Stevee Dubar, Project Manager of High Sierra Rural Alliance, motion by Supervisor Thrall, second by Supervisor Olsen to waive the first reading of an **ORDINANCE** to Require Planning Department Project Applicants to Indemnify and Defend the County for Challenges to Approvals of Land Use Entitlements. County Counsel requests this matter be brought back before the Board on September 23, 2008. **Roll call vote.** Ayes: Supervisors Powers, Thrall, Olsen and Comstock. Noes: None. Absent: Supervisor Meacher Carried and so ordered.

## **CLOSED SESSION**

The Board meets in closed session from 11:00a.m. to 11:30a.m. as follows:

## BOARD OF SUPERVISORS

## Anticipated Litigation

### Number of cases involving initiation of litigation – 1

**COUNTY COUNSEL**

Potential Litigation (Govt. Code §54956.9(b)(3)(A) – Number of cases - 1

**ADJOURNMENT**

The Board adjourns at 2:45 p.m. to meet again on August 26, 2008 at 9:00 a.m. as the Board of Supervisors for all purposes.

I, CANDY CASKIE, DEPUTY CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON NOVEMBER 14, 2006 ARE CORRECT AS RECORDED.

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Candy Caskie, Deputy Clerk of the Board