



**MEETING MINUTES**  
**FY 2008-2009 BUDGET WORKSHOP**

**SPECIAL MEETING OF THE BOARD OF SUPERVISORS,  
COUNTY OF PLUMAS, STATE OF CALIFORNIA  
HELD IN QUINCY ON AUGUST 06, 2008**

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**STANDING ORDERS**

**ROLL CALL**

The meeting is called to order at 9:00 a.m. with Supervisors William Powers, Sharon Thrall, Robert Meacher, Ole Olsen and Chair Rose Comstock present.

**FLAG SALUTE**

Supervisor Comstock leads the flag salute.

**PUBLIC COMMENT OPPORTUNITY**

None.

**CLOSED SESSION**

**BOARD OF SUPERVISORS**

The Board meets in closed session for conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.

**ACTION AGENDA**

**BOARD OF SUPERVISORS**

The Board convenes in a Special Meeting for a FY 2008-2009 Budget Workshop.

**PROPOSED GENERAL FUND BUDGET**

Jack Ingstad, CAO/Budget Officer presents the Board with a balanced FY 2008-2009 budget for their consideration. The proposed budget includes returning a third of the money (\$200,000) borrowed from general fund reserves last fiscal year to balance, and includes general fund reductions as outlined in budget spreadsheets presented. In FY 2007-2008, the Board balanced the budget by borrowing \$600,000 from the general fund reserve. In preparation for FY 2009-2010, Mr. Ingstad is opposed to use of any general fund reserves to balance this year's FY 2008-2009 budget.

Discussion is held by the Board.

**Building Department**

John Cunningham, Building Official is requesting \$600,000 in anticipated revenue for FY 2008-2009. The Board concurs with the request.

### **Code Compliance**

Possible re-organization of Code Compliance Department. CAO to meet with Sheriff regarding re-organization. Attorney Paul Coble offers services to train Sheriff Deputies in the area of code enforcement/compliance.

### **Flood Control & Water Conservation District**

The proposed budget does not include a general fund contribution. The Board concurs to revisit, sees a need for professional services for consultants.

### **Sheriff**

The Sheriff has agreed to reduce a clerical position. If Board disagrees, need to restore budget by \$40,000.

### **Grand Jury**

The newly appointed Grand Jury has overspent their travel budget by sending all members to training. The Board may have to address at a later date.

### **Public Defender**

The Public Defender budget is being reviewed by County Counsel, potential reduction.

### **Contingencies**

The Budget Officer recommends a \$700,000 Contingency to be used for emergencies only.

### **Capital Improvements**

The proposed budget does not include any capital improvement enhancements. The Capital Improvements Committee will address the Board.

### **Reduction of Force/Work Furloughs**

Gayla Trumbo, Director of Human Resources provides the Board with information in regard to reduction of force and work furloughs. Fiscal impact for work furloughs is approximately \$236,000.

### **General Fund Contributions**

Discussion is held regarding contributions to Chambers, Arts Commission, Tourism, Economic Development and Parks & Recreation.

Supervisor Thrall begins discussion stating the first responsibility should be the County and its employees. Special elections have been held by the Almanor Recreation & Park District in attempt to pass a special tax to help fund the district, and each time fails by the voters. Supervisor Thrall does not believe the County should be responsible for funding if the citizens are not willing to pay a special tax.

Supervisor Comstock supports \$6,500 for Recreation & Parks and further supports funding for Economic Development to help fund ongoing natural resource projects.

### **Animal Services**

Possible re-organization of the Animal Services Department.

### **Planning Department**

Board concurs with recommendation to terminate contract with PMC for the position of Planning Director.

### **General Plan Amendment**

Board concurs need to budget a minimum of \$100,000 for the General Plan update.

John McMorow addresses the Board regarding an ongoing appeal filed by High Sierra Rural Alliance on a proposed project to rezone his property in Quincy. The issue has been continued indefinitely following review by County Counsel. Mr. McMorow has been informed there is no intent to bring his project back before the Board in the near future. Mr. McMorow requests his matter be placed on the Board of Supervisors agenda immediately for consideration.

Further, Mr. McMorow requests the Board consider a moratorium on all new projects until the General Plan is amended and the county is confident that they can defend any lawsuits and/or appeals.

### **Local Agency Formation Commission (LAFCo)**

Supervisor Olsen begins discussion recommending the LAFCo office, currently located in Portola, be re-located and consolidated under the Planning Department. Supervisor Thrall concurs and requests a survey of how other counties house and fund LAFCo.

The recommendation leads into discussion regarding available space at the Health & Human Services Center. The Board requests a study be done by Facility Services to identify space available and cost per square foot. Supervisor Comstock reminds the Board that the Department of Social Services continues to pay \$80,000 for CALWorks Program.

### **Alcohol & Drug Department**

Sheryl Austin, Interim Director is present and provides the Board with a recommendation to close the Alcohol & Drug Department. Total deficit for FY 2008-2009 is \$220,784. The Board concurs with the recommendation.

### **NOON RECESS**

### **AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

### **PUBLIC WORKS/ROAD DEPARTMENT**

Presentation by Robert Perreault, Director of public Works of Road Department budget. The budget presented includes a request to take \$2.1m from Reserves.

Following discussion, the Board directs Mr. Perreault to reduce the budget presented to include no more than \$1.6m from Reserves, as recommended by the Budget Officer.

### **HEALTH & HUMAN SERVICES**

This matter is continued to August 07, 2008.

### **ADJOURNMENT**

Adjourned meeting to Thursday, August 07, 2008, Board of Supervisors Room, 308, Courthouse, Quincy, California, if needed.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON AUGUST 06, 2008 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board

**MEETING MINUTES**  
**FY 2008-2009 BUDGET WORKSHOP**

**CONTINUED SPECIAL MEETING OF THE BOARD OF SUPERVISORS,  
COUNTY OF PLUMAS, STATE OF CALIFORNIA  
HELD IN QUINCY ON AUGUST 07, 2008**

The workshop was called to order at 1:00 p.m., Wednesday, August 7, 2008, with Supervisors William Powers, Sharon Thrall, Ole Olsen and Chair Rose Comstock present. Supervisor Meacher was absent. This was a continued discussion of the budget workshop and/or possible action regarding potential General Fund reductions.

The CAO opened the discussion and requested direction from the Board in regard to adjustments to the FY 08/09 budget. Discussion followed.

**ALCOHOL AND DRUG DEPARTMENT**

Consensus of Board to close Alcohol & Drug Department/Cost to General Fund: Discussion followed.

Sheryl Austin, Interim A&D Director, stated she met with the DA and local judges, who were concerned about services. It was suggested to research the feasibility of a joint powers agreement with another county.

Sheryl Austin was directed by the Board to set up a task force meeting with the Auditor, the Human Resources Director and two Board members. The Chair recommended the task force be made up of Supervisors Thrall and Olsen, with Supervisor Meacher as an alternate, all of whom agreed.

**HUMAN RESOURCES**

Gayla Trumbo, Human Resources Director, provided requirements regarding the procedures for employee layoffs and/or furloughs.

Supervisor Thrall recommended that furloughs and layoffs be held off until all budget numbers are finalized and actual deficit numbers are calculated.

There was a consensus of the Board that Gayla Trumbo, Human Resources Director, meet with departments that may be facing layoffs.

**ANIMAL SERVICES/CODE ENFORCEMENT**

Reorganization of Animal Services & Code Enforcement: The CAO presented a reorganization of Animal Services and Code Enforcement. Discussion followed.

The Board directed the CAO to meet with Sheriff Bergstrand to work out possible restructuring. Following this request, Sheriff Bergstrand appeared before the Board and suggested his office would be receptive to addressing the Animal Services issues regarding citations. He further suggested the possibility that his reserve deputies would be receptive to responding to code enforcement violations.

Discussion of cremation services at Animal Shelter and contract with Portola: Discussion held regarding cremation services and the Animal Services contract with the City of Portola.

## **GENERAL FUND CONTRIBUTIONS**

CAO presented the agencies that are requesting General Fund contributions:

- Quincy Chamber of Commerce
- Indian Valley Chamber of Commerce
- Central Plumas Recreation and Park District
- Plumas Corporation
- Chester/Lake Almanor Chamber of Commerce
- Plumas Arts
- Plumas County Visitors Bureau
- Eastern Plumas Chamber of Commerce

CAO presented the requests from the agencies, and proposed a 5% reduction. Discussion followed.

There was consensus of the Board to reduce the budget of Plumas Arts by 5%, Chambers by 5%, and request that a representative from Plumas Corporation and the Visitors Bureau return to the Board for further discussion.

## **PLANNING DEPARTMENT**

Funding for General Plan Amendment: Funding for the General Plan was discussed by Randy Wilson, Interim Planning Director, who provided the General Plan cost estimates. FY 08/09 estimated cost is \$150,000.

## **FLOOD CONTROL & WATER CONSERVATION DISTRICT**

General Fund contribution for water litigation: Brian Morris, Flood Control Director, has requested a General Fund contribution of \$100,000 as a loan to cover litigation on the Oroville EIR, for professional services or county counsel professional services. Discussion followed regarding the possibility of shifting GIS water money from Title III to the General Fund in order to use that money for water projects.

Mr. Morris further requested a General Fund contribution of \$24,000 for staffing.

Chair Rose Comstock asked Mr. Morris to review options and return to the Board.

## **COUNTY COUNSEL**

Contract for Legal Services: Discussion held regarding legal services with Cota, Duncan and Cole.

## **HUMAN RESOURCES**

Possible hiring freeze: Discussion followed regarding establishing a hiring freeze.

## **FACILITY SERVICES**

Space allocation needs: Joe Wilson, Interim Director of Facility Services, presented the various County properties that had available space. Discussion followed regarding possible alternatives.

Chair Rose Comstock suggested that Mr. Wilson begin marketing the available space in the HHR building, and to check out what County departments would be available to move.

## **LOCAL AGENCY FORMATION COMMISSION (LAFCo)**

LAFCo relocation: Discussion followed regarding LAFCo fees, administration and office relocation.

## **BUDGET OFFICER**

Direction on General Fund reductions: No further direction at this time. Board will make further decisions based on final budget figures as they are known.

## **ADJOURNMENT**

Adjourned meeting to Thursday, August 12, 2008, Board of Supervisors Room, 308, Courthouse, Quincy, California, if needed.

I, CANDY CASKIE, DEPUTY CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID WORKSHOP OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON AUGUST 07, 2008 ARE CORRECT AS RECORDED.

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Candy Caskie, Deputy Clerk of the Board

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**MEETING MINUTES**  
**FY 2008-2009 BUDGET WORKSHOP**

**CONTINUED SPECIAL MEETING OF THE BOARD OF SUPERVISORS,  
COUNTY OF PLUMAS, STATE OF CALIFORNIA  
HELD IN QUINCY ON AUGUST 12, 2008**

Continued budget workshop to Tuesday, August 12, 2008, at 1:30 p.m. Board of Supervisors Room, 308, Courthouse, Quincy, California.

The budget workshop is called to order at 1:40 p.m., Tuesday, August 12, 2008 with Supervisors Thrall, Meacher, Olsen and Chair Rose Comstock present. Supervisor Powers is absent.

Jack Ingstad, County Administrative Officer, related that Public Works Director Bob Perreault and staff were present, and asked direction of the Board for their inclusion in today's budget workshop. The Board agreed to hear the Public Works revised budget proposals at the conclusion of discussion with Mental Health, Public Health and Social Services.

**MENTAL HEALTH**

John Sebold and staff were in attendance to give their presentation of the Mental Health budget proposal and to answer questions pertaining to same. Mr. Sebold provided further background for funding sources and expenditures. Discussion followed.

The Board gave no directives to Mr. Sebold. The CAO requested Mr. Sebold make the CAO aware if there are any changes to his current budget figures.

**PUBLIC HEALTH/ENVIRONMENTAL HEALTH**

Mimi Hall, Director of Public Health, and her staff presented the department's budget proposal for FY 08/09, and were present to answer any questions the Board had. Discussion followed.

Environmental Health: Jerry Sipe, Director of Environmental Health, gave an overview of the proposed budget and the position vacancy in the department. Discussion followed.

I, CANDY CASKIE, DEPUTY CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID WORKSHOP OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON AUGUST 12, 2008 ARE CORRECT AS RECORDED.

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Candy Caskie, Deputy Clerk of the Board

**MEETING MINUTES**  
**FY 2008-2009 BUDGET WORKSHOP**

**CONTINUED.**

**SOCIAL SERVICES**

Following presentation by Elliott Smart, Director of Social Services, direction to meet with Budget Officer in regard to request to purchase two vehicles for \$60,000 and proposed cell phone budget. Mr. Smart is requesting Board approval to fill three vacant positions allocated in the FY 2008-2009 budget. The Board requests this matter be placed on the agenda for August 19, 2008.

**PUBLIC WORKS/ROAD DEPARTMENT**

Presentation by Robert Perreault, Director of Public Works of FY 2008-2009 proposed budget, including a request for \$1.6m from reserves, as directed by the Board.

**ADJOURNMENT**

This concludes the Special Meeting, adjourned to Tuesday, August 19, 2008, Board of Supervisors Room, 308, Courthouse, Quincy, California, if needed.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON AUGUST 12, 2008 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board